



REPUBLIKA NG PILIPINAS
Republic of the Philippines
PAMANTASANG NORMAL NG PILIPINAS
Philippine Normal University
ANG PAMBANSANG SENTRO SA EDUKASYONG PANGGURO
The National Center for Teacher Education
Maynila
Manila

March 13, 2020

UNIVERSITY MEMORANDUM

No. 52

Series of 2020

TO: PNU Manila Faculty Members and Students
SUBJECT: Advisory on the Suspension of Classes at PNU Manila

Given the announcement from Malacañang suspending classes in all levels until April 12, 2020 and placing Metro Manila under Community Quarantine effective March 15, 2020, this advisory is issued to all PNU Manila faculty members (full time and part time) and students (undergraduate and graduate):

1. We initially directed the faculty to move the sessions/classes online. However, a significant number of our students do not have connectivity at home and might be hard-pressed to access internet outside of their homes. This is deemed as defeating the purpose of community quarantine imposed by the government. In view of this, classes for Term 3 are put on hold and will resume during the transition period (June-August 2020), only if the face-to-face sessions are already permitted
2. All online make-up classes are likewise suspended.
3. Final exams will be scheduled after the face-to-face make-up classes. No final examination can be conducted online or any other mode until after the face-to-face sessions shall have been completed.
4. Summer classes 2020 in the Graduate level will have to be moved maybe sometime in May, depending on the COVID-19 situation.
5. Lectures, readings, and materials for lessons scheduled on March 9 to April 4, 2020 may be uploaded in the PNU-LMS and/or in the online platform the faculty has been using so students can view/read/study them whenever they can.
6. Submission of grades for Term 3 will be deferred until after the face-to-face make up classes shall have been conducted and the final exams administered.
7. Compliance to course requirements will also have to be deferred until the Face to Face make-up classes have been conducted.
8. Faculty and students should then expect face-to-face make-up classes to be conducted during the Transition period (June-August 2020) in lieu of March 9 to April 4 classes in the hope that the situation by then will be better.
9. A separate advisory for graduating students will follow.

10. The official long vacation of the faculty will commence and end as scheduled (April 1, 2020 to June 9, 2020, subject to verification of HRMDS).

We shall issue relevant guidelines as necessary.

19. We hope everyone will be safe and observe extra precautionary measures against COVID-


BERT JAZMIN TUGA, PhD
President