

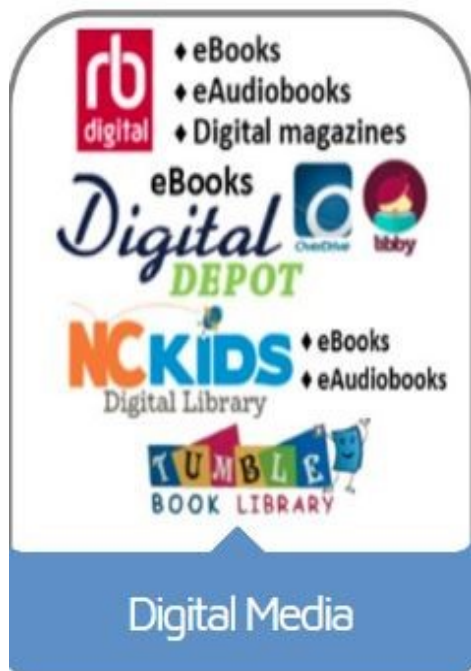
Ebooks, Magazines & Audiobooks All In One Place!



Randolph County Public Library

www.randolphlibrary.org





Setting up your account

Go to the library's home page:

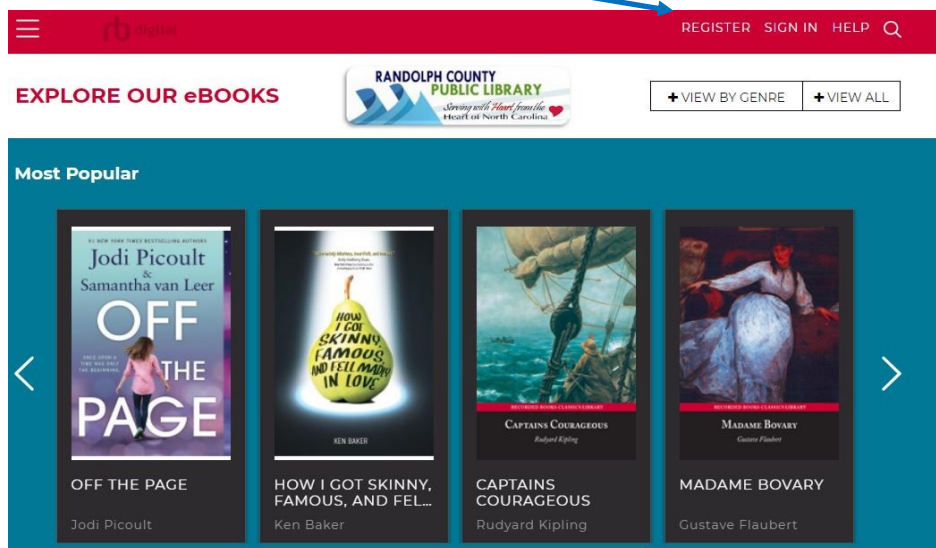
<http://www.randolphlibrary.org>

Click on the **Digital Media** badge in the center of the page to be sent to the Digital Media page containing our online collection options.

With rbDigital you can select either books, audiobooks or magazines.



First time users will need to create a rbDigital account. You can register an account on your computer or through the rbDigital app. Click on **Register** in the top right corner if you're using a desktop computer.



The registration form is divided into three main sections, each with a red header:

- LOGIN INFORMATION**: Includes fields for USERNAME*, PASSWORD*, and CONFIRM PASSWORD*.
- YOUR INFORMATION**: Includes fields for FIRST NAME*, LAST NAME*, EMAIL*, CONFIRM EMAIL*, and POSTAL CODE*.
- LIBRARY INFORMATION**: This section is currently empty.

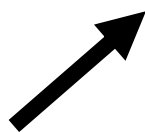
Below the form, there is a checkbox for "I accept the [Terms of Service](#) and [Privacy Policy](#) *" and a note "*Required fields". At the bottom are two red buttons: "CANCEL" and "REGISTER →".

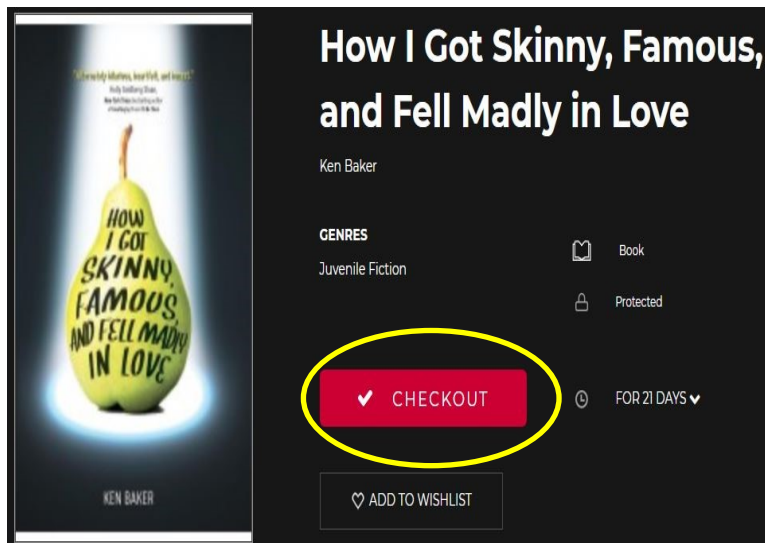
You will need to create a unique username and password and fill out the “Your Information” section. Once completed, select “Register” to continue.

Click on the magnifying glass in the top right corner to open a box where you can search for items.



If you want to browse, click on “+View By Genre” on the right or select “+View All” to open a box of suggested topics.





When you find a title to enjoy, **click on the cover**. Select the red button to checkout. You can also add it to your wishlist to view later.

Once checked out, select the green button to **download** the title or select the return option.



Installing The App

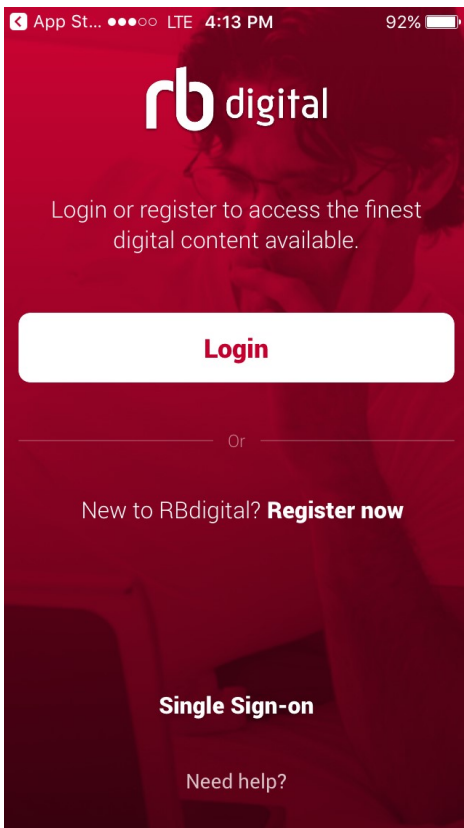
You view your items through the library's rbDigital website or the free app available on your device. To download the rbDigital app:

- Use **Google Play Store** for Android devices.
- Use **Amazon App Store** for Kindle Fire devices.
- Use the **iTunes App Store** for Apple devices.

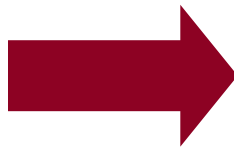


Follow the instructions to install the app onto your device. The app allows you to easily access audiobooks, magazines and books from the library's rbDigital account.

Once you have downloaded the app, you will need to register your account if you haven't already done so. Select **Register Now** just below the "Login" button.

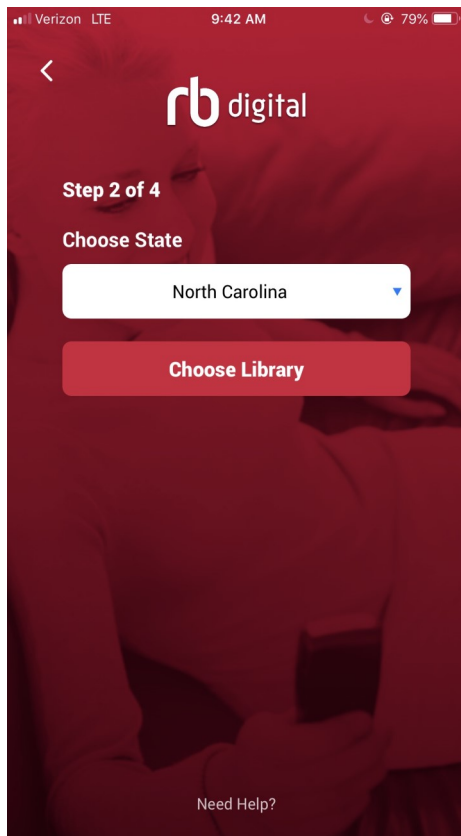
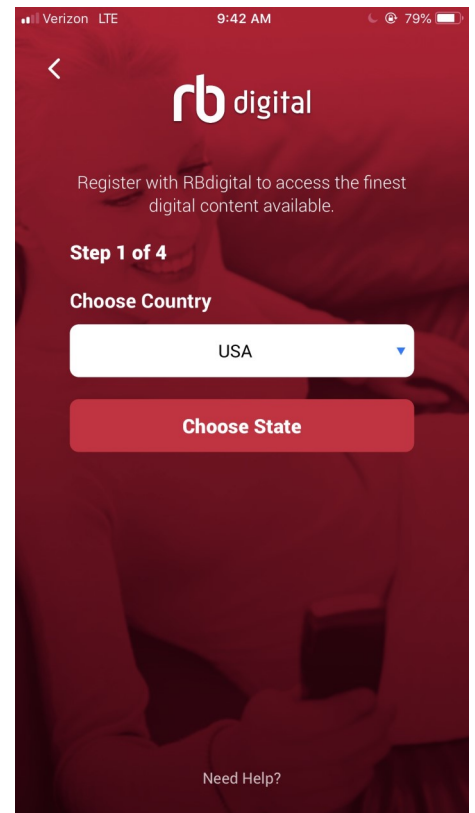


Complete the following four steps to create your account.



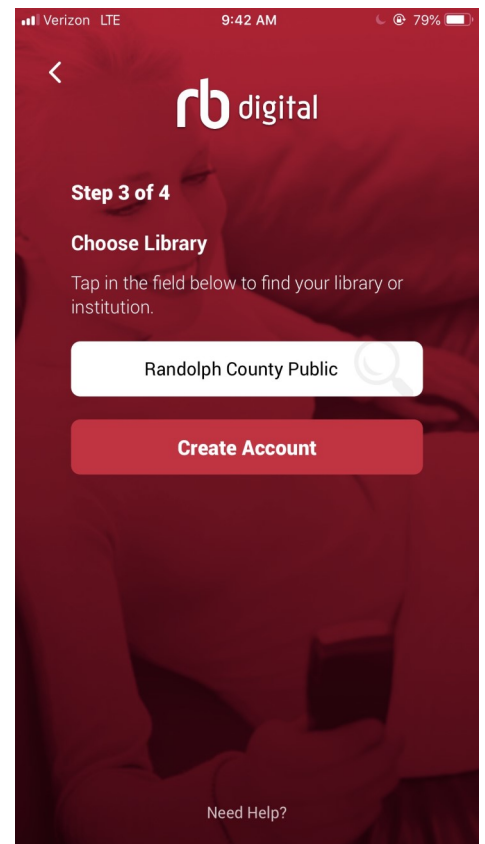
1

2



3

4



Step 4 of 4

Library Information
Enter the information provided to you by your library

Enter library card number

Rbdigital Account Information
Create your login credentials

Create username

Create password

Confirm password

Personal Information
Enter your personal information

Enter first name

Enter last name

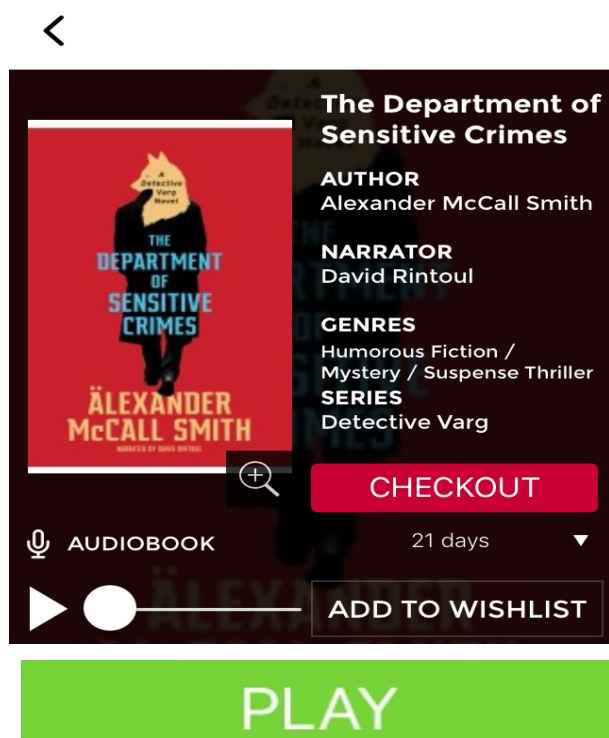
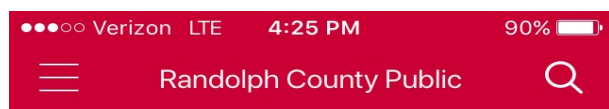
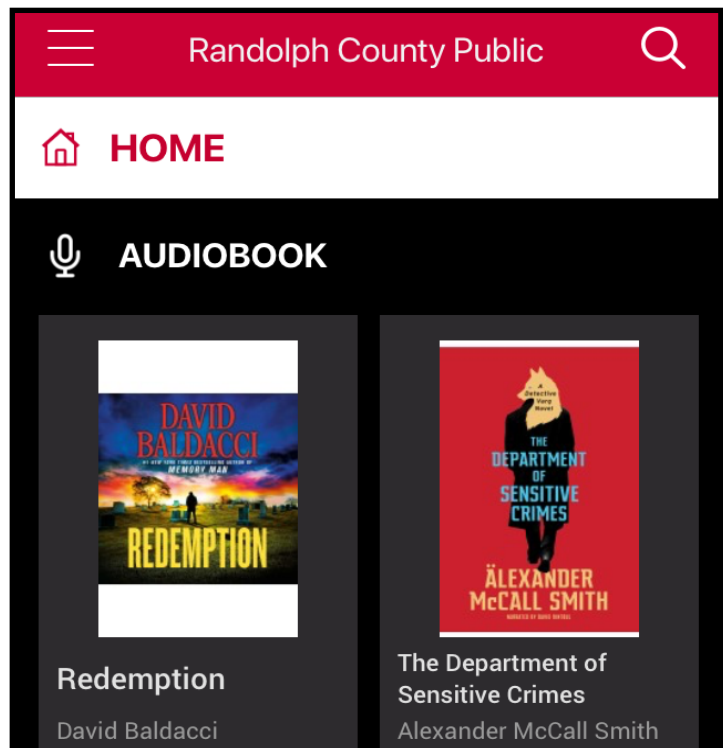
Enter email

Enter postal code

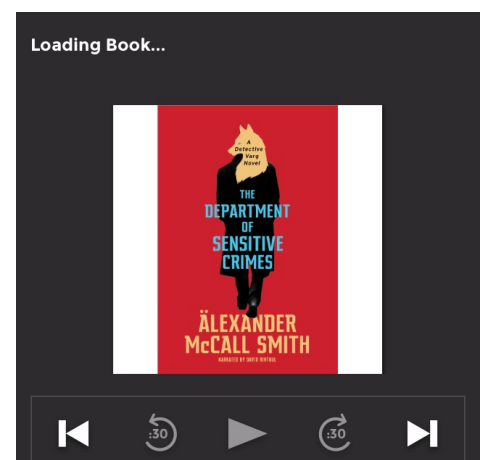
☐ I accept the [Terms of Service](#) and [Privacy Policy](#)

Register

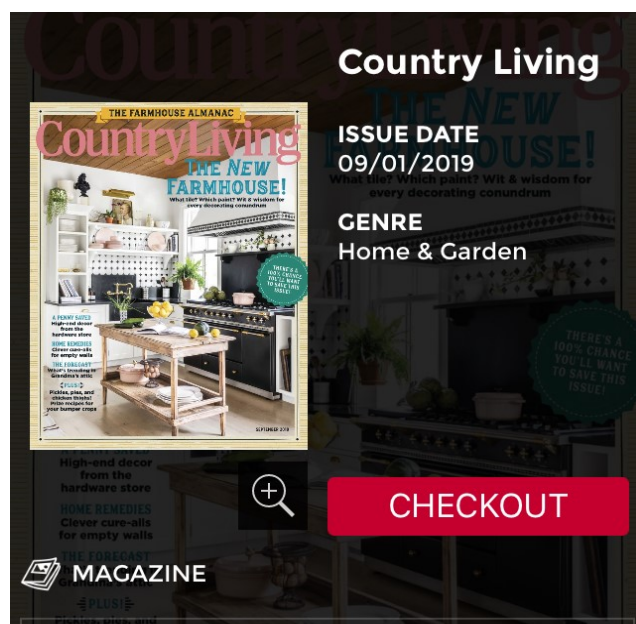
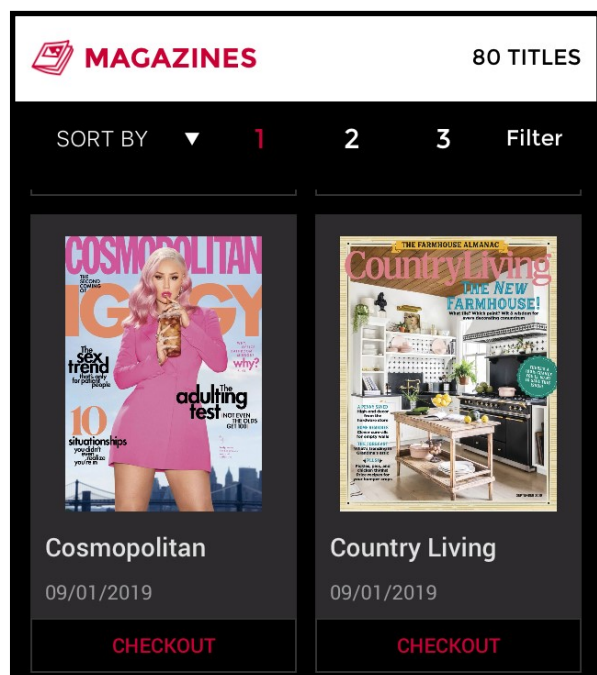
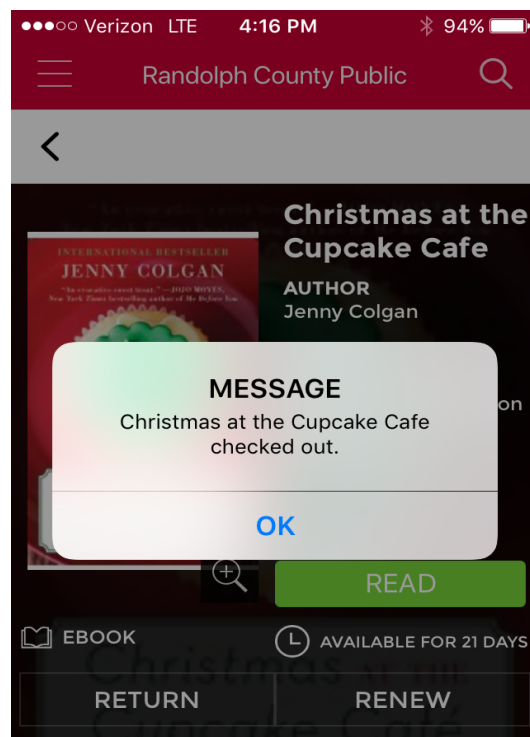
After registering, you will be taken to the home page. Scroll down to view popular audiobooks, magazines and books. Select the magnifying glass on the right to search titles in the format you want.



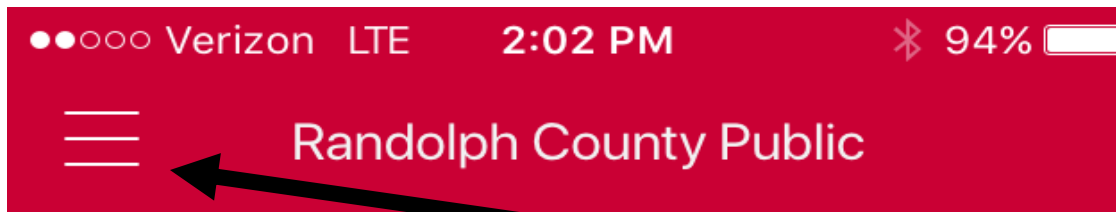
To download an audiobook, **click on the cover** and select the red button marked “Checkout”. The button will change to green. Select “Play” to start listening.



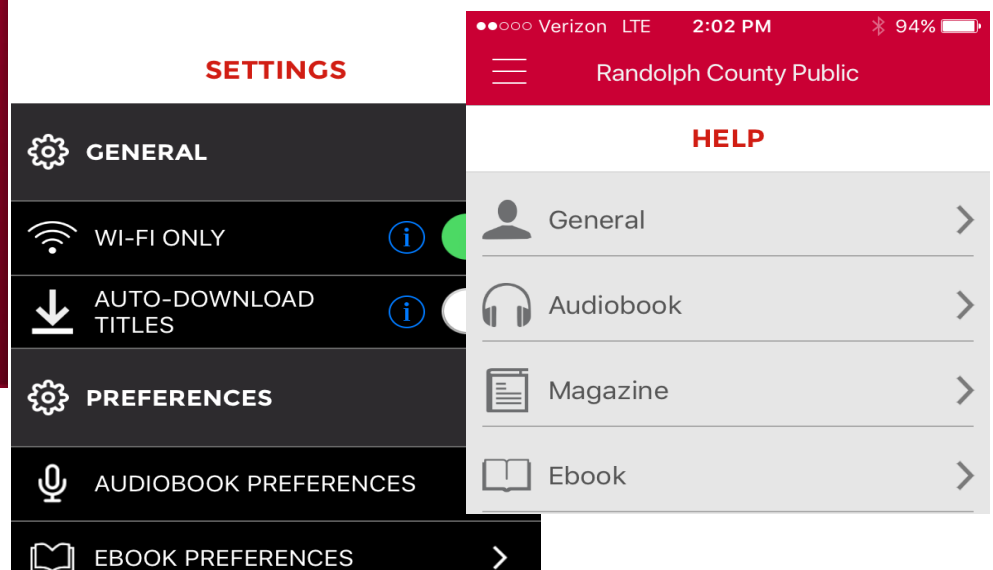
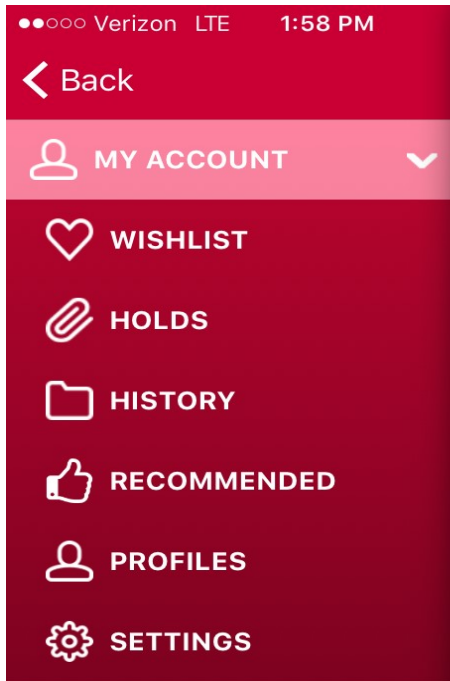
Downloading magazines and ebooks is the same as audiobooks. Click on the cover image of the title you want and select the red button “Checkout”. The button will change to green. Select “Read” to continue.



*You must use WiFi or a data plan with your provider in order to download and/or view your checked out items.



Click on the **three lines** at the top left of your screen to open your account to see reading history, items on hold, adjust settings and find general help with the app.



Checkout is for 21 days. You can have **5 ebooks** and **3 audio books** out at a time (*there is no limit on magazines!*). Renewals are only available near the end of the item checkout date. At the end of the 21 day check-out time your item will automatically disappear from your device. No fines!

If you're interested, follow the link to watch a short tutorial on how to use the rbDigital app. Just follow the link: **tinyurl.com/y32b3kux**

If you have any questions or problems you can always call the library reference desk at **336-318-6803** for help or to make a free appointment for one-on-one technical assistance.