



## LILLEN CHECKLISTS

# Pre-Departure

- ☐ Ensure that the rooftop tv antenna is retracted and secured
  - ☐ Ensure awning is retracted and secured properly
  - ☐ Ensure sunroof hatch is closed. Including in the bathroom
  - ☐ Ensure bike rack is secure
  - ☐ Ensure that Button 1-4 on the [Error! Reference source not found.](#) are off
  - ☐ Ensure that the hot water heater is off  
*Buttons are located on the left-hand side back lounge area*
  - ☐ Ensure that the diesel heater is off *if applicable*  
*Dial is located on the left-hand side back lounge area*
  - ☐ Disconnect 240V electricity *if applicable*
  - ☐ Disconnect city water *if applicable*
  - ☐ Disconnect greywater *if applicable*
  - ☐ Ensure LPG gas bottles are turned off
  - ☐ Ensure that the windows are securely closed and locked
  - ☐ Ensure that the TV is locked away and secured
  - ☐ Ensure that the bunk bed safety net is connected
  - ☐ Ensure everything in the kitchen has been put away and is rattle-proof
  - ☐ Secure all drawers and doors
  - ☐ Secure all loose objects for travel
  - ☐ Ensure the table is in travel position
  - ☐ Start the engine for warm up
  - ☐ Ensure that the refrigerator (in auto mode) has shifted back 12V
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## On Arrival

- ☐ Select as flat and level a parking site as possible. Use leveling blocks if required.
- ☐ Ensure the solar panels are not covered by shade as then they will not charge the 12V battery properly.
- ☐ Connect 240V electricity *if applicable*  
*Check if [15A to 10A Power Adaptor](#) is required.*
- ☐ Connect city water *if applicable*
- ☐ Connect greywater *if applicable*
- ☐ Ensure LPG gas bottle is open
- ☐ Turn on button 1-3 on the [Error! Reference source not found.](#)
- ☐ Turn the water pump on, if not connected to city water  
*Button 4 on the [Error! Reference source not found.](#)*
- ☐ Turn the hot water heater on using either 240V or LPG gas.
- ☐ Ensure the refrigerator (in auto mode) switch to either 240V or LPG gas.
- ☐ If using LPG gas, turn the refrigerator fan on.

Ensure that the rooftop solar panels are not covered by shade.

**Please note!** If using LPG gas, it can take up **20 minutes** before the fridge turns on.

The refrigerator must be level and will not operate if not parked on a flat surface.

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# Bad Weather

Before bad weather arises, please ensure the following:

- ☐ Ensure awning is packed away
- ☐ Ensure sunroof hatch is closed. Including in the bathroom
- ☐ Ensure external storage hatches are closed

**Important!** Do not leave awning out overnight or unattended.

# Pre-Return

- ☐ Full Tank of Diesel
  - ☐ Empty Toilet Cassette
  - ☐ Empty Greywater Tank
  - ☐ Interior Neat and Tidy
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# What to Do

## Accident

The below instructions are from the official Camplify pre-hire checklist that is part of the handover.

1. Call Camplify on **1300 416 133** and inform them of the issue.
2. Take photos and send to the owner in case they need to raise a damage incident.
3. Inform the owner who, what, where and when the accident happened. If possible, use the messaging on Camplify's website.

## Breakdown

The below instructions are from the official Camplify pre-hire checklist that is part of the handover.

1. Get off the road, keep safe.
2. Call Camplify for NRMA Roadside on **1300 416 133** - select **option 4**.
3. The NRMA will help you get back on your journey or arrange alternatives.
4. Inform the owner what is happening. If possible, use the messaging on Camplify's
5. website.
6. Owner will make all decisions on where the van is towed and repaired.

## Dashboard Lights

The below instructions are from the official Camplify pre-hire checklist that is part of the handover.

1. Pull over immediately
  2. Text the owner a photo of the dashboard and then call them immediately to get further instruction
  3. If roadside assistance is required, call Camplify on **1300 416 133** and select **option 4** for road assistance
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