

**Michael Jonte Griffin**  
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**OBJECTIVE:**

To obtain a Graphic Design position that will utilize my skills and training.

**SKILLS SUMMARY:**

- Experience in computer programs and Adobe Creative Suite such as: Adobe Illustrator, InDesign, Photoshop, Premiere, AfterEffects, Adobe Acrobat, Soundbooth, Dreamweaver, Flexi and AutoCad.
- Knowledge of Windows and Mac-platforms
- Knowledge of CMYK and RGB
- Knowledge of Web Coding such as: HTML, CSS and JAVASCRIPT
- Ability to communicate effectively and clearly and to collaborate with team members.
- Strong creative abilities and the ability to develop innovative ideas and concepts.
- Ability to work the time necessary to complete projects or to meet deadlines.
- Ability to work on different projects simultaneously.
- Ability to work printers such as: Gerber Spot color machine, Océ Arizona 350 XT “Flatbed Printer”, HP Design Jet Z6200, Epson, and Mutoh Value Jet 1604.
- Strong background in both print and digital design and production.

**WORK EXPERIENCE:**

**Graphic Designer / Production Specialist (4/2016-Present)**

Gannett Graphics, Birmingham, AL

- Layout Design
- Car Decals, Signs, Banners, and more
- Able to Weed and lay Vinyl materials
- Lamination
- Editing existing artwork
- Prepare art files for print
- Maintaining Deadlines
- Print using spot colors
- Screen Printing
- Make edits and alterations, as needed

**Key Holder/Manager (1/2015-Present)**

Advanced Auto Parts, Birmingham, AL

- Open and Close Store
- Retail
- Inventory
- Maintained clean and orderly conditions throughout the store

- Book Keeping
- Counted Safe Open and Closed
- Cash Drops to Safe
- Manifest

**Jr. Graphic Designer/ Production Specialist (3/2013-1/2016)**

Parcels Too, Birmingham, AL

- Layout Design
- Packaging
- Shipping: UPS, FedEx, USPS
- Signs, Banners, Brochures, and more
- Print Production
- Inventory
- Able to Weed and lay Vinyl materials
- Lamination
- Open and Close store
- Editing existing artwork
- Setting up Graphics to print

**Graphic Designer/Productions (7/2015-11/2015)**

Expo Display, Birmingham, AL

- Layout Design
- Packaging
- Setting up banners into banner stands
- Signs and Banners (Wide Format)
- Print Production
- Color Matching
- Able to Weed and lay Vinyl materials
- Lamination

**Key Holder/Manager (2/2013-12/2014)**

O'Reilly Auto Parts, Birmingham, AL

- Open and Close Store
- Retail
- Inventory
- Maintained clean and orderly conditions throughout the store
- Book Keeping
- Counted Safe Open and Closed
- Cash Drops to Safe
- Manifest

**Resident Assistant (01/2012-12/2012)**

Troy University, Troy, AL

- Room Check
- Hallway Rove
- Check In

### **Graphic Designer (01/2012-12/2012)**

Rho Delta Delta's Omega Psi Phi Fraternity, Troy, AL

- Posters
- Flyers
- Banners

### **FREELANCE/PROJECTS:**

#### **Troy University Design Studio Center (8/2012-12/2012)**

##### ***Crimes of the Heart***

Program design for Crimes of the Heart play including:

- Posters
- Postcards
- Program cover

##### ***Children's Music Network***

- Formatted and designed the 2012 program guide

### **Senior Thesis Exhibition**

Designed/Branded *The Effects of ROIDS* - a social campaign dedicated to show the effects of steroids.

- Developed an interactive website using Dreamweaver and HTML
- Printed and published advertisement
- Posters
- Book
- Brochures

### **Book Cover for Lakisha Louissaint (10/2012-12/2012)**

#### ***I Spoke, I Conquered, And Now Am Free***

- Formatted and designed book cover

### **EDUCATION**

#### **Bachelor of Science**

Troy University, Troy, AL

Major: Graphic Design/Design, Technology, Industry

Minor: Business

December 2012

**Pursuing web development certificate**

Jefferson State Community College , Birmingham, AL

December 2017 - present