

# Group Contract

## Group Responsibilities

The success of a group depends on the contributions and professionalism of each and all of its members. When you join a group, you are throwing your lot in with the group. The group will let each member share in the fruits of its labour and each member should pay the group back by contributing to the group effort.

The group contract lays out the responsibilities and expectations of the group members. It also lays out how responsibilities will be determined, how group members can contact one another, consequences when group members do not meet their responsibilities, giving credit for work done and not giving credit for work which was not done.

This is a template for a contract. You can alter the parts you feel need to be altered. The final contract does need to be approved by the instructor and then signed by all members of the group.

## Contact Information

Name	Email	Phone (optional)	Social Media
Mihyeon Park	park3@myseneca.ca		
Ana Masoumi	samasoumi-hefzabad@myseneca.ca		
Veronika Edith Turpo Meneses	veturpo-meneses@myseneca.ca		
Yashleen Brar	ybrar2@myseneca.ca		
Hamzeh Khaled Nayef Muhiar	hknmuhiar@myseneca.ca		
Manraj Singh	manraj-singh2@myseneca.ca		

## Professionalism

As a member of this group, I will conduct myself in a professional manner, just as I would in the workplace. I will abide by the decisions of the group and participate in the group activities to the best of my ability. I will strive to be pleasant and treat my fellow group members with respect. Should conflict arise, I will do my best to overcome it and put it behind us.

**INITIALS: Mihyeon Park, Ana Masoumi, Veronika Edith Turpo Meneses, Yashleen Brar, Hamzeh Khaled Nayef Muhiar, Manraj Singh**

## Group Meetings

All group members agree to meet in the assigned class time.

In addition, they agree to participate in 1 meeting(s) per week outside of class time.

Individual contributions will be completed by two days after class and the group submission will be completed by one day before deadline.

For the preparation of group submissions, the group will meet \_\_online\_\_ via \_\_Jira and Teams\_\_.

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## Work Distribution

Work will be distributed during a weekly group meeting where members pick the work that they are best equipped to do. Members will make every effort to distribute the work evenly amongst the group members.

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## Plagiarism

The group will submit only work done by the members of the group. The group will not post their workshops, assignments or other work on the internet or distribute it to others in any other manner.

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## Consequences

A group member who is often late for meetings or absent shall \_\_buy coffee for everyone\_\_\_\_.

A group member who fails to complete their chosen work on time shall \_\_buy lunch for everyone\_\_\_\_.

A group member who submits substandard work shall \_\_buy snacks for everyone\_\_\_\_.

If a group member does not pick a fair share of the work the group shall \_\_assign more work to that group member\_\_\_\_.

If a group member does not treat their fellow group members with courtesy and respect the group shall \_\_reprimand that group member of basic manners\_\_\_\_.

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## Conflict Resolution

In the event there are inter-personal issues within the group or if a member does not meet their commitments, the group shall \_\_try to resolve in a calm and unbiased manner and reach an understandable goal between each other\_\_\_\_.

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## Other Rules

(add as appropriate)

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## Signatures

By signing below, I agree to abide by the group contract.

DATE: 28<sup>th</sup> June 2024, Friday

Print Name: Mihyeon Park

Signature: *Mihyeon Park*

Print Name: Ana Masoumi

Signature: *s. Anahita m.h*

Print Name: Veronika Edith Turpo Meneses

Signature: *VT*

Print Name: Yashleen Brar

Signature: *yashleen Brar*

Print Name: Hamzeh Khaled Nayef Muhiar

Signature: *Hamzeh Muhiar*

Print Name: Manraj Singh

Signature: *Manraj Singh*