



MARY PRINCESS ALCA

BS in Information Technology

CONTACT

- ✉ mhalca@yahoo.com
- ☎ +63 9955429303
- 📍 Calamba City, Laguna

SKILLS

Computer Literate

- Microsoft Word, Excel, Power Point
- Graphic Design (Canva)
- Web developer (Joomla-SPbuilder)
- Video Editing (Filmora, Canva)

Strong Communication

Work Under Pressure

REFERENCES

Regina G. Almonte, PhD

City College of Calamba
MISD Director
0926-647-8687
rgalmonte@ccc.edu.ph

Joshua Aldous H. Herbosa

City College of Calamba
0917-870-9304
jhherbosa@ccc.edu.ph

EXPERIENCES

Cashier

Citymall Calamba | Dec 2020 - April 2021

Counter Crew

Mang Inasal Parian | July 2021 - Feb 2022

Web Developing Intern

City College of Calamba | Sep 2022 - June 2023

- Joomla-SPbuilder
- Revised, updated, and enhanced the content and media on the City College of Calamba Website
- Added the ICT Page on the Website

Multimedia Intern (Graphic Designer)

City College of Calamba | Sep 2022 - June 2023

- Created the Logos for systems (e-Guro++, Employee Attendance Management System, Learning Management System, and e-Scheduling System)
- Creating and designing public materials for the institution and school organizations
- Oversaw and assisted in the execution of design works

EDUCATION

Bachelor of Science in Information Technology

City College of Calamba | Jul 2019 - Aug 2023

- Intern of Management Information Systems Department
- Former Chairman of Himig Lakbayan (Official Chorale of CCC)