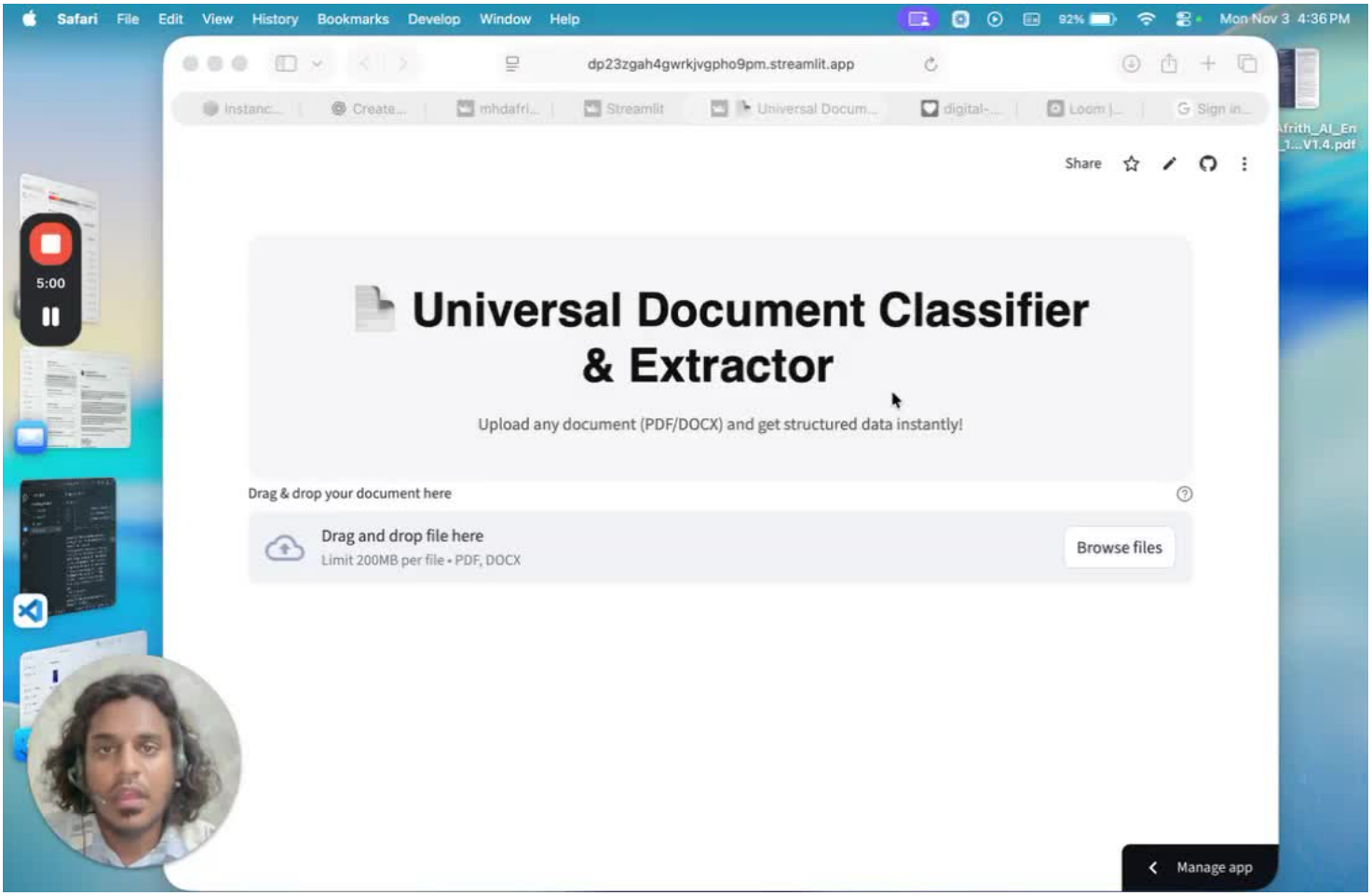
Universal Document Classifier and Extractor SOP

Objective

This SOP outlines the steps to use the Universal Document Classifier and Extractor application for automated document classification and information extraction.

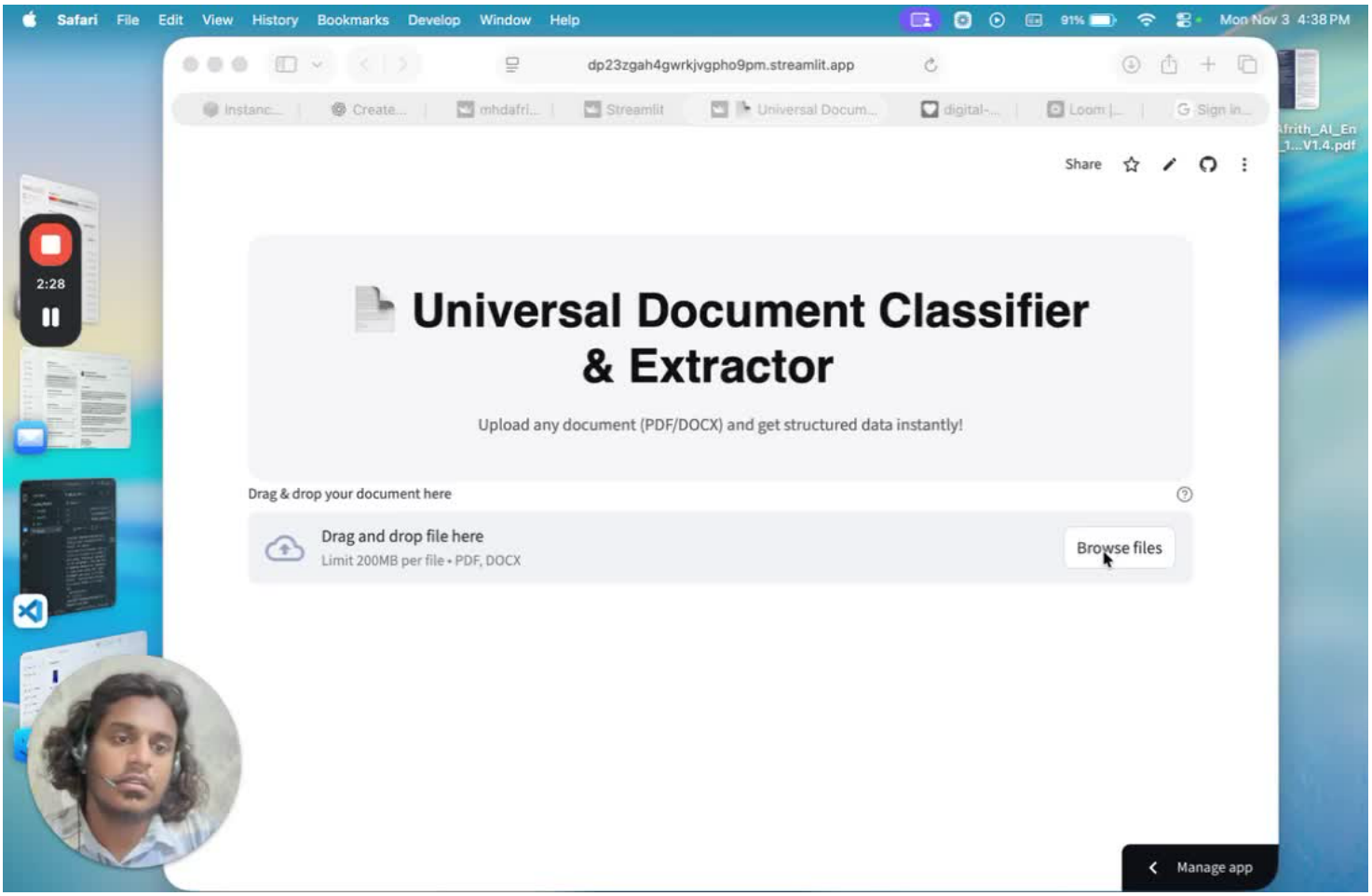
Key Steps

1. Introduction to the Application 0:01



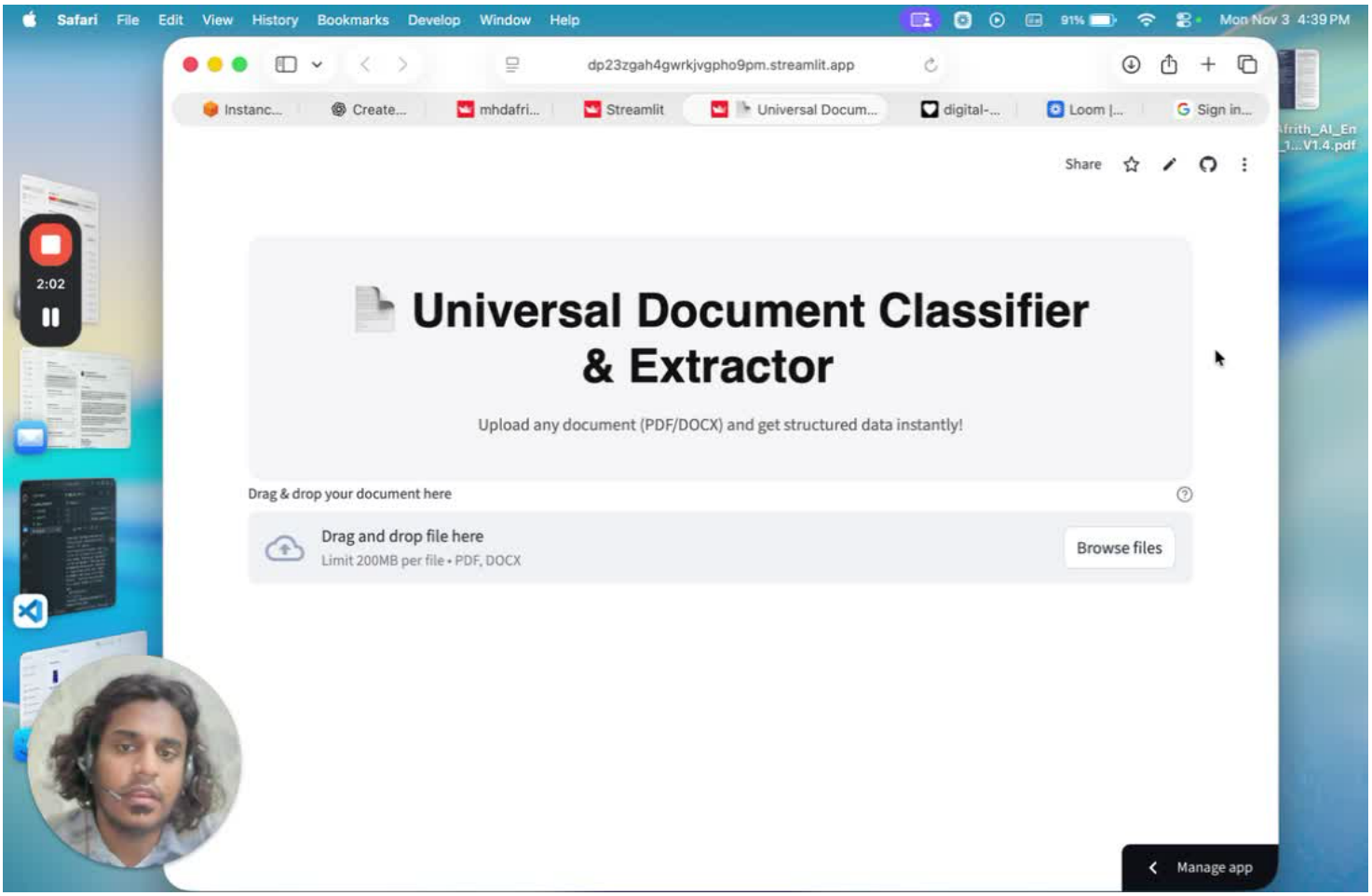
- The Universal Document Classifier and Extractor is an AI-powered application designed to classify and extract key information from various document types, including:
  - Invoices
  - Resumes
  - Bank statements
  - Medical reports
- The goal is to reduce manual document processing and automate information extraction.

2. Uploading a Document 2:03



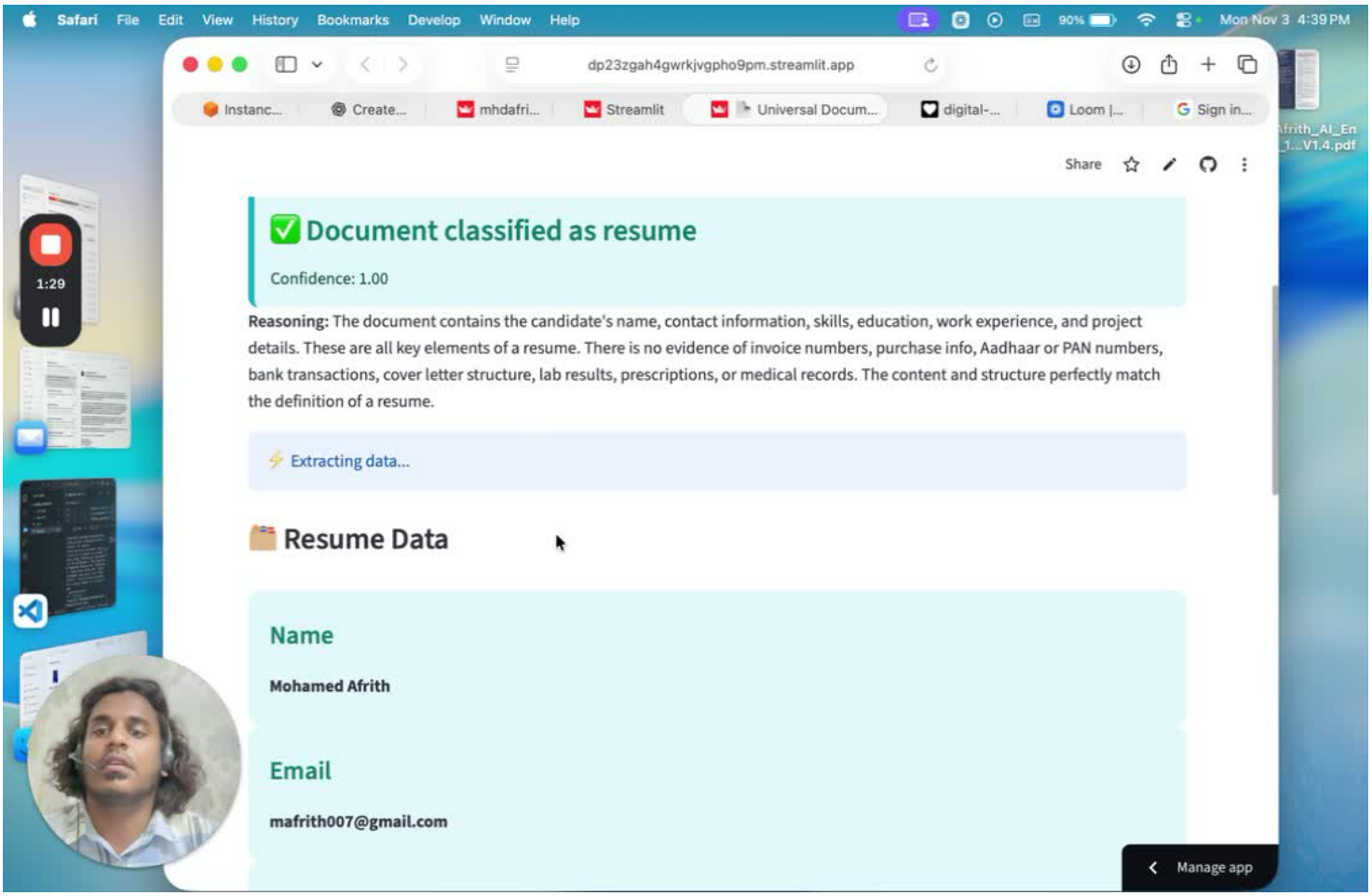
- To begin using the application, follow these steps:
  - Navigate to the upload section of the application.
  - Click on the upload button and select the document you wish to classify (e.g., a resume).

3. Document Classification Process 2:28



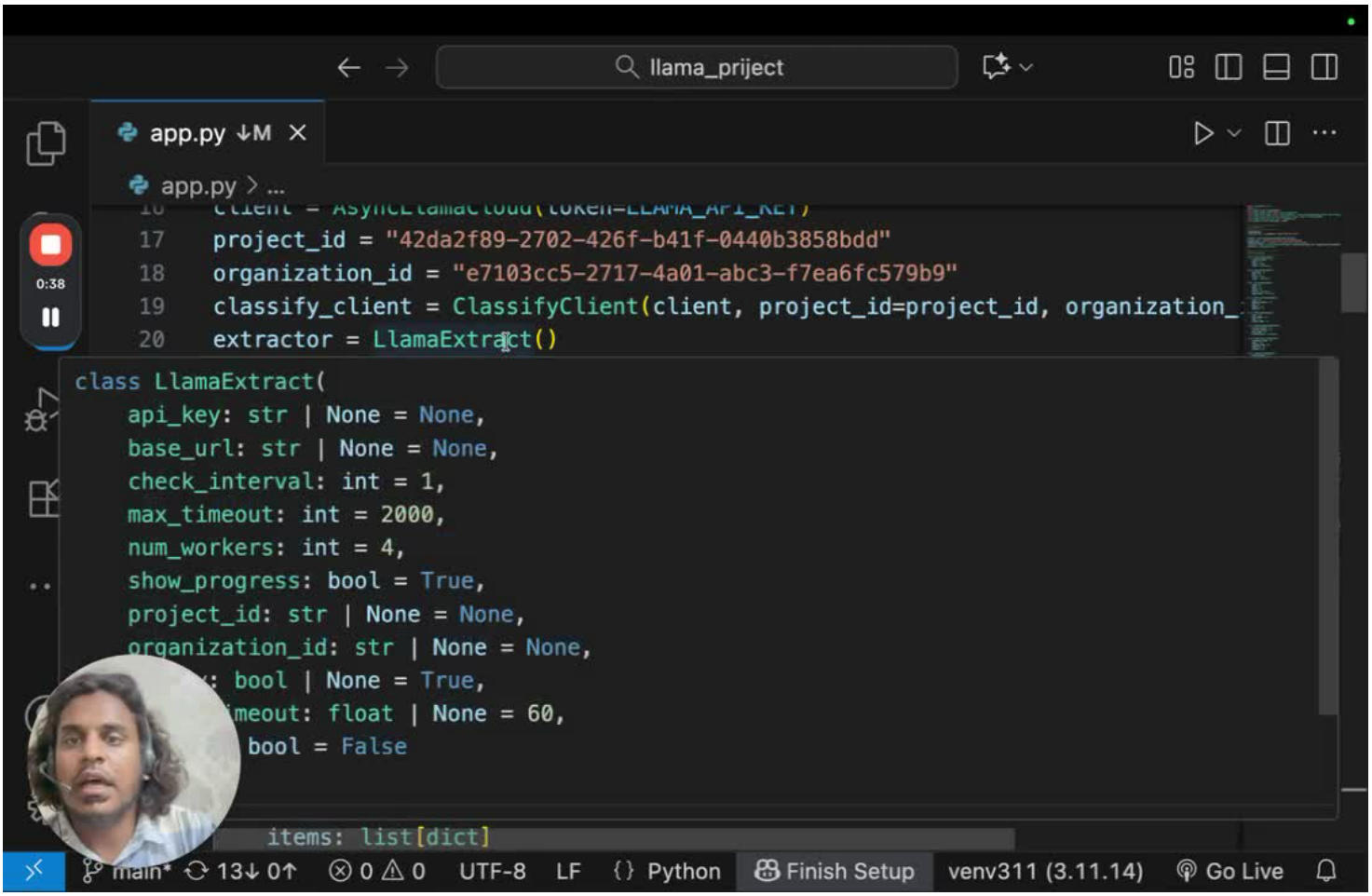
- Once the document is uploaded, the application will:
  - Identify the type of document (e.g., resume).
  - Provide reasoning for the classification, indicating how confident the system is in its classification.

4. Information Extraction 3:01



- After classification, the application will:
  - Activate the extraction agent to retrieve key values from the document.
  - Present the extracted information in a structured format.

5. Code Overview 3:44



- The application uses specific libraries and APIs for functionality:
  - Import necessary libraries.
  - Load the Llama Cloud API for document classification and extraction.
  - Define schemas for different document classes (e.g., invoices, resumes).

Cautionary Notes

- Ensure that the documents uploaded do not contain sensitive personal information unless necessary for processing.
- Verify the accuracy of the extracted information, as automated systems may not always be 100% accurate.

Tips for Efficiency

- Regularly update the document classification schemas to include new document types as needed.
- Train the system with diverse examples to improve classification accuracy.

Link to Loom

https://loom.com/share/67edd2870660465895dce4fde7726eb3