



ROYAL CIVIL SERVICE COMMISSION

ROYAL GOVERNMENT OF BHUTAN

FORM 7/A

TRAINING REPORT & FEEDBACK FORM (for STT)

Chief HRO, Human Resource Division

MoESD, Thimphu..... (address to the respective Working Agency)

Sir/Madam,

As per the Letter of Award No.DSE/STEM/2.2/2024/89 dated ...26 Jan 2024....., the undersigned has successfully completed the STT as detailed below:

Name of the Course : IT Fundamentals and System Administration
Institute & Country : C-DAC, Sector 62, Noida / Delhi, India
Start & End Date : 4 March 2024 to 12 April 2024
Duration : 1 month 11 days
Funding Agency : RGoB (in-country) & GoI (ex-country)

I hereby, would like to report as on16 April 2024..... (DD/MM/YYYY). Please find the following as attachment:

1. Training report

Training Report shall include the following:

- Describe courses/subjects covered during the training); and
- Propose how the knowledge and skills gained from the course can be utilized to further improve the effective delivery of services of your Agency.

2. Certificate, if applicable

3. Feedback on Institute and course. Feedback shall be on the following:

- Relevance and application/practicality of the course;
- Rigour of the course;
- Quality of the Institute;
- Quality of the resource person;
- If you would recommend the Institute and the course; and
- Any other observations or recommendations



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Thanking you

Yours faithfully,

Signature

Name : Mon Raj Battarai

EID No. : 200908018

Position Title : Sr. ICT Lab. Asst.

Agency : Pemathang LSS, S/Jongkhar