

## Team Charter

Values	<ul style="list-style-type: none"><li>• Willingness to learn.</li><li>• Work-life balance.</li><li>• Team happiness.</li></ul>
Communication Guidelines	<ul style="list-style-type: none"><li>• Stand up meeting daily.</li><li>• Calls outside working hours for urgent issues only.</li><li>• Feel free to share your opinion.</li></ul>
Fun Events	<ul style="list-style-type: none"><li>• Celebrate for early delivering.</li></ul>
Norms	<ul style="list-style-type: none"><li>• Feel free to ask for a chocolate 😊</li></ul>
Meeting Guidelines	<ul style="list-style-type: none"><li>• Efficient meeting is important.</li><li>• Don't be afraid to tell the truth.</li></ul>
Decision making Process	<ul style="list-style-type: none"><li>• Every one can suggest only manager decide.</li></ul>
Conflict Resolution process	<ul style="list-style-type: none"><li>• Don't take everything personal.</li><li>• Be open minded.</li><li>• Try to make it one to one discussion if not work ask for help.</li></ul>