

**Downtown Detroit Business Improvement Zone**

Board of Directors

**REGULAR MEETING AND ANNUAL MEETING OF PROPERTY OWNERS**

Thursday, December 18, 2014

8:30 a.m.

Guardian Building, Conference Room 3010

500 Griswold St.

Detroit, MI 48226

**AGENDA**

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Approval of Minutes**
  - a. Minutes of October 16, 2014 Regular Meeting
- V. Administrative Report**
  - a. Eric Wilson, Downtown Detroit Partnership
- VI. Audits (none)**
- VII. Committee Reports**
  - a. Report from the Executive Committee regarding DDP's Process for Environmental Maintenance & Hospitality Ambassador Vendor Selection
- VIII. Old Business (none)**
- IX. New Business**
  - a. Annual Meeting of Property Owners
    - i. Report on activities and finances of Downtown Detroit Business Improvement Zone
    - ii. Property owner comment (if any)
    - iii. Discussion (if any)
    - iv. Adjourn annual meeting
  - b. Resolution 2014-\_\_-Adopt Schedule of Regular Meetings for 2015
  - c. Resolution 2014-\_\_-Adopt Holiday Lighting Scope of Services
- X. Public Comment (if any)**
- XI. Other Business**
  - a. Downtown Insights Survey update, Melanie Piana, Downtown Detroit Partnership
  - b. Downtown street lighting improvement plans, Ryan Epstein, Downtown Detroit Partnership
- XII. Adjournment**

*A copy of the proposed minutes of the meeting will be available for public inspection at the principal office of the Downtown Detroit Business Improvement Zone within 8 business days. A copy of the approved minutes of the meeting, including any corrections, will be available for public inspection at the principal office of the Downtown Detroit Business Improvement Zone within 5 business days after approval by the board of directors.*