**To:** SGS SA

OUR REF : contractNo date

**1. Material:** descp

**2. Quantity:** amount

**3. Name of carrying Vessel:** ves

**4. Load Port:**  loading

**5. ETA Discharge Port: ETA**

**6. Discharge Port:** port

**7. Buyer:** buyer

**8. Supervision Items:**

- Discharging operations at Qinhuangdao Port-China.

- Weighing, sampling and moisture determination to be carried out at disport.

- Weighbridge requested: Yes.

- Lot size: approx. 500 WMT

- Each sample must have minimum weight of 250 Grs.

The cost of such supervision shall be shared 50 / 50 (fifty / fifty) by Buyer and Seller. The Final weight shall be determined by weighbridge which shall be final for settlement. Sampling shall be made at the discharge port in lots of about 500 wmt and each sample must have a minimum weight of 250 grams.

**Sample Distribution:**

a) 3 complete sealed sets for Seller

b) 2 complete sealed sets for Buyer

c) 3 complete sealed sets of samples to be kept with SGS for any needful instruction from Seller

Samples must be forwarded by courier express to the seller in Iran and buyer in China.

**9. Following information must be immediately e-mailed when known:**

a) Date of arrival of vessel

c) Commencement of Discharging

d) Estimated date of completion of Discharging

e) Wet and dry weight, moisture in percent

**10. Weighing and moisture determination report must show following:**

a) Discharge port operation, commencement, completion, equipment used etc.

b) Weighing, kind and condition of weighing facilities

c) Sampling, preparation

d) Moisture determination

e) Statement of facts

f) Notice of Readiness

**11. Weight certificate must report following:**

a) Net Wet weight per lot in kg

b) Moisture per lot in kg and percent

c) Net dry weight per lot in kg

All certificates must be distributed in triplicate.  
Furthermore, representative will have to make sure that weighing, sampling and moisture determination is carried  
out in the usual international technical manner.  
Please send your reports to the following email addresses:

**Buyer:**

rezaa

**Seller:**

rezat

**Please consider the points below:**

- As per our mutual contract with our buyer CIQ result has no effect on our final calculation.

- Please check the holds’ seals once the vessel arrives at discharge ports.

**For your information weighing operation as per seller charter party contract at disport with vessel head owner is as follows:**

**Discharge ports:**

It is kindly requested to acknowledge receipt of above mentioned instructions by e-mail.

**Many Thanks & Best Regards,**

**Sh. Saeid**

**Sales & Marketing Manage**