

## **Notice of invitation to form a Liquidation Committee**

### **Aberdeen House Care Limited - IN CREDITORS' VOLUNTARY LIQUIDATION**

**(Company Number: 07658860)**

**NOTICE IS GIVEN** by Laura Stewart and Gareth Wilcox to the creditors of Aberdeen House Care Limited of an invitation to establish a Liquidation Committee under rule 6.19 of The Insolvency (England and Wales) Rules 2016.

1. In addition to seeking a decision on the matters set out in the accompanying notice, creditors are also invited to determine at the same time at the virtual meeting whether a Liquidation Committee should be established.
2. A Committee may be formed if a minimum of 3 and a maximum of 5 creditors are willing to become members.
3. Nominations can only be accepted for a creditor to become a member of the Committee if they are an unsecured creditor and have lodged a proof of their debt that has not been disallowed for voting or dividend purposes.
4. The specified date for receipt of nominations for creditors to act as a member of the Committee under rule 6.19 of The Insolvency (England and Wales) Rules 2016 is Wednesday 17 January 2024, the Decision Date.
5. Please complete the form sent with this notice with the name and address of any person you wish to nominate to act as a member of the Committee, and return the completed form to Business Helpline Group of Office 007, Northlight Parade, Nelson, BB9 5EG. Ideally it should be received by Business Helpline Group before the start of the meeting due to be held at Wednesday 17 January 2024 and 10:30AM, the decision date, at which the decision to appoint a Committee will be considered. If you are not attending the meeting in person you must also complete and return the proxy form sent with the accompanying notice indicating your voting intentions.

Note: Further information on the rights, duties and the functions of a Committee is available in a booklet published by the Association of Business Recovery Professionals (R3). This booklet can be accessed at <https://www.r3.org.uk/technical-library/england-wales/technical-guidance/creditor-guides/more/29111/page/1/liquidation-creditors-committees/>. If you require a hard copy of the booklet please contact Kerry Marsh of Business Helpline Group by email at support@businesshelpline.uk, or by phone on 01282 502832.

1. The meeting will be held as follows;

Date                      Wednesday 17 January 2024 - The Decision Date

Time                      10:30 AM

Access to the virtual meeting can be gained by contacting Kerry Marsh in advance of the meeting to obtain log-in details.

2. Creditors entitled to attend and vote at the virtual meeting may do so personally or by proxy. A creditor can attend the meeting and vote, and is entitled to vote if they have submitted proof of their debt by no later than 4 p.m. on the business day before the meeting. Failure to do so will lead to their vote(s) being disregarded.
3. Any creditor unable to attend in person, but wishing to vote at the meeting, can either nominate a person to attend on their behalf, or nominate the chair of the meeting to vote on their behalf. Creditors must lodge their proxy in advance of the meeting.
4. All proofs of debt and proxies must be delivered to Business Helpline Group of Office 007, Northlight Parade, Nelson, BB9 5EG.
5. Creditors with small debts, that is claims of £1,000 or less must have lodged proof of their debt for their vote to be valid.
6. Any creditors who have previously opted out from receiving documents in respect of the insolvency proceedings are entitled to vote on the decision provided they have lodged proof of their debt.
7. Creditors may, within 5 business days of delivery of this notice to them, request a physical meeting of creditors be held to determine the outcome of the decision. Any request for a physical meeting must be accompanied by valid proof of their debt (if not already lodged). A meeting will be convened if creditors requesting a meeting represent a minimum of 10% in value or 10% in number of creditors or simply 10 creditors, where "creditors" means "all creditors."
8. Creditors have the right to appeal a decision of the convener or chair made under Chapter 8 of Part 15 of The Insolvency (England and Wales) Rules 2016 about Creditors' Voting Rights and Majorities, by applying to court under Rule 15.35 of The Insolvency (England and Wales) Rules 2016 within 21 days of Wednesday 17 January 2024 the Decision Date.
9. The chair of the meeting may adjourn or suspend the meeting if necessary, and must do so if so resolved by creditors.
10. Any creditors excluded from the meeting, may complain to the chair during the meeting, or the convener of the meeting by no later than 4 p.m. the business day following the exclusion, in accordance with rule 15.38. *(An excluded creditor is a person who has taken all necessary steps to attend a virtual meeting or, has been permitted by the convener to attend a physical meeting remotely, under arrangements which have been put in place by the convener but do not enable that person to attend the whole or part of the meeting.)*

**11. Please note that the meeting may be recorded for training and monitoring purposes.**

Creditors requiring further information regarding the above, should either contact me at Business Helpline Group of Office 007, Northlight Parade, Nelson, BB9 5EG, or contact Kerry Marsh by telephone on 01282 502832, or by email at [support@businesshelpline.uk](mailto:support@businesshelpline.uk).

DATED THIS 5 JANUARY 2024

BY ORDER OF THE BOARD



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Rakesh Kotecha (Jan 5, 2024, 7:41pm)

Rakesh Kotecha  
Director – Convenor of Decision Process

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**(Company Number : 07658860)**

**Please note that if creditors vote to establish a Committee, then unless at least 3 nominations for creditors to act as Committee members are received at the same time, it will be necessary to convene a further decision procedure to decide which creditors are to act as Committee members. That will involve incurring additional costs, so if you intend to vote to establish a Committee, please also nominate either yourself or another creditor to act as a Committee member.**

I wish to nominate the following creditor to act as a member of the Committee:

Name of nominated creditor \_\_\_\_\_

TO BE COMPLETED BY CREDITOR WHEN RETURNING FORM:

Name of creditor: \_\_\_\_\_

Signature of creditor: \_\_\_\_\_

(Complete the following if signing on behalf of creditor, e.g. director/solicitor)

Capacity in which signing document: \_\_\_\_\_

Dated: \_\_\_\_\_

Note: The completed form should be delivered to Business Helpline Group either by posting it to Office 007, Northlight Parade, Nelson, BB9 5EG, or by emailing it to support@businesshelpline.uk, so that it is received by no later than Wednesday 17 January 2024, and ideally before the start of the meeting due to be held at 10:30 AM on that date.