

Documents checklist

- ☐ the original will
- ☐ 2 photocopies of the will – these photocopies must be on plain A4 paper
- ☐ the death certificate – this will be returned to you

You'll also need to include a cover letter if the will or codicils have been changed in any way since you got given them. This includes them being torn, creased or separated for photocopying. The letter should explain what's been changed and why.

Send your documents to the probate registry

Your documents should be sent by registered post to:

Digital Application,
Oxford District Probate Registry,
Combined Court Building,
St Aldates,
Oxford OX1 1LY