

- 1. The Basics / How to Access
- 2. Searching the Databases
- 3. US Businesses
- 4. U.S. Consumers/Lifestyles
- 5.(Using Charts & Heat Maps)
- 6. Download or Email Your Results

Brought to you by



What is Consumer Reports?

Consumer Reports is an independent, nonprofit member organization that works side by side with consumers for truth, transparency, and fairness in the marketplace.

Why Should I Use Consumer Reports?

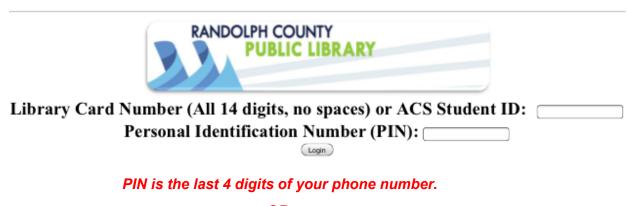
It gives information on everything from tech products and automobiles, to food, financial, and health services. The magazine allows no outside advertising, has a strict no-commercial-use policy and prides itself on being objective. The magazine gives recommendations on which products to buy, and which were not acceptable. We have every edition from 1985 to present and it's all FREE with your library card.

How do I access all this great information?

Go to www.randquest.org and scroll down the page looking at the buttons in the center. You will come across Consumer Reports near the bottom. Click to continue.



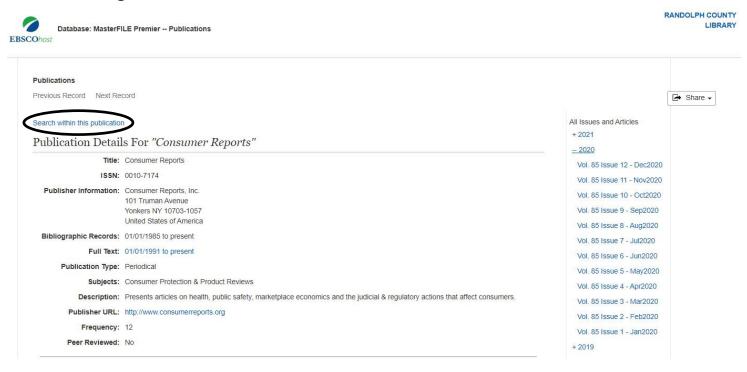
You must enter in your library card number, *PIN and select "Login" to continue. You will be directed to Consumer Reports.



OR

Your birthday (month/day; excluding year) if you are using your lunch number.

Home Page

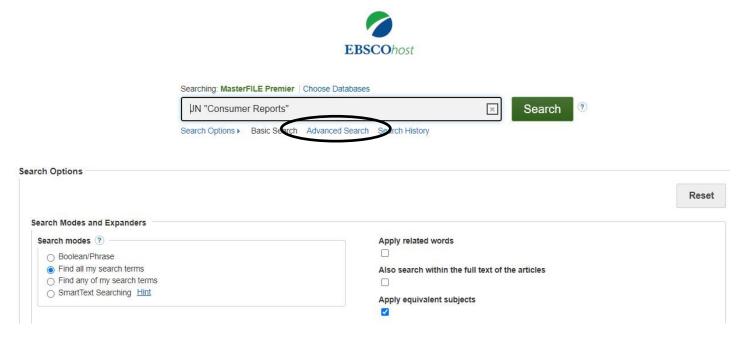


The home page gives numerous options to choose from. On the right you can select a year and it will pull down a list of every issue from that year for you to review. In this example we chose 2020.

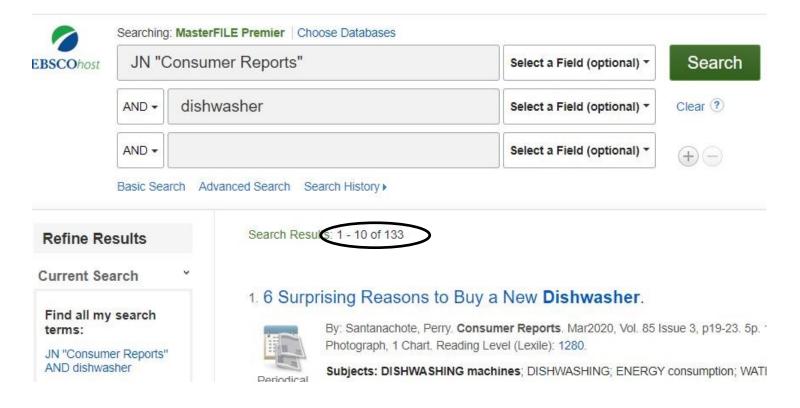
Searching (What are you looking for?)

The best/easiest way is to use **search within this publication**.

You are directed to a new page with a search box that will search within all issues of Consumer Reports. However, this method can be a little tricky. The easiest way to search is by clicking on *Advanced Search*.



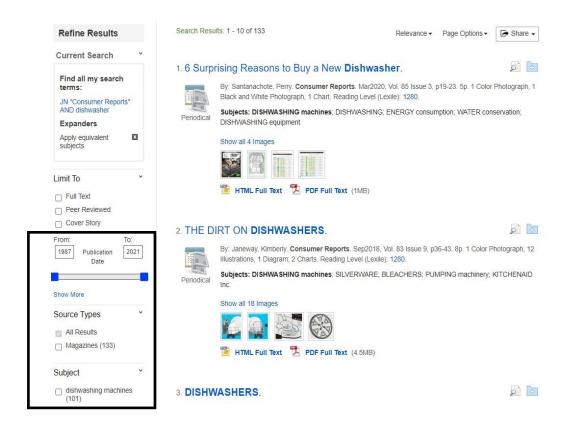
The advanced search page allows you to add words that will be in any article within Consumer Reports. In this example, we are going to focus on information about dishwashers. Click on the green box marked *Search* box to see your results. You have been 133 results to choose from.



Narrow Down Your Results

If you do not want to search the entire Consumer Reports publication, you can refine your results a few ways. We will focus on *Publication Date* and *Subject*.

You can narrow your search using the tool on the left side of the screen. Scroll down the page to see available options.



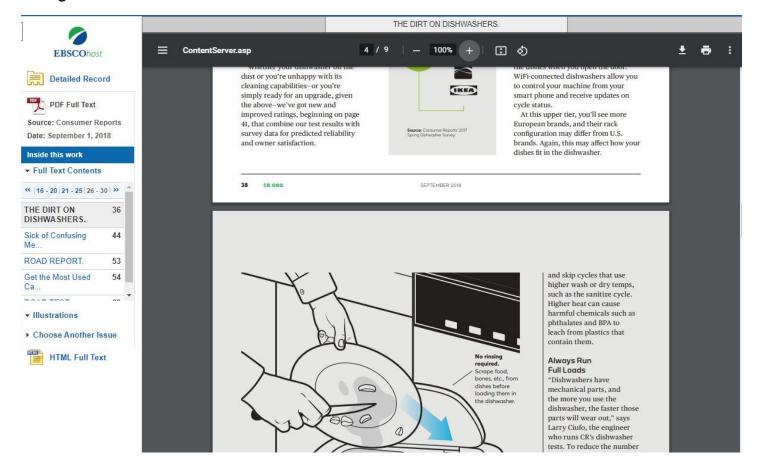
Narrowing by year and/or subject provides better results.



Reading an Article



There are two ways to read an article. You can scroll down the page to read the full text or click on *PDF Full Text* to download the article and view it as you would in the magazine.



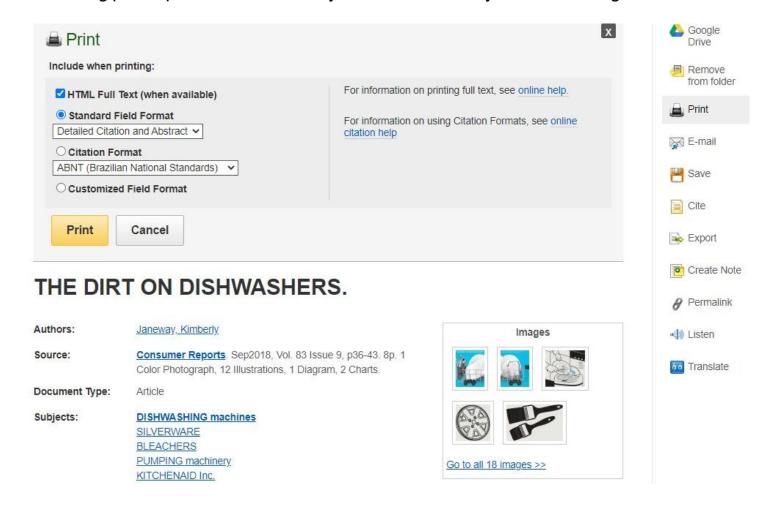
Tools

Tools are on the right side of the page with different options on what to do with the article you are reading. The most common tools are *Print* and *E-mail*.



Printing

Selecting *print* opens a menu directly above the article your are reading.

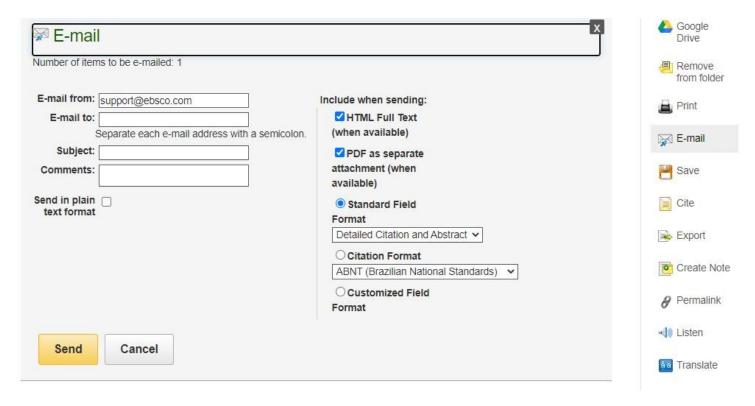


Click on the yellow print box and you will be taken to a page where your printer will automatically display *ready to begin printing*.

Note: this will only show the text of the article. No pictures are included.

E-mailing

Selecting *e-mail* opens a menu directly above the article your are reading.



You can choose to send the article to yourself including a subject line and comments. You can also change the *E-mail from* box to your own email.

This is useful if you want to share an article with a friend showing that it is coming directly from you and not the EBSCO database.

We're Here to Help

Call us at **336-318-6803** or stop by anytime to setup a free one-on-one appointment at a time that's convenient for you with at the Asheboro Public Library.

