

# AI as a Teaching Partner: Practical Applications for Multidisciplinary Business Education

Business Education Team



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# Chapter 1

## About This Book

This book is designed for business lecturers across all disciplines who want to enhance their teaching with Artificial Intelligence but don't consider themselves "tech people."

You won't need to code, install complex software, or understand how AI works technically. What you will learn is how to use simple, plain-language instructions (called "prompts") to create powerful learning experiences for your students.

### 1.1 Who This Is For

- Business lecturers at Curtin University teaching undergraduate or post-graduate students
- Academics in business, marketing, management, tourism, accounting, economics, information systems, and supply chain
- Unit coordinators exploring AI integration aligned with learning outcomes
- Research supervisors supporting business students
- Anyone curious about practical, non-technical AI applications in business education

#### 1.1.1 Discipline-Specific Pathways

This book is designed for multiple business disciplines. While the core principles and techniques are universal, examples and prompts are tailored to your field:



## Chapter 2

# Business & Marketing

Examples include market analysis, customer behaviour modeling, campaign strategy, brand positioning, and competitive intelligence simulations.



## Chapter 3

# Management & Organisation Studies

Examples include organisational design, change management, team dynamics, leadership scenarios, and process improvement workflows.





## Chapter 4

# Human Resources

Examples include recruitment workflows, performance management scenarios, employee relations simulations, talent development, and organisational behaviour case studies.



## Chapter 5

# Tourism & Hospitality

Examples include destination marketing, customer experience design, revenue management, tourism planning, and hospitality crisis scenarios.



## Chapter 6

# Supply Chain & Logistics

Examples include demand forecasting, inventory optimization, supplier negotiations, network design, and supply chain risk scenarios.



## Chapter 7

# Information Systems

Examples include systems analysis, project management, IT governance, requirements gathering, and technology implementation planning.





## Chapter 8

# Accounting & Finance

Examples include financial analysis, audit workflows, budget management, taxation scenarios, and financial reporting simulations.



# Chapter 9

## Economics

Examples include economic modeling, policy analysis, market equilibrium scenarios, microeconomic analysis, and behavioural economics simulations.

### 9.1 What You Won't Find Here

- Technical AI theory or computer science concepts
- Coding or programming requirements
- Abstract discussions about AI's future
- Complex software installation guides
- “One size fits all” solutions

### 9.2 What You Will Find Here

- **Concrete examples:** Every chapter includes ready-to-use prompts and scenarios tailored to multiple business disciplines
- **Practical guidance:** Step-by-step implementation for busy lecturers
- **Real pedagogical value:** AI applications directly support existing learning outcomes across business programs
- **Honest assessment:** What AI does well, what it doesn't, and what requires human judgment
- **Ethical frameworks:** How to integrate AI responsibly and teach students to do the same in professional practice

### 9.3 A Core Concept: Prompting as Foundation

Throughout this book, **prompting** is your core skill. Whether you're: - Writing direct instructions to AI tools - Integrating AI into familiar software (Word, PowerPoint, Teams) - Automating workflows with agents - Building custom tools

...you're fundamentally communicating with AI through prompts. Master prompting, and you can adapt to any AI tool—past, present, or future. **Chapters 2-4 teach you prompting as a conceptual foundation; everything else applies that foundation to specific teaching challenges.**

---

## Chapter 10

# How to Use This Book

### 10.1 If you're completely new to AI:

Start with **Chapter 1** (motivation) and **Chapter 2** (your first AI conversation). Work through the basics before exploring advanced applications.

### 10.2 If you want to implement AI in your teaching:

Read **Chapter 3** (your first steps) for a practical implementation plan. Then move to **Chapter 4** (six essential techniques) and pick one to try immediately. Refer to **Appendix A** for copy-paste prompts.

### 10.3 If you're designing assessments:

Read **Chapter 8** (process-based assessment models) and **Chapter 10** (complete unit design). Use these frameworks to redesign existing assignments.

### 10.4 If you teach postgraduate students:

Focus on **Chapter 11** (AI as research assistant) for guidance on appropriate AI use in research contexts.

### 10.5 If you're presenting to colleagues:

Use **Appendix B** (one-hour faculty workshop guide) as a facilitation template.

## 10.6 If you need institutional justification:

Refer to **Appendix C** (alignment with Curtin learning outcomes) to demonstrate how AI integration supports existing educational goals.

---

## Chapter 11

# The Core Philosophy

Three principles underpin everything in this book:

### **1. AI as Scaffolding, Not Replacement**

You are the expert educator. AI is a tool that helps you scale what you already know works—personalised practice, immediate feedback, realistic simulations. AI builds the framework quickly; you ensure it’s pedagogically sound and academically rigorous.

*How this applies to your discipline:*





## Chapter 12

# Business & Marketing

AI generates competitive analysis frameworks and customer segmentation scenarios. You validate the business logic, ensure market assumptions are sound, and teach students to question data sources and market trends.



## Chapter 13

# Management

AI creates organisational scenarios and change management workflows. You ensure they reflect real organisational complexity, teach students about stakeholder dynamics, and guide reflection on ethical leadership implications.



## Chapter 14

# Human Resources

AI generates candidate profiles and HR scenarios. You ensure they reflect realistic workplace situations, teach students about bias in hiring, and guide ethical decision-making about employee relations.



## Chapter 15

# Tourism & Hospitality

AI creates customer journey scenarios and service recovery simulations. You ensure they reflect authentic tourism contexts, teach cultural sensitivity, and guide experience design thinking.





## Chapter 16

# Supply Chain

AI generates demand forecasts and logistics scenarios. You validate the economic logic, teach supply chain trade-offs, and guide systems thinking about global complexity.



## Chapter 17

# Information Systems

AI generates system requirements and IT scenarios. You ensure technical feasibility, teach about legacy system constraints, and guide project management realities.



## Chapter 18

# Accounting & Finance

AI generates financial scenarios and compliance workflows. You ensure accuracy, teach professional standards, and guide ethical judgment in ambiguous situations.



# Chapter 19

## Economics

AI generates economic scenarios and policy simulations. You ensure theoretical soundness, teach empirical rigor, and guide students to understand limitations of models.

### **2. Transparency Over Prohibition**

Rather than trying to prevent AI use (impossible and counterproductive), we teach students to use AI openly, critically, and ethically. This prepares them for professional practice where AI tools are standard across all business disciplines.

### **3. Start Small, Scale Gradually**

You don't need to revolutionize your entire curriculum overnight. Start with one prompt, one assignment, one semester. Build confidence and capability progressively.

---





## Chapter 20

# Acknowledgments

This book synthesises ideas from multiple sources:

- Prompt engineering techniques adapted for professional education contexts
- Curtin University program information and learning outcomes
- Pedagogical frameworks from experiential learning, reflective practice, and authentic assessment
- Professional practice standards and ethical guidelines across business disciplines
- Emerging research on AI in higher education

The goal is not to be cutting-edge or technically impressive. The goal is to help business educators do their work better—prepare confident, competent, ethical professionals for complex workplaces.

---



# Chapter 21

## Important Notes

### 21.1 Technology Changes Rapidly

AI tools evolve quickly. Specific platform names (ChatGPT, Claude, etc.) and capabilities described here reflect the state of technology in early 2025. The principles and pedagogical approaches remain relevant even as specific tools change.

### 21.2 Context Matters

This book was developed for Curtin University's business programs. If you're at a different institution or teaching a different discipline, you'll need to adapt examples, learning outcomes, and institutional references. The frameworks are transferable; the specifics may not be.

### 21.3 This Is a Starting Point

Consider this book a foundation, not a complete solution. You'll discover what works for your students, your teaching style, and your context through experimentation. The appendices provide templates you can adapt and build upon.

---



## Chapter 22

# Getting Help and Providing Feedback

As you implement ideas from this book, you may have questions, encounter challenges, or discover innovative applications we didn't consider.

**For Curtin staff:** - Contact your Faculty Teaching and Learning team for pedagogical support - Consult with IT Services for technical access and troubleshooting - Connect with colleagues who are experimenting with AI integration - Consider forming a learning community around AI-enhanced teaching

**For others:** - Adapt frameworks to your institutional context - Share successes and failures with your teaching and learning community - Contribute to the growing body of practice around AI in education

---



## Chapter 23

# A Personal Note to Readers

If you're feeling skeptical about AI in education, that's healthy. Technology is not inherently good or bad—it's how we use it that matters.

If you're worried this is too technical, I promise it's not. If you can write an email, you can write an AI prompt.

If you're concerned about losing control of your teaching, you won't. You'll gain new capabilities while maintaining your pedagogical judgment and professional expertise.

The goal of this book is simple: **by the end, you should feel excited and equipped to try one new thing in your next class.**

That's it. One simulation. One new assessment approach. One conversation where a student gets to practice being a business professional in a safe environment before they face real workplace challenges.

Because ultimately, that's what we're here for.

Let's begin.





## Chapter 24

# Introduction - Why AI Matters for Business Education

### 24.1 Welcome to the Future of Business Teaching

If you're reading this, you might be feeling a mix of curiosity and apprehension about Artificial Intelligence. Perhaps you've heard colleagues mention ChatGPT, or you've seen headlines about AI transforming education. Maybe you're wondering if this is just another passing tech trend, or if it's something you actually need to pay attention to.

Here's the truth: **AI is not here to replace you as an educator. It's here to give you superpowers.**

This book is written specifically for business lecturers across all disciplines who want to enhance their teaching but don't consider themselves "tech people." You won't need to code, install complex software, or understand how AI actually works under the hood. What you will learn is how to use simple, plain-language instructions (called "prompts") to create powerful learning experiences for your students.

### 24.2 The Problem We're Solving

As a business educator, you face a persistent challenge: **how do you prepare students for the messy, high-stakes reality of professional business work when your classroom is safe, controlled, and hypothetical?**

The specific challenge depends on your discipline. Here are just a few examples:

### **24.3 Business & Marketing**

You can teach marketing frameworks and case studies, but you can't easily let students practice pitching to demanding clients, responding to hostile customer feedback, or navigating real-time market changes. You can't create 30 different competitive scenarios where market conditions shift unexpectedly.

### **24.4 Management**

You can teach organisational theory and change management models, but you can't easily let students navigate complex team conflicts, make decisions with incomplete information, or experience the consequences of poor delegation in real time. You can't give them multiple practice attempts at handling difficult conversations with stakeholders.

### **24.5 Human Resources**

You can teach HR processes and employment law, but you can't easily let students conduct recruitment interviews with difficult candidates, handle sensitive employee relations scenarios, or navigate discrimination claims. You can't scale practice in complex interpersonal situations to all students.

### **24.6 Tourism & Hospitality**

You can teach customer service theory and hospitality principles, but you can't easily let students handle demanding guests, manage service recovery in real scenarios, or navigate cultural differences in hospitality contexts. You can't create dozens of authentic customer interaction scenarios.

### **24.7 Supply Chain & Logistics**

You can teach supply chain theory and optimization models, but you can't easily let students experience demand disruptions, supplier failures, or make real-time logistics decisions with uncertain information. You can't scale practice in crisis management across complex networks.

### **24.8 Information Systems**

You can teach systems analysis and project management methodology, but you can't easily let students elicit requirements from difficult stakeholders, manage scope creep in projects, or navigate technical trade-offs under pressure. You can't give them safe practice with implementation challenges.

## 24.9 Accounting & Finance

You can teach accounting principles and financial analysis, but you can't easily let students audit complex financial statements with errors, conduct forensic analysis, or navigate ambiguous accounting treatments. You can't let them make and learn from valuation mistakes at scale.

## 24.10 Economics

You can teach economic theory and modeling, but you can't easily let students work with real market volatility, make predictions and test them, or navigate policy trade-offs with competing stakeholder interests. You can't simulate historical scenarios or generate synthetic economic data at scale.

**The common challenge across all these disciplines:** You can't easily give every student practice in high-stakes, complex, realistic scenarios with immediate feedback and the freedom to fail safely.

Until now.

## 24.11 The Flight Simulator Concept

Think about how pilots are trained. They don't learn to handle engine failure during a storm by reading a textbook. They don't practice emergency landings by watching videos. They use **flight simulators**—sophisticated environments where they can crash the plane, make terrible decisions, experience rare scenarios, and learn from catastrophic failures without anyone getting hurt.

That's what AI can do for business education.

AI conversation tools can create a **professional practice simulator** where your students can practice in their field:

## 24.12 Business & Marketing

- Pitch products to skeptical buyers and learn from objections
- Practice customer service recovery in real-time conversations
- Navigate negotiations where the client has competing priorities
- Make strategic marketing decisions and see market feedback

## 24.13 Management

- Conduct difficult performance management conversations
- Navigate team conflicts with multiple stakeholder perspectives
- Make delegation decisions and experience consequences
- Handle change management with resistant employees

### 24.14 Human Resources

- Conduct recruitment interviews and evaluate candidate fit
- Handle sensitive employee relations and discrimination scenarios
- Navigate termination conversations with legal and emotional complexity
- Practice benefits negotiation and compensation discussions

### 24.15 Tourism & Hospitality

- Handle demanding guests and service recovery scenarios
- Navigate cultural differences in customer interactions
- Make revenue management decisions under pressure
- Practice crisis management in hospitality contexts

### 24.16 Supply Chain & Logistics

- Experience demand disruptions and make real-time adjustments
- Navigate supplier negotiations with cost and quality trade-offs
- Make inventory decisions with uncertain information
- Manage network disruptions and logistics crises

### 24.17 Information Systems

- Elicit requirements from stakeholders with conflicting needs
- Navigate scope creep and project management challenges
- Make technical decisions under time and budget constraints
- Handle implementation problems and stakeholder resistance

### 24.18 Accounting & Finance

- Audit complex financial statements and find errors
- Make valuation decisions with ambiguous information
- Navigate accounting treatment dilemmas
- Conduct forensic analysis and uncover fraud indicators

### 24.19 Economics

- Make policy recommendations with competing stakeholder interests
- Test economic predictions and learn from market feedback
- Navigate trade-offs between economic models
- Analyse economic scenarios and justify recommendations

And here's the remarkable part: **after the simulation, the AI can act as an expert supervisor**, reviewing the transcript of what happened and providing detailed critique based on discipline-specific theory, professional standards, and ethical principles.

## 24.20 What Makes This Different from Traditional Teaching?

Traditional business education often focuses on **product**—the final answer, the correct calculation, the right theoretical framework. Students write essays, complete exams, and submit reports that demonstrate they *know* things.

But professional business work is about **process**—the methodology of how you analyse financial data, the approach you take in strategic planning, the steps you follow to ensure market research validity, the communication style you use to negotiate deals.

**AI allows us to assess and teach process, not just product.**

Here's what this means in your discipline:

## 24.21 Business & Marketing

**Traditional:** “Define the four Ps of marketing” (product knowledge) **Process-focused:** “Conduct a customer negotiation. Did you identify customer needs before proposing solutions? Did you use evidence to support your positioning?”

## 24.22 Management

**Traditional:** “Explain change management models” (knowledge recall) **Process-focused:** “You're facing team resistance to change. How do you diagnose the source? How do you engage stakeholders? What's your communication strategy?”

## 24.23 Human Resources

**Traditional:** “List the steps in recruitment” (procedural knowledge) **Process-focused:** “Conduct an interview and evaluate fit. How did you probe beyond surface answers? Did you identify cultural alignment? How did you avoid bias?”

## 24.24 Tourism & Hospitality

**Traditional:** “Describe service recovery principles” (theoretical knowledge) **Process-focused:** “A guest is threatening to leave due to service failure. How do you listen? What do you offer? How do you rebuild trust?”

## 24.25 Supply Chain & Logistics

**Traditional:** “Calculate EOQ and safety stock” (mathematical knowledge)

**Process-focused:** “Your supplier just failed. Walk me through your decision-making. What trade-offs did you consider? How did you communicate with stakeholders?”

## 24.26 Information Systems

**Traditional:** “Explain the SDLC” (methodological knowledge)

**Process-focused:** “Elicit requirements from a demanding stakeholder. Did you ask clarifying questions? Did you document trade-offs? How did you manage scope creep?”

## 24.27 Accounting & Finance

**Traditional:** “Apply the going concern principle” (rules-based knowledge)

**Process-focused:** “Audit this financial statement. What red flags did you identify? How did you investigate? What judgment calls did you make?”

## 24.28 Economics

**Traditional:** “Define elasticity of demand” (theoretical knowledge)

**Process-focused:** “Recommend a policy using economic analysis. How did you weight competing models? What assumptions did you question? How did you address uncertainty?”

This shift—from testing knowledge recall to evaluating applied professional methodology—is transformational for business education.

## 24.29 Three Core Principles of This Approach

As you read through this book and begin experimenting with AI in your teaching, keep these three principles in mind:

### 24.29.1 1. AI as Scaffolding, Not Replacement

AI is like a construction crew that can quickly build the framework for complex learning scenarios. But your role as the educator is irreplaceable: you design the learning objectives, you set the ethical boundaries, you guide students to inspect and refine their work, and you ensure the final structure is robust and professionally sound.

Examples of how this works across disciplines:

## **24.30 Business & Marketing**

AI generates customer objections and competitive scenarios. You ensure the scenarios reflect realistic market conditions, teach students to validate market assumptions, and guide them to question data sources and competitive intelligence quality.

## **24.31 Management**

AI creates team conflict scenarios and organisational situations. You ensure they reflect real organisational complexity, teach political awareness, and guide ethical decision-making about stakeholder management.

## **24.32 Human Resources**

AI generates candidates and employee scenarios. You ensure realistic workplace situations, teach about unconscious bias, and guide ethical judgment in sensitive situations.

## **24.33 Tourism & Hospitality**

AI creates demanding guests and service scenarios. You ensure cultural authenticity, teach service excellence principles, and guide professional judgment about when to escalate.

## **24.34 Supply Chain & Logistics**

AI generates demand shocks and logistics problems. You validate the economic realism, teach about supply chain strategy, and guide systems thinking about complex trade-offs.

## **24.35 Information Systems**

AI elicits requirements and generates IT scenarios. You ensure technical feasibility, teach about legacy constraints, and guide realistic project management.

## **24.36 Accounting & Finance**

AI generates financial statements and scenarios. You ensure accounting accuracy, teach professional standards, and guide ethical judgment in ambiguous situations.

## 24.37 Economics

AI generates economic scenarios and policy situations. You ensure theoretical soundness, teach empirical rigor, and guide understanding of model limitations.

### 24.37.1 2. Transparency Over Prohibition

Many educators worry about students using AI to cheat. This book takes the opposite approach: **give students the AI tools, teach them to use AI ethically, and grade them on their ability to critically evaluate and improve AI outputs.**

In the real world, professionals across all business disciplines will use AI tools:

## 24.38 Business & Marketing

Marketing professionals use AI for market analysis and competitive intelligence. Our job is to teach students to validate AI-generated insights, question assumptions, and maintain ethical judgment about data usage.

## 24.39 Management

Managers use AI for organisational analysis and decision support. Our job is to teach students to recognize biases in AI recommendations, involve human stakeholders, and maintain accountability.

## 24.40 Human Resources

HR professionals use AI for recruitment, scheduling, and employee analytics. Our job is to teach students to identify bias, maintain privacy, and ensure fair and legal practices.

## 24.41 Tourism & Hospitality

Hospitality professionals use AI for revenue management and customer analytics. Our job is to teach students to balance automation with personalisation and maintain service quality.

## 24.42 Supply Chain & Logistics

Supply chain professionals use AI for forecasting and optimization. Our job is to teach students to validate AI recommendations against real constraints and maintain supply chain resilience.



## 24.43 Information Systems

IT professionals use AI for code generation, systems analysis, and automation. Our job is to teach students to review AI outputs, maintain security and quality, and understand when to override automation.

## 24.44 Accounting & Finance

Finance professionals use AI for analysis, forecasting, and risk assessment. Our job is to teach students to validate AI analysis, maintain professional skepticism, and ensure compliance.

## 24.45 Economics

Economists use AI for modeling and analysis. Our job is to teach students to validate assumptions, understand model limitations, and maintain rigor in economic reasoning.

Our job isn't to prevent AI use—it's to ensure students can use AI tools responsibly, identify their limitations, and maintain human judgment on ethical, legal, and disciplinary-specific matters.

### 24.45.1 3. Start Simple, Scale Gradually

You don't need to revolutionize your entire curriculum tomorrow. This book will show you how to start with a single prompt, try one simulation exercise, or enhance one assessment. Each chapter builds progressively, so you can adopt techniques at your own pace.

## 24.46 What You'll Learn in This Book

**Part 1 (Chapters 1-2)** introduces you to AI and walks you through your first successful AI interaction. No prior experience needed.

**Part 2 (Chapter 3)** gives you five proven prompt techniques specifically adapted for business education—tools you can use immediately.

**Part 3 (Chapters 4-6)** shows you three powerful applications: conversation simulations, self-assessment tools, and virtual company scenarios. Each chapter includes complete worked examples across multiple business disciplines.

**Part 4 (Chapter 7)** reimagines assessment in business education, showing you how to grade professional process rather than just theoretical knowledge.

**Part 5 (Chapters 8-9)** provides practical implementation guidance and addresses the academic integrity question directly.

The **Appendices** give you ready-to-use prompts, a workshop guide for colleagues, and alignment with Curtin's learning outcomes.

## 24.47 A Personal Note

If you're feeling skeptical, that's healthy. If you're worried this is too technical, I promise it's not. If you're concerned about losing control of your teaching, you won't—you'll gain new capabilities.

The goal of this book is simple: **by the end, you should feel excited and equipped to try one new thing in your next class.**

That's it. One simulation. One new assessment approach. One conversation where a student gets to practice being a business professional in a safe environment before they step into the real world.

Because ultimately, that's what we're here for: to send confident, competent, ethical business professionals out into workplaces where they'll face situations we can't fully predict or control. AI gives us a way to prepare them better.

Let's begin.

---

**Next Chapter Preview:** In Chapter 2, you'll have your first conversation with an AI tool. We'll walk through exactly what to type, what to expect, and how to think about prompts as instructions to a very capable (but not infallible) assistant.

## Chapter 25

# Getting Started - Your First AI Conversation

### 25.1 What You'll Do in This Chapter

In the next 15 minutes, you're going to have your first productive conversation with an AI tool. By the end of this chapter, you'll understand:

- How to access free AI tools (no installation required)
- What a “prompt” actually is
- How to write clear instructions that get useful results
- The difference between a weak prompt and a powerful one
- How to think about AI as a teaching assistant, not a magic oracle

Let's jump straight in.

### 25.2 Step 1: Accessing an AI Tool

If you're a **Curtin University staff member**, you have an approved enterprise option. Otherwise, you have several free options.

#### 25.2.1 Option A: MS Copilot Enterprise (Curtin Staff - Recommended)

If you have a Curtin University login, you have access to MS Copilot Enterprise—the officially approved tool for institutional use.

**Accessing MS Copilot Enterprise:**

1. Go to **copilot.microsoft.com** or open Microsoft Edge browser
2. Sign in with your Curtin credentials (@curtin.edu.au)

3. You'll see the familiar Copilot interface
4. That's it—you're ready to go

#### Why MS Copilot Enterprise for Curtin:

- Your data is protected and siloed within Curtin's secure instance
- Meets institutional data governance and compliance requirements
- Reflects how enterprise professionals use AI tools
- Built on OpenAI's ChatGPT technology, so it's powerful and reliable

#### Integration with Microsoft Suite (Major Advantage):

MS Copilot integrates seamlessly with tools you already use:

- **In Word:** A chat panel opens on the right side—draft paragraphs, get feedback, revise
- **In Excel:** Analyze data, create formulas, visualize patterns
- **In PowerPoint:** Generate slides, refine content, create speaker notes
- **In Outlook:** Draft emails, organize content, summarize threads
- **In Teams:** Access Copilot in chats and meetings for real-time assistance

This integration means you can work directly in your document while AI assists—no copying/pasting between windows.

### 25.2.2 Option B: ChatGPT (Free, No Login Required)

If you prefer a standalone option or aren't at Curtin:

1. Go to **chat.openai.com** in any web browser
2. Create a free account (takes 2 minutes) or use a Google/Microsoft account
3. You'll see a simple text box at the bottom of the screen
4. Ready to go

**Advantages:** - Simple, clean interface - No institutional login needed - Widely familiar - Can generate and export Word/Excel files (with Pro subscription)

**Data Note:** Conversations may be retained by OpenAI. For Curtin staff, use MS Copilot Enterprise for institutional work.

### 25.2.3 Option C: Claude (Free, Anthropic)

1. Go to **claude.ai** in any web browser
2. Create a free account
3. Same interface—a clean text box waiting for your instructions

#### Advantages:

- Clear, thoughtful responses
- Good for nuanced writing and analysis
- No login required

**Data Note:** Conversations may be retained. Not integrated with Office Suite.

### 25.2.4 Option D: Google Gemini (Free, Google Ecosystem)

If you prefer the Google ecosystem:

1. Go to **gemini.google.com** in any web browser
2. Sign in with your Google account
3. Access Gemini directly

#### Integration with Google Workspace:

- Integrates with Google Docs, Sheets, and Slides
- Right-side panel for real-time assistance
- Built on Google's LLM technology

**Data Note:** Subject to Google's data policies. Good for personal use; check institutional requirements for sensitive work.

### 25.2.5 Summary: Which Tool to Choose?

Tool	Best For	Data Protection	Office Integration
<b>MS Copilot Enterprise (Curtin)</b>	Institutional work, course materials, student assignments	Enterprise-protected	Full MS Office Suite
<b>Chat-GPT</b>	General exploration, standalone use	Consumer retention	Manual export (Pro)
<b>Claude</b>	Writing and nuanced analysis	Consumer retention	None
<b>Google Gemini</b>	Google Workspace users	Google policies	Google Workspace

**For Curtin Staff & Students:** Use MS Copilot Enterprise for anything involving course materials, student work, or institutional data.

**For General Exploration:** Any tool works—they all have similar core capabilities.

**Note:** You don't need to download anything or configure complex settings. All options work directly in your web browser. If you're at Curtin, start with MS Copilot Enterprise. If you're elsewhere or just exploring, ChatGPT is the most familiar starting point.

## 25.3 Step 2: Understanding Prompts

A **prompt** is simply the instruction or question you type into the AI tool. Think of it like briefing a very capable research assistant who:

- Has read an enormous amount of material on nearly every subject
- Can generate text, analyse situations, and role-play scenarios
- Follows your instructions literally (which is both powerful and requires precision)
- Doesn't have opinions, emotions, or genuine understanding—just pattern recognition

The quality of what you get back depends almost entirely on the quality of your prompt.

### 25.3.1 Why Prompts Matter: The Foundation of All AI

Here's something important to understand: **Every AI tool, no matter how sophisticated, is fundamentally powered by prompts.**

Whether you're: - Typing directly into ChatGPT - Using MS Copilot in Word - Working with specialized teaching tools - Exploring emerging automation platforms - Building custom agents

...at the heart, there's a prompt (or series of prompts) that tells the AI what to do.

**The anatomy of every AI interaction:**

System Prompt (hidden): "You are a helpful AI assistant for education..."  
[Optional: Rules, context, instructions about how to behave]

User Prompt (your input): "Create a quiz about supply chain management"

Result: AI output based on both prompts combined

**Why this matters:** - Learning to write clear prompts is learning to communicate effectively with AI - Whether it's a standalone tool or integrated into Word, the principles are the same - When you see AI integrated into traditional software (increasingly common), you're seeing a prompt window embedded in familiar tools - Understanding prompts gives you conceptual mastery—specific tools will change, but prompting skills transfer

**Your progression in this book:** 1. **Chapter 2-4** (this section): Master basic prompting concepts and techniques 2. **Chapters 5-12:** Apply prompting to specific teaching scenarios 3. **Chapter 13:** Transform static content to interactive using prompts 4. **Chapter 14:** See how prompts scale through automation and agents

This chapter teaches you the foundation. Everything else builds on it.

Let's see prompts in action.

## 25.4 Your First Prompt: The Weak Version

Open your chosen AI tool and type this exactly:

```
Write a case study about business.
```

Hit enter and see what you get.

You'll probably receive something generic—maybe a story about a marketing campaign or a financial decision. It's *fine*, but it's not particularly useful for your specific teaching needs.

**Why was this weak?** Because the prompt was vague. “Business” covers everything from accounting to marketing. “A case study” could be 100 words or 5,000 words. The AI had to guess what you wanted.

## 25.5 Your Second Prompt: The Powerful Version

Now try this. Copy and paste the prompt that matches your discipline:

## 25.6 Business & Marketing

```
You are an expert marketing lecturer at a university level.
```

```
I need you to create a case study for my undergraduate students that will help them practice stra
```

```
Here are the requirements:
```

- The scenario should involve a product launch decision where the company faces competitive threa
- Include enough detail that students need to identify which market analysis principles apply
- The scenario should be 300-400 words
- End with three discussion questions requiring students to analyse the market strategy and posit

```
Begin.
```

## 25.7 Management

```
You are an expert organisational management lecturer at a university level.
```

```
I need you to create a case study for my undergraduate students that will help them practice appl
```

```
Here are the requirements:
```

- The scenario should involve organisational change where managers face stakeholder resistance
- Include enough detail that students need to identify which change management principles apply

- The scenario should be 300-400 words
- End with three discussion questions requiring students to analyse how leadership handles change

Begin.

## 25.8 Human Resources

You are an expert HR lecturer at a university level.

I need you to create a case study for my undergraduate students that will help them prepare for a case study presentation.

Here are the requirements:

- The scenario should involve a talent management or employee relations decision with a clear outcome
- Include enough detail that students need to identify which HR principles apply
- The scenario should be 300-400 words
- End with three discussion questions requiring students to analyse HR decision-making and compliance

Begin.

## 25.9 Tourism & Hospitality

You are an expert hospitality management lecturer at a university level.

I need you to create a case study for my undergraduate students that will help them prepare for a case study presentation.

Here are the requirements:

- The scenario should involve a service failure or revenue management challenge in a hotel or restaurant
- Include enough detail that students need to identify which service principles apply
- The scenario should be 300-400 words
- End with three discussion questions requiring students to analyse service strategy and customer experience

Begin.

## 25.10 Supply Chain & Logistics

You are an expert supply chain management lecturer at a university level.

I need you to create a case study for my undergraduate students that will help them prepare for a case study presentation. The case study should focus on supply chain management under uncertainty.

Here are the requirements:

- The scenario should involve a supply disruption or network optimization challenge
- Include enough detail that students need to identify which supply chain principles apply



- The scenario should be 300-400 words
- End with three discussion questions requiring students to analyse trade-offs and resilience strategies

Begin.

## 25.11 Information Systems

You are an expert IT project management lecturer at a university level.

I need you to create a case study for my undergraduate students that will help them practice system making.

Here are the requirements:

- The scenario should involve a systems implementation challenge with scope and stakeholder complexity
- Include enough detail that students need to identify which project management principles apply
- The scenario should be 300-400 words
- End with three discussion questions requiring students to analyse technical and managerial trade-offs

Begin.

## 25.12 Accounting & Finance

You are an expert accounting and finance lecturer at a university level.

I need you to create a case study for my undergraduate students that will help them practice financial analysis.

Here are the requirements:

- The scenario should involve a financial analysis decision with ambiguous accounting or valuation data
- Include enough detail that students need to identify which accounting principles apply
- The scenario should be 300-400 words
- End with three discussion questions requiring students to analyse accounting judgments and complex financial statements

Begin.

## 25.13 Economics

You are an expert economics lecturer at a university level.

I need you to create a case study for my undergraduate students that will help them practice economic analysis.

Here are the requirements:

- The scenario should involve an economic policy decision with competing stakeholder interests

- Include enough detail that students need to identify which economic principles apply
- The scenario should be 300-400 words
- End with three discussion questions requiring students to analyse trade-offs between economic models

Begin.

Hit enter.

**Notice the difference?** The AI now knows: - What role to adopt (expert lecturer in YOUR discipline) - Who the audience is (undergraduate students) - What specific learning objective you're targeting (discipline-specific skill) - What the scenario should contain (field-specific challenge) - How long it should be (300-400 words) - What format you want (scenario + three discussion questions)

The output should be dramatically more useful. It's tailored to your discipline, specific, and ready to use in your class (with your refinement, of course).

## 25.14 The CRAFT Framework: One Approach to Structured Prompting

Let's break down what made that second prompt powerful using a **memorable framework: CRAFT**.

This framework works whether you're using ChatGPT, Copilot, Claude, or any other AI tool. CRAFT is a helpful **starting point** for structuring your thinking.

**Important caveat:** CRAFT is not the only way to prompt effectively. Some educators find other frameworks work better for them. Some prefer different approaches entirely. The goal isn't to follow CRAFT rigidly—it's to **think intentionally about what you're asking the AI to do**.

### 25.14.1 The CRAFT Acronym

Letter	Element	Example
<b>C</b>	<b>Context</b>	"This is for my undergraduate marketing unit covering competitive strategy"
<b>R</b>	<b>Role</b>	"You are an experienced marketing director"
<b>A</b>	<b>Action</b>	"Create a case study about a product launch decision"

Letter	Element	Example
<b>F</b>	<b>Format</b>	“300-400 words with three discussion questions at the end”
<b>T</b>	<b>Tone/Target</b>	“Professional and realistic, suitable for university students”

**You don’t need to use every element every time**, but this gives you a clear structure to work with.

## 25.14.2 Breaking Down Each Element

### 25.14.2.1 C: Context - Set the situation

“This is for my undergraduate marketing unit. Students have learned about competitive positioning and market analysis.”

Why it matters: Helps AI understand what background knowledge students already have and what level of sophistication to aim for.

Discipline examples:

## 25.15 Business & Marketing

“This is for an introductory marketing course where students are learning about digital customer acquisition strategies.”

## 25.16 Management

“This is for a management unit on organisational change where students have covered Kotter’s 8-step model.”

## 25.17 Human Resources

“This is for an HR management course on employee relations and conflict resolution.”

## 25.18 Tourism & Hospitality

“This is for a hospitality management unit focused on service recovery and customer experience design.”

## 25.19 Supply Chain & Logistics

“This is for a supply chain management course on disruption management and network resilience.”

## 25.20 Information Systems

“This is for an IT project management unit where students have learned agile and waterfall approaches.”

## 25.21 Accounting & Finance

“This is for an intermediate accounting course on financial analysis and audit methodology.”

## 25.22 Economics

“This is for a microeconomics course on market structures and competitive dynamics.”

### 25.22.0.1 R: Role - Define the perspective

“You are an experienced marketing director”

Why it matters: The role shapes the tone, vocabulary, and approach. “Marketing director” will sound different from “market researcher” even when discussing the same topic.

Discipline examples:

## 25.23 Business & Marketing

“You are an experienced marketing director launching a new product” or “You are a market research analyst evaluating competitive positioning”

## 25.24 Management

“You are a senior manager navigating organisational change” or “You are an executive coach helping with team dynamics”

## 25.25 Human Resources

“You are an HR business partner handling sensitive employee situations” or “You are a recruitment specialist evaluating candidate fit”

## **25.26 Tourism & Hospitality**

“You are a hotel general manager managing service delivery” or “You are a guest services trainer improving customer experience”

## **25.27 Supply Chain & Logistics**

“You are a supply chain manager handling network optimization” or “You are a logistics director managing disruption”

## **25.28 Information Systems**

“You are an IT project manager implementing enterprise systems” or “You are a systems analyst gathering requirements”

## **25.29 Accounting & Finance**

“You are an auditor evaluating financial statements” or “You are a financial analyst making investment recommendations”

## **25.30 Economics**

“You are an economist advising on policy decisions” or “You are a researcher analysing economic trends”

### **25.30.0.1 A: Action - Specify what to create**

“Create a case study about a product launch decision”

Why it matters: Be specific about what you want. “Create a case study” is clearer than “write something about strategy.”

### **25.30.0.2 F: Format - Describe the structure**

“300-400 words with three discussion questions at the end”

Why it matters: Format constraints guide the AI and prevent it from delivering something unusable. Too long? Too short? Wrong structure? Format prevents that.

Examples: - “Bullet point list with 5-7 items” - “Conversational dialogue between two characters” - “Table with three columns: Challenge, Strategy, Outcome” - “Step-by-step instructions numbered 1-10”

### 25.30.0.3 T: Tone/Target - Set the style and level

“Professional and realistic, suitable for university students who are new to this topic”

Why it matters: This prevents the AI from pitching too high (too academic) or too low (too simplistic).

Examples by level: - **Introductory:** “Use simple, clear language. Avoid jargon.” - **Intermediate:** “Assume students understand basic concepts. Use professional terminology.” - **Advanced:** “Use sophisticated analysis. Reference theoretical frameworks and empirical research.”

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## 25.30.1 Alternative Approaches: There’s More Than One Way

CRAFT is helpful, but it’s not the only effective prompting approach. Depending on your thinking style and what you’re trying to achieve, these alternatives might work better:

### 25.30.1.1 Ask for Step-by-Step Thinking

Instead of relying on CRAFT structure, ask the AI to show its reasoning:

```
"I need a supply chain risk analysis. Before you give me recommendations,
walk me through your thinking: What are the main risk categories?
What information would help identify which risks matter most?
Then provide your analysis."
```

This gets at how the AI thinks, not just what it outputs.

### 25.30.1.2 Provide Examples of What You Want

Sometimes showing is better than telling:

```
"Here's what a GOOD case study looks like for my students:
[example of strong case study from your files]
```

```
Here's what a WEAK case study looks like:
[example of weak case study]
```

```
Now create a case study for [your topic] that matches the GOOD example's quality."
```

This uses your expertise to calibrate the AI, rather than relying on CRAFT’s generic structure.

### 25.30.1.3 Request Comparative Approaches

Ask the AI to explore multiple angles:

"Show me three different ways to explain this accounting concept:

1. For a student who learns visually
2. For a student who learns through examples
3. For a student who prefers logical frameworks

Then tell me which approach seems most effective."

This creates conversation and exploration, not just output.

### 25.30.1.4 Use Iterative Exploration

Start vague, then get more specific as you see what the AI generates:

PROMPT 1: "What are the key ethical issues in AI implementation in healthcare?"

[AI responds with 5 issues]

PROMPT 2: "Which of those is most relevant to Australian healthcare compliance?"

[AI elaborates on one issue]

PROMPT 3: "How would you teach students to analyze this issue?"

[AI proposes teaching approach]

PROMPT 4: "What's a scenario that would help students understand this?"

[AI creates scenario you can then refine]

Notice: you don't need a perfect first prompt. You explore together.

---

## 25.30.2 The Philosophy: Conversation Over One-Shot Prompting

Here's a crucial insight: **One-shot prompts (even well-structured CRAFT ones) tend to produce "AI sameness."**

When you send one prompt and take the output as-is, you get: - Generic content that could work for anyone - Safe middle-ground responses - Missing your specific teaching voice and perspective - The same tone the AI uses for every other prompt

**The solution: Have a conversation.**

Real teaching improvement comes from iterative exploration where: - You share your thinking ("Here's what I want students to understand...") - The AI responds ("Here are three ways to approach this...") - You push back or build ("Good, but

can we make it less academic?” or “Add this element...” - The result emerges through back-and-forth

This is why the **Seven Techniques** (in Chapter 4) matter more than perfect prompt structure. Techniques like Chain of Thought, Pros/Cons Analysis, and Role Play are **conversation tools**—they invite the AI to think alongside you, not just execute your commands.

---

### 25.30.3 Complete CRAFT Example

Here’s how all five elements work together:

Context: "This is for my undergraduate Business course on marketing strategy."

Role: "You are an experienced marketing director."

Action: "Create a case study about a product launch decision where the company faces c

Format: "300-400 words with three discussion questions requiring students to analyse m

Tone/Target: "Professional and realistic. Use clear language suitable for first-year university students."

This is the “powerful” prompt we tried earlier. Now you can see **why** it’s powerful—it includes all five CRAFT elements.

---

### 25.30.4 CRAFT as a Starting Point, Not the Endpoint

Here’s something crucial: **CRAFT is your first message, not your only message.**

The best results come from **conversations**, not one-shot commands.

#### 25.30.4.1 Why This Matters

If you use CRAFT and stop, you get: - A competent response - But it’s generic and somewhat “AI-sounding” - Likely missing your teaching perspective - Probably not exactly what you actually need

If you use CRAFT and then **have a conversation**, you get: - Content shaped by your specific context - Your teaching voice reflected in the output - Solutions to problems the first prompt didn’t anticipate - Something genuinely useful for YOUR students



### 25.30.4.2 The Conversation Pattern

After your initial CRAFT prompt, you can: 1. **Refine:** “Can you make the discussion questions more challenging?” 2. **Expand:** “Add a section about the financial impact of this decision.” 3. **Adapt:** “Rewrite this for postgraduate students instead of undergraduates.” 4. **Repurpose:** “Turn this into a 10-slide PowerPoint presentation.” 5. **Push back:** “That’s too generic. Here’s what I actually need...” and keep talking

You’re not just telling the AI what to do—you’re **working together** to get exactly what you need.

This conversation approach is why **Chapters 4-7 focus on techniques (Reverse Prompting, Pros/Cons, Chain of Thought, etc.) rather than just prompting structure.** Those techniques are conversation starters, not rigid templates.

## 25.31 Practice Exercise: Your Turn

Now it’s your turn to write a prompt from scratch. Think of something you currently teach in your business course—a topic where you wish you had more practice materials or better scenarios.

Use this template:

You are [define the role].

I need you to [state the specific task] for [define your audience].

Here are the requirements:

- [Requirement 1]
- [Requirement 2]
- [Requirement 3]

[Any additional context or constraints]

Begin.

Example topics to try—pick one from your discipline:

## 25.32 Business & Marketing

- Generate market analysis questions for a product launch
- Create a customer objection scenario that students must handle
- Draft a competitive intelligence report with bias students must identify
- Write a customer feedback scenario requiring strategic response

### **25.33 Management**

- Create a team conflict scenario showing poor leadership
- Draft a change management plan for students to evaluate
- Generate a delegation scenario showing poor decision-making
- Write a stakeholder meeting dialogue with communication errors

### **25.34 Human Resources**

- Generate interview questions with bias that students must identify
- Create a termination scenario showing poor HR judgment
- Draft a performance management conversation with legal risks
- Write an employee relations scenario requiring ethical judgment

### **25.35 Tourism & Hospitality**

- Generate demanding guest scenarios students must handle
- Create a service recovery situation showing poor response
- Draft a revenue management decision students must evaluate
- Write a cultural sensitivity scenario for hospitality context

### **25.36 Supply Chain & Logistics**

- Generate demand disruption scenarios with trade-offs
- Create a supplier negotiation dialogue students must evaluate
- Draft an inventory optimization problem with constraints
- Write a logistics crisis scenario requiring real-time decisions

### **25.37 Information Systems**

- Generate stakeholder requirement scenarios with conflicts
- Create a project scope creep situation students must manage
- Draft a systems implementation plan with risks students must identify
- Write a technical trade-off scenario requiring judgment

### **25.38 Accounting & Finance**

- Generate financial statements with accounting errors to find
- Create a valuation decision with ambiguous treatments
- Draft an audit report with missed red flags
- Write a fraud detection scenario students must analyse

### **25.39 Economics**

- Generate economic policy scenarios with competing interests

- Create a market analysis with model disagreements
- Draft an economic forecast students must evaluate
- Write a trade-off scenario between economic objectives

Type your prompt into the AI tool and see what happens.

## 25.40 What to Expect (and Not Expect)

As you experiment, keep these realities in mind:

### 25.40.1 What AI Does Well:

- Generates diverse scenarios and examples quickly
- Creates consistent, well-structured text
- Role-plays different perspectives convincingly
- Provides frameworks and outlines
- Analyzes text against criteria you define

### 25.40.2 What AI Doesn't Do:

- Understand context the way humans do
- Have actual expertise or professional judgment
- Know your specific students, university policies, or local employment laws
- Guarantee factual accuracy (it can confidently state incorrect information)
- Replace your pedagogical design or assessment judgment

**The golden rule:** AI is a powerful draft generator and practice partner. You are still the expert who evaluates, refines, and ensures accuracy.

---

## 25.41 Beyond Your First Prompt: The Follow-Up Conversation

Here's the secret that most people miss: **the best results come from a conversation, not a single prompt.**

Your first CRAFT prompt gets you started. Your follow-up prompts make it actually useful for your teaching.

### 25.41.1 Common Follow-Up Patterns

After your initial CRAFT prompt generates something, you can have a conversation to refine it:

#### 25.41.1.1 Pattern 1: Refine for Your Exact Needs

**Initial prompt:** CRAFT framework generates a case study

**Follow-up:** “Can you make the discussion questions more challenging? Students should need to apply the frameworks we’ve covered, not just recall information.”

**Why this works:** The AI understood your context from the first prompt. Now you’re fine-tuning toward excellence.

#### 25.41.1.2 Pattern 2: Adapt for Different Audiences

**Initial prompt:** Generate a finance case study for undergraduate students

**Follow-up:** “Rewrite this for postgraduate students. Assume they understand ratio analysis and want more sophisticated valuation challenges.”

**Why this works:** The core content doesn’t need to be regenerated; it just needs repositioning.

#### 25.41.1.3 Pattern 3: Expand with Additional Dimensions

**Initial prompt:** Create an HR scenario

**Follow-up:** “Add a section about the legal and compliance implications. Include references to relevant employment law.”

**Why this works:** You’re building on what works rather than starting from scratch.

#### 25.41.1.4 Pattern 4: Repurpose Into Multiple Formats

**Initial prompt:** Generate a supply chain analysis framework

**Follow-up 1:** “Turn this into a 10-slide PowerPoint with speaker notes.”

**Follow-up 2:** “Create a checklist version students can print and use in class.”

**Follow-up 3:** “Write a 2-minute explanation of this framework for a podcast.”

**Why this works:** One good idea becomes multiple teaching assets.

### 25.41.2 Real Example: Conversation in Action

Here’s how a conversation might unfold:

PROMPT 1 (Initial CRAFT):

Context: "This is for my second-year marketing unit on competitive strategy."

Role: "You are an experienced marketing director."

Action: "Create a market analysis case study."

Format: "500 words with 4 discussion questions"

Tone: "Professional, suitable for university students."

AI OUTPUT: [Case study about streaming service competition]

PROMPT 2 (Refine):

"Great! Can you make the discussion questions more specific?  
Instead of asking 'What's wrong?' ask students to identify:  
- Which Porter's Five Forces are most important here?  
- How would you calculate market share?  
- What data would you need to support your recommendation?"

AI OUTPUT: [Same case study, improved questions aligned with course framework]

PROMPT 3 (Expand):

"Add a section showing three different market analysis approaches and how each one would lead to different conclusions. Include:  
- Porter's Five Forces  
- Ansoff Matrix  
- SWOT analysis"

AI OUTPUT: [Expanded case study with multiple analytical frameworks]

PROMPT 4 (Repurpose):

"Turn this into a 10-minute classroom activity. Include:  
- 2-minute scenario introduction for students  
- 5-minute small group analysis task  
- 3-minute discussion and comparison of frameworks"

AI OUTPUT: [Classroom activity structured for your timing]

Notice: you didn't write four prompts from scratch. You had a conversation where each follow-up built on what was working.

### 25.41.3 Types of Follow-Up Prompts by Discipline

## 25.42 Business & Marketing

**Refine:** "Make the competitive analysis more realistic—include actual market data from Australian retail" **Adapt:** "Rewrite this for students with no marketing background" **Expand:** "Add customer perception data and explain how it changes the analysis" **Repurpose:** "Create a 1-page executive summary version for busy managers"

## 25.43 Management

**Refine:** "Make the stakeholder conflicts more nuanced—not just good vs. bad decisions" **Adapt:** "Rewrite for public sector context instead of private company" **Expand:** "Add the perspective of each stakeholder and explain their reasoning"

**Repurpose:** “Turn this into a role-play activity where students play different stakeholders”

## 25.44 Human Resources

**Refine:** “Include specific Australian employment law references for this scenario”

**Adapt:** “Rewrite for a small business context instead of multinational”

**Expand:** “Add information about possible employee grievance or legal challenge”

**Repurpose:** “Create a training guide for new HR staff based on this scenario”

## 25.45 Tourism & Hospitality

**Refine:** “Make the customer service challenge more complex—multiple guests, conflicting needs”

**Adapt:** “Set this in an Australian luxury hotel instead of mid-range”

**Expand:** “Add budget constraints and explain the trade-offs”

**Repurpose:** “Turn this into a 5-station rotation activity for staff training”

## 25.46 Supply Chain & Logistics

**Refine:** “Include real logistics costs and supply chain complexity”

**Adapt:** “Rewrite for Australian manufacturing context”

**Expand:** “Add supply chain disruption scenario—how does your solution handle it?”

**Repurpose:** “Create a simulation where students track changes week by week”

## 25.47 Information Systems

**Refine:** “Include technical constraints and legacy system integration challenges”

**Adapt:** “Rewrite for a non-technical stakeholder audience”

**Expand:** “Add cybersecurity and data governance requirements”

**Repurpose:** “Turn this into a sprint-based project management simulation”

## 25.48 Accounting & Finance

**Refine:** “Include accounting ambiguity where multiple treatments are defensible”

**Adapt:** “Rewrite for Australian tax and accounting standards context”

**Expand:** “Add audit evidence requirements and explain what’s sufficient”

**Repurpose:** “Create a checklist auditors use when reviewing this situation”

## 25.49 Economics

**Refine:** “Include actual market data and explain why real markets deviate from theory”

**Adapt:** “Use Australian economic data instead of generic examples”

**Expand:** “Show how government policy changes would affect this analysis”

**Repurpose:** “Create a data visualization exercise from this scenario”

### 25.49.1 Key Principle: You’re the Director

Think of yourself as a **director**, not a subordinate giving orders.

- The AI is your assistant generating drafts
- You’re evaluating, refining, and improving those drafts
- Each follow-up question shapes the output toward excellence
- You stop when it’s ready for your class

This is what makes AI powerful for teaching: **you stay in control while multiplying your output quality.**

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## 25.50 Troubleshooting Common Issues

**“The AI gave me something too simple/complex.”** → Add to your prompt: “Pitch this at the level of a third-year undergraduate student” or specify your context: “This is for students with no prior supply chain experience” or “Students already understand financial statement analysis.”

**“The response was too short/long.”** → Specify word count or structure: “Provide 500 words” or “Write exactly 5 paragraphs” or “Create a scenario followed by 4 discussion questions.”

**“It’s too generic—not specific to Australia/my context.”** → Add context relevant to your discipline:

### 25.51 Business & Marketing

“Set this in an Australian retail context” or “Reference Australian Consumer Law and ACCC regulations”

### 25.52 Management

“Set this in an Australian public sector organisation” or “Reference Fair Work Act requirements”

### 25.53 Human Resources

“Include Australian employment law and Fair Work Commission context” or “Reference Australian workplace discrimination law”

## 25.54 Tourism & Hospitality

“Set this in an Australian hotel/tourism context” or “Reference Australian tourism industry standards”

## 25.55 Supply Chain

“Set this in an Australian manufacturing context” or “Reference Australian logistics regulations”

## 25.56 Information Systems

“Reference Australian Privacy Act and data protection requirements” or “Set in Australian banking context”

## 25.57 Accounting & Finance

“Reference Australian Accounting Standards and ASIC rules” or “Use Australian tax law context”

## 25.58 Economics

“Reference Australian economic policy and RBA context” or “Use Australian labour market data”

**“The AI ignored part of my prompt.”** → This happens sometimes. Just follow up: “Please revise that to include [the missing element].”

**“I want to change just one part.”** → You can have a conversation: “Keep everything the same, but make the scenario more realistic” or “Add a section about the ethical considerations” or discipline-specific tweaks like “Include regulatory compliance issues” or “Add supply chain complexity.”

## 25.59 Your First Win

If you’ve followed along, you’ve just: 1. Accessed an AI tool 2. Written a structured prompt 3. Generated a teaching resource you didn’t have 5 minutes ago

That’s not a small thing. You’ve learned the fundamental skill that everything else in this book builds on.



## 25.60 Before You Move On

Try this homework before Chapter 3. Choose three prompts from your discipline:

### 25.61 Business & Marketing

1. Generate market research questions for a competitor analysis
2. Role-play a demanding customer objecting to your product pricing
3. Analyse a marketing plan for strategic alignment and competitive position

### 25.62 Management

1. Generate an organisational change scenario for students to analyse
2. Role-play a resistant employee in a change management conversation
3. Analyse a leadership decision for stakeholder impact

### 25.63 Human Resources

1. Generate interview questions and evaluate them for bias
2. Role-play a difficult performance management conversation
3. Analyse an HR policy for legal compliance and fairness

### 25.64 Tourism & Hospitality

1. Generate guest complaint scenarios for service recovery
2. Role-play a demanding guest in a difficult service situation
3. Analyse a service strategy for customer experience effectiveness

### 25.65 Supply Chain & Logistics

1. Generate supply chain disruption scenarios with constraints
2. Role-play a demanding supplier in a negotiation
3. Analyse a logistics plan for efficiency and resilience

### 25.66 Information Systems

1. Generate IT project requirements with stakeholder conflicts
2. Role-play a demanding stakeholder with unclear needs
3. Analyse a project plan for scope management and risk

### 25.67 Accounting & Finance

1. Generate financial statements with errors for audit analysis
2. Role-play an auditor questioning a financial treatment

3. Analyse a valuation decision for accounting judgment

## 25.68 Economics

1. Generate economic policy scenarios with trade-offs
2. Role-play an economist presenting competing models
3. Analyse an economic forecast for assumptions and limitations

Get comfortable with the basic rhythm: prompt → response → refine → use.

The more you practice, the more natural it becomes. And the more specific your prompts, the more useful your outputs.

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## 25.69 Why This Matters: Prompting as Transferable Skill

You now understand something crucial: **prompting is the core skill underneath all AI tools.**

Notice that whether you were using: - ChatGPT - MS Copilot in Word - Claude - Any other tool

...the prompting principles were identical. You set a role, defined context, specified requirements, and got results.

This matters because:

1. **Tools will change, skills will remain** - ChatGPT might be replaced. Copilot might evolve. But the ability to communicate clearly with AI? That's portable.
2. **Prompting scales** - The same prompting principles that work one-on-one with a tool also underlie:
  - Custom GPTs that serve your entire class
  - Automation workflows that generate content automatically
  - Agents that handle complex multi-step processes
  - RAG systems that ground AI in your course materials
3. **Integration is prompting in disguise** - When you see AI integrated into Word, PowerPoint, or emerging teaching tools, you're seeing a prompt window embedded in familiar software. The principles you just learned apply.

In the next chapters, you'll learn **specific prompting techniques** tailored to teaching. Then you'll apply them to increasingly sophisticated scenarios. All of it builds on what you've just learned here.

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## 25.70 A Note on Conversation Length and Context

When you start having longer conversations with AI—iterating on a unit design, asking follow-up questions, building on earlier work—you might eventually notice that outputs become less consistent or less accurate. This is a context management issue: as conversations grow very long, AI has limitations on what it can reliably track.

**Don't worry about this for simple prompts.** But as you move to more complex work, see **Chapter 6 (Managing LLM Context)** for strategies to keep conversations focused and high-quality. You'll learn techniques like: - Breaking complex tasks into steps - Starting new conversations when appropriate - Explicitly restating context to keep AI on track

For now, just be aware: if a long conversation starts feeling unwieldy, that's normal. Chapter 6 shows you how to manage it.

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**Next Chapter Preview:** In Chapter 3, you'll learn the week-by-week timeline for integrating AI into your teaching. Chapter 4 then introduces seven essential prompting **techniques**—specific approaches that develop different critical thinking skills in your students. Each technique is more sophisticated than “write a prompt,” but all of them build on the foundations you've just mastered.



## Chapter 26

# Discovering Your Teaching Strategy: Using AI to Help You Use AI

### 26.1 The Unique Power of AI

Here's something remarkable: **AI can teach you how to use itself.**

This is fundamentally different from traditional tools. Excel can't teach you how to use Excel. PowerPoint can't guide you through better presentations. Email can't help you email better.

But AI can.

Why? Because AI can: - Ask you diagnostic questions to understand your context - Learn about your specific teaching challenges and constraints - Generate both obvious and unexpected recommendations - Serve as a patient, tireless thinking partner - Refine suggestions based on your feedback

This creates a unique opportunity: **You can use AI to discover how to use AI in ways that fit YOUR teaching context.**

Rather than reading a generic guide or following someone else's strategy, you can have a personalized consultation with AI that helps you figure out what actually matters for your discipline, your students, and your constraints.

## 26.2 The Core Insight: Meta-Prompting

Instead of asking AI to directly solve a teaching problem, you can ask AI to help you figure out how to ask AI for help.

**Example comparison:**

Direct Approach	Discovery Approach
“Generate discussion questions for my class”	“Ask me questions about my students and learning goals, then help me discover multiple ways AI could enhance discussion and critical thinking”
“How can I use AI in my teaching?”	“Interview me about my discipline, student cohort, and teaching philosophy. Then suggest both obvious and creative ways I could use AI that fit my context”
“What AI techniques should I learn?”	“Help me discover which techniques would solve my actual teaching challenges”

The discovery approach is more powerful because **AI asks you clarifying questions first**, learns your context, and then provides recommendations tailored to your actual situation—not generic advice for a hypothetical educator.

## 26.3 The Consultation Prompt: Your Starting Point

Here’s a prompt you can use right now. Copy it, paste it into your AI tool (ChatGPT, Claude, Copilot, Gemini, etc.), and answer the questions honestly:

You're an AI expert consultant for business educators. I'd love your help discovering how I could better use AI in my teaching.

Please ask me one question at a time. I'll answer, then you'll ask the next question. Keep asking until you understand:

- My discipline and the students I teach (level, cohort size, background)
- My main teaching challenges and what I'm trying to help students learn
- My key teaching goals and what success looks like for my students
- My constraints (time, resources, technical skills, institutional requirements)
- What I've already tried and what excites or concerns me about AI

Once you have enough context, provide TWO types of recommendations:

1. OBVIOUS OPPORTUNITIES: Clear, straightforward AI applications (the things most educators think of)
2. NON-OBVIOUS OPPORTUNITIES: Unexpected or creative uses of AI specific to my discipline that I might not have considered

Format your recommendations clearly with implementation tips for each.

Please start by asking your first question.

**That's it.** Paste that prompt and start answering questions. You're about to have one of the most useful conversations about AI you could possibly have.

## 26.4 Why This Works: The Interview Advantage

When you ask AI to interview you before making recommendations, several important things happen:

### 26.4.1 1. Contextual Depth

AI doesn't know anything about you initially. By asking sequential questions, it builds a comprehensive picture of: - Your discipline (Is it HR management? Marketing? Accounting? Supply chain?) and how your students learn in that field - Your teaching context (Are you working with first-years or postgraduates? Large cohorts or seminars? Practical or theoretical focus?) - Your students' needs and challenges - Your constraints and resources - What success actually looks like for your teaching

This context is invaluable. Generic advice for "educators" doesn't account for whether you teach capstone projects, work with students from diverse backgrounds, manage compliance requirements, or work at an institution skeptical of AI. Context changes everything.

### 26.4.2 2. Both Obvious and Non-Obvious Ideas

AI tends to suggest obvious applications first. Those are valuable, but they're predictable.

By asking for both obvious *and* non-obvious recommendations, you push AI to think more creatively:

**Obvious:** Use AI to generate discussion questions for your seminar **Non-obvious:** Use AI to analyse your students' questions and assignments to

identify common misconceptions, then address them proactively in lectures

**Non-obvious:** Use AI to create assessment tasks that require authentic thinking (not just regurgitation) because they ask students to critique, improve, or apply AI-generated content

**Non-obvious:** Use AI to help you understand your students' diverse perspectives before class, so you can design more inclusive discussions

The non-obvious ideas are often where the real teaching value lies.

### 26.4.3 3. Self-Evaluation and Refinement

AI is remarkably good at evaluating its own suggestions. When it generates recommendations, it can:

- Assess which are most feasible for your context
- Identify trade-offs (e.g., “this saves you time but requires more tech setup”)
- Refine implementation strategies based on your constraints
- Suggest combinations or variations

This creates a feedback loop where recommendations get better through iteration.

### 26.4.4 4. Collaborative Discovery

Unlike reading a guide or taking a course, this is a *conversation*. You're not passively receiving advice—you're actively shaping it by:

- Answering questions honestly about your actual context (not the ideal version)
- Pushing back on ideas that don't fit
- Asking follow-up questions about implementation
- Exploring implications for your students

The back-and-forth is where deep learning happens.

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## 26.5 A Real Example: What This Conversation Looks Like

Here's what a consultation might actually look like for a business educator:

### 26.5.1 Your Initial Prompt:

*[You paste the consultation prompt above]*

### 26.5.2 AI's First Question:

“Thanks for that. Let's start with the basics. What's your primary teaching role? What discipline do you teach, and what level (undergraduate, postgraduate, both)?”



## 26.5. A REAL EXAMPLE: WHAT THIS CONVERSATION LOOKS LIKE<sup>87</sup>

### 26.5.3 You:

“I teach financial analysis and audit in an undergraduate accounting program. I have 80-100 students across two cohorts, mostly domestic students who are serious about accounting careers.”

### 26.5.4 AI’s Next Question:

“That’s helpful. What’s your biggest teaching challenge right now? What’s most difficult about helping these students learn financial analysis and audit?”

### 26.5.5 You:

“They struggle to see why this matters beyond ‘passing the exam.’ They memorize procedures but don’t understand the judgment calls. And they’re terrified of making mistakes in analysis, so they don’t experiment or ask critical questions.”

### 26.5.6 AI’s Next Question:

“I understand. That’s about building professional judgment and confidence, not just knowledge. Now, how much time do you currently spend on things that feel routine or repetitive? What takes time away from the deeper teaching?”

### 26.5.7 You:

“A lot, honestly. Creating variations of practice problems, explaining the same audit concepts different ways to different students, writing feedback on assignments that often gives the same guidance repeatedly.”

### 26.5.8 AI’s Next Question:

“So you’re doing important work but some of it could be scaled. One more: What’s one thing you wish your students understood better about how professionals actually think about financial analysis?”

### 26.5.9 You:

“That audit is about judgment and risk, not just following a checklist. Real auditors have to decide what matters, what risks are significant, what’s worth investigating. That’s thinking, not just process.”

### 26.5.10 AI's Synthesis:

“Okay, I have enough context. Here are my recommendations:

**OBVIOUS OPPORTUNITIES:** - Use AI to generate variations of practice problems with different scenarios, then have students work through them - Use AI to explain audit concepts from multiple angles (visual, narrative, step-by-step) for different learners - Use AI to help provide consistent feedback on assignments at scale - Use AI to generate sample audit findings with explanations of the judgment involved

**NON-OBVIOUS OPPORTUNITIES:** - Use AI as a ‘skeptical auditor’ to critique students’ audit plans before they execute them—teaching them to defend their judgments - Have students analyse AI-generated audit findings and critique whether the AI’s conclusions are justified—building professional judgment - Use AI to create complex, messy scenarios (like real audit situations) that don’t have obvious answers, then have students present their judgment and justify it - Use AI to help you identify patterns in student questions/mistakes, then design targeted interventions addressing the most common gaps - Create assessment tasks where students must improve, critique, or extend AI-generated audit analysis—this requires real thinking and can’t be done by just using AI”

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See the difference? The AI didn’t just suggest “use AI for grading” or other generic ideas. It understood your specific discipline, your students’ needs, and your teaching philosophy. The recommendations are contextual and actionable.

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## 26.6 How to Use This Chapter With the Rest of the Book

This chapter is foundational because it helps you **discover your own starting point**. After using AI to interview you, you might then:

### 26.6.1 1. Dive Deeper Into Specific Techniques

Based on what AI recommends, you can explore relevant chapters:

- **If AI suggests creating practice scenarios or simulations:** → Explore Chapter 5 (Flight Simulator) and Chapter 10 (Virtual Company)
- **If AI recommends using prompts to help students think through problems:** → Explore Chapter 4 (Seven Essential Techniques) and Chapter 12 (Static to Interactive)

## 26.7. VARIATIONS: TAILORED CONSULTATION PROMPTS BY DISCIPLINE<sup>89</sup>

- **If AI suggests helping students develop judgment and critique skills:** → Explore Chapter 6 (Critique Toolkit) and Chapter 8 (Ethics & Integrity)
- **If AI recommends assessment redesign:** → Explore Chapter 9 (Process Assessment) and Chapter 11 (Unit Design)
- **If AI suggests handling research or extended student work:** → Explore Chapter 13 (Research Assistant)

### 26.6.2 2. Use AI to Help You Learn From Other Chapters

After the consultation, you can ask AI to help you understand how other techniques apply to your context:

"I just read about the Seven Techniques in Chapter 4. I teach [your discipline]. Based on my teaching challenges, which of these techniques would be most useful for me? Help me understand how I'd actually apply each one to my students."

Or:

"I'm reading about prompt chaining in Chapter 14. I want to help my students develop [specific skill]. Can you suggest a 4-5 step prompt chain that would help them practice this, tailored to my discipline?"

This way, you're not just reading generic guidance—you're using AI to understand how the book's content applies to *your* teaching.

### 26.6.3 3. Return to This Chapter Periodically

Your teaching context evolves. Run this consultation quarterly or whenever your situation changes:

- New semester, new cohort demographics
- Changed institutional requirements or policies
- New teaching challenges emerging
- You've tried something and want to explore what's next

Each time, you'll discover new opportunities you're ready for now that you weren't before. This keeps your AI strategy aligned with your evolving teaching priorities.

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## 26.7 Variations: Tailored Consultation Prompts By Discipline

Depending on what you teach, you might adapt the consultation prompt for your specific discipline context:

### 26.7.1 For HR/People Management Teaching

You're an AI expert in HR education and practice. Ask me about my teaching (students, learning goals, HR context, constraints) so you can recommend both obvious and creative ways to use AI to help students develop professional judgment about people and organizational challenges.

Include recommendations that help students practice real HR decision-making without compromising sensitivity to human impact.

### 26.7.2 For Marketing Teaching

You're an AI expert in marketing education. Ask me about my teaching (discipline, students, what I want them to learn, constraints). Then recommend both obvious and unexpected ways AI could help students develop marketing strategy skills, customer understanding, and creative thinking.

### 26.7.3 For Accounting/Finance Teaching

You're an AI expert in accounting and finance education. Ask me about my students, what I'm teaching (financial analysis, audit, taxation, etc.), and my challenges. Then recommend ways to use AI that develop professional judgment, not just procedural knowledge.

### 26.7.4 For Management Teaching

You're an AI expert in management education. Ask me about my teaching context (organizational behavior, strategic management, HRM, operations, etc.) and my students. Then recommend ways to use AI to develop leadership and decision-making skills in realistic contexts.

### 26.7.5 For Supply Chain Teaching

You're an AI expert in supply chain education. Ask me about my teaching (logistics, operations, procurement, etc.) and my students. Then recommend ways to use AI to help students develop real-world supply chain thinking and problem-solving.

### 26.7.6 For Information Systems Teaching

You're an AI expert in IT/IS education. Ask me about my teaching (systems development, project management, IT strategy, etc.), my students, and constraints. Then recommend ways to use AI to develop technical thinking and practical IT skills.

### 26.7.7 For Tourism & Hospitality Teaching

You're an AI expert in tourism and hospitality education. Ask me about my teaching (guest experience, revenue management, destination marketing, etc.) and my students. Then recommend ways to use AI to help students develop customer-focused and strategic thinking.

### 26.7.8 For Economics Teaching

You're an AI expert in economics education. Ask me about my teaching (micro, macro, applied, policy, etc.), my students, and constraints. Then recommend ways to use AI to help students develop economic reasoning and policy thinking skills.

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## 26.8 The Deeper Principle: AI as a Thinking Mirror

Here's what's really happening when you ask AI to interview you:

**AI acts as a mirror for your own thinking.**

By asking clarifying questions, AI forces you to articulate: - What you actually teach (vs. what you think you teach) - What matters most to your students (vs. what's just on the exam) - What's possible with your constraints (vs. what feels impossible) - What you haven't tried (because you didn't know it was possible)

Often, the value of this conversation isn't the AI's recommendations—**it's the clarity you gain about your own teaching by having to explain it.**

Educators report things like: - "I didn't realize how much time I was spending on feedback until the AI asked about it—now I see where AI could help" - "Talking through my teaching goals, I realized my students need more practice with judgment, not more information" - "Just articulating my teaching philosophy to the AI helped me see how AI could actually enhance it, not replace it" - "I'd been assuming AI wasn't relevant to my discipline, but through the interview I discovered three ways it could help"

The AI is a thinking partner, not a replacement for your thinking.

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## 26.9 Practical Tips for Your Consultation

### 26.9.1 Be Honest and Specific

Don't try to impress the AI with polished answers. The more honest you are about: - What you're struggling with - Your constraints and limitations - Your concerns about AI - What you've already tried

...the better the recommendations will be. If you say "I only have 2 hours a week for this" or "My students are skeptical of AI" or "I don't have technical skills," that's valuable context, not a weakness.

### 26.9.2 Ask Follow-Up Questions

After AI gives you recommendations, don't just accept them. Ask: - "How would I actually implement the non-obvious ones in my classroom?" - "Which of these could I realistically start with this week?" - "What are the risks or drawbacks of each approach?" - "How would I know if this is actually working with my students?" - "How does this fit with my existing assessment structure?"

### 26.9.3 Test One Obvious, One Non-Obvious

After the consultation: 1. Pick ONE obvious recommendation and ONE non-obvious recommendation 2. Try each one with your students over a 2-3 week period 3. Pay attention to what happens: Do students engage differently? Does your work change? 4. Report back to the same conversation: "I tried [recommendation]. Here's what happened..." 5. AI will help you iterate toward what works in your context

### 26.9.4 Treat It as Ongoing

This isn't a one-time conversation: - Your context changes; your teaching evolves - Student cohorts are different each year - Institutional requirements shift - Run this consultation again in 3-6 months - Each time you'll be ready for different ideas

Document what you've tried and what's working. When you re-run the consultation, share that history so AI understands your evolution.

### 26.9.5 Share What You Learn

If you discover something useful, share it with colleagues: - "I asked AI to interview me about my teaching, and it suggested [X]. Here's how it's working..." - Others might try similar approaches - Collectively, your faculty learns what's possible with AI in your discipline

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## 26.10 The Meta-Moment: You're Using AI to Help You Use AI to Help Your Students

Here's the beautiful irony:

You're using this chapter to understand how to use AI to discover how to use AI better with your students.

That's very meta.

But it's also very practical. And very powerful.

**The best tool for learning how to use AI is AI itself.**

The discovery conversation you're about to have with AI will teach you more about your own teaching than almost anything else. You'll gain clarity about: - What you actually value in your teaching - What your students truly struggle with - Where your expertise lies (hint: nowhere an AI can replace you) - What's possible when you leverage AI thoughtfully

Lean into that. Ask questions. Be honest about your context. Let AI surprise you with ideas you hadn't considered.

**That's where the real value emerges.**

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## 26.11 Your Action Step: Start Your Consultation Right Now

1. **Open your AI tool** (ChatGPT, Claude, Copilot, Gemini—any of them)
2. **Copy the consultation prompt** from the beginning of this chapter (or the discipline-specific variation that fits you)
3. **Paste it and send it**
4. **Answer the questions honestly** as they come—no polished answers needed
5. **Let the conversation unfold naturally** over 4-6 questions
6. **Review the recommendations** and pick one or two to try this month
7. **Report back** to the same conversation with what you learned
8. **Keep exploring** by asking follow-up questions

That's it. You're using AI to help you use AI better.

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## 26.12 Before You Move Forward

Don't just read this chapter and move on. Actually have the consultation. Spend 10-15 minutes in conversation with AI about your teaching.

Then return to this chapter and decide which other chapters to explore based on what AI recommended.

The rest of this book is powerful, but it's most powerful when you know *why* you're learning it—because it solves a challenge or enables a goal that matters to your specific teaching.

**This chapter helps you figure out your “why.”**

Once you know that, everything else in the book becomes more actionable and more valuable.

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*Start your discovery conversation now. The best use of AI is one that's tailored to your unique teaching context.*



## Chapter 27

# Your First Steps - A Practical Guide

### 27.1 The Implementation Challenge

You’ve now seen what’s possible with AI in business education across multiple disciplines. You’re probably feeling a mix of excitement and overwhelm.

The previous chapters showed you ambitious applications: conversation simulations, virtual companies, process-based assessments. But you’re thinking: *“Where do I actually start? How do I introduce this to my students? What if it doesn’t work?”*

This chapter is about **managing change**—both for yourself and your students. It provides a practical, phased implementation plan that starts small, builds confidence, and scales gradually.

**The key principle: Start with one small experiment, not a curriculum revolution.**

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### 27.2 Phase 1: Personal Experimentation (Before Your Next Class)

Before you introduce AI to students, you need to be comfortable with it yourself. This phase is about building your own confidence and discovering what works.

#### 27.2.1 Week 1: Your First Prompts

**Time investment: 1-2 hours**

**Task:** Generate three teaching resources you currently need using AI prompts.

**Examples by discipline:**

### 27.3 Business & Marketing

- Create a competitive analysis framework comparing 3+ competitors in your industry
- Generate customer objection scenarios for role-play practice
- Draft a market positioning analysis for a case study

### 27.4 Management

- Create an organisational change scenario showing stakeholder resistance
- Generate examples of poor delegation decisions students must analyse
- Draft a leadership case study with team dynamics

### 27.5 Human Resources

- Create recruitment interview questions and evaluate for bias
- Generate performance management scenarios with difficult employees
- Draft an employee relations problem students must solve

### 27.6 Tourism & Hospitality

- Create demanding guest service scenarios for practice
- Generate service recovery situations showing poor responses
- Draft hospitality crisis scenarios students must navigate

### 27.7 Supply Chain & Logistics

- Create demand disruption scenarios with multiple constraints
- Generate supplier negotiation dialogues students must evaluate
- Draft logistics network problems with optimization challenges

### 27.8 Information Systems

- Create stakeholder requirement scenarios with conflicting needs
- Generate project scope creep situations students must manage
- Draft systems implementation risks students must identify

### 27.9 Accounting & Finance

- Create financial statements with deliberate errors to audit

- Generate valuation scenarios with ambiguous accounting treatment
- Draft forensic analysis problems students must solve

## 27.10 Economics

- Create policy recommendation scenarios with trade-offs
- Generate economic forecasting problems students must analyse
- Draft scenarios comparing competing economic models

**Success metric:** You created at least one resource that's good enough to use in your teaching (even if it needs minor adjustments).

**What you'll learn:** - How to write effective prompts for your specific content - What AI does well and where it needs your expertise - How to iterate and refine prompts to get better results

### 27.10.1 Week 2: Test a Simulation

**Time investment:** 30 minutes

**Task:** Conduct a conversation simulation yourself using the Flight Simulator model from Chapter 4.

**Discipline-specific scenario ideas:**

## 27.11 Business & Marketing

1. Write a setup prompt: "Role-play as a demanding customer questioning our product price"
2. Have the conversation with the AI as if you're the salesperson
3. Generate a critique of your persuasion and needs-identification approach

## 27.12 Management

1. Write a setup prompt: "Role-play as a resistant employee during organisational change announcement"
2. Have the conversation with the AI as if you're the manager
3. Generate a critique of your stakeholder engagement approach

## 27.13 Human Resources

1. Write a setup prompt: "Role-play as a candidate with difficult behavioural issues in an interview"
2. Have the conversation with the AI as if you're the recruiter
3. Generate a critique of your questioning technique and bias awareness

### 27.14 Tourism & Hospitality

1. Write a setup prompt: “Role-play as an upset guest with service complaints”
2. Have the conversation with the AI as if you’re the manager
3. Generate a critique of your service recovery approach

### 27.15 Supply Chain & Logistics

1. Write a setup prompt: “Role-play as a supplier announcing a major delivery delay”
2. Have the conversation with the AI as if you’re the procurement manager
3. Generate a critique of your negotiation and problem-solving approach

### 27.16 Information Systems

1. Write a setup prompt: “Role-play as a stakeholder with unclear and changing requirements”
2. Have the conversation with the AI as if you’re the analyst
3. Generate a critique of your elicitation and scope management approach

### 27.17 Accounting & Finance

1. Write a setup prompt: “Role-play as a CFO questioning a valuation treatment”
2. Have the conversation with the AI as if you’re the auditor
3. Generate a critique of your professional skepticism and judgment

### 27.18 Economics

1. Write a setup prompt: “Role-play as a policy maker challenging your economic recommendation”
2. Have the conversation with the AI as if you’re the economist
3. Generate a critique of your analysis and persuasion approach

**Success metric:** The AI stayed in character throughout, and the critique provided specific, useful feedback.

**What you’ll learn:** - Whether your scenario design creates a realistic challenge  
- How students will experience this exercise - What kinds of feedback the AI generates (and whether it aligns with your standards)

#### 27.18.1 Week 3: Review Your Current Assessments

**Time investment:** 1 hour

**Task:** Look at your current assignments and identify which ones could be enhanced with AI.

**Questions to ask:** - Which assignments currently test knowledge recall that could test applied process instead? - Where do students struggle to get timely feedback? - Which skills do students need more practice with before assessment? - What do you wish you had time to grade more thoroughly?

**Success metric:** You've identified one specific assignment that you'll pilot in the next teaching cycle.

**What you'll learn:** - Where AI can add the most value in your specific context - What problems you're actually trying to solve (not just "use AI because it's new")

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## 27.19 Phase 2: Low-Stakes Student Introduction (First Month of Semester)

You're now ready to introduce AI to students. Start with optional, low-stakes activities—not high-stakes assessments.

### 27.19.1 Approach 1: Optional Practice Exercise

**What to do:**

Introduce AI as a **practice tool** for an upcoming assignment.

**Example announcement to students—choose one from your discipline:**

## 27.20 Business & Marketing

"For the competitive strategy assignment due in Week 8, I want to give you a chance to practice your analysis first. I've created an AI analysis prompt that you can use to check your draft positioning before submission. Write your draft, paste it into ChatGPT or Claude along with the critique prompt, and see what feedback you get. Then revise. This is optional—I won't grade based on whether you used it. But you might find the market perspective helpful."

## 27.21 Management

"For the change management plan due in Week 8, I want to give you practice feedback before submission. I've created an AI prompt that reviews your plan for stakeholder engagement and communication strategy. Write your draft, paste it with the prompt, and revise based on feedback. Completely optional, but it might help you think through stakeholder complexity."

## 27.22 Human Resources

“For the HR problem-solving assignment due in Week 8, I’ve created an AI prompt that provides preliminary feedback on your approach—whether you’ve identified compliance issues, considered employee perspective, and thought about equity. Write your draft, get AI feedback, revise. Optional, but students who use it usually score higher because they catch issues early.”

## 27.23 Tourism & Hospitality

“For the service management case study due in Week 8, I’ve created an AI prompt that critiques your proposed solution against service recovery principles. Write your draft, paste with the prompt, and see what gaps the AI identifies. Optional, but helpful for thinking through guest experience holistically.”

## 27.24 Supply Chain & Logistics

“For the supply chain optimization problem due in Week 8, I’ve created an AI analysis prompt that reviews your solution for feasibility and trade-offs. Write your draft, get feedback on your constraints and assumptions, revise. Optional, but the feedback often identifies risks students miss.”

## 27.25 Information Systems

“For the project plan due in Week 8, I’ve created an AI review prompt that evaluates your scope management and risk identification. Write your draft, paste with the prompt, and get preliminary feedback. Completely optional, but many students find it helps identify scope creep risks.”

## 27.26 Accounting & Finance

“For the financial analysis assignment due in Week 8, I’ve created an AI review prompt that checks your accounting treatment and valuation assumptions. Write your draft, get preliminary feedback, revise. Optional, but it’s good practice for thinking through judgment calls before final submission.”

## 27.27 Economics

“For the policy recommendation due in Week 8, I’ve created an AI prompt that reviews your analysis for model assumptions and stakeholder considerations. Write your draft, get feedback on your reasoning, revise. Optional, but helpful for strengthening your economic argument.”

**Why this works:** - No pressure—students who are skeptical can ignore it - Students who try it will likely see value and spread the word to peers - You can gauge student response before making it mandatory - You avoid the “forced adoption” resistance

### 27.27.1 Approach 2: In-Class Demonstration

**What to do:**

During a lecture, demonstrate AI in action as a teaching tool.

**Discipline-specific live demonstrations:**

## 27.28 Business & Marketing

“Today we’re learning about customer needs analysis. Let me show you something interesting. I’m going to ask an AI to role-play a demanding customer with objections, and I want you to watch and critique my sales approach.” Conduct a live negotiation with the AI projected on screen.

## 27.29 Management

“Today we’re learning about change leadership. I’m going to ask an AI to role-play a resistant employee, and I want you to watch and critique how I communicate the change.” Conduct a live conversation with the AI.

## 27.30 Human Resources

“Today we’re learning about fair hiring practices. I’m going to ask an AI to role-play a candidate, and I want you to watch and critique my interview technique for bias.” Conduct a live interview with the AI projected.

### 27.31 Tourism & Hospitality

“Today we’re learning about service recovery. I’m going to ask an AI to role-play an upset guest, and I want you to watch and critique how I handle the complaint.” Conduct a live service interaction with the AI.

### 27.32 Supply Chain & Logistics

“Today we’re learning about supply chain disruption response. I’m going to ask an AI to role-play a supplier with a major problem, and I want you to watch and critique my decision-making.” Conduct a live negotiation with the AI.

### 27.33 Information Systems

“Today we’re learning about requirements gathering. I’m going to ask an AI to role-play a stakeholder with unclear needs, and I want you to watch and critique how I elicit requirements.” Conduct a live requirements session with the AI.

### 27.34 Accounting & Finance

“Today we’re learning about audit judgment. I’m going to ask an AI to role-play a questionable accounting treatment, and I want you to watch and critique my skepticism and analysis.” Conduct a live audit discussion with the AI.

### 27.35 Economics

“Today we’re learning about economic policy analysis. I’m going to ask an AI to role-play a policymaker challenging my recommendation, and I want you to watch and critique my reasoning.” Conduct a live policy discussion with the AI.

**Follow-up:** - Ask students: “What did I do well? What did I miss?” - Show how AI can provide a critique: paste the transcript into the critique prompt live  
- Discuss: “Did the AI catch the same things you did? Did it miss anything?”

**Why this works:** - Demystifies AI (students see it’s just a tool, not magic) - Models critical thinking about AI outputs - Shows your own willingness to be vulnerable and learn - Sparks curiosity about trying it themselves



### 27.35.1 Approach 3: Reflective Exercise

#### What to do:

Assign a short, reflective writing task where students *experiment with* AI rather than complete a traditional assignment.

#### Discipline-specific reflection assignments:

## 27.36 Business & Marketing

**Assignment: AI for Market Analysis (5% of grade)** 1. Choose one market analysis skill we've covered (competitive analysis, customer segmentation, positioning strategy) 2. Use an AI tool to help you practice or analyse that skill 3. Write a 500-word reflection: What task did you ask AI to help with? What was useful? What was wrong or oversimplified? How would you use AI professionally?

## 27.37 Management

**Assignment: AI for Organisational Analysis (5% of grade)** 1. Choose one management skill we've covered (change analysis, stakeholder mapping, decision-making) 2. Use an AI tool to help you practice that skill 3. Write a 500-word reflection: What was useful about AI? What did AI miss about organisational complexity? How would you apply this professionally?

## 27.38 Human Resources

**Assignment: AI as an HR Tool (5% of grade)** 1. Choose one HR skill we've covered (recruitment, performance management, employee relations) 2. Use an AI tool to help you practice that skill 3. Write a 500-word reflection: What was useful? What was wrong or risky about AI's approach? How would you use AI responsibly as an HR professional?

## 27.39 Tourism & Hospitality

**Assignment: AI for Service Management (5% of grade)** 1. Choose one service skill we've covered (guest handling, service recovery, experience design) 2. Use an AI tool to help you practice that skill 3. Write a 500-word reflection: What did AI get right? What missed the human element of service? How would you use AI in hospitality?

## 27.40 Supply Chain & Logistics

**Assignment: AI for Supply Chain Analysis (5% of grade)**

1. Choose one supply chain skill we've covered (demand forecasting, network design, disruption response) 2. Use an AI tool to help you practice that skill 3. Write a 500-word reflection: What was useful? What constraints did AI miss? How would you apply AI professionally?

## 27.41 Information Systems

**Assignment: AI for Systems Analysis (5% of grade)** 1. Choose one IT skill we've covered (requirements gathering, project planning, risk analysis) 2. Use an AI tool to help you practice that skill 3. Write a 500-word reflection: What was useful? What was technically unrealistic? How would you use AI in IT practice?

## 27.42 Accounting & Finance

**Assignment: AI for Financial Analysis (5% of grade)** 1. Choose one accounting/finance skill we've covered (analysis, audit, valuation) 2. Use an AI tool to help you practice that skill 3. Write a 500-word reflection: What was useful? What was inaccurate or risky? How would you use AI professionally while maintaining standards?

## 27.43 Economics

**Assignment: AI for Economic Analysis (5% of grade)** 1. Choose one economics skill we've covered (forecasting, policy analysis, modeling) 2. Use an AI tool to help you practice that skill 3. Write a 500-word reflection: What assumptions did AI make? What did it get wrong? How would you use AI in economic analysis professionally?

**Grading:** You're being graded on your critical reflection, not on the AI's performance. Honest critique of AI's limitations will score higher than uncritical praise.

**Why this works:** - Low stakes (only 5% of grade) - Emphasizes critical thinking about AI rather than reliance on AI - Introduces AI literacy as a learning objective - Gives you insight into how students are using AI

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## 27.44 Phase 3: Pilot Assessment (Mid-Semester)

After students have some familiarity with AI, introduce one AI-enhanced assessment. Choose something meaningful but not the highest-stakes assignment.

### 27.44.1 Implementation Checklist

#### Before you launch:

- ☐ You've tested the prompts yourself thoroughly
- ☐ You've created clear student instructions (what to do, how to do it, what's expected)
- ☐ You've prepared a FAQ document anticipating student questions
- ☐ You've decided how much this is worth (recommend 15-25% of final grade for first pilot)
- ☐ You've built in time for technical issues (some students will need help accessing AI tools)

#### Choose your model:

Based on Chapters 4-7, select one approach for a **single assignment**:

**Option A: Conversation Simulation + Reflection** (Chapter 4) - Lower workload for grading - Students are most likely to find this engaging - Easiest to explain

**Option B: Self-Assessment with Transparency Model** (Chapter 5) - Works for existing essay/case study assignments - Minimal restructuring needed - Good introduction to AI literacy

**Option C: AI Critique and Override** (Chapter 7, Model 3) - Medium complexity - Strong focus on critical thinking - Clear demonstration of learning

**Don't choose:** Virtual company simulation (Chapter 6) or complex multi-part process assessment (Chapter 7, Models 1-2) for your first pilot. Save those for when you have more experience.

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#### Thinking bigger than a single assignment?

If you're ready to redesign an entire unit from the ground up rather than piloting a single assignment, see **Chapter 10: Designing an AI-Integrated Unit** for a complete backwards design framework. That chapter shows how to: - Map AI integration across a full 12-week semester - Build scaffolded progression from Week 1 to Week 12 - Balance AI-enhanced and traditional learning activities - Support student AI literacy development throughout the unit

**Most lecturers should start with a single assignment pilot before attempting whole-unit redesign.** Once you've successfully piloted one AI-

enhanced assignment and gathered student feedback, you'll be in a much stronger position to expand your approach across an entire unit.

### **27.44.2 Launch Week: Student Orientation**

**Dedicate 15-20 minutes of class time to:**

1. Explain the “why”—discipline-specific language:

## **27.45 Business & Marketing**

“We’re trying something new because I want you to practice real business skills—customer analysis, persuasion, strategy—not just write about them. In professional marketing, you’ll use AI for analysis and insights, so learning to use AI critically is part of your education.”

## **27.46 Management**

“We’re trying something new because I want you to practice real management challenges—stakeholder navigation, change communication, decision-making—not just theorize about them. Managers use AI for analysis and planning, so learning to use it critically matters.”

## **27.47 Human Resources**

“We’re trying something new because I want you to practice actual HR skills—interviewing, problem-solving, fair judgment—not just describe processes. In HR work, you’ll use AI tools, so learning to use them responsibly is part of your professional practice.”

## **27.48 Tourism & Hospitality**

“We’re trying something new because I want you to practice real service scenarios—guest handling, recovery, experience design—not just learn theory. In hospitality management, you’ll use AI for operations and guests, so understanding it critically matters.”

## **27.49 Supply Chain & Logistics**

“We’re trying something new because I want you to practice actual supply chain decisions—under uncertainty, with constraints, with real consequences—not just solve textbook problems. Supply chain professionals use AI for forecasting and optimization, so learning to use it critically is essential.”

## 27.50 Information Systems

“We’re trying something new because I want you to practice real IT challenges—requirements, scope management, technical trade-offs—not just memorize methodology. IT professionals use AI extensively, so learning to use it critically for code and analysis is part of your skill set.”

## 27.51 Accounting & Finance

“We’re trying something new because I want you to practice real accounting judgment—analysis, professional skepticism, complex treatment decisions—not just follow rules. Finance professionals use AI for analysis, so learning to use it critically while maintaining standards is important.”

## 27.52 Economics

“We’re trying something new because I want you to practice real economic analysis—policy reasoning, modeling, evidence evaluation—not just recite theory. Economists use AI for research and analysis, so learning to use it critically for your work is essential.”

2. **Address the anxiety** > “Some of you might be worried this is too technical—it’s not. If you can copy and paste text, you can do this assignment. Some of you might be thinking this makes things easier—actually, it makes things harder, because I’m assessing your thinking process and professional judgment, not just your final answer.”
3. **Do a live demo**
  - Show exactly how to access the AI tool
  - Show exactly how to paste the prompt
  - Show exactly what happens next
  - Show what they submit to you
4. **Open for questions**
5. **Provide written instructions**
  - Create a one-page step-by-step guide students can refer back to
  - Include screenshots if needed
  - Provide a technical support contact (could be you, a TA, or IT support)

### 27.52.1 During the Assignment Period: Be Available

Common student issues:

**“The AI isn’t staying in character”** → Response: Check that you copied the full prompt. Try starting a fresh conversation.

**“The AI gave me weird feedback”** → Response: That’s possible—AI can make errors. In your reflection, explain what the AI got wrong and why. You’ll get credit for catching the error.

**“I don’t have access to ChatGPT”** → Response: Try Claude.ai instead, or come to office hours and we can run it together.

**“Is this even allowed? Am I cheating?”** → Response: Yes, it’s allowed—this is the assignment. You’re being graded on your critical use of AI, not on avoiding it.

### 27.52.2 After Submission: Grading Efficiently

Create a grading workflow:

1. **Quick initial scan** (5 minutes per student)
  - Did they follow instructions?
  - Did they submit all required components?
  - Any obvious red flags (e.g., obviously didn’t do the work)?
2. **Deep assessment** (15-20 minutes per student)
  - Review the transcript/analysis/reflection against your rubric
  - Look for evidence of learning and critical thinking
  - Provide targeted feedback (2-3 specific comments)
3. **Use standard comment banks**
  - Create a document with common feedback phrases you can copy-paste
  - Examples: “Strong application of procedural fairness here,” “This needed more specific evidence from the transcript,” “Excellent critique of AI’s oversight”

**Time-saving tip:** Use AI itself to help with initial feedback:

**Your prompt to AI—discipline-specific version:**

## 27.53 Business & Marketing

You are assisting with grading market strategy assignments. Review this student's competitive positioning analysis against the rubric [paste rubric]. Assess whether they demonstrated sound market analysis, valid assumptions, and strategic thinking. Provide an initial assessment and draft feedback.

I will review your assessment and make final decisions.

[paste student work]

## 27.54 Management

You are assisting with grading change management plans. Review this student's stakeholder engagement strategy against the rubric [paste rubric]. Assess whether they demonstrated understanding of complexity, stakeholder perspective, and communication strategy. Provide an initial assessment.

I will review your assessment and make final decisions.

[paste student work]

## 27.55 Human Resources

You are assisting with grading HR problem-solving assignments. Review this student's solution against the rubric [paste rubric]. Assess whether they demonstrated legal compliance awareness, employee perspective, and fair judgment. Provide an initial assessment and draft feedback.

I will review your assessment and make final decisions.

[paste student work]

## 27.56 Tourism & Hospitality

You are assisting with grading service management cases. Review this student's proposed solution against the rubric [paste rubric]. Assess whether they demonstrated understanding of guest experience, service recovery principles, and operational feasibility. Provide an initial assessment.

I will review your assessment and make final decisions.

[paste student work]

## 27.57 Supply Chain & Logistics

You are assisting with grading supply chain analysis. Review this student's solution against the rubric [paste rubric]. Assess whether they demonstrated understanding of constraints, trade-offs, risk, and resilience. Provide an initial assessment and draft feedback.

I will review your assessment and make final decisions.

[paste student work]

## 27.58 Information Systems

You are assisting with grading IT project plans. Review this student's plan against the rubric [paste rubric]. Assess whether they demonstrated scope management, technical feasibility, and stakeholder awareness. Provide an initial assessment and draft feedback.

I will review your assessment and make final decisions.

[paste student work]

## 27.59 Accounting & Finance

You are assisting with grading financial analysis assignments. Review this student's analysis against the rubric [paste rubric]. Assess whether they demonstrated professional judgment, compliance awareness, and accounting accuracy. Provide an initial assessment and draft feedback.

I will review your assessment and make final decisions.

[paste student work]

## 27.60 Economics

You are assisting with grading economic policy recommendations. Review this student's analysis against the rubric [paste rubric]. Assess whether they demonstrated understanding of competing models, evidence quality, and stakeholder trade-offs. Provide an initial assessment and draft feedback.

I will review your assessment and make final decisions.

[paste student work]

Then you review AI's suggestions, adjust where needed, and add your own judgment. This can cut grading time by 30-40%.

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## 27.61 Phase 4: Gather Feedback and Iterate (End of Semester)

After students submit the pilot assessment, collect structured feedback.



**27.61.1 Student Survey (5 minutes for students to complete)**

Questions to ask—select those relevant to your discipline:

**27.62 Business & Marketing**

1. How useful was AI for practicing market analysis skills? (1-5 scale)
2. What worked well about using AI for competitive strategy?
3. What was confusing or frustrating?
4. Would you use AI tools for market analysis in your career?
5. Did this assignment help you develop practical business skills? (1-5 scale)
6. Any comments on using AI for strategy work?

**27.63 Management**

1. How useful was AI for practicing management skills? (1-5 scale)
2. What worked well about using AI for organisational challenges?
3. What was confusing or frustrating?
4. Would you use AI for management analysis in your career?
5. Did this assignment help you develop practical management skills? (1-5 scale)
6. Any comments on using AI for organisational work?

**27.64 Human Resources**

1. How useful was AI for practicing HR skills? (1-5 scale)
2. What worked well about using AI for HR scenarios?
3. What was confusing or frustrating?
4. Would you use AI tools as an HR professional?
5. Did this assignment help you develop practical HR skills? (1-5 scale)
6. Any comments on using AI in HR practice?

**27.65 Tourism & Hospitality**

1. How useful was AI for practicing hospitality management? (1-5 scale)
2. What worked well about using AI for service scenarios?
3. What was confusing or frustrating?
4. Would you use AI in hospitality management?
5. Did this help you develop practical service skills? (1-5 scale)
6. Any comments on using AI in hospitality?

**27.66 Supply Chain & Logistics**

1. How useful was AI for supply chain analysis? (1-5 scale)

2. What worked well about using AI for supply chain problems?
3. What was confusing or frustrating?
4. Would you use AI as a supply chain professional?
5. Did this help you develop practical supply chain skills? (1-5 scale)
6. Any comments on using AI for supply chain work?

## 27.67 Information Systems

1. How useful was AI for IT project work? (1-5 scale)
2. What worked well about using AI for IT scenarios?
3. What was confusing or frustrating?
4. Would you use AI in IT project management?
5. Did this help you develop practical IT skills? (1-5 scale)
6. Any comments on using AI in information systems?

## 27.68 Accounting & Finance

1. How useful was AI for financial analysis? (1-5 scale)
2. What worked well about using AI for accounting/finance scenarios?
3. What was confusing or frustrating?
4. Would you use AI as an accounting/finance professional?
5. Did this help you develop practical finance skills? (1-5 scale)
6. Any comments on using AI in accounting/finance?

## 27.69 Economics

1. How useful was AI for economic analysis? (1-5 scale)
2. What worked well about using AI for economics?
3. What was confusing or frustrating?
4. Would you use AI as an economist?
5. Did this help you develop practical economics skills? (1-5 scale)
6. Any comments on using AI in economic analysis?

### 27.69.1 Self-Reflection Questions (For You)

1. **Effectiveness:** Did students demonstrate deeper learning than in previous traditional assignments?
2. **Efficiency:** Did this save me grading time or cost me more time?
3. **Engagement:** Were students more engaged with this format?
4. **Technical issues:** What problems came up and how can I prevent them next time?
5. **Learning objectives:** Did this actually assess what I wanted to assess?
6. **Would I do this again?** If yes, what would I change?

## 27.69.2 Iterate for Next Time

Based on feedback, make 2-3 specific changes:

### Common adjustments:

**Issue:** Students found the prompts confusing **Fix:** Simplify language, provide an example of a completed submission

**Issue:** AI feedback was too generic **Fix:** Revise the critique prompt to be more specific about criteria

**Issue:** Some students didn't take it seriously (minimal effort) **Fix:** Increase the grade weight or add more structured reflection requirements

**Issue:** Grading took longer than expected **Fix:** Provide templates/checklists that students complete, making your review faster

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## 27.70 Phase 5: Expand and Integrate (Next Semester)

You've now completed one successful pilot. Next semester, you can:

### 27.70.1 Option 1: Refine and Repeat

Use the same AI-enhanced assignment but with improvements based on feedback. Consistency across semesters builds institutional knowledge and reduces your prep time.

### 27.70.2 Option 2: Add a Second AI Component

Introduce one more AI element: - If you started with self-assessment (Chapter 5), add a conversation simulation (Chapter 4) - If you started with conversation simulation, add a process-based assessment (Chapter 7)

### 27.70.3 Option 3: Go Deeper with Existing Component

Make your existing AI assignment more sophisticated: - Add multiple personas (move from Level 1 to Level 2 simulation) - Add persistent context (students have follow-up conversations) - Increase complexity of analysis required

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## **27.71 Managing Common Challenges**

### **27.71.1 Challenge 1: Resistance from Students**

**“This is unfair—I didn’t sign up for an AI class”**

**Response—discipline-specific version:**

## **27.72 Business & Marketing**

“I understand this is different. But in marketing work, you’ll use AI tools for analysis, forecasting, and customer insights. My job is to prepare you for professional practice, and that now includes knowing when and how to use AI responsibly for market work. You don’t need to become an AI expert—just a critical user.”

## **27.73 Management**

“I understand this is different. But in management, you’ll use AI for organisational analysis and decision support. My job is to prepare you for professional practice where AI is a standard tool. I’m not asking you to become a tech expert—just to understand AI’s role in organisational work.”

## **27.74 Human Resources**

“I understand this is different. But in HR work, you’ll use AI tools in recruitment, analytics, and decision support. My job is to prepare you for professional practice, and that includes knowing when and how to use AI responsibly. You don’t become an AI expert—just a critical, ethical user.”

## **27.75 Tourism & Hospitality**

“I understand this is different. But in hospitality management, you’ll use AI for operations and guest analytics. My job is to prepare you for professional practice where AI is increasingly common. I’m not asking you to become tech-savvy—just to understand AI’s role critically.”

## **27.76 Supply Chain & Logistics**

“I understand this is different. But in supply chain work, you’ll use AI for forecasting, optimization, and network analysis. My job is to

prepare you for professional practice in an AI-enabled environment. You don't need to be a data scientist—just know how to use and evaluate AI tools.”

## 27.77 Information Systems

“I understand this is different. But IT professionals use AI extensively for code, analysis, and systems work. My job is to prepare you for professional practice where AI literacy is essential. You don't need to become a machine learning expert—just know how to use AI tools critically.”

## 27.78 Accounting & Finance

“I understand this is different. But finance professionals use AI for analysis, forecasting, and risk assessment. My job is to prepare you for professional practice where AI tools are standard. You don't need to be a programmer—just know how to use and validate AI outputs.”

## 27.79 Economics

“I understand this is different. But economists use AI for research, forecasting, and policy analysis. My job is to prepare you for professional practice in an AI-integrated field. You don't need to be a computer scientist—just a critical user of AI tools.”

### “I don't trust AI / I think AI is unethical”

**Response:** > “That's actually a valuable perspective. This assignment is a chance for you to critically evaluate AI's limitations and biases in your field. Students who identify what AI gets wrong often score highest, because that demonstrates critical thinking. You don't have to like AI—you just need to understand it and use it responsibly.”

### 27.79.1 Challenge 2: Resistance from Colleagues

#### “You're just making things easier for students”

**Response:** > “Actually, it's harder—students can't just memorize and regurgitate anymore. They have to think critically and demonstrate process. The AI doesn't give them answers; it creates dynamic challenges they have to navigate.”

#### “AI feedback isn't as good as human feedback”

**Response:** > “You're right—that's why I'm still grading the final work. But AI feedback is instant and available 24/7. Students can practice and revise multiple

times before submission. That’s pedagogically valuable even if AI feedback isn’t perfect.”

**“What about academic integrity?”**

**Response:** > “This approach actually makes cheating harder. I’m assessing their process and critical thinking, not just final answers. And by teaching students to use AI transparently, I’m building integrity rather than policing violations.”

### 27.79.2 Challenge 3: Technology Failures

**“The AI platform was down during the assignment period”**

**Students affected:** Build in flexibility—allow extensions or alternative submission methods if technical issues occur.

**Prevention:** Provide multiple AI tool options (ChatGPT, Claude, etc.) so students have backups.

### 27.79.3 Challenge 4: Uneven Student Access

**“Some students don’t have reliable internet or devices”**

**Solutions:** - Provide lab time where students can complete the assignment on campus - Offer office hours where you can facilitate the AI interaction together - Check if your university has institutional AI tool subscriptions - Design assignments that can be completed in short sessions (don’t require hours of continuous AI access)

### 27.79.4 Challenge 5: You’re Overwhelmed

**“This is taking more time than expected and I’m drowning”**

**Emergency strategies:** - Reduce the weight of the AI assignment (make it formative, not summative) - Make reflection/analysis shorter (250 words instead of 500) - Grade on completion rather than detailed quality for this first round - Ask for teaching assistant support if available - Remember: It gets easier the second time

**Long-term:** Building AI-enhanced assignments is front-loaded work. Year 1 is significant effort. Year 2 is refinement. Year 3 is almost autopilot.

## 27.80 Measuring Success

How do you know if this is working? Look for these indicators:

**Student learning:** - Higher quality of work on related assessments - Students citing practical experiences (“when I practiced the conversation simulation...”) in reflections - Fewer students making basic procedural errors - More sophisticated understanding of discipline-specific complexity (organisational dynamics, market forces, supply chain trade-offs, etc.)

**Student engagement:** - Students asking for more AI-enhanced activities - Positive feedback in course evaluations - Students reporting the work felt “more real” than traditional assignments

**Your satisfaction:** - You feel less like you’re testing memorization and more like you’re developing professionals - Grading feels more meaningful (you’re assessing thinking, not checking answers) - You’re excited about teaching this topic again

**Practical outcomes:** - Employers or practicum supervisors comment that your graduates are better prepared - Students successfully transfer skills to work placements - Alumni report that the AI-enhanced assignments were among the most useful parts of their degree

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## 27.81 Final Encouragement

Implementing AI in your teaching isn’t about being a tech enthusiast or an early adopter. It’s about being a committed educator who wants students to be genuinely prepared for professional practice.

You don’t need to revolutionize your entire curriculum overnight. You don’t need to be perfect. You just need to start.

**Your first AI-enhanced assignment will be imperfect. Do it anyway.**

You’ll discover what works in your context, with your students, for your content. Every lecturer’s implementation will look slightly different—and that’s exactly right.

The chapters before this showed you what’s possible. This chapter showed you how to make it real.

Now it’s time to choose your first small experiment and try it.

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**Next Chapter Preview:** In Chapter 9, we directly address the academic integrity and ethics question. You’ll learn how to talk to students about AI use, how to design assignments that minimise misuse while maximizing learning, and how to reframe “preventing AI cheating” as “teaching AI literacy and professional ethics.” This is the conversation you’ll need to have with students, colleagues, and possibly administrators.





## Chapter 28

# Seven Essential Prompt Techniques for Business Teaching

### 28.1 Why These Seven?

These aren't random AI tricks. These are seven proven prompting techniques specifically chosen because they develop critical thinking skills that business professionals across all disciplines need:

1. **Reverse Prompting** → Teaches comprehensive scoping and requirement gathering
2. **Pros and Cons** → Builds analytical decision-making skills
3. **Stepwise Chain of Thought** → Reinforces process adherence and documentation
4. **Role Play** → Develops communication and interpersonal skills
5. **Debating** → Strengthens strategic thinking and ethical reasoning
6. **Formative Assessment Generator** → Provides unlimited low-stakes practice and immediate feedback
7. **The Expert Panel** → Develops multi-perspective analysis and synthesis skills

Each technique is easy to adapt and can be used by students directly or by you to generate teaching materials. Let's explore each one with ready-to-use examples.

## 28.2 Technique 1: Reverse Prompting (for Scoping and Policy Design)

### 28.2.1 What It Does

Instead of the student immediately solving a problem, the AI asks *them* questions to help scope out all the requirements, considerations, and potential issues. This mirrors real HR work, where defining the problem properly is half the battle.

### 28.2.2 Why It Works Across Disciplines

Complex problem scoping is fundamental to all business disciplines. Whether designing policies, strategies, systems, or solutions, professionals must think through multiple stakeholders, constraints, legal/ethical implications, and trade-offs. This technique forces students to move beyond obvious surface issues and consider the full complexity before starting to solve.

**Discipline-specific contexts:** - **HR:** Policy and program design with stakeholder, legal, operational, and fairness considerations - **Business/Marketing:** Strategy development with market, competitive, financial, and capability considerations - **Management:** Organisational change with stakeholder, cultural, operational, and risk considerations - **Supply Chain:** Network design with cost, resilience, sustainability, and operational considerations - **Accounting/Finance:** Audit or valuation scope with compliance, materiality, and stakeholder considerations - **Economics:** Policy design with trade-offs, stakeholder impacts, and evidence considerations

### 28.2.3 The Student Prompt (Ready to Use)

I need to draft a new "Flexible Work Arrangement" policy for a 500-employee company that has both office-based and remote staff. I need to make sure I cover all the key areas.

Your task: Ask me a series of yes/no or short-answer questions to help me clarify all the requirements, considerations, and potential pitfalls for this policy.

Ask one question at a time. Wait for my response before asking the next question. Continue until you've helped me think through at least 10 different aspects of this policy.

Begin with your first question.

### 28.2.4 What Happens

The AI will start asking questions like: - “Will all roles be eligible for flexible arrangements, or will there be specific criteria?” - “Have you considered how this will affect team collaboration and meeting schedules?” - “What equipment or technology support will the company provide for remote workers?” - “How will you handle performance measurement for remote versus office staff?” - “Are there legal or insurance implications you need to address?”

The student must think through each question before responding. By the end, they’ve been guided to consider fairness, logistics, legal compliance, technology needs, and cultural impact—all before drafting a single policy sentence.

### 28.2.5 Variations for Different Disciplines

## 28.3 HR

- “I need to design an onboarding program for graduate hires. Ask me questions to ensure I’ve thought through all the key elements.”
- “I’m planning a diversity and inclusion initiative. Help me identify all the stakeholders and considerations through questioning.”
- “I need to restructure our performance review process. What questions should I be asking myself to ensure it’s fair and effective?”

## 28.4 Business & Marketing

- “I need to develop a market entry strategy for a new geographic region. Ask me questions to help me think through all the market, competitive, and operational considerations.”
- “I’m launching a new product. Ask me questions to ensure I’ve scoped out the customer, competitive, and capability requirements.”
- “I need to design a customer loyalty program. What questions should I be asking to ensure it’s viable and profitable?”

## 28.5 Management

- “I need to plan an organisational restructure. Ask me questions to help me think through all the stakeholder, cultural, and operational impacts.”
- “I’m implementing a new management model. What questions should I ask myself about change management, training, and stakeholder readiness?”
- “I need to design a change management strategy. Help me identify all the resistance points and engagement considerations.”

## 28.6 Supply Chain & Logistics

- “I need to redesign our supply chain network. Ask me questions to help me think through cost, resilience, sustainability, and service considerations.”
- “I’m evaluating a supplier consolidation strategy. What questions should I be asking about risk, quality, and financial implications?”
- “I need to implement demand planning. Ask me questions about data, systems, and organisational capability requirements.”

## 28.7 Information Systems

- “I need to plan a systems implementation. Ask me questions to help me think through stakeholder requirements, technical feasibility, and change management.”
- “I’m designing an IT governance framework. What questions should I be asking about risk, compliance, and organisational adoption?”
- “I need to scope a digital transformation initiative. Help me identify all the technical, organizational, and capability considerations.”

## 28.8 Accounting & Finance

- “I need to plan an audit approach for a complex client. Ask me questions to help me scope the audit scope, materiality, and key risks.”
- “I’m designing a financial reporting control system. What questions should I be asking about stakeholders, compliance, and operational constraints?”
- “I need to evaluate a valuation approach. Ask me questions about assumptions, stakeholders, and regulatory considerations.”

## 28.9 Economics

- “I need to design a policy recommendation to address economic inequality. Ask me questions to help me think through trade-offs, stakeholders, and evidence.”
- “I’m analysing an economic model. What questions should I ask about assumptions, limitations, and stakeholder impacts?”
- “I need to scope an economic impact analysis. Help me identify all the affected parties and considerations.”

### 28.9.1 Teaching Tip

Use this as a **pre-writing exercise**. Have students complete the AI questioning session, then require them to submit both the transcript and their subsequent policy draft. You can assess whether they actually incorporated the insights from the questions.

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## 28.10 Technique 2: Pros and Cons (for Decision Making)

### 28.10.1 What It Does

The AI systematically analyzes multiple approaches to a business problem, evaluating each option against specific criteria. This develops the ability to make justified recommendations rather than just stating preferences.

### 28.10.2 Why It Works Across Disciplines

All business professionals must evaluate competing strategies and make balanced, evidence-based recommendations. This technique builds the muscle for weighing trade-offs, considering multiple stakeholder perspectives, and justifying strategic choices.

### 28.10.3 The Student Prompt (Ready to Use)

What are the main models for conducting performance reviews in a hybrid workforce? For each model you identify, provide:

1. A brief description of how it works
2. Three key advantages
3. Three key disadvantages

Evaluate each model specifically in terms of:

- Fairness and perceived equity
- Administrative overhead and manager workload
- Impact on employee morale and development

Conclude with a recommendation for which model would be most appropriate for a mid-sized tech company (300 employees, 60% hybrid, 40% fully remote) and justify your recommendation.

### 28.10.4 What Happens

The AI will identify 3-4 performance review models (e.g., annual reviews, continuous feedback, 360-degree feedback, OKR-based systems) and analyse each systematically. The student receives a structured comparison that they must then critically evaluate.

### 28.10.5 The Follow-Up Task

Don't let students simply accept the AI's recommendation. Require them to:

- Challenge one of the "pros" listed—is it really an advantage in all contexts?
- Add a disadvantage the AI missed - Argue for a *different* model than the AI

recommended, using evidence - Identify which psychological or motivational theory supports or contradicts each approach

This transforms the AI output from an answer into a starting point for deeper analysis.

## 28.10.6 Variations for Different Disciplines

### 28.11 HR

- “Compare different approaches to managing workplace conflict: mediation, formal grievance process, restorative justice. Evaluate each for speed, fairness, and relationship preservation.”
- “Analyze three different redundancy selection methods. What are the legal risks and ethical considerations of each?”
- “What are the pros and cons of using AI-powered resume screening tools versus traditional human review?”

### 28.12 Business & Marketing

- “Compare different market entry strategies: direct investment, partnership, acquisition. Evaluate each for speed to market, cost, risk, and control.”
- “Analyze different pricing strategies: penetration pricing, value-based pricing, competitive pricing. What are the trade-offs for market share, profitability, and customer perception?”
- “What are the pros and cons of expanding through new products versus new markets?”

### 28.13 Management

- “Compare different organisational structures: functional, divisional, matrix, networked. Evaluate each for agility, accountability, and collaboration.”
- “Analyze different change management approaches: top-down, participative, emergent. What are the trade-offs for speed, buy-in, and sustainability?”
- “What are the pros and cons of different leadership models: directive, participative, delegative?”

### 28.14 Supply Chain & Logistics

- “Compare different supply chain strategies: make-to-stock, make-to-order, mass customization. Evaluate each for cost, responsiveness, and flexibility.”
- “Analyze different supplier relationship models: single-source, multi-source, supplier partnerships. What are the trade-offs for cost, quality, and resilience?”
- “What are the pros and cons of vertical integration versus outsourcing key functions?”

## 28.15 Information Systems

- “Compare different systems implementation approaches: big bang, phased, modular. Evaluate each for speed, risk, and user adoption.”
- “Analyze different IT governance models: centralized, decentralized, federated. What are the trade-offs for control, innovation, and efficiency?”
- “What are the pros and cons of cloud-based versus on-premises systems?”

## 28.16 Accounting & Finance

- “Compare different valuation methods: discounted cash flow, comparable companies, precedent transactions. What are the pros and cons of each?”
- “Analyze different audit approaches: statistical sampling, risk-based audit, controls-based audit. Evaluate each for efficiency, effectiveness, and client relationships.”
- “What are the pros and cons of different capital structure options: debt, equity, retained earnings?”

## 28.17 Economics

- “Compare different policy approaches to addressing unemployment: fiscal stimulus, labour market training, labour market deregulation. Evaluate each for effectiveness, cost, and trade-offs.”
- “Analyze different economic models: Keynesian, neoclassical, behavioral. What assumptions and limitations does each have?”
- “What are the pros and cons of different monetary policy tools: interest rates, quantitative easing, forward guidance?”

### 28.17.1 Teaching Tip

This technique works brilliantly for **in-class discussions**. Project the AI’s analysis on screen, then divide students into groups where each group must argue for one of the models. They have to use the AI’s framework but add their own reasoning.

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## 28.18 Technique 3: Stepwise Chain of Thought (for Process Management)

### 28.18.1 What It Does

The AI walks through a complex business process one step at a time, pausing after each step until the student signals they’re ready to continue. This slows down high-stakes processes that students often rush through.

### 28.18.2 Why It Works Across Disciplines

Many professional processes are legally, ethically, or operationally sensitive. Students need to understand *why* each step exists and what considerations apply at that stage. This technique forces deliberate, sequential thinking and deep engagement with process logic.

### 28.18.3 The Student Prompt (Ready to Use)

I am learning how to properly conduct a disciplinary action process for an employee with a pattern of repeated lateness.

Your task: Walk me through the entire disciplinary process, starting from the very first informal conversation. For each step, tell me:

1. What action to take
2. What to document
3. What legal or procedural consideration is important at this stage

After you explain each step, STOP and wait for me to type "next" before moving to the next step. Do not provide the entire process at once.

Begin with Step 1.

### 28.18.4 What Happens

The AI will provide the first step:

#### Step 1: Informal Verbal Warning

**Action:** Meet privately with the employee to discuss the lateness pattern. Use a calm, non-accusatory tone. Ask if there are any circumstances contributing to the issue (e.g., transport problems, personal issues, health concerns).

**Documentation:** Make a brief file note recording the date, what was discussed, and the employee's response. This is informal, so no formal warning letter yet.

**Legal/Procedural Consideration:** At this stage, you're gathering information and providing an opportunity for the employee to explain. Under principles of procedural fairness, you must give them a chance to be heard before escalating.

Type "next" when you're ready for Step 2.

The student must actively engage with each step before progressing. This prevents them from skipping to "just fire them" without understanding the required process.



### 28.18.5 Variations for Different Disciplines

## 28.19 HR

- “Walk me through conducting a workplace investigation into a bullying complaint. One step at a time.”
- “Take me through the proper process for making an employee redundant in Australia. Pause after each step.”
- “Show me the recruitment process from job analysis through to onboarding, step by step with legal checkpoints.”

## 28.20 Business & Marketing

- “Walk me through developing a market entry strategy for a new region. Pause after each step so I can understand the rationale.”
- “Take me through the customer journey mapping process step by step, explaining the key decisions at each stage.”
- “Show me the new product development process from concept through launch, pausing to explain checkpoints and risk mitigation.”

## 28.21 Management

- “Walk me through conducting an organisational change initiative. Explain each step and the risk if we skip it.”
- “Take me through creating a strategic plan from situational analysis through execution. Pause after each step.”
- “Show me the merger integration process step by step, explaining what happens if we get the sequencing wrong.”

## 28.22 Supply Chain & Logistics

- “Walk me through designing a demand planning process. Pause after each step to explain the dependencies.”
- “Take me through establishing a supplier relationship from selection through strategic partnership. One step at a time.”
- “Show me the logistics network optimization process step by step, explaining decisions at each stage.”

## 28.23 Information Systems

- “Walk me through a systems implementation project from requirements through go-live. Pause after each step.”
- “Take me through the software development lifecycle step by step, explaining quality controls at each stage.”

- “Show me the IT disaster recovery process step by step, explaining what could go wrong at each stage.”

## 28.24 Accounting & Finance

- “Walk me through the financial close process. Explain each step and why it matters.”
- “Take me through an audit engagement from planning through audit opinion. Pause after each phase.”
- “Show me the capital budgeting process step by step, from proposal through post-implementation review.”

## 28.25 Economics

- “Walk me through conducting an economic impact analysis. Explain each step and the assumptions involved.”
- “Take me through developing a policy recommendation. Pause after each step to explain the reasoning.”
- “Show me how to construct an economic model from theory through validation. One step at a time.”

### 28.25.1 Teaching Tip

This is excellent for **individual revision or exam prep**. Students can practice the process multiple times, and each time they can ask the AI to introduce complications: “In Step 3, what if the employee refuses to sign the written warning?” The AI will explain how to handle variations.

You can also use this to **generate assessment materials**: Have the AI walk through a process, then you create an exam question where one of the steps was done incorrectly and students must identify the error and its consequences.

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## 28.26 Technique 4: Role Play (for Skill Building)

### 28.26.1 What It Does

The AI adopts a specific persona and engages in a realistic conversation with the student. This is the “flight simulator” concept in action.

### 28.26.2 Why It Works Across Disciplines

Business work is fundamentally about interaction—with clients, stakeholders, teams, and colleagues. Students can memorize theory, but until they practice

*actually having* difficult conversations where others push back, get emotional, or raise objections, they won't develop genuine interpersonal competence.

### 28.26.3 The Student Prompt (Ready to Use)

You are an experienced and empathetic HR Business Partner. I am a new, nervous manager who needs to put one of my team members on a Performance Improvement Plan (PIP).

Your goal is to coach me through preparing for and conducting this meeting successfully.

Guide me through this step by step:

1. First, ask me why the employee is being put on a PIP
2. Wait for my answer
3. If my answer is vague or subjective (e.g., "bad attitude"), challenge me gently and ask me to be more specific and behavioural
4. Once I give you a solid answer, move to the next aspect: helping me draft clear, measurable objectives for the PIP
5. Continue coaching me through each element of the conversation I need to have with the employee

Throughout this process, if I say something that could be problematic (legally risky, unfair, too harsh, or too vague), pause and give me feedback on how to improve it.

Begin by asking me your first question.

### 28.26.4 What Happens

The AI becomes a coach who actively guides the student through preparation. If the student says "I'm putting them on a PIP because they're lazy," the AI will respond:

"I understand you're frustrated, but 'lazy' is subjective and not something we can measure or document defensibly. Let's try again: what specific behaviours or performance gaps have you observed? For example, are they missing deadlines, producing work below the required standard, or not completing their assigned tasks?"

This iterative coaching helps students learn to think and speak like HR professionals.

### 28.26.5 Advanced Variation: The Difficult Conversation

Once students are comfortable, flip the scenario:

You are Sarah, a high-performing marketing manager who has just been told you're being put on a Performance Improvement Plan. You are shocked, defensive, and angry because you believe this is unfair and politically motivated.

I am the HR representative who has to conduct this PIP meeting with you.

Your behavior:

- Start the conversation by immediately challenging the fairness of the PIP
- Bring up a recent successful project you led
- Hint that you believe this is retaliation for raising a complaint about your manager last month
- Be emotional but not abusive-show genuine distress

I will attempt to conduct this meeting professionally. Stay in character until I manage to de-escalate the situation and establish a constructive dialogue.

Begin the meeting. I will speak first.

Now the student has to manage a realistic, emotionally charged scenario. They must practice de-escalation, empathy, procedural fairness, and documentation—all while the AI responds dynamically to what they say.

### 28.26.6 Variations for Different Disciplines

#### 28.27 HR

- AI plays a union representative in an enterprise bargaining negotiation
- AI plays a candidate in a behavioural interview who gives weak answers that need probing
- AI plays a manager who resists implementing a diversity initiative
- AI plays an employee making an informal discrimination complaint

#### 28.28 Business & Marketing

- AI plays a difficult customer objecting to pricing and demanding better terms
- AI plays a competitor in a market negotiation
- AI plays a skeptical internal stakeholder who needs to be convinced of a strategy
- AI plays a partner company executive in a partnership negotiation

#### 28.29 Management

- AI plays an employee resistant to organisational change

- AI plays a union representative in a labour negotiation
- AI plays a direct report who is underperforming and defensive
- AI plays a peer manager with competing priorities

## 28.30 Supply Chain & Logistics

- AI plays a demanding supplier or customer
- AI plays an internal stakeholder questioning cost cuts
- AI plays a logistics partner with implementation concerns
- AI plays a regulator questioning compliance

## 28.31 Information Systems

- AI plays a resistant end-user during system implementation
- AI plays a business stakeholder with changing requirements
- AI plays a project team member questioning a technical decision
- AI plays a vendor in a software licensing negotiation

## 28.32 Accounting & Finance

- AI plays a client questioning an audit finding
- AI plays a board member scrutinizing a financial decision
- AI plays an internal stakeholder challenging a budget proposal
- AI plays a regulator questioning financial reporting

## 28.33 Economics

- AI plays a policymaker questioning an economic recommendation
- AI plays a stakeholder affected by proposed policy
- AI plays a peer economist with a competing analysis
- AI plays a business leader concerned about economic impacts

### 28.33.1 Teaching Tip

**Assessment approach:** Require students to submit the full transcript of the conversation along with a reflective analysis answering: - What communication techniques did you use? - Where did the conversation go well or poorly? - What would you do differently next time? - What HR theory or legal principle guided your approach?

This makes the process visible and assessable.

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## 28.34 Technique 5: Debating (for Strategic and Ethical Analysis)

### 28.34.1 What It Does

The AI examines multiple perspectives on a contentious issue, argues for and against different positions, and helps students see the complexity and trade-offs in strategic decisions.

### 28.34.2 Why It Works Across Disciplines

Modern business work exists in gray areas where competing legitimate perspectives exist. Whether addressing HR challenges, business strategy, operational trade-offs, financial decisions, or policy questions, professionals need to develop the ability to argue multiple sides of an issue before making a defensible recommendation.

### 28.34.3 Variation A: Critique and Compare

I will provide you with two different "Bring Your Own Device (BYOD)" policies from two fictional companies.

Your task:

1. Critique the strengths and weaknesses of each policy in terms of security, employee privacy, and clarity
2. Tell me which policy is stronger overall and why
3. Identify one element from the weaker policy that could improve the stronger one

Here is Policy A: [paste policy]

Here is Policy B: [paste policy]

Begin your analysis.

**Teaching use:** You draft two policies (or have the AI generate them), one deliberately flawed. Students must identify which is better and justify their reasoning. This develops critical evaluation skills.

### 28.34.4 Variation B: Argue Both Sides

I want you to debate the pros and cons of using AI-powered tools to scan resumes and filter job applicants.

Structure your response in three parts:

**\*\*Part 1: The Case FOR Using AI Resume Screening\*\***

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Make the strongest possible argument in favour of this technology. Consider efficiency, consistency, potential to reduce human bias, cost savings, and scalability.

**\*\*Part 2: The Case AGAINST Using AI Resume Screening\*\***

Make the strongest possible argument against this technology. Consider algorithmic bias, legal risk, lack of contextual understanding, potential discrimination, and dehumanization of the recruitment process.

**\*\*Part 3: Critical Synthesis\*\***

Critique both arguments you just made. What did each side get right? What did each side oversimplify or ignore? Provide a balanced recommendation with conditions (e.g., "Use AI screening only if X, Y, and Z safeguards are in place").

**What Happens:** The AI will construct sophisticated arguments for both positions, then provide a nuanced synthesis. Students can't just pick a side—they have to understand the legitimate concerns and benefits on both sides.

#### 28.34.5 Variation C: Multi-Stakeholder Debate

This is the most sophisticated version:

You will simulate a leadership debate on whether to implement a "mandatory return to office" policy requiring all employees to work in-office four days per week.

Create three distinct personas and have them debate this issue:

**\*\*Persona 1: The CFO (Chief Financial Officer)\*\***

Focus on: Real estate costs, productivity metrics, and financial efficiency

**\*\*Persona 2: The CHRO (Chief HR Officer)\*\***

Focus on: Employee morale, retention, recruitment competitiveness, and diversity/equity/inclusion implications

**\*\*Persona 3: The COO (Chief Operating Officer)\*\***

Focus on: Team collaboration, operational consistency, training effectiveness, and company culture

Have each persona make their opening argument (3-4 sentences each). Then have them respond to each other's points. Continue the debate through three rounds until they need to make a recommendation to the CEO.

After the debate, summarize the key tension points and what a compromise policy might look like.

Begin the debate.

**What Happens:** The AI will create a realistic executive debate where each stakeholder has legitimate but competing priorities. Students see that there's rarely a perfect answer—only trade-offs and compromise.

### 28.34.6 Follow-Up Task for Students

After reading the debate, students must: 1. Identify which stakeholder made the strongest argument and why 2. Propose a policy that addresses the COO's concerns while minimising the CHRO's risks 3. Explain what data or evidence would help resolve the CFO's questions 4. Reflect on which psychological or organisational theory best explains the tension between these perspectives

### 28.34.7 Teaching Tip

This technique is perfect for **preparing students for case study exams**. Instead of memorizing model answers, they practice analysing competing priorities and justifying nuanced positions—exactly what they'll need to do in professional practice.

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## 28.35 Technique 6: Formative Assessment Generator (for Practice and Mastery)

### 28.35.1 What It Does

The AI generates unlimited practice questions, scenarios, or quizzes that students can use to test their knowledge and build confidence. This provides low-stakes repetition and immediate feedback—essential for skill development.

### 28.35.2 Why It Works for HR

Many HR competencies require both knowledge (legislation, theory) and application (recognizing situations where that knowledge applies). Students need more practice than traditional homework provides, but creating dozens of unique practice scenarios is time-prohibitive for lecturers. AI solves this.

### 28.35.3 Use Case 1: Self-Testing Knowledge

**Student Prompt:**

I'm studying for an exam on Australian employment law. I need to practice identifying which legislation applies in different workplace scenarios.



Generate 10 short scenario descriptions (2-3 sentences each) where I need to identify:

1. Which legislation is relevant (e.g., Fair Work Act, WHS Act, Anti-Discrimination Act)
2. What the employer's legal obligation is
3. What risk exists if the employer doesn't comply

After I answer each one, tell me if I'm correct and explain why.

Begin with Scenario 1.

**What Happens:** The AI creates scenario after scenario. Students test themselves, get immediate feedback, and can continue until they achieve mastery. Unlike a textbook with 5 practice problems, this provides unlimited practice.

**Key feature:** AI adapts. If student gets several wrong, AI can simplify. If student masters basic scenarios, AI can make them more complex.

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#### 28.35.4 Use Case 2: Application Practice

**Student Prompt:**

I'm learning to identify different types of workplace conflict (task conflict, relationship conflict, process conflict).

Create 8 brief workplace scenarios. For each one, I'll identify the type of conflict and suggest an appropriate intervention approach.

After each scenario, provide feedback on my classification and intervention suggestion. If I'm wrong, explain why and what I missed.

Make the scenarios progressively more complex-start easy, end with ambiguous situations where multiple interpretations are valid.

Begin with Scenario 1.

**What Happens:** Progressive difficulty builds confidence and competence. Students move from obvious cases to nuanced judgment calls.

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#### 28.35.5 Use Case 3: Exam Preparation

**Student Prompt:**

Create a practice exam for me based on the topics we've covered in my Workplace Conflict Resolution unit.

Include:

- 10 multiple choice questions (4 options each)
- 3 short-answer questions (each requiring 150-200 word response)
- 1 case study with 4 analysis questions

Topics to cover:

- Conflict theory (Thomas-Kilmann, interest-based bargaining)
- Investigation processes
- Mediation approaches
- Legal requirements (procedural fairness, natural justice)

After I complete the exam, grade my answers and provide detailed feedback on what I got right/wrong and why.

**What Happens:** Students can generate multiple practice exams with different questions each time. They enter the real exam having practiced extensively.

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### 28.35.6 Use Case 4: Targeted Remediation

**Lecturer Prompt (to create remediation resource):**

I have students who struggled with understanding procedural fairness in workplace investigations. Many think it just means "being nice" and don't understand the specific legal requirements.

Create a 10-question diagnostic quiz that tests whether students understand:

1. The right to be informed of allegations
2. The right to respond to allegations
3. The requirement for impartial decision-making
4. The requirement to consider the response before deciding
5. The right to representation/support

For each question, use a scenario format. After each answer, provide immediate teaching feedback explaining the principle, not just whether they're right or wrong.

Generate the quiz.

**What You Get:** A targeted remediation tool that teaches while testing. Students who failed your assessment can use this to identify and fix their knowledge gaps.

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### 28.35.7 Teaching Tip: How to Integrate This

#### Option 1: Recommended Practice (Ungraded)

In your unit outline: > “Before each assessment, I recommend using AI to generate practice questions and scenarios. Spend 30-60 minutes testing yourself until you feel confident. This is optional but strongly encouraged.”

#### Option 2: Required Pre-Assessment Activity (Low Stakes)

“Before the Week 8 exam, complete a self-generated practice test (minimum 20 questions). Submit a screenshot showing completion and a 100-word reflection: What did you learn from this practice? What areas do you still need to review?”

Worth 5% of final grade—graded on completion and reflection quality, not on how many they got right.

#### Option 3: Study Group Activity

“In your study groups, use AI to generate practice scenarios. Each person generates 5 scenarios and tests the group. Discuss answers and explanations together.”

Combines AI efficiency with peer learning.

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### 28.35.8 Critical Principle: Formative, Not Summative

**Important:** This technique is for *practice*, not for graded assessment.

**Why?** - Students can regenerate until they get “good” questions they already know answers to - AI-generated questions lack the rigor of carefully designed exam questions - Students need to struggle and make mistakes in low-stakes practice

**The value:** Unlimited, personalised practice that builds confidence and competence before high-stakes assessment.

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### 28.35.9 Variation: Adaptive Difficulty

#### Advanced Student Prompt:

I want to practice identifying workplace bullying vs. performance management vs. legitimate reasonable management action.

Create scenarios for me to classify. After each one:

- If I get it right, make the next scenario more nuanced and ambiguous
- If I get it wrong, make the next scenario clearer and more obvious

- Continue until I can correctly identify 5 difficult/ambiguous cases in a row

Track my progress and tell me when I've achieved mastery.

Begin.

This creates a personalised learning path—AI adjusts difficulty based on student performance.

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### 28.35.10 Why This Matters

Traditional practice is limited by: - Finite textbook questions - Lecturer time to create practice materials - Inability to provide immediate feedback at scale

AI removes these constraints: - Infinite practice scenarios - Instant generation - Immediate feedback - Adaptive difficulty

**Result:** Students can practice until they achieve mastery, not until they run out of practice problems.

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### 28.35.11 Simulating Adaptive Difficulty

While true adaptive AI systems require technical infrastructure, students can manually create adaptive difficulty through smart prompting:

#### Student Prompt: Self-Directed Progression

I want to practice identifying workplace bullying vs. legitimate performance management vs. reasonable management action.

Generate scenarios for me to classify. After I answer each one, tell me if I'm correct.

Track my performance. When I get 8 out of 10 correct, automatically make the next batch of scenarios more complex and ambiguous. When I get fewer than 5 out of 10 correct, make the next batch clearer and more obvious.

Continue until I can correctly identify 5 difficult, ambiguous cases in a row.

Begin with Scenario 1 at medium difficulty.

**What This Achieves:** - Student-controlled difficulty progression - Mastery-based advancement - Builds confidence through appropriate challenge - No technical setup required—just good prompting

**Teaching Tip:**

Encourage students to track their progress: > “Before your next exam, use AI to practice until you achieve 90% accuracy on hard scenarios. Submit a screenshot showing your progression and a 100-word reflection on what you learned.”

This creates accountability without requiring sophisticated adaptive systems.

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## **28.36 Technique 7: The Expert Panel (for Multi-Perspective Analysis)**

### **28.36.1 What It Does**

Students consult multiple AI “experts” with different theoretical or professional perspectives on the same HR problem, then synthesize the competing advice into a strategic recommendation.

### **28.36.2 Why It Works for HR**

HR problems rarely have single “correct” answers. They exist at the intersection of psychology, law, business strategy, and ethics. This technique forces students to consider legitimate but competing perspectives and make informed choices about priorities and trade-offs.

### **28.36.3 The Student Prompt (Ready to Use)**

I need to address high turnover in our sales department (35% annual turnover; industry average is 18%). This is affecting team morale, increasing recruitment costs, and impacting customer relationships.

Create three expert personas who will each analyse this problem from their professional perspective:

**\*\*Expert 1: Organisational Psychologist\*\***

Focus on: Employee motivation, job satisfaction, workplace culture, team dynamics, psychological contracts

**\*\*Expert 2: Compensation & Benefits Specialist\*\***

Focus on: Pay equity, market competitiveness, incentive structures, total rewards, cost-benefit analysis

**\*\*Expert 3: Talent Management Strategist\*\***

Focus on: Career development, succession planning, retention programs, employee value proposition, organisational capability

Have each expert independently provide:

1. Their diagnosis of why turnover is high (from their perspective)
2. Their recommended intervention strategy
3. Potential risks or limitations of their recommended approach
4. What data they would need to validate their hypothesis

After all three experts have provided their analysis, I will synthesize their recommendations and develop my own strategic recommendation.

Begin with Expert 1: Organisational Psychologist.

#### 28.36.4 What Happens

The AI creates three distinct voices:

**Organizational Psychologist:** > “The 35% turnover suggests a breakdown in psychological contract or poor person-organization fit. Sales roles are inherently stressful, but this level suggests systemic issues—possibly unrealistic targets, poor management relationships, or lack of autonomy. I recommend: (1) Conduct stay/exit interview analysis focusing on psychological factors, (2) Assess manager-employee relationship quality, (3) Review goal-setting processes...”

**Compensation Specialist:** > “At 35% turnover, you’re likely seeing pay inequity or uncompetitive base/commission structures. Sales talent is mobile and market-driven. I recommend: (1) Conduct compensation benchmarking against competitors, (2) Analyse pay dispersion within the team, (3) Review commission structures for fairness and achievability...”

**Talent Management Strategist:** > “High turnover in sales suggests limited growth opportunities or unclear career paths. Top performers leave when they plateau. I recommend: (1) Map career progression pathways, (2) Implement mentoring for high-potentials, (3) Create lateral development opportunities...”

#### 28.36.5 The Follow-Up Task

After receiving all three perspectives, students must:

1. **Compare and Contrast:**
  - Where do the experts agree?
  - Where do they conflict?
  - Which diagnosis seems most plausible given the evidence?
2. **Synthesize:**
  - “If I could only implement one intervention, which would have the most impact?”
  - “How could I combine elements from multiple recommendations?”
  - “What’s the minimum viable intervention that addresses multiple root causes?”
3. **Justify with Theory:**

- “Which HR theory best explains my chosen approach?” (e.g., Herzberg’s two-factor theory, social exchange theory, expectancy theory)
  - “What evidence would I need to collect to validate my choice?”
4. **Acknowledge Trade-offs:**
- “What am I deprioritizing by choosing this approach?”
  - “What are the risks if my diagnosis is wrong?”

### 28.36.6 Variations for Different Topics

#### Variation 1: Policy Design

Three experts debate a proposed "Bring Your Own Device" policy:

- IT Security Officer (focus: data protection, cybersecurity)
- HR Manager (focus: employee experience, equity, privacy)
- CFO (focus: cost savings, business case, ROI)

Each argues for their priorities. Student must design a policy that balances all three perspectives.

#### Variation 2: Ethical Dilemma

Three experts analyse whether to implement mandatory return-to-office:

- Employee Relations Specialist (focus: morale, retention, fairness)
- Operations Manager (focus: productivity, collaboration, efficiency)
- Legal Counsel (focus: contractual obligations, discrimination risk, WHS)

Student must recommend a policy that is ethical, legal, and operationally sound.

#### Variation 3: Change Management

Three experts advise on implementing AI resume screening:

- Diversity & Inclusion Officer (focus: algorithmic bias, equity)
- Recruitment Lead (focus: efficiency, candidate experience)
- Risk & Compliance Manager (focus: legal compliance, audit trails)

Student must design an implementation plan that addresses all concerns.

### 28.36.7 Teaching Tip: Assessment Application

#### Assignment: Multi-Expert Consultation Report

**Student Requirements:** 1. Generate consultation with 3 experts on an assigned HR problem 2. Submit full transcript of expert advice 3. Write 1000-word synthesis report including: - Summary of each expert’s position - Analysis of agreements and conflicts - Your strategic recommendation with justification - Theoretical framework supporting your choice - Implementation risks and mitigation strategies

**What You’re Assessing:** - Ability to understand multiple valid perspectives  
 - Synthesis and integration skills - Strategic decision-making under ambiguity  
 - Application of HR theory to justify choices - Recognition of trade-offs and constraints

### 28.36.8 Why This Is Powerful

Most business teaching presents one “correct” approach. But professional practice requires navigating competing legitimate perspectives.

**This technique teaches:** - No single expert has the complete answer - Good business decisions balance multiple priorities and perspectives - Strategic thinking means choosing which perspective to prioritize when - Justification matters more than the specific choice - Real problems require synthesis, not just analysis

### 28.36.9 Combining with Other Techniques

**Expert Panel** works brilliantly with:

**Pros and Cons** (Technique 2): > “After consulting the expert panel, use the Pros and Cons technique to evaluate each expert’s recommended intervention systematically.”

**Debating** (Technique 5): > “Have the three experts debate each other’s recommendations. Then you arbitrate and make the final decision.”

**Role Play** (Technique 4): > “After developing your strategy based on expert consultation, role-play presenting it to a skeptical stakeholder (CFO, union rep, CEO) and defend your choices.”

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## 28.37 Technique 8 (Extended): Prompt Chaining - Combining Techniques Into Multi-Step Workflows

All seven techniques above are powerful on their own. But the **real sophistication** comes when you chain them together—creating a multi-step workflow where each step builds on the previous one.

This is where prompt chaining becomes a **meta-technique**: a way to orchestrate the other techniques into complex, professional-grade learning experiences.

### 28.37.1 What Is Prompt Chaining in Teaching?

Prompt chaining is guiding students through a **sequence of prompts** where each one builds on the previous result. The student doesn’t just use one technique



once—they use multiple techniques in sequence to work through a realistic professional challenge.

**The educator directs the sequence.** You're like a curriculum designer orchestrating a learning journey: "First, reverse-prompt the problem. Then pros-and-cons the solutions. Then role-play explaining the decision."

### 28.37.2 Simple Example: From Analysis to Action

Instead of: "Use Pros and Cons to evaluate supply chain strategies"

Try: A **chain** where students: 1. **Reverse Prompt** to scope all the constraints (cost, delivery, reliability, sustainability) 2. **Pros and Cons** to evaluate three different strategies against those constraints 3. **Chain of Thought** to walk through implementation of the chosen strategy step-by-step 4. **Role Play** to practice presenting the decision to skeptical stakeholders 5. **Reflection prompt** to debrief what they learned

Same techniques, but sequenced into a realistic professional process.

### 28.37.3 Teaching Application by Discipline

## 28.38 Business & Marketing

**Marketing Strategy Workflow:** 1. **Reverse Prompt:** "What information do you need to develop a market entry strategy?" 2. **Pros and Cons:** "Evaluate three market entry approaches (partnership, acquisition, organic growth)" 3. **Role Play:** "Present your recommendation to the board and handle their objections" 4. **Reflection:** "What would you change if you had to implement this?"

## 28.39 Management

**Change Management Workflow:** 1. **Reverse Prompt:** "What factors must be considered in organizational change?" 2. **Expert Panel:** "Consult three perspectives: HR, Operations, Finance" 3. **Pros and Cons:** "Evaluate change approaches based on stakeholder readiness" 4. **Role Play:** "Communicate the change to resistant employees" 5. **Reflection:** "What resistance did you encounter? How would you respond?"

## 28.40 Human Resources

**Policy Development Workflow:** 1. **Reverse Prompt:** "What legal, ethical, and operational requirements must we consider?" 2. **Pros and Cons:** "Evaluate policy approaches for fairness and feasibility" 3. **Debating:** "Have different stakeholders debate the policy implications" 4. **Role Play:** "Explain the policy

to employees and answer their concerns” 5. **Reflection:** “Where is the policy strongest? Weakest? How would you refine it?”

## 28.41 Supply Chain & Logistics

**Supply Chain Resilience Workflow:** 1. **Reverse Prompt:** “What risks could disrupt our supply chain?” 2. **Pros and Cons:** “Evaluate resilience strategies (diversification, inventory, redundancy)” 3. **Chain of Thought:** “Walk through how each strategy addresses different risk scenarios” 4. **Role Play:** “Present your resilience plan to executives; handle budget objections” 5. **Reflection:** “What trade-offs are inherent in each strategy?”

## 28.42 Information Systems

**System Implementation Workflow:** 1. **Reverse Prompt:** “What requirements must the system meet? What constraints exist?” 2. **Pros and Cons:** “Evaluate implementation approaches (big bang, phased, hybrid)” 3. **Expert Panel:** “Consult IT, Business, Finance perspectives on each approach” 4. **Role Play:** “Explain the implementation timeline to stakeholders concerned about disruption” 5. **Reflection:** “What could go wrong? How would you mitigate those risks?”

## 28.43 Accounting & Finance

**Audit Planning Workflow:** 1. **Reverse Prompt:** “What audit objectives and risks must we address?” 2. **Chain of Thought:** “Walk through audit procedures for each major account” 3. **Pros and Cons:** “Evaluate sample size and testing approaches” 4. **Role Play:** “Present audit findings to management; defend your conclusions” 5. **Reflection:** “Where was your judgment critical? How did you justify it?”

## 28.44 Economics

**Economic Policy Workflow:** 1. **Reverse Prompt:** “What economic outcomes are we trying to achieve? What constraints exist?” 2. **Pros and Cons:** “Evaluate policy interventions (taxation, regulation, incentives)” 3. **Debating:** “Have economists debate the trade-offs and unintended consequences” 4. **Role Play:** “Present policy recommendation to government; address political objections” 5. **Reflection:** “What assumptions did your analysis depend on? How would different assumptions change conclusions?”

### 28.44.1 Why Chaining Is Powerful

**Single technique:** “Use Pros and Cons to evaluate strategies” - Student gets practice with one skill - Output is an analysis

**Chained sequence:** The same technique embedded in a multi-step workflow - Student practices techniques in **realistic sequence** - Student sees how **one decision flows into the next** - Student experiences **professional decision-making** (not just academic analysis) - Output is a **defensible professional recommendation** with supporting work

The chain transforms isolated skill practice into authentic professional simulation.

### 28.44.2 How to Design a Prompt Chain for Your Teaching

**Step 1: Identify the Real Professional Process** What does a practitioner actually do in your discipline? - HR: Scope problem → Consult stakeholders → Evaluate options → Draft policy → Communicate → Refine - Supply Chain: Identify risks → Evaluate responses → Model impacts → Present strategy → Implement - Finance: Identify question → Gather data → Analyze alternatives → Justify decision → Present findings

**Step 2: Map This to Techniques** Which techniques align with each phase? - Scoping → Reverse Prompt - Exploring options → Pros and Cons - Understanding implementation → Chain of Thought - Handling resistance → Role Play - Synthesis → Reflection

**Step 3: Create the Student Sequence** Don’t ask students to do all five at once. Guide them step by step:

STEP 1 (Reverse Prompt): "What factors must we consider in choosing a supplier?"  
[Student lists factors, you provide feedback]

STEP 2 (Pros and Cons): "Good list. Now evaluate three suppliers against these factors."  
[Student analyzes, you refine together]

STEP 3 (Chain of Thought): "Now walk me through implementation. What happens in weeks 1-4? 5-8? What risks emerge?"  
[Student thinks through implementation]

STEP 4 (Role Play): "Now pitch this supplier choice to the procurement committee. Address their concerns."  
[Student practices presenting]

STEP 5 (Reflection): "What was difficult? What would you do differently next time?"  
[Student reflects on learning]

### 28.44.3 Assessment Through Chained Workflows

Instead of individual assignments, students complete **workflow chains** as summative assessments.

#### Example: HR Policy Development (worth 50% of grade)

Students work through this 5-week chain:

WEEK 1: Reverse Prompt to scope the policy problem

Deliverable: Requirements document (500 words)

WEEK 2: Pros and Cons to evaluate policy approaches

Deliverable: Comparative analysis of three approaches (1000 words)

WEEK 3: Draft policy using Chain of Thought

Deliverable: Full policy document with implementation notes (1500 words)

WEEK 4: Role Play explaining policy to stakeholders

Deliverable: Transcript of three role-play scenarios with reflection (800 words)

WEEK 5: Synthesis and reflection

Deliverable: 1000-word reflection on your policy design process

- What worked well?
- What surprised you?
- How would you refine the policy?
- What would you do differently next time?
- What did you learn about policy development?

Total: ~5000 words of work that mirrors the actual professional process

Assessment: Evaluation at each step ensures quality throughout

This is **not** assigning students to “write a policy.” This is **walking them through the thinking process** professionals actually use, and assessing their work at each stage.

### 28.44.4 When to Use Prompt Chaining

Use chaining when you want students to: - Experience **realistic professional workflows** - **Build complex skills incrementally** (not all at once) - See how **early decisions affect later choices** - Practice **managing uncertainty and iteration** - Develop **professional judgment** (not just knowledge) - Create **substantial, sophisticated work products**

### 28.44.5 The Magic Happens in the Chain

Single prompts are useful. But the **real teaching power** is in the sequence.

When you chain techniques together: - The student's learning mirrors **actual professional practice** - You can see their **thinking process** at each step - You can **intervene and adjust** based on their work - The final product is something they **actually built**, not just received from AI - They develop **professional confidence** through realistic practice

## 28.45 How to Choose Which Technique to Use

Match the technique to the learning objective:

If you want students to...	Use this technique
Define a complex problem or policy comprehensively	<b>Reverse Prompting</b>
Evaluate competing options and justify a choice	<b>Pros and Cons</b>
Follow a legally/ethically sensitive process correctly	<b>Stepwise Chain of Thought</b>
Practice difficult conversations and communication	<b>Role Play</b>
Understand multiple perspectives and strategic trade-offs	<b>Debating</b>
Build confidence and test knowledge through repetition	<b>Formative Assessment Generator</b>
Synthesize expert advice from different disciplines/roles	<b>The Expert Panel</b>

## 28.46 Combining Techniques

The real power comes from combining these techniques. For example:

**Complex Assessment Sequence:** 1. Student uses **Reverse Prompting** to scope out all the requirements for a new parental leave policy 2. Student uses **Pros and Cons** to evaluate three different policy models 3. Student drafts their chosen policy 4. Student uses **Role Play** to practice explaining the policy to a skeptical manager 5. Student uses **Debating** to analyse potential criticisms from different stakeholders

This sequence takes the student through analysis, decision-making, communication, and critical reflection—a complete professional process.

## 28.47 Working with Long Conversations: Managing Context

As you start combining techniques and having longer conversations with students using AI, you might create substantial interactions: multiple techniques applied sequentially, or extended back-and-forths between student and AI as they refine their thinking.

When conversations become lengthy (15+ prompts), you might notice that: - AI becomes less consistent in tracking earlier points - Outputs become less focused as the scope expands - Students ask for multiple things at once, diluting quality

**This is normal, and it's manageable.** See **Chapter 6 (Managing LLM Context)** for detailed strategies on: - Breaking multi-technique sequences into focused steps - Managing conversation length effectively - Structuring complex learning activities for quality outputs

For now: Each technique works well on its own or in short sequences. As you layer more techniques together, context management becomes your quality control tool.

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## 28.48 Your Action Step

Before moving to the next chapter, choose **one technique** from this chapter and try it yourself. Pick the one that feels most immediately useful for a topic you're currently teaching.

Copy one of the example prompts in your discipline's tab, adapt it to your specific content, and see what happens. Get comfortable with at least one of these techniques before we move into the more complex applications in the next chapters.

Remember: these aren't just AI tools—they're pedagogical strategies. The AI just makes them scalable and available to every student, any time they want to practice.

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**Next Chapter Preview:** In the next chapter, we'll take the Role Play technique and expand it into a full "Flight Simulator" system. You'll learn how to design high-fidelity simulations, structure the debrief and critique phase, and turn the entire experience into a powerful assessment tool. We'll work through complete examples across disciplines.

## Chapter 29

# Managing LLM Context: Working Smarter with AI Conversations

### 29.1 Why Context Matters: Understanding AI's Limitations

One of the most underrated skills in working with AI is **managing context**—the information you feed to an AI system and how you structure your conversations.

Think of context like the working memory of AI. Unlike humans, who can maintain focus across days of conversation, AI has specific limitations:

- **Limited attention span:** Conversations have maximum lengths before older information becomes less salient (less in focus)
- **Token limits:** Every word you input and every word AI outputs counts against the model's capacity
- **Output token competition:** When you ask for multiple things at once, AI must divide its output tokens among all tasks, often producing shallow results
- **Hallucination risk:** As conversations grow longer and more complex, the risk of AI “making up” information increases

**The good news?** Understanding and managing context is a learnable skill that directly improves output quality, saves time, and reduces errors.

This is particularly important for educators because: - You'll be having longer conversations (designing units, iterating on assignments) - You'll need high-quality outputs (teaching materials must be accurate) - You'll want consistent

quality across multiple deliverables (course redesigns, prompt libraries) - You'll be modeling these skills for students

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## 29.2 The Four Core Problems

### 29.2.1 Problem 1: The Long Conversation Problem

**What happens:** You've been working with AI for 20 exchanges, refining a unit design. The conversation is great, but when you ask question 21, AI gives you an answer that contradicts something from exchange 5.

**Why:** As conversations grow longer, older information becomes less salient to the AI's attention. While technically the AI can "see" the entire conversation, information from early exchanges has less influence on later responses.

**Teaching impact:** When designing complex units or courses, you'll have lengthy conversations. Without managing context, outputs become inconsistent.

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### 29.2.2 Problem 2: Output Token Scarcity

**What happens:** You ask AI to "redesign this unit, create a rubric, write student instructions, design an assessment, and create a facilitator guide." You get five things, but each is shallow because AI divided its output tokens five ways.

**Why:** Every model has a maximum output token limit (typically 2,000–4,000 tokens). If you ask for 5 things, you get roughly 400–800 tokens per thing. Quality suffers.

**Teaching impact:** You might get a "complete" unit design that needs heavy revision, or you abandon it and start over—wasting time.

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### 29.2.3 Problem 3: Hallucination Acceleration

**What happens:** As conversations get longer, AI becomes more likely to "confidently generate false information"—making up citations, inventing examples, or misremembering earlier statements.

**Why:** Longer conversations increase uncertainty. AI is tracking more information and making more inferential leaps. It tries to fill gaps with plausible-sounding but false information.

**Teaching impact:** Teaching materials with invented examples or false citations are problematic. Students trust what they see in your materials.



#### 29.2.4 Problem 4: Lost Context Across Sessions

**What happens:** You close the chat. Next week, you want to continue designing that unit. You paste your earlier thinking into a new chat, but AI doesn't have the full conversation history. It repeats earlier points or misses nuance.

**Why:** Each new conversation starts fresh. AI has no memory of previous sessions unless you explicitly provide that history.

**Teaching impact:** Multi-week projects (semester redesigns, curriculum overhauls) become fragmented. You must re-establish context repeatedly.

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### 29.3 Core Strategy 1: Break Complex Tasks Into Steps

**The Principle:** Before diving into work, ask AI to help you structure the task.

**Why it works:** - Distributes output tokens efficiently (each step gets full focus)  
- Reduces hallucination risk (smaller scope per prompt) - Gives you a clear plan to follow - Lets you quality-check each step before moving forward

#### 29.3.1 Example 1: Unit Redesign

**Instead of asking all at once:**

"Redesign my unit on supply chain management. Create new learning outcomes, design assessments, write student instructions, create a rubric, and draft a unit description."

**Break it into steps—first, ask for a plan:**

I'm redesigning a unit on supply chain management for 3rd-year business students (40 students, mix of majors). Help me create a structured plan.

What are the key steps I should follow to redesign this unit? List them in logical order with what we should accomplish at each step.

**AI response:** You get a plan like: 1. Clarify learning outcomes (what students should be able to do) 2. Design assessments (how you'll know they've learned) 3. Plan learning activities (what students will do to learn) 4. Create student instructions (what students need to know) 5. Build assessment rubric (how you'll grade) 6. Write facilitator notes (guidance for teaching)

**Then work through the plan one step at a time:**

**Step 1:**

Let's start with step 1: Learning Outcomes.

Here are my current outcomes: [paste]

Help me evaluate these:

- Which are clear and measurable?
- Which are too vague?
- Which are most important for supply chain professionals?

Suggest 3-4 revised outcomes that focus on authentic supply chain thinking.

**Step 2 (after reviewing Step 1 output):**

Good. Now step 2: Assessment Design.

For these outcomes: [paste]

Suggest three assessment approaches that would authentically test these outcomes.

For each, explain:

- What students do
- Why it tests supply chain thinking
- How it would work with 40 students

And so on. By breaking the work into steps, each output gets full attention and quality improves.

### 29.3.2 Example 2: Semester Course Planning

**Instead of:** "Design a 12-week course on organizational behavior."

**Ask for a plan first:**

I'm teaching organizational behavior to 2nd-year business students (60 students, first-year of their major). Help me structure this 12-week course.

What are the major topics we should cover? In what order? What's the learning arc across the semester? What should be the rough focus of each week or pair of weeks?

**Then work through week-by-week or module-by-module:**

Using the plan above, let's design Week 1-2: Introduction to Organizational Behavior.

Learning focus: [paste from plan]

Design these weeks including:

- 2-3 key concepts to introduce
- 1 major activity or case study

- 1 short formative assessment
- Approximately 3-4 readings

Make it manageable for a 3-hour/week course.

---

## 29.4 Core Strategy 2: One Task Per Prompt (Usually)

**The Principle:** Ask for one main thing per prompt, not multiple things.

**Why it works:** - Each output gets full attention and token allocation (depth, not breadth) - Easier to review and iterate on one thing - Less cognitive load on the model - Quality increases noticeably

### 29.4.1 Example: Lesson Plan Design

**Poor approach (asking for too much):**

"Write a lesson plan for teaching critical thinking to business students. Include: 5 learning outcomes, 3 classroom activities, assessment rubric, student handout, and facilitator notes."

**Result:** Shallow. Each element is skeletal. Outcomes might be vague. Activities are one-liners. Rubric has minimal criteria.

**Better approach (one task per prompt):**

**Prompt 1:**

I'm teaching critical thinking to business undergraduates. I want them to be able to analyze business problems from multiple perspectives.

Design 3 classroom activities that help students practice critical thinking. For each activity:

- Describe what students do (step-by-step)
- Explain what they'll learn
- Note how long it takes
- Indicate the group size (individual, small group, whole class)

**Prompt 2 (after reviewing):**

Good activities. Now let's build an assessment rubric for evaluating students' critical thinking. Include:

- 4-5 criteria (e.g., perspective-taking, evidence use, reasoning clarity)
- For each criterion, descriptors for: Excellent / Proficient / Developing

Keep it usable for grading real student work.

**Prompt 3 (after reviewing):**

Turn the activities and rubric into a one-page student handout. Include:

- What they're learning (1-2 sentences)
- Why it matters professionally (1-2 sentences)
- The activities (clear instructions)
- Success criteria (what "good" looks like)
- How to get help if stuck

Make it accessible and encouraging.

**Result:** Deep. Each element is thoughtful, specific, and builds on what came before.

### 29.4.2 Exception: When Multiple Things Are Fine

Sometimes asking for multiple outputs makes sense: - **Comparative tasks:** “Show me 3 different ways to teach [concept]. What are the trade-offs of each?” - **Structured formats:** “Create an outline with: learning outcomes, key concepts, and 3 discussion questions” - **Quick iterations:** “Now make that more concise / more challenging / more inclusive” - **Batched similar tasks:** “Write 5 discussion questions on these topics: [list]. Each should take 10 minutes of discussion.”

**The key:** Are the outputs relatively equal in scope and complexity? If yes, ask for multiple. If one task is much bigger than others, split them.

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## 29.5 Core Strategy 3: Use Output Constraints to Manage Tokens

**The Principle:** When asking for multiple things, specify output size/structure upfront. This helps AI divide tokens wisely.

### 29.5.1 Example: Assessment Comparison

**Without constraints:**

Compare portfolio assessment vs. exam-based assessment for evaluating student learning in business courses. What are the advantages and limitations of each? When should I use each?

**Result:** AI might spend 70% of tokens on one approach and 30% on the other. Output is imbalanced.

**With constraints:**

## 29.5. CORE STRATEGY 3: USE OUTPUT CONSTRAINTS TO MANAGE TOKENS<sup>155</sup>

Compare portfolio assessment vs. exam-based assessment for my business course.

For each approach, provide:

- 2 key advantages
- 2 key limitations
- Best when: [one sentence]

Keep each section to 3-4 sentences maximum. Focus on practical classroom implications.

**Result:** AI knows exactly how to divide tokens. Output is balanced, concise, and usable.

### 29.5.2 Template for Token-Aware Requests

I need [specific output type]. Provide:

1. [First thing] - [length/format]
2. [Second thing] - [length/format]
3. [Third thing] - [length/format]

Keep total output under [X words]. Prioritize clarity and specificity over completeness.

### 29.5.3 Discipline-Specific Example

#### 29.5.3.1 Human Resources

I need a comparison of recruitment approaches for a business program.  
Compare: traditional hiring, competency-based assessment, and team interviews.

For each:

- 2 advantages for HR
- 2 limitations
- Best for: [one sentence about when to use]

Keep each section to 3-4 sentences. Focus on what a busy HR manager needs to know.

#### 29.5.3.2 Supply Chain

Compare three supplier evaluation methods: scorecard, audit, and relationship.

For each:

- 2 advantages for supply chain risk
- 2 limitations
- Cost and time: approximate resource requirements

- Best when: [one sentence]

Keep focused on practical supply chain decisions.

### 29.5.3.3 Marketing

Compare three approaches to customer research: surveys, focus groups, and social listening.

For each:

- 2 advantages for market insights
- 2 limitations
- Best for understanding: [what customer dimension]
- Time/cost: rough estimate

Keep concise for a marketing decision-maker.

### 29.5.3.4 Accounting

Compare three audit sampling approaches: statistical, risk-based, and procedural.

For each:

- 2 advantages for audit evidence
- 2 limitations
- Audit standards alignment: brief comment
- Best when: [one sentence]

Focus on what an audit team needs to decide.

---

## 29.6 Core Strategy 4: Keep Conversations Focused and Modular

**The Principle:** Use separate conversations for separate projects or major topic shifts.

**Why it works:** - Shorter conversations = less hallucination risk - Easier to find earlier outputs (scrolling back is simpler) - AI stays focused on one topic - Cleaner record-keeping (export or save by topic)

### 29.6.1 When to Start a New Conversation

1. **Topic shift:** Finished designing one unit? Start a new conversation for a different unit.
2. **Major context change:** Moving from unit design to research methodology? New conversation.
3. **Length:** Conversation getting very long (50+ exchanges)? Consider summarizing and moving to a new one.
4. **Different AI tool:** Using Claude for teaching design and ChatGPT for grading assistance? Keep them separate.

### 29.6.2 When One Conversation Is Fine

- Iterative work on the same project (refining, revising)
- Related follow-ups (asking for adaptations of earlier output)
- Building on previous steps (multi-step workflows like the ones above)

**Rule of thumb:** One conversation per major project. Use the same conversation as you iterate and refine within that project. Start a new conversation when you move to a different project.

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## 29.7 Core Strategy 5: Summarize and Handoff for Long Conversations

**The Principle:** When a conversation gets long, ask AI to summarize what you've accomplished, then start fresh in a new conversation.

**Why it works:** - Resets the "attention freshness" (AI isn't tracking 30+ old exchanges) - Gives you a clean document of what you've done (useful archive) - Reduces hallucination in the new conversation - Allows you to build on work without repeating context

### 29.7.1 How to Do It

**In the long conversation, when it feels unwieldy:**

We've been working on [project name: e.g., "redesigning the HR management unit"] for a while. Can you summarize what we've accomplished?

Include:

- What problem or task we started with
- Key decisions we made
- What we've created/designed so far
- What still needs to be done

Make it concise but complete—something I can copy and paste into a new conversation to continue working.

**AI provides a summary.** Then:

1. Copy that summary
2. Start a new conversation
3. Paste the summary at the beginning
4. Add: “I’m continuing this work. Here’s what we’ve done. Let’s move forward with [next step].”
5. Continue from there

### 29.7.2 Example Handoff Summary

**\*\*Project:\*\*** Redesigning Supply Chain Management Unit (3rd year, 40 students)

**\*\*What we started with:\*\***

- Students struggle to see supply chain as strategic (not just logistics)
- Current unit is mostly descriptive (case studies + lectures)
- Goal: more active learning, professional judgment development

**\*\*Key decisions made:\*\***

- Organized around real supply chain decisions (not functions)
- Emphasized risk thinking and trade-offs
- Used simulation and case critique for learning

**\*\*What we've created:\*\***

1. Learning outcomes (5 outcomes emphasizing strategic thinking)
2. Assessment strategy (3 assessments: case analysis, risk simulation, team project)
3. Week-by-week learning plan (12 weeks structured around decisions)

**\*\*What's left:\*\***

- Detailed activity instructions for each week
- Facilitator notes on how to run discussions
- Student rubric for team project

**\*\*Next step:\*\*** Design the Week 1-2 activities in detail.

You then start a new conversation and continue with: “I’m continuing supply chain unit redesign. Here’s our progress. Let’s design Week 1-2 activities.”

---



## 29.8 Core Strategy 6: Make Context Explicit and Structured

**The Principle:** Don't assume AI remembers or understands implicit context. State it clearly.

### 29.8.1 Poor Context Example

"How should I handle participation in class?"

**Missing:** What is "participation"? What's the class? How big? What's the issue? What's your teaching style? What have you tried?

### 29.8.2 Good Context Example

I teach marketing to 80 business students (2nd year, mix of domestic and international). We use large lecture format (one 2-hour session per week).

Student participation problem: Maybe 10 students ask questions or offer ideas. The other 70 are silent.

I want broader participation without:

- Making it feel forced or uncomfortable
- Losing lecture efficiency
- Putting shy students on the spot

How can I increase participation?

### 29.8.3 Better Context (If Continuing Earlier Work)

Remember we're redesigning the marketing unit on consumer behavior. We wanted more student participation-we had the problem where only a few students spoke in the large lecture.

We've started using think-pair-share activities in class. They've helped.

But now we're thinking about assessments. How can we design assessments that encourage quieter students to engage and show their thinking?

### 29.8.4 Checklist for Explicit Context

- **Who:** Who are the students? (Level, major, background, cohort size, cultural mix)
- **What:** What's the specific task or problem? (Not vague; specific)
- **Why:** Why does it matter? (Learning goal, professional relevance, student challenge)

- **Constraints:** What are the limitations? (Time available, resources, institutional requirements)
  - **Style:** What's your teaching approach? What's worked before? What hasn't?
  - **History:** Have we worked on this before? What did we already decide?
- 

## 29.9 Core Strategy 7: Batch Similar Tasks

**The Principle:** When you have multiple similar tasks, batch them efficiently.

### 29.9.1 Poor Approach

```
[You] "Write a discussion question on leadership styles for my management unit."
[AI] [Provides question]
[You] "Review. Good. Now write a discussion question on ethical decision-
making."
[AI] [Provides question]
[You] "Review. Good. Now write one on team conflict."
[Repeat 3+ more times]
```

**Problem:** This takes 10+ exchanges. You repeat context setup each time. Token efficiency is poor.

### 29.9.2 Better Approach

**Single prompt:**

```
I need 5 discussion questions for a 12-week management unit. They should:
- Progress from basic understanding to critical analysis
- Take 8-12 minutes of class discussion
- Spark respectful debate (not yes/no questions)
- Be relevant to business students' future work
```

Topics (one question each):

1. Leadership styles and contexts
2. Ethical decision-making in organizations
3. Managing team conflict
4. Change management and resistance
5. Inclusive leadership and diversity

Provide all 5 questions with a note about why each one works for discussion.

**Result:** Single exchange. AI understands the pattern. All 5 questions are high-quality and consistent.

**Then iterate once if needed:**

These are good. Now adapt question 3 (team conflict) to include an international context. Some of my students are from cultures where conflict is handled very differently than in Western business tradition.

29.10 Common Mistakes and How to Fix Them

Mistake	What Goes Wrong	Fix
Asking for 10 things at once	Output is shallow; tokens divided 10 ways	Break into 2–3 prompts, one main task per prompt
Vague task description	AI misunderstands what you want	Add explicit context: who, what, why, constraints
“Design my whole course” in one go	Incoherent, shallow output	Ask for plan first, then design one section at a time
Leaving conversation open indefinitely	Hallucination risk increases; unwieldy to navigate	Start new conversation every 50+ exchanges
Not specifying output format	AI guesses format; may not match needs	Say “3 bullet points,” “one paragraph,” “table,” etc.
Asking “what am I missing?”	AI invents irrelevant things	Be specific: “What am I missing in my assessment of [specific skill]?”

Mistake	What Goes Wrong	Fix
<b>Forgetting to review outputs</b>	Errors and hallucinations slip through	Always quality-check, especially facts/citations
<b>Pasting entire documents without framing</b>	AI doesn't know what to focus on	Add a sentence: "Here's my unit outline. Focus on the assessment section."
<b>Starting a new conversation when context is long</b>	Lost work and having to re-explain everything	Summarize first, then paste summary into new chat

## 29.11 Practical Workflow for Managing Context

Here's a workflow that brings everything together:

### 29.11.1 Phase 1: Planning

1. Define the task clearly (in writing, to yourself)
2. Ask AI for a plan before diving in
3. Break the plan into sub-tasks
4. Identify how much output you need for each sub-task

### 29.11.2 Phase 2: Execution

1. Work through one sub-task per prompt (usually)
2. Review each output before moving forward
3. Provide feedback for refinement
4. Document what works (save successful prompts)

### 29.11.3 Phase 3: Management

1. Keep conversations focused (one major project per conversation)

2. When a conversation gets long (50+ exchanges), ask for a summary and move to a new conversation
3. Use separate conversations for different topics/projects
4. Archive completed work

#### 29.11.4 Phase 4: Quality Check

1. Verify facts (especially citations, dates, statistics, attributions)
2. Check for contradictions (does it align with earlier outputs?)
3. Assess completeness (did AI address all your needs?)
4. Iterate if needed (use follow-up prompts to refine, not to ask for entirely new things)

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## 29.12 Real-World Example: Managing Context Well

**Scenario:** Designing a 10-week supply chain management unit.

### 29.12.1 Bad approach (what NOT to do):

"Design the entire supply chain management unit including all 10 weeks, learning outcomes, assessments, readings, 3 activities per week, facilitator notes, and student rubrics."

**Result:** Massive output that's shallow and poorly integrated. You'd need to revise everything piecemeal.

### 29.12.2 Good approach:

#### Conversation 1: Planning

I'm redesigning a 10-week supply chain management unit for 3rd-year business students (40 students, mix of majors). Help me create a modular plan.

What are the key supply chain topics we should cover? How should they sequence? What's the learning arc across the semester? What should each week focus on?

**Result:** You get a coherent 10-week plan with learning progression.

---

#### Conversation 2: Learning Outcomes

Using the plan from earlier, let's define learning outcomes.

Here's the plan: [paste from Conversation 1]

For each week or pair of weeks, suggest 1-2 specific, measurable outcomes that focus on authentic supply chain thinking (not just knowledge).

**Result:** Outcomes aligned to the plan, focused on professional judgment.

---

### Conversation 3: Week 1 Deep Dive

Let's design Week 1 in detail. Topic: Supply Chain Fundamentals and Strategic Thinking.

Learning outcomes: [paste from Conversation 2]

Design Week 1 including:

- 3 key concepts to introduce
- 1 major activity or case study
- 1 short assessment
- 3-4 readings
- Facilitator notes on how to run discussion

Make it manageable for a 3-hour week.

**Result:** A coherent, complete Week 1.

---

### Conversation 4: Weeks 2-3 Deep Dive

Continue with Weeks 2-3 using the same structure...

**Result:** By batching weeks and working modularly, the whole unit comes together coherently.

---

### Conversation 5: Assessment Integration

I've now designed all 10 weeks. Here's a summary of all learning outcomes and activities: [paste summary]

Design a capstone assessment that integrates learning from across the unit. What should students do? How would you evaluate whether they've achieved the outcomes?

**Result:** A coherent, well-integrated unit with assessment that ties it together.

---

## 29.13 Context Management for Different Scenarios

### 29.13.1 For Unit Redesign

**Break down like this:** 1. Conversation 1: Plan (topics, sequence, learning arc) 2. Conversation 2: Learning outcomes (aligned to plan) 3. Conversations 3+: One section per conversation (activities, assessments, etc.) 4. Final conversation: Integration (how it all connects)

**Benefit:** Quality outputs. Each conversation focuses on one aspect. By the end, you have a coherent unit designed through multiple focused conversations.

### 29.13.2 For Course-Level Change

**Break down like this:** 1. Conversation 1: Architecture (major themes, year-long learning arc) 2. Conversation 2: Learning outcomes for the year (connected to architecture) 3. Conversations 3+: One unit per conversation (each unit designed fully) 4. Final conversation: Integration (how units connect, capstone design)

**Benefit:** Coherence across the year. Each unit is designed well. The course flows logically.

### 29.13.3 For Assessment Redesign

**Break down like this:** 1. Conversation 1: Assessment strategy (what to assess, how, when) 2. Conversation 2: Individual assessment design (one assessment at a time) 3. Conversation 3: Rubrics (one per assessment) 4. Conversation 4: Student communication (handouts, success criteria, examples)

**Benefit:** Assessments that actually measure what you care about. Clear communication to students.

---

## 29.14 When Context Management Matters Most

Context management is most important when: - **You're doing complex, multi-step projects** (unit redesigns, curriculum overhauls) - **Quality matters** (teaching materials, student-facing work) - **You need consistency** (prompt libraries, course coherence) - **You're iterating** (refining approaches based on feedback) - **You're teaching students to use AI** (modeling good context management)

For quick, one-off tasks (generating a single prompt, quick idea generation), context management is less critical. But for the substantial work you do as an educator, managing context improves quality dramatically.

## 29.15 Key Principles Summary

1. **Break complexity into steps** - Ask for a plan before diving in
2. **One task per prompt (usually)** - Give output tokens to focus on one thing
3. **Use output constraints** - Specify length and format to manage token allocation
4. **Keep conversations focused** - One major project per conversation
5. **Summarize and handoff** - When conversations get long (50+ exchanges), reset with a summary
6. **Make context explicit** - Don't assume AI understands implicit information
7. **Batch similar tasks** - If you need 5 of the same thing, ask for all 5 at once
8. **Review everything** - Always quality-check outputs

**The underlying principle:** Context management is about respecting the AI's limitations while maximizing its strengths. You're not trying to have perfect conversations; you're trying to have *focused* conversations that produce high-quality outputs consistently.

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## 29.16 Why Students Should Learn This

As you teach students to use AI, context management becomes a critical skill. Students who understand context management will: - **Get better results** from AI (more usable outputs, fewer iterations) - **Work more efficiently** (fewer wasted conversations) - **Produce higher-quality work** (depth over breadth) - **Develop professional AI literacy** (understanding how to work with AI tools effectively)

Consider teaching context management explicitly: - Show students your workflow (how you break tasks into steps) - Model managing long conversations (summarize, start fresh) - Have students practice the "one task per prompt" principle - Discuss why quality suffers when asking for too much at once

This transfers from classroom to professional practice. If your students graduate understanding how to manage context with AI, they'll be more effective professionals.

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## 29.17 Your Next Step

Pick a project you're currently working on or about to start:

1. **Define it clearly:** What are you trying to accomplish?
2. **Ask AI for a plan:** Before diving in, ask AI to help you structure the work
3. **Break into steps:** Work through the plan one step at a time
4. **Keep it focused:** One conversation per major project
5. **Review everything:** Quality-check before moving forward

As you do this, notice: - How much more focused your outputs are - How much easier iteration becomes - How much less rework you need to do

Then bring that experience to your teaching. Your students will benefit from seeing how you work with AI effectively.



## Chapter 30

# The Flight Simulator - Conversation Simulations

### 30.1 The Three-Phase System

In the previous chapter, you learned the Role Play technique. Now we're going to transform that into a complete professional practice system with three distinct phases:

**Phase 1: The Setup** (You or the student designs the scenario) **Phase 2: The Simulation** (Student practices the conversation) **Phase 3: The Debrief** (AI critiques the student's performance)

This three-phase approach mirrors how professionals develop expertise: briefing, practice, and reflective analysis. The AI makes this process scalable, personalised, and repeatable.

### 30.2 Why This Is Powerful

Traditional role-play in class has limitations: - Limited time means each student gets one attempt - Peer role-play can be inconsistent (your classmate might not play the "difficult employee" convincingly) - Students feel self-conscious performing in front of others - Feedback is often delayed and general rather than specific

AI-powered simulation solves all of these: - Students can practice the same scenario five times until they get it right - The AI consistently plays the role as designed - Students can practice privately, making mistakes without embarrassment - Feedback is immediate, specific, and tied to learning objectives

Let's walk through a complete example.

## 30.3 Complete Worked Example: The Performance Improvement Plan Meeting

### 30.3.1 Context

This is a common high-stakes conversation in HR. It's legally sensitive, emotionally difficult, and requires balancing empathy with accountability. (We'll show examples from other disciplines at the end of this chapter.)

**Learning Objectives:** - Apply principles of procedural fairness - Communicate difficult feedback clearly and constructively - Demonstrate empathy while maintaining professional boundaries - Document the conversation appropriately - Avoid common legal pitfalls (discrimination, unfair dismissal)

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## 30.4 Phase 1: The Setup Prompt

This is where you (or the student) design the scenario. The setup prompt defines: 1. The AI's role and personality 2. The context and background 3. The challenge or conflict 4. Behavioural guidelines for the AI 5. When the simulation should end

### 30.4.1 Setup Prompt (Ready to Use)

You are Alex Chen, a 32-year-old software engineer who has worked at TechCorp for three years. You were a high performer until six months ago, when your work quality declined noticeably.

BACKGROUND CONTEXT:

- You have missed three project deadlines in the past four months
- Your code quality has dropped-recent pull requests have had multiple bugs that QA caught
- You've been arriving late to work 2-3 times per week
- Your manager has already had one informal conversation with you about these concerns two months ago, but things have not improved
- You are being placed on a formal 60-day Performance Improvement Plan (PIP)

YOUR PERSONA AND BEHAVIOR:

- You are defensive and embarrassed. You feel this PIP is unfair and harsh.
- You believe your recent work is "good enough" and that your manager has unrealistic expectations
- You are dealing with a stressful personal situation (caring for an aging

- parent), but you have not told your manager about this—you believe it's private and not relevant to work
- You are not aggressive or hostile, but you are resistant and will push back on criticism
  - If the HR person or manager shows genuine empathy and asks open questions, you will gradually reveal some personal context
  - If they are accusatory or dismissive, you will shut down and become minimal in your responses

**THE MEETING:**

I am the HR representative (or the manager) conducting the PIP meeting with you. This is a formal meeting. You have just been told this is a PIP discussion.

**YOUR GOAL:**

- React as Alex would realistically react
- Challenge the fairness of the process if it seems rushed or poorly explained
- Reveal personal information only if trust is established
- Show emotion (frustration, stress, worry) but remain professional
- Respond dynamically to how I conduct the meeting

Stay in character throughout. Begin the meeting by responding to my opening statement. I will start the conversation now.

**Key Design Elements:** - **Complexity:** Alex isn't purely defensive or purely cooperative—there's legitimate work performance decline *and* extenuating circumstances - **Realistic emotion:** Alex is stressed and embarrassed, not theatrical or extreme - **Conditional behavior:** How Alex responds depends on the student's approach (rewards good technique) - **Hidden information:** The personal context isn't revealed unless the student asks the right questions with the right tone

## 30.5 Phase 2: The Simulation

The student now conducts the meeting. Here's an example of how this might play out.

### 30.5.1 Example Conversation

**Student (HR Rep):** > “Hi Alex, thanks for meeting with me. I want to talk with you today about some performance concerns that have been raised. I know this is a difficult conversation, but I want to make sure we have an open discussion about what's been happening and how we can support you moving

forward.”

**AI (as Alex):** > *shifts uncomfortably* “Yeah, I’ve been hearing whispers about this. Look, I know I’ve missed a couple of deadlines, but I don’t think things are as bad as people are making out. I’m still getting my work done. Is this really necessary?”

**Student:** > “I understand this feels uncomfortable. Let me be specific about the concerns. Over the past four months, you’ve missed three major project deadlines—the payment gateway integration in March, the API update in April, and the mobile optimization in May. Additionally, QA has flagged an increase in bugs in your recent code submissions. These are measurable changes from your previous performance standard. Can you help me understand what’s been happening?”

**AI (as Alex):** > *pauses, looks down* “I mean... yeah, okay, I’ve had some issues. But deadlines get missed sometimes, right? And bugs happen. I just feel like everyone’s being really harsh all of a sudden. I had one conversation with my manager about this two months ago, and now suddenly I’m on a PIP? That feels pretty extreme.”

**Student:** > “That’s a fair question, Alex. You did have an informal conversation with your manager in early April where these concerns were raised. At that time, you both agreed on some strategies to get things back on track. Since then, we’ve continued to see the same patterns—another deadline missed last month and continued quality issues. A PIP isn’t a punishment; it’s a structured way to clearly define expectations, provide support, and give you a fair opportunity to improve. Does that make sense?”

**AI (as Alex):** > *sighs* “I guess. I just... it’s been a really tough few months personally, okay? I know that’s not your problem, but it’s not like I’m just slacking off or don’t care anymore.”

**Student:** > “Thank you for sharing that, Alex. I appreciate that personal circumstances can affect work, and I’m genuinely sorry you’re dealing with difficult things. If there are specific supports we can offer—whether that’s adjustments to your schedule, access to our Employee Assistance Program, or other accommodations—we’re open to discussing that. But we also need to be clear about the performance standards that need to be met. Can we talk about what support might help you succeed during this PIP period?”

**AI (as Alex):** > *softens slightly* “Honestly, I’ve been dealing with my dad’s health declining. I’ve been having to take him to medical appointments, and I’m the only family member nearby. Some mornings I’m exhausted because I’ve been up half the night. I didn’t want to bring it into work because... I don’t know, I thought I could just handle it.”

**Student:** > “I’m really sorry to hear about your father, Alex. That’s incredibly stressful. I’m glad you’ve told me, because this is exactly the kind of situation where we want to support our employees. Have you considered whether a

temporary flexible schedule might help—perhaps starting later on days when you have early appointments, or adjusting your hours? We can also connect you with our EAP, which offers counseling and support for family caregivers. Would either of those be helpful?”

**AI (as Alex):** > *nods* “Yeah... actually, that might really help. I didn’t know that was an option. I’ve just been trying to power through, but clearly that’s not working.”

**Student:** > “I appreciate your honesty. So here’s what I suggest: we’ll document this PIP with clear performance targets—specific deadlines and quality standards. But we’ll also document the support measures we’re putting in place, including flexible scheduling where possible. This gives you the structure and the support to get back to the high performance standard we know you’re capable of. The PIP period is 60 days. At the 30-day mark, we’ll have a check-in to see how things are going. Does that sound fair?”

**AI (as Alex):** > *takes a breath* “Okay. Yeah. I mean, it’s still stressful to be on a PIP, but I get it. And if I can actually get some flexibility with the schedule, that would help a lot. I don’t want to lose this job—I just need to get things back on track.”

**Student:** > “That’s exactly the goal, Alex. We want you to succeed. Let’s schedule a follow-up meeting next week to formalize the flexible schedule arrangement and go through the detailed PIP document. Thank you for being open with me today—that’s really important.”

**AI (as Alex):** > *manages a small, tired smile* “Thanks. I appreciate you actually listening.”

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## 30.6 Phase 3: The Debrief (AI Critique)

After the simulation ends, the student copies the entire conversation transcript and submits it to the AI with a **critique prompt**. This is where the real learning happens.

### 30.6.1 Critique Prompt (Ready to Use)

You are an expert HR educator evaluating a student's performance in a simulated Performance Improvement Plan (PIP) meeting.

Below is the full transcript of the conversation between the student (acting as the HR Representative) and a simulated employee (Alex Chen) who was being placed on a PIP.

Your task is to provide a detailed critique of the student's performance

across the following criteria:

1. PROCEDURAL FAIRNESS

- Did the student clearly explain why the meeting was happening?
- Did they provide specific examples of performance issues?
- Did they give Alex an opportunity to respond and explain?
- Did they explain the PIP process fairly and clearly?

2. COMMUNICATION EFFECTIVENESS

- Was the tone appropriate (professional, empathetic but not dismissive)?
- Did the student use open questions to encourage dialogue?
- How did they handle Alex's defensiveness?
- Did they actively listen and acknowledge Alex's concerns?

3. LEGAL AND ETHICAL CONSIDERATIONS

- Did the student avoid any discriminatory language or assumptions?
- Did they appropriately handle the disclosure of personal circumstances?
- Did they maintain appropriate professional boundaries?
- Did they document support measures as well as performance requirements?

4. APPLICATION OF HR THEORY

- What motivational or psychological principles did the student apply (or fail to apply)?
- How well did they balance accountability with support?
- Did they create conditions for behavioural change?

For each criterion, provide:

- A score out of 10
- Specific examples from the transcript (quote the student's words)
- What the student did well
- What the student could improve
- One concrete suggestion for how to improve

Finally, provide an overall assessment: If this were a real PIP meeting, what would likely happen next based on how the student conducted it?

Here is the transcript:

[PASTE TRANSCRIPT HERE]

Begin your critique.

## 30.6.2 Example Critique Output

The AI will provide something like this:



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## CRITIQUE OF PIP MEETING PERFORMANCE

### 1. PROCEDURAL FAIRNESS: 9/10

**What you did well:** You were exemplary in providing specific, measurable examples of performance concerns. When you said, *“Over the past four months, you’ve missed three major project deadlines—the payment gateway integration in March, the API update in April, and the mobile optimization in May,”* you gave Alex concrete information to respond to, not vague accusations. This is critical for procedural fairness.

You also clearly explained the purpose of the PIP: *“A PIP isn’t a punishment; it’s a structured way to clearly define expectations, provide support, and give you a fair opportunity to improve.”* This reframing helped reduce Alex’s defensiveness.

**Where you could improve:** You could have been even more explicit about the timeline and previous feedback. While you mentioned the April conversation, you could have said: *“We had a conversation on April 3rd where we documented three specific concerns. We agreed you would [specific actions]. Since then, we’ve seen [specific outcomes]. That’s why we’re now moving to a formal PIP.”*

**Suggestion:** Always reference specific dates and documented prior warnings. This strengthens the legal defensibility of your process.

---

### 2. COMMUNICATION EFFECTIVENESS: 10/10

**What you did well:** Your use of empathy was outstanding. When Alex revealed personal stress, you immediately acknowledged it: *“Thank you for sharing that, Alex. I appreciate that personal circumstances can affect work, and I’m genuinely sorry you’re dealing with difficult things.”* This response validated Alex’s feelings while maintaining professional boundaries.

You also used excellent open-ended questions: *“Can you help me understand what’s been happening?”* This invited dialogue rather than putting Alex on the defensive.

Your handling of defensiveness was textbook-perfect. When Alex said the PIP felt “extreme,” you didn’t argue or dismiss—you acknowledged the concern (*“That’s a fair question”*) and then explained the rationale.

**Where you could improve:** Nothing significant. Your communication was professional, empathetic, and effective throughout.

---

### 3. LEGAL AND ETHICAL CONSIDERATIONS: 9/10

**What you did well:** When Alex disclosed caregiving responsibilities, you immediately offered accommodations: *“Have you considered whether a tempo-*

*rary flexible schedule might help?*” This is legally and ethically sound—you’re demonstrating that the company is willing to make reasonable adjustments, which protects against claims of unfair dismissal or discrimination.

You also avoided making assumptions or probing inappropriately into Alex’s personal life. You accepted the disclosure, offered support, and moved the conversation forward professionally.

**Where you could improve:** You should explicitly document this conversation. At the end of the meeting, you could have said: “I’m going to document today’s conversation, including your disclosure about your father’s health and the flexible schedule accommodation we’ve discussed. You’ll receive a copy of this documentation for your records.”

**Suggestion:** Always verbally confirm that documentation will be provided. This ensures transparency and gives the employee a chance to correct any misunderstandings immediately.

---

#### 4. APPLICATION OF HR THEORY: 8/10

**What you did well:** You demonstrated understanding of **motivational theory** by balancing challenge with support. You didn’t just impose standards—you co-created solutions by asking, “*Can we talk about what support might help you succeed during this PIP period?*”

You also applied principles of **procedural justice** by ensuring Alex felt heard and treated fairly, which research shows increases acceptance of difficult decisions.

**Where you could improve:** You could have applied **goal-setting theory** more explicitly. When finalising the PIP, you mentioned “clear performance targets,” but you didn’t collaboratively define them in the meeting. Research shows that when employees participate in setting their own goals, commitment and achievement increase.

**Suggestion:** In your follow-up meeting, involve Alex in defining the specific, measurable targets for the PIP. For example: “What do you think is a realistic number of on-time deliverables over the next 30 days, given the support we’re putting in place?” This increases ownership and reduces resistance.

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#### OVERALL ASSESSMENT

**Likely Outcome:** Based on how you conducted this meeting, Alex is likely to:

- Feel that the process was fair, even though it’s stressful
- Engage constructively with the PIP rather than resist or disengage
- Utilise the flexible schedule accommodation
- Have a reasonable chance of meeting the performance standards during the 60-day period

**Why:** You established psychological safety (Alex felt safe disclosing personal information), you demonstrated empathy without compromising standards, and you offered concrete support. This is exactly the balance effective HR professionals must strike.

**One Risk to Watch:** Ensure that the flexible schedule accommodation is documented and approved by the manager. If the manager later claims they weren't consulted or don't agree, this could create conflict. Always confirm that proposed accommodations are feasible with all stakeholders before committing to them in a meeting.

---

**FINAL SCORE: 36/40 (90%)**

This was a highly competent performance. You demonstrated strong communication skills, applied HR principles effectively, and handled a complex, emotionally charged situation with professionalism and empathy. The areas for improvement are minor and relate to documentation and collaborative goal-setting—both easily addressed in your follow-up meeting.

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## 30.7 What Makes This Critique Valuable

Notice what the AI's critique provides:

1. **Specific feedback tied to theory** (procedural fairness, motivational theory, goal-setting theory)
2. **Direct quotes from the student's performance** (not vague generalizations)
3. **Clear scores** for each criterion (makes assessment transparent)
4. **Actionable suggestions** (not just "do better," but *how* to do better)
5. **Predictive analysis** (what would likely happen next in the real world)

This level of detailed, personalised feedback would take a lecturer 20-30 minutes per student to write manually. The AI generates it in seconds, and it's consistent across all students.

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## 30.8 How to Use This as an Assessment

You have several options for how to structure this as a graded assignment:

### 30.8.1 Option 1: Simulation + Critique Submission

**Student Requirements:** 1. Conduct the simulation (submit the full transcript)  
2. Generate the AI critique using the provided prompt 3. Write a 500-word

reflective response addressing: - Do you agree with the AI's critique? Why or why not? - Choose one piece of critical feedback from the AI. How would you apply this in your next attempt? - Identify one HR theory or legal principle that guided your approach. Did you apply it effectively?

**What You Grade:** - Quality of the conversation (did they demonstrate the required skills?) - Depth of reflection (do they show genuine self-assessment and learning?) - Theoretical integration (can they connect practice to theory?)

### 30.8.2 Option 2: Simulation + Re-Do + Comparison

**Student Requirements:** 1. Conduct the simulation (first attempt) 2. Generate the AI critique 3. Conduct the same simulation again, incorporating the feedback 4. Write a comparative analysis: What changed between attempt 1 and attempt 2? What did you learn?

**What You Grade:** - Evidence of improvement between attempts - Ability to integrate feedback - Quality of self-directed learning

### 30.8.3 Option 3: Student-Designed Simulation

**Student Requirements:** 1. Design your own simulation scenario (write the setup prompt for a different HR situation) 2. Justify why this scenario targets specific learning objectives 3. Conduct the simulation 4. Generate and respond to the critique

**What You Grade:** - Quality of scenario design (does it create a meaningful learning challenge?) - Performance in the simulation - Reflective analysis

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## 30.9 Adapting This for Different Conversational Skills

The three-phase system works for any high-stakes conversation in business. Below are examples across different skills and disciplines:

Skill Area	Simulation Scenario	Key Learning Focus
<b>HR: Recruitment</b>	AI plays a candidate with vague answers	Behavioural interviewing, probing, bias awareness
<b>HR: Conflict Resolution</b>	AI plays employee making complaint	Investigation, empathy, impartiality, documentation

Skill Area	Simulation Scenario	Key Learning Focus
<b>HR: Negotiation</b>	AI plays union representative	Interest-based negotiation, legal boundaries, compromise
<b>Management: Change Leadership</b>	AI plays resistant manager	Communication, stakeholder management, emotional intelligence
<b>Marketing: Client Negotiation</b>	AI plays demanding client	Persuasion, objection handling, value communication
<b>Supply Chain: Supplier Crisis</b>	AI plays supplier announcing delay	Problem-solving, negotiation, relationship management
<b>Information Systems: Implementation</b>	AI plays resistant end-user	Change management, technical communication, adoption strategies
<b>Accounting: Audit Findings</b>	AI plays finance manager	Compliance communication, relationship management, remediation planning
<b>Business: Board Presentation</b>	AI plays questioning board member	Executive communication, strategic thinking, confidence

For each scenario, you simply adjust: 1. The persona and context in the **Setup Prompt** 2. The evaluation criteria in the **Critique Prompt** 3. The learning objectives you're targeting

The three-phase structure remains the same.

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## 30.10 Cross-Discipline Applications: Flight Simulator Adaptations

The flight simulator technique can be adapted for conversational skills in any business discipline. Below are examples showing how the three-phase system applies to different professional contexts.

## 30.11 Marketing

### 30.11.1 Performance Feedback Conversation

**Context:** A marketing manager must address declining campaign performance with a creative team member.

**Setup Prompt Example:**

You are Jordan Lee, a 28-year-old digital marketing specialist at CreativeAgency. You've

**BACKGROUND CONTEXT:**

- Your social media engagement rates have dropped 40% quarter-over-quarter
- Two major campaigns missed their conversion targets by 25%
- You've been late submitting creative assets three times in the past month
- Your manager gave you informal feedback about this 2 months ago, but no improvement

**YOUR PERSONA AND BEHAVIOR:**

- You're defensive and believe your work is still "good enough"
- You feel micromanaged and that your creative freedom is being restricted
- You're dealing with personal creative burnout but haven't mentioned it
- You'll push back on criticism but respond well to collaborative problem-solving

**THE MEETING:**

I am your marketing manager conducting a performance discussion. This is a formal conversation.

Stay in character. Begin by responding to my opening statement.

**Key Learning Focus:** - Giving constructive feedback on creative work - Balancing business metrics with creative autonomy - Addressing performance issues without stifling innovation

## 30.12 Accounting

### 30.12.1 Audit Findings Discussion

**Context:** An auditor must communicate significant control weaknesses to a finance manager.

**Setup Prompt Example:**

You are Maria Rodriguez, a 35-year-old finance manager at GlobalCorp. You've been in the

**BACKGROUND CONTEXT:**

- Audit found inadequate segregation of duties in accounts payable
- Missing documentation for expense approvals worth \$250K

- Three instances of non-compliance with financial reporting standards
- You were informally warned about documentation issues 3 months ago

**YOUR PERSONA AND BEHAVIOR:**

- You're embarrassed and defensive about the findings
- You believe the issues are overstated and due to "process complexity"
- You're concerned about how this reflects on your professional reputation
- You'll initially deny the severity but respond well to specific examples

**THE MEETING:**

I am the internal auditor presenting findings from our recent financial controls review. This is

Stay in character. Begin by responding to my opening statement.

**Key Learning Focus:** - Communicating audit findings professionally - Balancing compliance requirements with operational realities - Developing remediation plans collaboratively

## 30.13 Business Analytics

### 30.13.1 Data Quality Concerns Meeting

**Context:** A data analyst must address concerns about report accuracy with a business stakeholder.

**Setup Prompt Example:**

You are David Kim, a 30-year-old business analyst at TechSolutions. You've been analysing customer

**BACKGROUND CONTEXT:**

- Your quarterly customer segmentation report had 35% error rate
- Two major dashboards contained incorrect KPI calculations
- A data quality issue led to \$500K in misallocated marketing budget
- Your supervisor discussed data validation processes with you last month

**YOUR PERSONA AND BEHAVIOR:**

- You're frustrated and believe the errors are due to "dirty source data"
- You feel blamed for systemic data quality issues
- You're technically competent but struggle with stakeholder communication
- You'll become argumentative if you feel your expertise is questioned

**THE MEETING:**

I am your analytics manager discussing recent data quality issues and their business impact.

Stay in character. Begin by responding to my opening statement.

**Key Learning Focus:** - Explaining technical issues to non-technical stakehold-

ers - Balancing data accuracy with business decision timelines - Implementing quality assurance processes

## 30.14 Tourism & Hospitality

### 30.14.1 Guest Complaint Resolution

**Context:** A hotel manager must handle a serious guest complaint about service quality.

**Setup Prompt Example:**

You are Sarah Thompson, a 32-year-old front office manager at LuxuryResort. You've managed guest complaints and implemented quality assurance processes.

BACKGROUND CONTEXT:

- Guest satisfaction scores dropped from 4.8 to 3.9 out of 5
- Three formal complaints about rude staff behaviour in past month
- Check-in wait times averaging 45 minutes (target is 15 minutes)
- You received informal feedback about team morale issues 6 weeks ago

YOUR PERSONA AND BEHAVIOR:

- You're defensive and believe guest expectations are unrealistic
- You're dealing with high staff turnover and understaffing
- You feel caught between corporate standards and local service culture
- You'll initially blame external factors but open up with empathetic listening

THE MEETING:

I am the resort general manager addressing recent guest satisfaction declines and service quality issues.

Stay in character. Begin by responding to my opening statement.

**Key Learning Focus:** - Managing guest expectations vs. operational constraints  
 - Addressing service quality issues in hospitality settings - Balancing customer satisfaction with staff well-being

## 30.15 Information Systems

### 30.15.1 System Implementation Resistance

**Context:** An IT project manager must address user resistance to a new software system.

**Setup Prompt Example:**

You are Alex Chen, a 45-year-old department head at ManufacturingCo. Your team has been resistant to adopting new software systems.



**BACKGROUND CONTEXT:**

- You've publicly criticized the new system as "overcomplicated"
- Your department has the lowest user adoption rate (23% vs company average 67%)
- You've encouraged team members to find workarounds rather than use the new system
- Management discussed change management concerns with you 2 months ago

**YOUR PERSONA AND BEHAVIOR:**

- You're resistant to change and believe the old system worked fine
- You feel the new system doesn't understand your department's unique needs
- You're influential with your team and others respect your experience
- You'll challenge the necessity of the change but respond to data-driven arguments

**THE MEETING:**

I am the IT project manager facilitating the ERP system rollout. This is a discussion about adopting the new system.

Stay in character. Begin by responding to my opening statement.

**Key Learning Focus:** - Managing organisational change and user adoption - Communicating technical benefits to non-technical users - Addressing resistance through stakeholder engagement

## 30.16 Management

### 30.16.1 Team Performance Intervention

**Context:** A senior manager must address declining team productivity with a middle manager.

**Setup Prompt Example:**

You are Robert Walsh, a 42-year-old operations manager at LogisticsInc. You've led your team for 10 years.

**BACKGROUND CONTEXT:**

- Team missed delivery targets for 6 of past 8 weeks
- Customer complaints about service quality up 40%
- Employee satisfaction survey shows low morale in your department
- You were informally counseled about team performance 3 months ago

**YOUR PERSONA AND BEHAVIOR:**

- You're frustrated and believe the issues are due to "corporate interference"
- You feel blamed for problems outside your control (supply chain disruptions)
- You're experienced and proud of your team's past performance
- You'll initially defend your approach but respond well to collaborative solutions

**THE MEETING:**

I am your senior manager discussing team performance concerns and required improvements.

Stay in character. Begin by responding to my opening statement.

**Key Learning Focus:** - Cascading performance expectations through management levels - Balancing accountability with supportive leadership - Addressing systemic vs. individual performance issues

## 30.17 Implementation Across Disciplines

### 30.17.1 Adapting the Critique Phase

For each discipline, adjust the critique prompt to focus on discipline-specific competencies:

**Marketing Critique Focus:** - Brand alignment and messaging consistency - Data-driven decision making - Stakeholder communication effectiveness

**Accounting Critique Focus:** - Regulatory compliance and risk management - Documentation and audit trail requirements - Financial accuracy and transparency

**Business Analytics Critique Focus:** - Data integrity and validation processes - Analytical methodology and assumptions - Business impact communication

**Tourism & Hospitality Critique Focus:** - Service excellence and customer experience - Operational efficiency vs. service quality balance - Cultural sensitivity and local market understanding

**Information Systems Critique Focus:** - Change management and user adoption strategies - Technical requirements vs. business needs alignment - Risk assessment and mitigation planning

**Management Critique Focus:** - Leadership style and team motivation - Strategic alignment and goal setting - Organisational change management

### 30.17.2 Assessment Integration

Use the same assessment options (simulation + critique, re-do + comparison, student-designed scenarios) across all disciplines, adjusting the evaluation criteria to match discipline-specific competencies and professional standards.

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## 30.18 Common Questions

**Q:** Won't students just keep trying until the AI gives them a good score?

A: That’s actually a *feature*, not a bug. In professional development, repetition until competence is exactly what we want. However, you can require students to submit *all* attempts, not just their best one. This shows their learning journey and prevents gaming the system.

**Q: What if students share their transcripts and just copy each other’s approach?**

A: Design the scenarios with variability. Give each student a slightly different context (different employee persona, different performance issue, different complicating factor). The skills they’re practicing remain the same, but the conversations will be unique.

**Q: How do I know the AI’s critique is accurate?**

A: You should review a sample of critiques initially to ensure quality. However, because *you* write the critique prompt with specific criteria tied to your learning objectives, the AI’s assessment will align with your rubric. You’re essentially scaling your own assessment criteria.

**Q: Can students do this with voice instead of text?**

A: Yes! Many AI tools now support voice conversation mode. Students can literally *speak* their way through the simulation, making it even more realistic. The conversation can then be transcribed for the critique phase.

## 30.19 Your Action Step

Before moving to the next chapter, try this:

1. **Choose one difficult conversation** from your curriculum (in your discipline)
2. **Write a setup prompt** that creates a realistic scenario (use the examples in this chapter as templates)
3. **Test it yourself**—have the conversation with the AI
4. **Generate a critique** of your own performance
5. **Reflect:** Would this be valuable for your students?

Once you’ve experienced the full cycle yourself, you’ll be ready to introduce it to your class.

**Next Chapter Preview:** In the next chapter, we’ll explore how to use AI as a transparent, ethical self-assessment tool. You’ll learn how to give students both the grading rubric *and* the AI critique prompt upfront, teaching them to use AI responsibly as an advanced editing and analysis tool rather than a shortcut. This shifts the conversation from “preventing AI cheating” to “teaching AI literacy.”



## Chapter 31

# The AI Critique Toolkit - Becoming a Smart Business Professional

### 31.1 Why Business Students Need Critique Skills

Imagine you just hired a brilliant but inexperienced analyst or consultant. They work fast, have lots of ideas, but sometimes:

- Overcomplicate simple solutions
- Miss important legal, technical, or operational considerations
- Write recommendations that sound good but have practical flaws
- Make assumptions about your workplace context, capacity, or constraints

**This is exactly how AI behaves.** Your job as a business professional is to review, question, and improve AI-generated advice before it impacts real people and real organisations.

The difference between good business professionals and great ones isn't whether they use AI tools—it's how critically they evaluate AI outputs. In professional work across all disciplines, bad advice can lead to legal challenges, damaged relationships, failed initiatives, or strategic missteps.

### 31.2 The Business Impact of Uncritical AI Acceptance

**Scenario Examples Across Disciplines:**

### 31.3 HR

Your AI assistant generates a new performance review policy. You implement it without thorough review. Three months later: - Policy doesn't comply with Fair Work Act requirements - Creates unintended pay equity issues - Managers spend 15 hours per employee instead of 2 - Employee satisfaction drops 20%

### 31.4 Finance

Your AI generates an investment recommendation. You present it to the board without validating assumptions. Later you discover: - Key financial assumptions were outdated - Risk profile didn't match your organisation's tolerance - Tax implications weren't considered - Portfolio is now exposed to unexpected losses

### 31.5 Supply Chain

Your AI recommends a supplier consolidation strategy. You implement without operational testing. Results: - Single supplier can't actually scale to your volumes - Quality issues emerge under real-world conditions - You've lost relationship with backup suppliers - Delivery disruptions cascade through operations

### 31.6 Management

Your AI generates a change management plan. You follow it without stakeholder testing. Outcomes: - Key influencers weren't engaged early enough - Communication messaging doesn't resonate with your culture - Implementation timeline is unrealistic given other priorities - Change initiative stalls after initial enthusiasm

### 31.7 Marketing

Your AI recommends a campaign strategy. You launch without market validation. Results: - Assumptions about target audience are incorrect - Budget allocation doesn't match actual customer behaviour - Messaging alienates key segments - Campaign underperforms significantly

**Lesson:** Always critique AI-generated recommendations thoroughly before implementation, regardless of discipline.

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### 31.8 Your 5-Step Business Critique Framework

This framework applies across all business disciplines:

1. **Comprehension Check** - “Do I understand this completely?”
2. **Simplicity Check** - “Is this practical for my workplace/situation?”
3. **Legal, Technical & Risk Check** - “What are the legal, technical, ethical, and operational implications?”
4. **Context Check** - “What assumptions is AI making about my organisation?”
5. **Stakeholder Check** - “How will different groups react to this?”

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## 31.9 Step 1: Comprehension Check - “Do I understand this?”

**Red Flags:** - HR jargon that sounds impressive but is unclear - Policy language that could be interpreted multiple ways - No clear explanation of why this approach is recommended

**Your Response:** - “Can you explain this in plain English that a line manager could understand?” - “What specific problem does this solve and how does it solve it?” - “Break this down into step-by-step actions that need to be taken”

**Example:**

# AI gives you this:

"We recommend implementing a holistic performance ecosystem leveraging synergistic feedback loops and agile recalibration mechanisms."

# Ask for this instead:

"We recommend creating a performance management system where employees get feedback from multiple sources with managers, peer feedback on projects, and quarterly progress reviews against clear goals."

---

## 31.10 Step 2: Simplicity Check - “Is this practical for my workplace?”

**Red Flags:** - Solution requires resources you don’t have (extra HR staff, expensive software) - Process is more complex than your current problem - Assumes perfect implementation with no room for human error

**Your Response:** - “Give me a version that works with a 2-person HR team and limited budget” - “What’s the minimum viable version of this solution?” - “Show me how to implement this step by step over 6 months, not all at once”

**HR Example:** AI suggests a sophisticated 360-degree feedback system with custom software, external facilitators, and detailed analytics. You ask for a

simpler approach and get a practical solution using existing tools like Google Forms and manager training sessions.

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### 31.11 Step 3: Legal, Technical & Risk Check - “What are the implications?”

**Red Flags** (vary by discipline): - No mention of compliance, legal, technical, or regulatory considerations - Recommendations that could harm certain groups (employees, customers, stakeholders) - Risk implications that aren’t addressed - No consideration of organisational constraints or industry requirements

**Your Response** (discipline-specific examples):

#### 31.12 HR

- “How does this comply with employment law and our awards?”
- “What are discrimination and privacy risks?”
- “What union/employee representative concerns might arise?”

#### 31.13 Finance

- “What are the tax, accounting, and audit implications?”
- “What regulatory compliance issues need addressing?”
- “What financial and counterparty risks exist?”

#### 31.14 Supply Chain

- “What are the operational and financial risks?”
- “How does this affect compliance and sustainability?”
- “What supply chain resilience issues exist?”

#### 31.15 Information Systems

- “What are the security and data protection implications?”
- “What systems integration and technical risks exist?”
- “What compliance standards apply (GDPR, industry-specific)?”

#### 31.16 Marketing

- “What consumer protection and advertising law issues apply?”
- “What reputation and brand risks exist?”
- “What data privacy considerations are relevant?”



## 31.17 Management

- “What change management and organisational risks exist?”
- “What stakeholder and communication risks could arise?”
- “What strategic alignment and feasibility issues exist?”

**Critical Questions to Always Ask** (across all disciplines): - What could go wrong and what’s the exposure? - Are we meeting our compliance and governance obligations? - What organisational constraints or capabilities might we lack? - Who might be negatively affected and how?

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## 31.18 Step 4: Context Check - “What assumptions is AI making about my organisation?”

**Red Flags:** - AI assumes you have a sophisticated HR information system - Assumes your managers are all skilled in difficult conversations - Assumes your workplace culture is collaborative and high-trust - Assumes employees are digitally literate and open to change

**Your Response:** - “What assumptions are you making about our current systems and processes?” - “How would this work in a workplace with high employee turnover?” - “What if our managers resist this change?” - “How does this account for our hybrid/remote/in-person work arrangement?”

**Real Example:** AI recommends an employee engagement app with daily mood tracking and gamified recognition. You realise this assumes your employees are comfortable sharing personal data and that you have the technical infrastructure to support it. You ask for alternatives that work with your existing communication channels.

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## 31.19 Step 5: Stakeholder Check - “How will different groups react to this?”

**Red Flags:** - Solution only considers management perspective - No thought to how employees will perceive or experience the change - Doesn’t address how different departments might be affected differently - No consideration of change management requirements

**Your Response:** - “Walk me through how this would feel from an employee’s perspective” - “How might different departments (sales, operations, finance) experience this differently?” - “What resistance should we anticipate and how

can we address it?” - “What communication and training would be needed for successful implementation?”

**Stakeholder Mapping** (adjust by discipline): Always consider: - **Senior Leadership**: Will they see the business value and strategic alignment? - **Operational Staff/Managers**: Do they have skills, capacity, and buy-in to implement? - **Affected Groups**: Will this feel fair, transparent, and beneficial to them? - **Functional Teams**: Do we have the capability and resources to sustain this? - **External Stakeholders**: Unions, regulators, partners, customers—will they support or oppose?

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## 31.20 Common AI Issues Across Disciplines and How to Fix Them

### 31.20.1 Issue 1: Overcomplicated Solutions

**AI Tendency**: Creates comprehensive but unimplementable recommendations

### 31.21 HR

AI might suggest: A 45-page policy covering every scenario

Better: A 3-page policy with core principles and escalation procedures

### 31.22 Finance

AI might suggest: Comprehensive 10-step investment analysis process

Better: A streamlined 4-step analysis focusing on key decision factors

### 31.23 Supply Chain

AI might suggest: Complex multi-supplier strategy with extensive metrics

Better: A phased approach starting with pilot suppliers

### 31.24 Marketing

AI might suggest: 15-channel integrated campaign across all platforms

Better: Focus on 3-4 highest-ROI channels aligned with target audience

### 31.25 Management

AI might suggest: Comprehensive change plan with daily activities

Better: Milestone-based plan with key decision gates

**Your Direction:** “Start with the 80/20 rule—what 20% will address 80% of situations?”

### 31.25.1 Issue 2: Ignoring Compliance and Constraints

**AI Tendency:** Focuses on best practices without considering legal, technical, or operational realities

## 31.26 HR

AI might write: "Implement flexible work arrangements based on preferences"

Better: "Implement flexible work in accordance with Fair Work Act, with consistent documentation"

## 31.27 Finance

AI might write: "Optimize portfolio for maximum returns"

Better: "Optimize portfolio within our risk tolerance, liquidity needs, and tax constraints"

## 31.28 IT

AI might write: "Migrate to cloud-based systems for efficiency"

Better: "Migrate to cloud while maintaining security standards, data residency requirements, and"

## 31.29 Supply Chain

AI might write: "Consolidate to single suppliers for cost savings"

Better: "Evaluate consolidation considering resilience, backup capacity, and regulatory requirements"

**Your Direction:** “What are our legal/technical/operational obligations and constraints?”

### 31.29.1 Issue 3: One-Size-Fits-All Recommendations

**AI Tendency:** Provides generic advice without organisational context

## 31.30 HR

AI might suggest: "Implement standard performance review across all departments"

Better: "Implement core framework with adaptations for customer-facing, technical, and creative roles"

### 31.31 Finance

AI might suggest: "Apply standard financial ratios for all investment decisions"  
 Better: "Apply ratios adjusted for industry, company stage, and investment type"

### 31.32 Marketing

AI might suggest: "Use same messaging for all customer segments"  
 Better: "Develop segment-specific messaging aligned with different customer priorities"

### 31.33 Supply Chain

AI might suggest: "Implement same metrics for all suppliers"  
 Better: "Use differentiated metrics based on supplier criticality and category"

**Your Direction:** "How should this be adapted for our specific context, constraints, and different situations?"

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## 31.34 Your Critique Conversation Templates

### 31.34.1 Template 1: Requesting Simplification

*"This solution looks more complex than what we can realistically implement. I work in a 200-employee manufacturing company with a small HR team. Can you give me a practical version that focuses on the essentials and doesn't require expensive software or additional staff?"*

### 31.34.2 Template 2: Checking Legal Compliance

*"I need to ensure this recommendation complies with Australian employment law. What specific legislation or legal requirements should I consider? Are there any potential discrimination risks or privacy concerns I need to address?"*

### 31.34.3 Template 3: Testing Organisational Fit

*"Before I present this to senior management, I need to understand how this would work in our context. We have a unionised workforce, high employee turnover in customer service roles, and managers who are time-poor. How should I adapt this recommendation for our specific situation?"*

### 31.34.4 Template 4: Anticipating Resistance

*"What resistance should I expect if I implement this recommendation? Walk me through the likely concerns from employees, middle managers, and senior*

*leadership. How can I address these concerns proactively?"*

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## 31.35 Your HR Professional Documentation

After each AI interaction, document your critique process:

**Template:**

```
# AI Interaction #[number]
**My Request**: [What HR problem I asked AI to solve]
**AI's First Response**: [Brief summary of the recommendation]
**My Critique**: [What I questioned and requested to improve]
**Final Solution**: [What we ended up with after iteration]
**Implementation Considerations**: [What I still need to check/adapt for my workplace]
**What I Learned**: [Key insight for future AI interactions]
```

**Example:**

```
# AI Interaction #3
**My Request**: Create a new employee onboarding checklist for a 50-
employee tech company
**AI's First Response**: Comprehensive 30-day checklist with daily activities and multiple stakeh
**My Critique**: Too intensive for our small team, assumes dedicated onboarding coordinator
**Final Solution**: 5-day essential checklist with weekly follow-
ups for first month
**Implementation Considerations**: Need to check which IT systems can be automated, get manager b
in for time allocation
**What I Learned**: Always ask for scalable solutions that don't require additional headcount
```

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## 31.36 Red Flag Checklist for Any Recommendation

Before accepting any AI-generated recommendation, ask:

- ☐ Can I explain this solution clearly to key stakeholders in a few minutes?
- ☐ Does this comply with relevant laws, regulations, and company policies?
- ☐ Do we have the resources and capability to implement this?
- ☐ How will affected stakeholders experience this—is it fair and transparent?
- ☐ What are the risks if this implementation goes poorly?

- ☐ Have I considered how different groups or departments might be affected?
  - ☐ Is there a simpler version that would achieve 80% of the benefits?
- 

### 31.37 Practice: Critique This AI Response

#### AI Generated Recommendation:

To improve employee engagement, implement a comprehensive recognition program including

1. Monthly peer-to-peer recognition awards with monetary prizes
2. Quarterly manager-nominated excellence awards with public ceremonies
3. Annual employee of the year with significant financial bonus
4. Real-time digital recognition platform with social features
5. Team-based performance incentives with quarterly payouts

**What's Wrong?** (Think before checking the answer)

Issues to Critique

1. **Overcomplicated:** Five different recognition systems is confusing and administratively heavy
2. **No Legal Consideration:** No mention of tax implications, fairness, or potential discrimination
3. **Assumes Budget:** Significant financial costs without ROI justification
4. **One-Size-Fits-All:** Doesn't consider different employee preferences (public vs private recognition)
5. **No Context:** Doesn't consider company culture, size, or existing systems
6. **Implementation Gap:** No thought to how managers will administer this fairly

**Your Response:** "This is too complex and expensive for our needs. Can you suggest a simpler recognition approach that focuses on meaningful acknowledgment rather than monetary rewards, and that our managers can implement without significant administrative burden?"

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### 31.38 Teaching Students to Critique AI

#### 31.38.1 Classroom Exercise: The AI Consultant Swap

**Setup:** Divide students into small groups. Give each group a different business problem relevant to their discipline (e.g., HR: turnover; Finance: investment strategy; Supply Chain: supplier consolidation; Marketing: campaign strategy; Management: change management).

**Task:** 1. Each group uses AI to generate a solution to their problem 2. Groups swap their AI-generated solutions with another group 3. Each group must critique the other group's AI solution using the 5-step framework 4. Groups present both the original AI solution and their critique to the class

**Learning Outcome:** Students experience both generating AI solutions and critically evaluating them, understanding that the real value lies in the critique process.

### 31.38.2 Assessment Idea: AI Solution Critique

**Assignment Requirements** (adapted by discipline): 1. Choose a business challenge relevant to your workplace or placement organisation 2. Use AI to generate three different approaches to solving this challenge 3. Critique each approach using the 5-step framework 4. Recommend which approach (or combination) is most suitable for your specific context 5. Justify your recommendation with reference to discipline-specific theory, compliance requirements, and organisational considerations

**What You're Assessing:** - Critical thinking about AI-generated solutions - Understanding of organisational context and constraints - Legal/technical/operational and ethical awareness - Ability to translate theory into practical recommendations - Professional judgment in evaluating AI outputs

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## 31.39 Why This Matters for Professional Careers

In the next five years, professionals in every business discipline will work alongside AI tools. The ones who thrive won't be those who can generate the most impressive AI outputs—they'll be those who can skillfully evaluate, adapt, and improve AI recommendations.

**Critical thinking about AI is becoming a core professional competency across all disciplines.**

Employers will increasingly ask: - "How do you use AI in your work?" - "How do you ensure AI recommendations are appropriate for our organization?" - "Can you give an example of when you identified problems with an AI-generated solution?"

Students who master the critique framework will have compelling answers to these questions. They'll demonstrate that they're not just AI users—they're AI-savvy professionals who can leverage technology while maintaining professional judgment and ethical standards.

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## 31.40 Your Action Step

Before moving to the next chapter, practice the critique framework:

1. **Choose a business challenge** in your discipline that you're currently facing or teaching about
2. **Ask an AI tool** for a recommendation or solution
3. **Apply the 5-step critique framework** to identify issues and improvements
4. **Iterate with the AI** until you have a solution you'd actually implement
5. **Document your process** using the template provided

This hands-on experience will help you teach students to be thoughtful, critical users of AI rather than passive consumers of AI-generated content.

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**Next Chapter Preview:** In the next chapter, we tackle the ethics and integrity question head-on. You'll learn how to talk to students about AI use, how to design assignments that build AI literacy rather than trying to prevent AI use, and how to frame academic integrity in the context of preparing students for professional practice where AI tools will be commonplace.



## Chapter 32

# Ethics, Data Governance & Integrity

### 32.1 The Conversation You Must Have

If you implement any of the ideas in this book, you will have this conversation—with students, with colleagues, possibly with administrators:

**“Aren’t you just teaching students to cheat?”**

This chapter gives you the framework, language, and evidence to respond confidently. More importantly, it helps you position AI integration not as an academic integrity *problem*, but as an academic integrity *opportunity*—a chance to teach professional ethics and responsible technology use.

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### 32.2 Reframing the Question

The traditional framing: > “How do we prevent students from using AI inappropriately?”

The professional framing: > “How do we teach students to use AI responsibly in their professional careers?”

**The shift matters.**

The first framing treats AI as a threat to be controlled. The second treats AI literacy as a learning objective to be developed.

As a business educator across any discipline, you’re not preparing students for a world without AI. You’re preparing them for a world where AI tools will be

discipline-specific but ubiquitous. Your graduates will use these tools:

### 32.3 HR

- Screen resumes and identify candidates
- Draft employment contracts and policies
- Analyse workforce data and predict turnover
- Generate interview questions and assessment criteria
- Summarize complex legislation and case law

### 32.4 Finance

- Analyse financial statements and identify anomalies
- Generate investment recommendations
- Perform risk assessments and stress testing
- Summarize regulatory requirements and tax implications
- Forecast financial performance

### 32.5 Supply Chain

- Forecast demand and optimize inventory
- Identify supplier risks and opportunities
- Optimize logistics networks and routes
- Analyse supply chain resilience
- Generate sourcing recommendations

### 32.6 Marketing

- Analyse customer data and segment audiences
- Generate campaign strategies and content
- Predict customer behaviour and preferences
- Optimize pricing and promotional strategies
- Analyse competitive positioning

### 32.7 Information Systems

- Generate code and identify bugs
- Design system architectures
- Assess technology risks and security
- Create project plans and estimates
- Analyse requirements and specifications

Your graduates will use these tools. The question is: **Will they use them competently and ethically, or incompetently and recklessly?**

That's what this chapter is about.

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## 32.8 The Three-Part Framework for Ethical AI Use

This framework works for talking to students, colleagues, and administrators. It has three components:

### 32.8.1 1. Transparency (Not Prohibition)

**The principle:** Make AI use explicit, expected, and assessable rather than hidden and policed.

**In practice:** - Tell students exactly when and how they can use AI - Provide the prompts and tools yourself - Assess their *use* of AI, not their *avoidance* of AI - Reward students who identify AI's errors and limitations

**Why this builds integrity:** When AI use is transparent, students learn to use it openly and responsibly. When it's prohibited, students use it secretly and don't develop critical oversight skills.

### 32.8.2 2. Critical Oversight (Not Blind Reliance)

**The principle:** Teach students that AI is a tool requiring human judgment, not an authority to be trusted.

**In practice:** - Design assignments where students must critique or override AI outputs - Require students to identify what AI gets wrong - Grade students on their ability to improve on AI suggestions - Show examples of AI failures (bias, errors, oversimplification)

**Why this builds integrity:** Students learn that using AI thoughtfully is harder than avoiding it. They develop the professional habit of verification and critical thinking.

### 32.8.3 3. Professional Relevance (Not Academic Abstraction)

**The principle:** Connect AI use in coursework to AI use in professional practice.

**In practice:** - Frame assignments as professional scenarios: "You're the HR manager using AI to draft a policy..." - Discuss workplace AI ethics: "What happens if your AI resume screening tool discriminates?" - Teach governance: "Who is accountable when AI-assisted decisions go wrong?" - Include AI literacy as a stated learning objective in your unit outline

**Why this builds integrity:** When students see AI use as professional skill development rather than academic shortcut, they engage differently. They’re not “cheating the system”—they’re practicing for their careers.

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## 32.9 Data Governance: The Practical Reality

While your institution may have an approved enterprise LLM with data protections, the reality is that students will use multiple tools. Some will have strong data governance; others won’t. This section addresses the data governance considerations you need to discuss with students and build into your assignment design.

### 32.9.1 The Data Governance Landscape

Different LLMs handle data differently:

**Enterprise/Approved Tools** (e.g., MS Copilot Enterprise with Curtin license)

- Data is siloed and protected within the enterprise
- Individual user data is isolated
- Training data exclusions in place
- Compliance with institutional requirements
- **Appropriate for:** Course materials, assignments, institutional data

**Consumer/Free Tools** (e.g., ChatGPT free tier, Bing Chat, standard Claude)

- User conversations may be retained for model improvement
- Data could potentially be used for training future models
- Less transparency about data handling
- No institutional protection or agreement
- **Risk:** Course materials, assignment content, student work uploaded here can be incorporated into training data

**The Student Reality** While you may recommend (or require) students use MS Copilot Enterprise, students will inevitably use other tools:

- More familiar interfaces
- No Curtin login required
- Access on personal devices/accounts
- Peer recommendations
- “Just quickly checking” with ChatGPT

This isn’t a failure of your instruction—it’s the reality of tool adoption. Your role is to help students make informed choices, not to prevent use of other tools entirely.

### 32.9.2 Institutional Context: Curtin University

At Curtin University, staff have the Enterprise license for MS Copilot specifically because:

- **Data Protection:** Your data and your students’ work is siloed within Curtin’s instance
- **Institutional Compliance:** Meets Curtin’s data governance and privacy requirements
- **Professional Standard:** Reflects how enterprise professionals use AI tools
- **Approved Use:** This is the officially sanctioned tool for institutional work

**What This Means in Practice:** - Course materials and institutional data should be processed through MS Copilot Enterprise - Student assignments containing course content are safer in MS Copilot Enterprise - Sensitive institutional information should never go into consumer LLMs - Teaching students to use the enterprise tool is teaching them to work like professionals

### 32.9.3 Data Governance Considerations for Assignment Design

Rather than prohibiting certain tools (impossible to enforce), design assignments that naturally encourage responsible data handling:

#### 32.9.3.1 Strategy 1: Use Generic/Fictional Scenarios

Instead of: “Upload this real case study and ask the AI to analyze it”

Try: “Here’s a fictional scenario. Analyze it using the provided AI tool. What would you need to verify before applying this to real data?”

**Benefit:** Students practice with realistic scenarios without uploading sensitive materials.

#### 32.9.3.2 Strategy 2: De-Identification Before Upload

If students need to work with real or realistic data: - Require them to remove identifying information first - Create assignment steps: “1) Anonymize data, 2) Upload to AI, 3) Document what you removed” - Assess their decision-making about what constitutes sensitive information

**Benefit:** Students learn data governance practices they’ll use professionally.

#### 32.9.3.3 Strategy 3: Process Documentation Over Output Sharing

Instead of: “Submit your full AI conversation transcript”

Try: “Show the three key prompts you used and explain why you modified your approach between each”

**Benefit:** Students demonstrate thinking without uploading entire conversations with potentially sensitive content.

#### 32.9.3.4 Strategy 4: Explicit Tool Choices in Assignment Design

Be clear about which tool to use: - “Use MS Copilot Enterprise for this assignment (login with your Curtin credentials)” - “You may use any AI tool for brainstorming, but final analysis should use MS Copilot Enterprise” - “If using a non-approved tool, anonymize all case data first”

**Benefit:** Students make informed choices and understand why tool selection matters.

### 32.9.3.5 Strategy 5: Structured Prompts in Approved Tools

Rather than leaving students to compose prompts in any tool they choose, provide: - Prepared prompts already in MS Copilot Enterprise - Shared workspace conversations students can access - Pre-configured scenarios they interact with, rather than create

**Benefit:** You control what data enters the system while students still develop prompting skills.

## 32.9.4 Student-Facing Guidance on Data Governance

Here's language you can adapt for student-facing materials:

### DATA GOVERNANCE AND AI TOOL SELECTION

We have approved MS Copilot Enterprise for coursework because it protects your data and the university's data. Here's what this means:

#### WHAT HAPPENS WITH YOUR DATA:

- MS Copilot Enterprise: Your conversations are siloed within Curtin's secure instance. Your data is not used to train other models. Your work is protected.
- Other AI tools (ChatGPT, etc.): Your conversations may be retained and potentially used to improve those services. Anything you upload could theoretically be seen by the company or used in their training.

#### WHAT THIS MEANS FOR THIS COURSE:

DO use MS Copilot Enterprise when:

- Working with course materials or case studies
- Analyzing real (or realistic) business scenarios
- Uploading assignment drafts for feedback
- Working with any data you wouldn't want public

DO use other tools when:

- Brainstorming general ideas
- Exploring concepts with simple, generic examples
- Personal learning outside formal assignments

DON'T upload to any AI tool:

- Course materials before they're public
- Student work (yours or classmates') without permission
- Real company data or confidential information
- Anything marked as confidential or proprietary

IF YOU USE OTHER TOOLS:

- Remove identifying information first (anonymize real data)
- Document what you removed and why
- Be prepared to explain your tool choice in class discussion
- Understand that your data may not be protected the same way

**PROFESSIONAL PRACTICE:**

In your careers, you'll work with different tools in different contexts. This course teaches you to think about data governance: Where does data go? Who can see it? What risks exist? These are questions you'll ask professionally, not just in class.

### 32.9.5 Red Flags: Data Governance Issues

Watch for assignments or discussions where students might be uploading sensitive information inappropriately:

**Red Flag:** Student uploads course materials verbatim into consumer tool - **Response:** Not acceptable for this assignment. Use MS Copilot Enterprise, or anonymize first.

**Red Flag:** Student shares screenshot of conversation with real client names/data - **Response:** Opportunity to discuss professional confidentiality and data governance in context.

**Red Flag:** Assignment design that assumes students will upload confidential materials - **Response:** Redesign to use fictional scenarios or require de-identification first.

**Red Flag:** No mention of data governance in unit outline or assignment instructions - **Response:** Add explicit guidance about which tools to use and why.

### 32.9.6 Institutional Policy Reference

As a Curtin educator, you can reference: - Curtin's Data Governance Policy - The terms of the MS Copilot Enterprise license - Professional standards in your discipline about data handling - Privacy and confidentiality principles relevant to your field

This grounds data governance in institutional reality, not abstract rules.

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## 32.10 Student-Facing Language: Setting Expectations

You need clear, direct communication about AI use. Here's a model you can adapt:

### 32.10.1 Example: Unit Outline AI Policy Statement

#### ARTIFICIAL INTELLIGENCE USE IN THIS UNIT

In professional practice across all business disciplines, you will use AI tools to support decision-making, analysis, and communication. This unit teaches you to use AI responsibly and critically.

##### WHEN AI USE IS EXPECTED:

- Assignment 2 (Conversation Simulation / Scenario Analysis): You will interact with AI-generated scenarios or personas and demonstrate your professional skills
- Assignment 3 (Self-Assessment): You will use the provided AI critique prompt to assess your draft before submission
- [Any other assignments where AI engagement is part of learning objectives]

##### WHEN AI USE IS PERMITTED:

- Brainstorming ideas and approaches
- Generating practice questions and scenarios for exam preparation
- Checking grammar and clarity in written work
- Exploring concepts you don't fully understand yet
- Researching and understanding professional standards and frameworks

##### WHEN AI USE IS NOT PERMITTED:

- Final exam (closed book, no technology unless specified)
- Any assignment where instructions explicitly state "no AI tools"
- Any assessment explicitly designed to test recall or your unaided thinking

##### WHAT YOU MUST DO WHEN USING AI:

- Use it as a tool that supports YOUR thinking, not replaces it
- Critically evaluate AI outputs-don't assume they're correct
- Be able to explain and justify any AI-assisted work in your own words
- Acknowledge AI use where required (e.g., "I used Claude to generate initial analysis, which I then critically reviewed and revised based on...")

##### ACADEMIC INTEGRITY EXPECTATIONS:

Using AI inappropriately (e.g., submitting AI-generated work as your own without critical engagement) is academic misconduct, just like plagiarism.

If you're ever unsure whether your AI use is appropriate, ask before submitting. I'm here to help you learn to use these tools well and ethically.

### 32.10.2 Example: First-Day Class Discussion

#### What to say:

"Let's talk about AI. Some of you are probably already using Chat-GPT or similar tools. Some of you are worried that using AI is



cheating. Some of you are wondering if I’m going to try to detect and punish AI use.

Here’s my position: **AI tools exist, and you’ll use them in your professional careers. My job is to teach you to use them wisely and ethically.**

In this unit, we’ll use AI openly in some assignments. You’ll learn when AI is helpful, when it’s risky, and when human judgment must override AI recommendations. That’s a professional skill you’ll need.

I’m not interested in playing ‘gotcha’ with AI detection software. I’m interested in whether you can think critically, justify your decisions, and demonstrate competent professional practice. If you can do that with AI assistance, great. If you use AI to avoid thinking, I’ll know—because your work won’t demonstrate understanding.

Questions or concerns about this approach?”

**Why this works:** - Sets a clear, positive tone - Positions you as a guide, not a cop - Acknowledges student anxiety - Makes professional relevance explicit - Invites dialogue

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## 32.11 Designing “Integrity-Resistant” Assignments

Some assignments are easier to misuse with AI than others. Here’s how to design assessments that are inherently resistant to misuse:

### 32.11.1 Principle 1: Assess Process, Not Just Product

**Vulnerable design:** “Write a 1500-word essay analysing a workplace conflict.”  
- Student can paste this into AI and submit the output

**Integrity-resistant design:** “Conduct a simulated investigation interview (submit transcript), then audit your own process against procedural fairness criteria.” - Student must engage in real-time conversation (can’t be pre-written)  
- Assessment focuses on methodology visible in transcript - Self-audit requires metacognitive engagement

### 32.11.2 Principle 2: Require Evidence of Thinking

**Vulnerable design:** “Recommend a solution to this [discipline] problem.” - AI can generate a plausible recommendation

**Integrity-resistant design:** “AI generated three solutions to this problem [provide them]. Critique each option, identify which one is best and why, and

explain what the AI got wrong.” - Student must think beyond what AI provided  
 - Requires critical evaluation, not just generation - Makes AI outputs the starting point, not the end point

**Examples by discipline:** - HR: “Critique three AI-generated performance management approaches” - Finance: “Critique three AI-generated investment recommendations” - Supply Chain: “Critique three AI-generated supplier selection strategies” - Marketing: “Critique three AI-generated campaign strategies”

### 32.11.3 Principle 3: Make Personal Context Essential

**Vulnerable design:** “Analyse the pros and cons of [generic professional concept].” - Generic question AI can answer generally

**Integrity-resistant design:** “Based on your earlier [simulation/analysis/project], analyse how [concept] would address the specific situation while meeting [organisational/business requirement].” - Requires integration of previous personalised work - Context is unique to each student - Generic AI response won’t fit

**Examples by discipline:** - HR: “Based on your PIP simulation with Jamie, analyse flexible work approaches” - Finance: “Based on your company analysis, evaluate investment timing strategies” - Supply Chain: “Based on your supplier evaluation, analyse relationship strategies” - Marketing: “Based on your segment analysis, evaluate messaging approaches”

### 32.11.4 Principle 4: Assess Revision and Iteration

**Vulnerable design:** Submit final work only - No visibility into how it was created

**Integrity-resistant design:** Submit first draft, AI feedback received, revised draft, and reflection on changes made - Process is visible and assessable - Shows learning trajectory - Difficult to fake iterative improvement

### 32.11.5 Principle 5: Require Justification of Choices

**Vulnerable design:** “Create a recruitment interview guide.” - AI can generate a complete guide

**Integrity-resistant design:** “Create an interview guide. For each question, justify why you chose it, what competency it targets, and what poor response would sound like. Identify two questions the AI generated that you rejected and explain why they were inadequate.” - Requires deep understanding, not just production - Student must demonstrate judgment beyond AI capability - Reveals whether they understand what they’re submitting

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## 32.12 Red Flags for AI Misuse (And How to Address Them)

Even with well-designed assignments, some students will try to misuse AI. Here's how to identify and respond:

### 32.12.1 Red Flag 1: Sudden Quality Shift

**What you see:** Student whose previous work was weak suddenly submits sophisticated analysis.

**Response approach:** - **Don't immediately accuse.** There could be legitimate reasons (they got help from writing center, they finally understood the concept, etc.) - **Ask questions:** "Your analysis has improved significantly. Can you walk me through your thinking process on this particular section?" - **Request elaboration:** "This point about organisational justice theory is interesting. Can you explain how you see it applying to this specific scenario?"

**If genuine learning:** They can explain their thinking. **If inappropriate AI use:** They struggle to explain or elaborate.

### 32.12.2 Red Flag 2: Work That Doesn't Match Assignment Context

**What you see:** Student used generic AI response that doesn't fit the specific scenario or constraints you provided.

**Example:** Assignment asked for Australian employment law context, student submitted response referencing US legislation.

**Response approach:** - **Point out the mismatch:** "I notice you've referenced Title VII of the Civil Rights Act, but this assignment requires Australian context. Can you explain how this applies to our scenario?" - **Provide opportunity to revise:** "I think you may have used a resource that wasn't contextually appropriate. Please resubmit with correct jurisdictional references."

**Teaching moment:** Use this to discuss the importance of contextual verification when using AI tools professionally.

### 32.12.3 Red Flag 3: No Evidence of Process in Process-Based Assessment

**What you see:** Student submitted required components but shows no genuine engagement (e.g., self-audit identifies no mistakes, reflection is superficial).

**Response approach:** - **Return for revision:** "Your self-audit suggests your performance was perfect. Reflective practice requires identifying areas for growth. Please resubmit with honest self-assessment." - **Offer guidance:** "Everyone

makes mistakes in complex HR conversations. Look specifically at moments where the employee seemed frustrated or defensive—what might you have done differently?”

**Teaching moment:** Explain that honest self-assessment is more valuable than false perfection.

#### 32.12.4 Red Flag 4: Can’t Explain or Defend Work in Person

**What you see:** High-quality written submission, but student can’t discuss it in office hours or oral follow-up.

**Response approach:** - **For high-stakes situations:** Schedule a brief oral examination: “I’d like to discuss your assignment. Can you walk me through your main recommendation and why you chose it?” - **Frame it as learning:** “I was impressed by your analysis. I’d love to hear more about your thinking process.”

**If inappropriate use is confirmed:** - Follow university academic misconduct procedures - Use it as a teaching moment about professional accountability

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### 32.13 Teaching AI Ethics Through Professional Scenarios

One of the most powerful ways to address integrity is to make it a learning objective. Teach students to identify ethical problems with AI use *through discipline-specific scenarios*.

### 32.14 HR Exercise: The Flawed AI Termination Memo

**Assignment:**

“Use AI to draft a termination letter for an employee being dismissed for poor performance after a 60-day PIP.

Then conduct an ethical audit: - What did the AI include that could create legal risk? - What did the AI omit that’s legally required? - What tone or language choices are problematic? - How would you revise this to ensure procedural fairness?

Your grade is based on how thoroughly you identify problems, not on the quality of AI’s original output.”

**What students learn:** - AI can confidently generate legally dangerous content  
- They must verify and correct AI outputs - Professional accountability can't be delegated to AI

## 32.15 Finance Exercise: The Flawed AI Investment Recommendation

### Assignment:

“Use AI to recommend an investment portfolio allocation. Then conduct a critical audit: - What assumptions did the AI make about risk tolerance and time horizon? - What did the AI miss about current market conditions? - What tax or regulatory implications are overlooked? - How would you revise this recommendation with your professional judgment?”

Your grade is based on how thoroughly you identify problems and limitations, not on the quality of AI's original output.”

**What students learn:** - AI can confidently recommend financially risky strategies - Assumptions must be verified and challenged - Professional accountability for recommendations can't be delegated

## 32.16 Supply Chain Exercise: The Flawed AI Supplier Strategy

### Assignment:

“Use AI to recommend a supplier consolidation strategy. Then conduct a critical audit: - What supply chain risks did the AI overlook? - What supplier relationship and quality considerations are missing? - What operational constraints wasn't the AI aware of? - How would you revise this strategy with on-the-ground knowledge?”

Your grade is based on how thoroughly you identify problems and improvements.”

**What students learn:** - AI can oversimplify complex supply chain decisions - Operational reality must inform strategy - Professional judgment about supplier relationships is essential

## 32.17 Marketing Exercise: The Flawed AI Campaign Strategy

### Assignment:

“Use AI to generate a campaign strategy for a target market. Then conduct a critical audit: - What customer insights did the AI miss or misinterpret? - What competitive or market factors aren’t addressed? - What cultural or regional sensitivities might cause problems? - How would you revise this with real market knowledge?”

Your grade is based on how thoroughly you identify problems and improvements.”

**What students learn:** - AI can generate culturally insensitive or market-misaligned strategies - Customer understanding must verify AI outputs - Professional judgment about market nuance is irreplaceable

## 32.18 Information Systems Exercise: The Flawed AI System Design

### Assignment:

“Use AI to generate system requirements and architecture for a business problem. Then conduct a critical audit: - What technical feasibility concerns exist? - What security or compliance risks are overlooked? - What integration challenges with existing systems aren’t considered? - How would you revise this design with technical expertise?”

Your grade is based on how thoroughly you identify problems and improvements.”

**What students learn:** - AI can generate technically unrealistic designs - Feasibility and constraints must be verified - Professional technical judgment is essential

**Common Learning Outcome Across All Disciplines:** - AI can confidently generate problematic recommendations - Critical verification and improvement is necessary - Professional accountability can’t be delegated to AI

### 32.18.1 Exercise 2: The AI Bias and Fairness Challenge

#### Discipline-specific scenarios:

## 32.19 HR: The Biased Resume Screening Tool

“Your company uses an AI resume screening tool. You notice it consistently ranks candidates from certain universities higher and flags career gaps as negative. Three rejected candidates have complained the process seems unfair.

As the HR manager: 1. What are the ethical concerns with this AI tool? 2. What's your legal risk? 3. Who is accountable for the AI's decisions? 4. What would you do to address this situation?"

## 32.20 Finance: The Biased Credit Risk Model

"Your company uses an AI credit risk model for loan decisions. You discover it systematically rates applicants from certain zip codes as higher risk, even when other factors are equivalent. Multiple applicants have filed complaints.

As the finance manager: 1. What are the ethical and legal concerns? 2. What's the regulatory risk? 3. Who is accountable for discriminatory decisions? 4. What would you do to address this?"

## 32.21 Supply Chain: The Biased Supplier Rating System

"Your AI supplier rating system consistently rates suppliers from certain regions lower, even when quality metrics are equivalent. Key suppliers have complained and are considering leaving.

As the supply chain manager: 1. What are the fairness and business risks? 2. What relationship and reputational damage might occur? 3. Who is accountable for biased evaluations? 4. How would you address this?"

## 32.22 Marketing: The Biased Customer Segmentation

"Your AI customer segmentation tool shows significant demographic bias in targeting. Certain groups are consistently excluded from high-value segment classifications. Customer advocacy groups have raised concerns.

As the marketing manager: 1. What are the ethical and business risks? 2. What's the reputational impact? 3. Who is accountable for discriminatory targeting? 4. How would you address this?"

**What students learn (across all disciplines):** - Algorithmic bias is a real professional issue - Using AI doesn't eliminate human responsibility - Professionals must advocate for fair processes even when using technology

**32.22.1 Exercise 3: The Over-Reliance Problem**

Discipline-specific scenarios:

**32.23 HR: The Over-Reliance on Turnover Analysis**

“You used AI to analyse exit interview data and generate turnover reduction recommendations. You presented them to senior management and implemented them. Six months later, turnover has increased.

Reflection questions: 1. What might the AI have missed in its analysis? 2. What was your professional responsibility before presenting AI recommendations? 3. How do you explain this outcome to management? 4. What does this teach you about using AI in strategic decisions?”

**32.24 Finance: The Over-Reliance on Market Forecasting**

“You used AI to forecast market conditions and recommend investment positions. You presented them to the board and implemented them. Three months later, markets moved contrary to the forecast and positions are significantly underwater.

Reflection questions: 1. What factors might the AI have missed? 2. What was your professional responsibility in validating the forecast? 3. How do you explain this to the board? 4. What does this teach you about AI-assisted decisions?”

**32.25 Supply Chain: The Over-Reliance on Demand Forecasting**

“You used AI to forecast demand and optimize inventory. You implemented major supplier and inventory changes based on this. Demand changed unexpectedly and you now have significant stockouts.

Reflection questions: 1. What assumptions might the AI have made incorrectly? 2. What was your responsibility to validate the forecast? 3. How do you explain this to operations and customers? 4. What does this teach you about AI forecasting?”

**What students learn (across all disciplines):** - AI analysis isn’t inherently correct - Professional judgment can’t be outsourced - They’re accountable for



recommendations they present, regardless of AI assistance

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## 32.26 Responding to Colleague and Administrator Concerns

You may need to justify your approach to colleagues or administrators who are skeptical about AI integration.

### 32.26.1 Concern: “This undermines academic standards”

**Response:**

“Actually, it raises standards. I’m no longer testing whether students can recall information—I’m testing whether they can apply it in realistic, dynamic scenarios. I’m assessing higher-order thinking: critical evaluation, professional judgment, and ethical reasoning. These are harder to demonstrate than memorization.”

### 32.26.2 Concern: “How do you know they’re learning anything?”

**Response:**

“I assess their process, not just their final product. I can see their thinking in conversation transcripts, in their critiques of AI outputs, and in their reflective analysis. When students can identify what AI got wrong and explain why, they’re demonstrating deep understanding.”

### 32.26.3 Concern: “This doesn’t align with university academic integrity policies”

**Response:**

“University policies typically prohibit *unacknowledged* or *uncritical* use of external sources. My approach makes AI use acknowledged and requires critical evaluation. Students aren’t hiding AI use—they’re demonstrating competent use. That’s consistent with academic integrity principles, just applied to a new tool.”

**Supporting evidence:** - Many universities are updating policies to allow appropriate AI use - Professional accreditation bodies are recognizing AI literacy as essential - Employer expectations include ability to use AI tools responsibly

### 32.26.4 Concern: “What if other lecturers don’t agree?”

#### Response:

“That’s fine—pedagogical approaches can vary across units. I’m being transparent with students about expectations in *my* unit. If other lecturers prohibit AI use, students can follow those different expectations. Professional practice requires adapting to different contexts anyway—this models that.”

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## 32.27 The Bigger Picture: AI Literacy as Graduate Capability

Position AI literacy as a graduate capability alongside communication, critical thinking, and ethical practice.

### 32.27.1 What AI Literacy Means for Business Graduates (All Disciplines)

Competent graduates across all disciplines should be able to:

1. **Identify appropriate use cases**
  - When is AI helpful? (data analysis, initial drafts, generating options, research)
  - When is AI risky? (sensitive decisions, final strategic recommendations, high-stakes judgments)
  - When is human judgment essential? (ethical dilemmas, complex stakeholder situations, judgment calls)
2. **Evaluate AI outputs critically**
  - Does this align with legal/regulatory/professional requirements?
  - Is this ethically sound?
  - What assumptions has the AI made?
  - What context or domain expertise is missing?
3. **Maintain accountability**
  - Understanding that using AI doesn’t eliminate professional responsibility
  - Knowing when to verify AI recommendations with subject matter experts
  - Documenting decision-making processes and AI role
4. **Recognize bias and limitations**
  - **HR:** Algorithmic bias in recruitment, performance, compensation
  - **Finance:** Bias in risk models, forecasting overconfidence
  - **Supply Chain:** Oversimplification of complex relationships, geopolitical blindspots

- **Marketing:** Demographic bias in targeting, cultural insensitivity
- **IT:** Technical feasibility blindness, security oversights
- **All disciplines:** Over-generalization of complex situations, missing domain context

**This is professional education, not just academic integrity management.**

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## 32.28 A Final Ethical Consideration

Here's a question to leave with:

**Is it ethical to graduate professionals who don't know how to use AI responsibly in their field?**

When your graduates enter the workforce across all business disciplines, they will encounter AI in their work:

### 32.29 HR

- AI-powered recruitment systems making hiring decisions
- Automated performance monitoring and evaluation tools
- AI chatbots handling employee queries
- Algorithmic workforce management systems

### 32.30 Finance

- AI-powered investment recommendation systems
- Automated risk assessment and credit scoring
- Algorithmic trading and portfolio management
- AI-generated financial forecasts and analysis

### 32.31 Supply Chain

- AI demand forecasting and inventory optimization
- Algorithmic supplier selection and evaluation
- Automated logistics optimization
- AI-driven supply chain risk assessment

### 32.32 Marketing

- AI-powered customer segmentation and targeting
- Algorithmic campaign optimization
- AI-generated content and recommendations

- Automated personalisation at scale

### 32.33 Information Systems

- AI-assisted code generation and testing
- Automated system design and architecture
- AI-powered security threat detection
- Algorithmic project planning and estimation

If they don't understand how to evaluate these tools critically, advocate for responsible use, and identify when human oversight is essential, **they will cause harm**—not through malice, but through incompetence.

Your responsibility as an educator isn't to protect students from AI. It's to prepare them to be ethical, competent professionals in an AI-augmented world.

Teaching them to use AI transparently, critically, and responsibly in your course isn't lowering standards.

**It's fulfilling your educational duty.**

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### 32.34 Your Action Step

Before the Appendices, draft your own AI use statement for your next unit outline. Use the framework from this chapter:

1. **When AI use is expected** (specific assignments)
2. **When AI use is permitted** (general study support)
3. **When AI use is not permitted** (exams, specific constraints)
4. **What students must do** (critical engagement, acknowledgment)
5. **Academic integrity expectations** (consequences of misuse)

Write it in your own voice. Make it clear, direct, and positive.

Then review it against this question: **Would a student reading this understand how to use AI appropriately and why it matters for their professional development?**

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**Next Section Preview:** The Appendices provide ready-to-use resources: a prompt library you can copy and adapt immediately, a one-hour workshop guide for introducing these ideas to colleagues, and a detailed alignment with Curtin University learning outcomes to show how AI integration supports existing educational goals.

## Chapter 33

# Process Over Product - Rethinking Assessment

### 33.1 The Fundamental Question

What are you really trying to assess in business education?

**Traditional approach:** Can the student define key concepts? Can they list the steps in a process? Can they identify relevant frameworks or regulations?

**This is assessing product—the knowledge artifact.**

**Process-based approach:** Watch the student conduct a professional task (negotiation, analysis, consultation, design). Did they *actually demonstrate* the competency? Did they follow sound methodology? Did they apply frameworks appropriately in real-time?

**This is assessing process—the professional methodology.**

The difference matters enormously. A student can memorize definitions and still conduct a terrible negotiation. They can recite frameworks and still make decisions that expose an organisation to risk.

**Professional work is a process discipline.** The value lies not in what you know, but in what you *do* with what you know—how you investigate, how you communicate, how you analyse evidence, how you make decisions under uncertainty.

AI makes it possible, for the first time, to assess process at scale.

## 33.2 Why This Wasn't Possible Before

Traditional process assessment methods have serious limitations:

**Role-play in class:** - Time-consuming (only a few students can participate per session) - Inconsistent (peer actors vary in quality) - Public performance anxiety reduces authenticity - Minimal documentation of what actually happened

**Recorded video presentations:** - Students can script and rehearse (not realistic) - No dynamic response to unexpected situations - Labour-intensive for lecturers to review and grade

**Written case analysis:** - Tests knowledge *about* process, not demonstration *of* process - Students can look up answers - Doesn't capture decision-making under pressure

**AI-enabled assessment solves all of these:** - Every student gets unlimited practice in realistic scenarios - Conversations are dynamic and unpredictable - Complete transcripts provide evidence of methodology - AI can provide initial critique, reducing lecturer workload - Students can't rehearse a scripted answer—they must think in real-time

This chapter presents three complete assessment models that leverage AI to grade professional process.

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## 33.3 Assessment Model 1: Simulated HR Consultation and Process Audit

### 33.3.1 Overview

Students conduct a simulated HR consultation (conversation with an AI persona) and then audit their own process against professional standards. The grade focuses on methodology, not outcome.

### 33.3.2 Learning Objectives Assessed

- Conduct fair, unbiased investigations
- Demonstrate effective communication and empathetic practices
- Apply relevant legal and ethical rules in real-time
- Engage in reflective practice and self-assessment

### 33.3.3 Assignment Structure

#### Part 1: The Consultation (60% of grade)

Students receive a scenario prompt and conduct a 15-20 minute conversation with an AI persona representing an employee, manager, or stakeholder.

### 33.3. ASSESSMENT MODEL 1: SIMULATED HR CONSULTATION AND PROCESS AUDIT 221

**Example Scenario:** > You are the HR representative meeting with Taylor Kim, an employee who has requested a formal meeting to discuss concerns about their working conditions. Taylor has been with the company for 3 years and has never raised concerns before. You don't know what the specific issues are yet.

Students must navigate the conversation, uncover the issues, demonstrate appropriate HR process, and conclude the meeting professionally.

#### **Part 2: The Process Audit (40% of grade)**

Students submit: 1. **The full transcript** of their conversation 2. **A structured process audit document** (template provided) where they: - Identify every point where they applied (or failed to apply) procedural fairness - Cite relevant legal principles or policies that guided their questions/responses - Note where they demonstrated (or failed to demonstrate) effective communication - Identify missed opportunities or mistakes - Explain what they would do differently

#### **33.3.4 The Process Audit Template**

This is what students complete after the conversation:

##### **PROCESS AUDIT DOCUMENT**

##### **SECTION 1: PROCEDURAL FAIRNESS ANALYSIS**

Review the transcript. For each of the following requirements of procedural fairness, provide:

- A direct quote from the transcript showing where you demonstrated this
- A score (1-5) for how well you did
- What you could have done better

Requirements:

1. Did you clearly explain the purpose of the meeting?

Quote: \_\_\_\_\_  
Self-Score: \_\_\_/5  
Improvement: \_\_\_\_\_

2. Did you give the employee adequate opportunity to speak and explain?

Quote: \_\_\_\_\_  
Self-Score: \_\_\_/5  
Improvement: \_\_\_\_\_

3. Did you avoid making premature judgments or assumptions?

Quote: \_\_\_\_\_  
Self-Score: \_\_\_/5  
Improvement: \_\_\_\_\_

[Continue for all procedural fairness elements...]

## SECTION 2: LEGAL AND ETHICAL APPLICATION

Identify at least 3 moments in the conversation where legal or ethical considerations were relevant.

Example:

Moment 1 (Quote): "I asked Taylor if they'd be comfortable sharing whether any of this was related to health or personal circumstances."

Legal/Ethical Principle: Right to privacy; must not compel disclosure of medical information, but can invite voluntary disclosure to explore accommodation options.

Did I handle this appropriately? Yes/No - Explain: \_\_\_\_\_

[Continue for at least 3 moments...]

## SECTION 3: COMMUNICATION EFFECTIVENESS

Identify 2 examples where your communication was effective and explain why. Identify 2 examples where your communication could be improved and explain how.

[Student completes analysis...]

## SECTION 4: CRITICAL REFLECTION

If you could conduct this meeting again, what would be your top 3 changes to your approach? Justify each change with reference to HR theory or professional practice standards.

[Student completes reflection...]

### 33.3.5 What You Grade

You're grading two things simultaneously:

#### 1. Quality of the Consultation Process (60%)

Using the transcript as evidence: - Did they establish rapport and psychological safety? - Did they ask appropriate questions? - Did they handle sensitive information properly? - Did they maintain professional boundaries? - Did they document appropriately (taking notes, summarizing agreements)?

#### 2. Quality of Reflective Analysis (40%)

Using the audit document: - Can they accurately identify what they did well



and poorly? - Do they understand *why* certain approaches work or don't work?  
- Can they connect their practice to theory and legal principles? - Do they demonstrate genuine reflective practice, or are they just justifying everything?

### 33.3.6 Why This Works

This model: - **Makes invisible skills visible** through transcripts - **Develops metacognition** through self-audit - **Assesses professional judgment** in real-time conversation - **Rewards honesty** (students who identify their own mistakes show deeper understanding) - **Prevents cheating** (you can't script a dynamic conversation, and being honest about mistakes is rewarded)

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## 33.4 Assessment Model 2: Evidence-Based Strategic Intervention Plan

### 33.4.1 Overview

Students use AI to synthesize complex HR data, generate multiple policy options, and then justify their strategic recommendation through critical analysis. The focus is on analytical methodology and evidence-based decision-making.

### 33.4.2 Learning Objectives Assessed

- Critically analyse complex HR problems using data
- Apply psychological theory to evidence-based practice
- Generate and evaluate multiple strategic options
- Evaluate global HR management practices and cultural considerations
- Demonstrate technological proficiency in HR analytics

### 33.4.3 Assignment Structure

#### Part 1: Problem Identification and Data Analysis (20%)

Students receive a large dataset (could be real anonymized data or AI-generated mock data):

**Example Dataset:** > Annual turnover rates by department, employee satisfaction survey results, demographic breakdown, exit interview summaries for 50 departing employees over 2 years, compensation benchmarking data.

Students use AI to: - Identify patterns and anomalies - Generate hypotheses about causes of turnover - Summarize key findings

**AI Prompt They Use:**

You are an HR analytics specialist. Analyse this dataset and provide:

1. Three key patterns or trends in the turnover data
2. Potential root causes for each pattern
3. Questions we should investigate further
4. Risks if turnover continues at current rates

[Student pastes dataset]

### Part 2: Solution Generation (30%)

Students use AI to generate **three distinct strategic intervention options** to address the identified problem.

#### AI Prompt They Use:

Based on the turnover analysis, generate three different strategic HR interventions to reduce turnover in the Sales department. Each intervention should:

- Target a different root cause
- Be practical and implementable within 6 months
- Include estimated costs and resources required
- Cite relevant HR theory or research that supports this approach

Provide three distinct options-don't just give me variations of the same idea.

### Part 3: Critical Evaluation and Recommendation (50%)

This is where the real work happens. Students write a strategic recommendation report where they:

1. **Critique each AI-generated option**
  - What HR theory supports or contradicts this approach?
  - What are the risks and benefits?
  - What assumptions does this option make?
  - Is it culturally appropriate and ethically sound?
2. **Make and justify a recommendation**
  - Which intervention is best and why?
  - What evidence supports your choice?
  - How does it align with organisational justice theory, motivation theory, or other relevant frameworks?
3. **Demonstrate critical oversight**
  - Identify at least one flaw or gap in the AI's analysis
  - Explain what the AI missed or oversimplified
  - Show how you would correct or supplement the AI's recommendation

#### 33.4.4 Assessment Rubric

Criterion	Excellent (4)	Good (3)	Adequate (2)	Poor (1)
<b>Data Analysis</b>	Sophisticated identification of patterns; asks insightful questions	Identifies key patterns; asks relevant questions	Identifies basic patterns; questions are superficial	Misses key patterns or asks irrelevant questions
<b>Theoretical Integration</b>	Expert application of multiple theories to justify and critique options	Effective use of theory to evaluate options	Basic use of theory; connections are underdeveloped	Minimal or incorrect application of theory
<b>Critical Evaluation of AI</b>	Identifies significant flaws in AI logic; demonstrates superior judgment	Identifies some weaknesses in AI outputs; adds value	Minimal critique of AI; mostly accepts outputs	No critical evaluation; simply endorses AI's suggestions
<b>Strategic Justification</b>	Recommendation is sophisticated, evidence-based, and practically feasible	Recommendation is well-justified and practical	Recommendation is adequate but justification is thin	Recommendation is poorly justified or impractical
<b>Ethical/Cultural Analysis</b>	Sophisticated consideration of global practices and ethical implications	Good consideration of ethics and cultural factors	Basic consideration but lacks depth	Minimal or no ethical/cultural analysis

### 33.4.5 Why This Works

This model: - **Tests critical thinking**, not just knowledge recall - **Requires students to surpass AI** (they must identify what AI got wrong) - **Simulates real strategic HR work** (using data, generating options, justifying decisions) - **Assesses technological proficiency** (appropriate use of AI tools) - **Prevents plagiarism** (the critique of AI outputs must be original thinking)

### 33.4.6 Example of Strong Student Work

**Excerpt from student recommendation:**

“The AI’s second option recommends implementing a flexible work policy to improve work-life balance, citing research on job satisfaction. While this is theoretically sound (Adams’ equity theory suggests perceived fairness increases commitment), the AI has overlooked a critical factor in our specific context: the exit interviews reveal that departing employees in Sales specifically mentioned ‘lack of career progression’ and ‘feeling undervalued’ more frequently than work-life balance concerns.

This suggests that Herzberg’s two-factor theory is more applicable here—flexible work addresses a hygiene factor, but doesn’t address the motivator factors (recognition, advancement) that actually drive turnover in this department. Therefore, while flexible work might prevent dissatisfaction, it won’t solve the core problem.

I recommend Option 3 (career development program with clear advancement pathways) because it directly addresses the motivator factors identified in the qualitative data. However, I would modify the AI’s recommendation by adding a recognition component (monthly achievement awards, public acknowledgment) to address the ‘feeling undervalued’ concern that the AI’s plan doesn’t explicitly target.”

**Why this is excellent:** The student has used theory to critique AI, referenced specific evidence, demonstrated superior analytical judgment, and improved on AI’s suggestion.

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## 33.5 Assessment Model 3: Competency-Based Recruitment Portfolio

### 33.5.1 Overview

Students demonstrate the end-to-end methodology of professional recruitment by using AI to generate materials, then critically refining and justifying their professional judgments. The process they follow matters more than the final job ad or interview questions.

### 33.5.2 Learning Objectives Assessed

- Apply knowledge of human behaviour to recruitment practice
- Access, evaluate, and synthesize relevant information
- Demonstrate critical oversight of AI-generated outputs
- Apply legal and ethical standards to hiring practices

- Justify professional decisions with evidence

### 33.5.3 Assignment Structure

#### Part 1: Job Design and Analysis (20%)

Students receive a brief job role (e.g., “HR Officer for a mid-sized manufacturing company”). They must:

1. Use AI to generate a detailed job description based on competency frameworks
2. **Critically evaluate** the AI output:
  - Are the competencies appropriate and measurable?
  - Is the language legally compliant (no discriminatory terms)?
  - Are the qualifications realistic and justified?
3. **Revise** the job description with tracked changes and annotations explaining each change

#### Part 2: Behavioural Interview Design (30%)

Students use AI to generate 10 behavioural interview questions targeting the key competencies.

**Then they must:** 1. **Select the 5 best questions** and explain why 2. **Reject or revise 5 questions** explaining what’s wrong with them (too vague, leading questions, not truly behavioral, etc.) 3. **Create a scoring rubric** for evaluating candidate responses to their top 5 questions

#### Part 3: Candidate Evaluation with Critical Override (50%)

Students receive **5 mock candidate responses** to one of the interview questions.

They must: 1. Use AI to score each response against their rubric 2. **Review the AI scores and override at least 2 of them** 3. **Justify their override** with reference to: - What the AI missed or misinterpreted - Relevant psychological principles (e.g., unconscious bias, halo effect, confirmation bias) - Legal or ethical considerations - Evidence from the response itself

### 33.5.4 The Critical Override Exercise (Example)

**Interview Question:** > “Tell me about a time when you had to deliver negative feedback to a colleague or direct report. How did you approach it and what was the outcome?”

**Candidate Response:** > “In my previous role, I had a team member who was consistently missing deadlines. I scheduled a private meeting and explained that the missed deadlines were affecting the team’s overall performance. I asked them if there were any obstacles preventing them from meeting deadlines and offered support. They mentioned they were struggling with prioritization, so we

worked together to create a task management system. Over the next month, their performance improved significantly.”

**AI Score: 8/10 AI Justification:** Strong example of constructive feedback delivery, shows empathy and problem-solving, positive outcome demonstrates effectiveness.

**Student Override: 6/10 Student Justification:**

“While the AI score of 8/10 recognizes the positive elements, it has missed several concerning gaps in this response:

1. **Lack of specific behavioural detail:** The candidate says they ‘explained’ and ‘offered support’ but doesn’t demonstrate *how* they delivered this feedback. What specific words did they use? How did they balance accountability with support? This vagueness suggests they might be embellishing or don’t actually remember the details—a red flag in behavioural interviewing.
2. **Missing follow-up on consequences:** The candidate doesn’t mention whether they documented this conversation or whether there were any agreed-upon consequences if improvement didn’t occur. In real HR practice, failing to document performance conversations creates legal risk.
3. **Overly positive framing:** The response has no mention of how the employee initially reacted (defensive? receptive?), which would demonstrate the candidate’s ability to handle difficult emotions—a critical skill. The neat narrative resolution might indicate the candidate is telling us what they think we want to hear rather than a genuine complex experience.

These omissions are significant for an HR role where precision, documentation, and handling difficult conversations are core competencies. A strong candidate would have provided much richer behavioural detail. Therefore, I score this 6/10—it shows basic competence but lacks the depth required for an HR position.”

**Why this is excellent:** The student has demonstrated superior professional judgment by catching what AI missed, applied HR-specific knowledge (documentation requirements), and justified the override with evidence.

### 33.5.5 Assessment Rubric

Criterion	Weight	What You’re Assessing
<b>Job Design Quality</b>	15%	Legal compliance, appropriateness of competencies, clarity

Criterion	Weight	What You're Assessing
<b>Justification of Revisions</b>	15%	Can they articulate why AI's version needed changes?
<b>Interview Question Selection</b>	15%	Do they recognize good vs. poor behavioural questions?
<b>Rubric Design</b>	15%	Is their scoring system measurable and fair?
<b>Critical Override</b>	30%	Most important—do they demonstrate judgment superior to AI?
<b>Theoretical Integration</b>	10%	Have they applied knowledge of bias, human behavior, legal principles?

### 33.5.6 Why This Works

This model: - **Assesses critical professional judgment** (can they identify what AI got wrong?) - **Simulates real recruitment work** (using technology but maintaining human oversight) - **Tests legal and ethical awareness** (discriminatory language, fair assessment practices) - **Prevents blind reliance on AI** (students *must* override and justify) - **Demonstrates competence** through documented methodology, not just final outputs

## 33.6 The Common Thread: Process as Evidence

All three models share a fundamental principle: **the student's process is documented and assessable.**

Traditional exams and essays hide the thinking process. You see the final answer but not how they got there. With AI-enabled process assessment:

- **Transcripts** show how students navigate conversations
- **Audit documents** reveal their reflective thinking
- **Critique memos** demonstrate their analytical reasoning
- **Override justifications** prove their professional judgment

This creates **transparency and accountability**—the two things that make professional practice trustworthy.

## 33.7 Implementation Tips

### 33.7.1 Start with One Model

Don't overhaul your entire assessment structure at once. Choose one assignment, implement one of these models, and see how it goes. Collect student feedback and refine.

### 33.7.2 Provide Scaffolding

These assessments are more cognitively demanding than traditional exams. Students will need: - Clear templates and examples - Practice opportunities (low-stakes versions before the graded assessment) - Explicit criteria for what "good process" looks like

### 33.7.3 Align with Professional Standards

Where possible, connect your assessment criteria to professional standards or competency frameworks in your discipline. This helps students see the real-world relevance.

### 33.7.4 Use AI for Initial Review (Optional)

You can use AI to do a first-pass review of student submissions, then you review the AI's assessment:

**Lecturer prompt:**

You are assisting with grading a student's professional submission (conversation trans

Review the submission against these criteria:

[paste your rubric]

Provide an initial assessment and score. Identify strengths and weaknesses.

I will review your assessment and make the final grading decision.

[paste student work]

This can reduce your workload while maintaining quality control.

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## 33.8 Cross-Discipline Applications: Process-Based Assessment

The three process-based assessment models can be adapted for any business discipline. Below are examples showing how to implement these models across different professional contexts.



## 33.9 Marketing

### 33.9.1 Model 1: Simulated Client Consultation and Process Audit

**Context:** Students conduct a simulated client consultation for a marketing campaign, then audit their consultative process.

**Scenario Example:** > You are the account manager meeting with Elena Rodriguez, CMO of GreenLife Brands. She's concerned about declining campaign performance and wants to discuss strategic options. You need to conduct a professional consultation to understand her concerns and demonstrate consultative marketing methodology.

**Process Audit Focus:** - Client needs assessment process - Strategic questioning techniques - Presentation of marketing options - Handling client objections professionally

**Assessment Criteria:** - Did they establish credibility and build rapport? - Did they ask insightful questions about business objectives and constraints? - Did they demonstrate understanding of marketing metrics and KPIs? - Did they present options with clear pros/cons and implementation steps?

### 33.9.2 Model 2: Evidence-Based Campaign Strategy Plan

**Context:** Students analyse marketing performance data and develop strategic recommendations, critiquing AI-generated options.

**Assignment Structure:** 1. **Data Analysis:** Students use AI to analyse campaign performance data (engagement rates, conversion metrics, customer segments) 2. **Strategy Generation:** AI generates three distinct campaign strategy options 3. **Critical Evaluation:** Students critique each option and make a justified recommendation

**Key Assessment Focus:** - Application of consumer behaviour theory to data insights - Critical evaluation of AI marketing recommendations - Integration of brand strategy and market positioning - Justification of strategic choices with marketing theory

### 33.9.3 Model 3: Competency-Based Creative Portfolio Review

**Context:** Students demonstrate the end-to-end process of evaluating creative work and providing constructive feedback.

**Assignment Structure:** 1. **Creative Brief Development:** Use AI to generate creative briefs, then critically revise 2. **Feedback Framework Design:** Create structured feedback criteria for creative work 3. **Critical Evaluation:** Review AI-scored creative samples and override assessments

**Assessment Criteria:** - Understanding of creative process and constraints  
 - Ability to provide constructive feedback on subjective work - Application of marketing psychology to creative evaluation - Ethical considerations in creative feedback delivery

## 33.10 Accounting

### 33.10.1 Model 1: Simulated Audit Consultation and Process Audit

**Context:** Students conduct a simulated consultation with a client about audit findings, then audit their professional communication process.

**Scenario Example:** > You are the audit senior meeting with Michael Chen, CFO of TechManufacturing. You need to discuss preliminary audit findings about revenue recognition issues. Demonstrate professional audit communication methodology.

**Process Audit Focus:** - Clear explanation of technical audit findings - Client education on accounting implications - Professional handling of sensitive financial issues - Documentation of agreements and action items

**Assessment Criteria:** - Did they explain complex accounting concepts clearly? - Did they maintain professional skepticism while building trust? - Did they address both technical and business implications? - Did they document commitments and follow-up requirements?

### 33.10.2 Model 2: Evidence-Based Financial Control Recommendations

**Context:** Students analyse financial control weaknesses and develop remediation strategies, critiquing AI-generated options.

**Assignment Structure:** 1. **Control Analysis:** Students use AI to analyse control deficiencies in financial processes 2. **Remediation Options:** AI generates three distinct control improvement strategies 3. **Critical Evaluation:** Students evaluate options against regulatory requirements and business needs

**Key Assessment Focus:** - Application of risk assessment frameworks - Critical evaluation of AI compliance recommendations - Integration of business operations with control requirements - Justification of control design choices with professional standards

### 33.10.3 Model 3: Competency-Based Audit Planning Portfolio

**Context:** Students demonstrate the end-to-end process of audit planning and risk assessment.

**Assignment Structure:** 1. **Risk Assessment Framework:** Use AI to generate audit risk assessments, then critically revise 2. **Audit Program Design:** Create audit procedures targeting identified risks 3. **Critical Evaluation:** Review AI-evaluated risk scenarios and override assessments

**Assessment Criteria:** - Understanding of audit risk and materiality concepts  
- Ability to design risk-based audit procedures - Application of professional skepticism to audit planning - Ethical considerations in audit scope decisions

## 33.11 Business Analytics

### 33.11.1 Model 1: Simulated Stakeholder Data Consultation and Process Audit

**Context:** Students conduct a simulated consultation with business stakeholders about data insights, then audit their analytical communication process.

**Scenario Example:** > You are the data analyst meeting with Sarah Thompson, Operations Director. You need to present findings from a customer churn analysis and discuss implementation of retention strategies. Demonstrate professional data communication methodology.

**Process Audit Focus:** - Clear explanation of analytical findings and limitations  
- Translation of technical insights to business implications - Handling stakeholder questions about methodology - Documentation of agreed-upon actions and metrics

**Assessment Criteria:** - Did they explain statistical concepts in business terms? - Did they address data quality and uncertainty appropriately? - Did they connect insights to actionable business decisions? - Did they establish credibility in analytical expertise?

### 33.11.2 Model 2: Evidence-Based Analytics Strategy Plan

**Context:** Students analyse business data challenges and develop analytical solutions, critiquing AI-generated approaches.

**Assignment Structure:** 1. **Problem Analysis:** Students use AI to analyse complex business data scenarios 2. **Solution Options:** AI generates three distinct analytical approaches 3. **Critical Evaluation:** Students evaluate options against business requirements and technical feasibility

**Key Assessment Focus:** - Application of statistical and analytical theory - Critical evaluation of AI-generated analytical solutions - Integration of business context with technical capabilities - Justification of analytical methodology choices

### 33.11.3 Model 3: Competency-Based Data Governance Portfolio

**Context:** Students demonstrate the end-to-end process of data governance and quality management.

**Assignment Structure:** 1. **Data Quality Framework:** Use AI to generate data governance policies, then critically revise 2. **Quality Assessment Design:** Create data quality evaluation criteria 3. **Critical Evaluation:** Review AI-assessed data quality issues and override evaluations

**Assessment Criteria:** - Understanding of data governance principles and frameworks - Ability to assess data quality and integrity issues - Application of ethical data practices and privacy considerations - Technical and business alignment in data management decisions

## 33.12 Tourism & Hospitality

### 33.12.1 Model 1: Simulated Guest Service Recovery and Process Audit

**Context:** Students conduct a simulated service recovery conversation with a dissatisfied guest, then audit their customer service process.

**Scenario Example:** > You are the guest services manager meeting with Maria Santos, who has filed a formal complaint about her recent stay. She experienced multiple service failures and is demanding compensation. Demonstrate professional service recovery methodology.

**Process Audit Focus:** - Empathetic acknowledgment of guest concerns - Systematic problem resolution process - Appropriate compensation and recovery offers - Documentation of guest interaction and commitments

**Assessment Criteria:** - Did they demonstrate genuine empathy and active listening? - Did they follow service recovery best practices? - Did they balance guest satisfaction with business policies? - Did they create positive resolution and future loyalty?

### 33.12.2 Model 2: Evidence-Based Service Improvement Plan

**Context:** Students analyse guest satisfaction data and develop service enhancement strategies, critiquing AI-generated options.

**Assignment Structure:** 1. **Satisfaction Analysis:** Students use AI to analyse guest feedback and service performance data 2. **Improvement Options:** AI generates three distinct service enhancement strategies 3. **Critical Evaluation:** Students evaluate options against operational feasibility and guest expectations

**Key Assessment Focus:** - Application of customer service theory and psychology - Critical evaluation of AI service improvement recommendations - Integration of operational constraints with service excellence - Justification of service strategy choices with hospitality standards

### 33.12.3 Model 3: Competency-Based Service Design Portfolio

**Context:** Students demonstrate the end-to-end process of designing and evaluating service experiences.

**Assignment Structure:** 1. **Service Blueprint Development:** Use AI to generate service process designs, then critically revise 2. **Quality Assessment Framework:** Create service quality evaluation criteria 3. **Critical Evaluation:** Review AI-assessed service failure scenarios and override evaluations

**Assessment Criteria:** - Understanding of service design principles and customer journey mapping - Ability to identify service quality gaps and improvement opportunities - Application of hospitality psychology and customer behaviour - Ethical considerations in service delivery decisions

## 33.13 Information Systems

### 33.13.1 Model 1: Simulated System Implementation Consultation and Process Audit

**Context:** Students conduct a simulated consultation with business users about a new IT system implementation, then audit their change management process.

**Scenario Example:** > You are the IT project manager meeting with Dr. Amanda Foster, CIO. The new EHR system implementation is facing resistance from clinical staff. You need to discuss change management strategies and address user concerns. Demonstrate professional IT implementation methodology.

**Process Audit Focus:** - Clear communication of technical requirements and constraints - Understanding and addressing user resistance - Development of change management strategies - Documentation of implementation agreements and timelines

**Assessment Criteria:** - Did they translate technical concepts for non-technical stakeholders? - Did they demonstrate understanding of organisational change dynamics? - Did they balance technical requirements with business needs? - Did they create realistic implementation plans?

### 33.13.2 Model 2: Evidence-Based Technology Strategy Plan

**Context:** Students analyse IT system requirements and develop implementation strategies, critiquing AI-generated options.

**Assignment Structure:** 1. **Requirements Analysis:** Students use AI to analyse business requirements and technical constraints 2. **Implementation Options:** AI generates three distinct technology solution approaches 3. **Critical Evaluation:** Students evaluate options against business objectives and technical feasibility

**Key Assessment Focus:** - Application of systems analysis and design principles - Critical evaluation of AI-generated technology solutions - Integration of business requirements with technical capabilities - Justification of technology strategy choices with industry standards

### 33.13.3 Model 3: Competency-Based System Requirements Portfolio

**Context:** Students demonstrate the end-to-end process of requirements gathering and system specification.

**Assignment Structure:** 1. **Requirements Specification:** Use AI to generate system requirements documents, then critically revise 2. **Validation Framework:** Create requirements verification and validation criteria 3. **Critical Evaluation:** Review AI-assessed requirements quality and override evaluations

**Assessment Criteria:** - Understanding of requirements engineering principles and techniques - Ability to elicit and document stakeholder requirements accurately - Application of user-centred design and usability principles - Technical and business alignment in requirements decisions

## 33.14 Management

### 33.14.1 Model 1: Simulated Leadership Consultation and Process Audit

**Context:** Students conduct a simulated consultation with a struggling manager, then audit their leadership coaching process.

**Scenario Example:** > You are the leadership development consultant meeting with Robert Walsh, plant manager. His team's productivity has declined and morale is low. He wants advice on improving performance. Demonstrate professional leadership coaching methodology.

**Process Audit Focus:** - Establishment of coaching relationship and trust - Diagnostic questioning to understand organisational dynamics - Development of

leadership action plans - Documentation of coaching agreements and follow-up

**Assessment Criteria:** - Did they demonstrate active listening and empathy? - Did they ask insightful questions about leadership challenges? - Did they provide evidence-based leadership advice? - Did they create actionable development plans?

### 33.14.2 Model 2: Evidence-Based Organisational Change Plan

**Context:** Students analyse change management challenges and develop implementation strategies, critiquing AI-generated options.

**Assignment Structure:** 1. **Change Analysis:** Students use AI to analyse organisational change scenarios and stakeholder dynamics 2. **Change Options:** AI generates three distinct change management approaches 3. **Critical Evaluation:** Students evaluate options against organisational culture and change readiness

**Key Assessment Focus:** - Application of organisational behaviour and change management theory - Critical evaluation of AI-generated change strategies - Integration of human factors with business objectives - Justification of change approach choices with management theory

### 33.14.3 Model 3: Competency-Based Leadership Development Portfolio

**Context:** Students demonstrate the end-to-end process of leadership assessment and development planning.

**Assignment Structure:** 1. **Competency Framework:** Use AI to generate leadership competency models, then critically revise 2. **Assessment Design:** Create leadership evaluation and development criteria 3. **Critical Evaluation:** Review AI-assessed leadership scenarios and override evaluations

**Assessment Criteria:** - Understanding of leadership theory and competency frameworks - Ability to assess leadership strengths and development needs - Application of organisational psychology and motivation theory - Ethical considerations in leadership development decisions

## 33.15 Adapting Process Assessment Across Disciplines

### 33.15.1 Discipline-Specific Considerations

**Creative Fields (Marketing, Design):** - Emphasize subjective judgment and iterative feedback processes - Include portfolio evidence of creative development

cycles - Focus on stakeholder management and relationship building

**Technical Fields (Accounting, IT, Analytics):** - Stress methodological rigor and compliance requirements - Include validation of technical assumptions and limitations - Focus on risk assessment and professional standards

**Service Fields (Tourism, Hospitality, Management):** - Emphasize stakeholder psychology and relationship dynamics - Include cultural sensitivity and contextual factors - Focus on practical implementation and human factors

### 33.15.2 Implementation Framework

**Assessment Design Principles:** - Maintain focus on process documentation and critical thinking - Adapt evaluation criteria to reflect discipline-specific competencies - Ensure AI tools support rather than replace professional judgment - Include opportunities for students to demonstrate expertise beyond AI capabilities

**Student Development:** - Provide discipline-specific examples of excellent process work - Teach students how to evaluate AI outputs in their professional context - Encourage reflection on how process skills transfer across different scenarios

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## 33.16 Your Action Step

Before the next chapter, choose one assessment in your current curriculum that could be redesigned using one of these models:

1. **Identify the assessment** (exam question, essay, case study, etc.)
2. **Identify what you're really trying to measure** (knowledge recall? professional judgment? process skill?)
3. **Sketch how you would redesign it** using Model 1, 2, or 3
4. **Consider the logistics** (how much time would this take students? How would you grade it?)

You don't have to implement it immediately—just think through how the shift from product to process assessment might work in your context.

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**Next Chapter Preview:** In the next chapter, we get practical about implementation. You'll learn how to introduce these ideas to your students, pilot AI-enhanced assignments without overwhelming yourself, gather feedback, iterate, and gradually build confidence with these new approaches. This chapter is all about managing change—for yourself and for your students.



## Chapter 34

# AI as Study Buddy - Self-Assessment Tool

### 34.1 The Academic Integrity Challenge

Let's address the elephant in the room: you're worried students will use AI to cheat.

That's a legitimate concern. Students could paste assignment questions into ChatGPT, get answers, and submit them as their own work. Many universities have responded by trying to detect AI-generated text, banning AI tools, or designing "AI-proof" assessments.

**This chapter proposes a radically different approach: Give students the AI tools openly, teach them to use AI ethically, and grade them on their ability to critically improve AI outputs.**

Why? Because in their professional careers across all business disciplines, they *will* use AI tools. Our job isn't to prevent that—it's to ensure they use them responsibly, understand their limitations, and maintain human judgment on critical matters.

### 34.2 The Transparency Model

Here's the core idea:

**Give students BOTH:** 1. **The grading rubric** (what you'll assess them on)  
2. **The exact AI critique prompt** (the tool to check their work)

This transforms AI from a cheating shortcut into a **transparent learning tool**—like giving students the answer key to practice problems before the real

exam.

### 34.2.1 The Psychology Behind It

When you give students the rubric and the AI critique tool: - They can practice and get immediate feedback before submission - They learn to evaluate their own work against professional standards - They develop **metacognitive skills** (thinking about their thinking) - They take ownership of their learning (self-directed improvement) - The focus shifts from “fooling the teacher” to “meeting the standard”

This is pedagogically powerful across all business disciplines because **reflective practice**, **self-directed learning**, and **continuous improvement** are core professional competencies.

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## 34.3 How It Works: A Step-by-Step Example

### 34.3.1 Scenario: A Written HR Case Analysis Assignment

**The Assignment:** Students must analyse a workplace conflict scenario and recommend an appropriate HR intervention, justifying their recommendation with employment law and psychological theory.

**Traditional Approach:** - Give students the case - They write their analysis - You grade it (hopefully they didn’t just ask ChatGPT to write it) - They get a grade 2 weeks later with minimal feedback

**Transparency Approach:** - Give students the case - Give them the detailed rubric showing exactly what you’re assessing - Give them the AI critique prompt they can use to check their draft - They write, self-assess using the AI, revise based on feedback, and submit - You grade the final submission (and can see evidence of their revision process)

Let’s see this in action.

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## 34.4 Complete Worked Example

### 34.4.1 Step 1: The Assignment Prompt

ASSIGNMENT: Workplace Conflict Analysis

Read the following scenario:

Maria, a team leader in the marketing department, has filed a formal

complaint alleging that her manager, David, has created a hostile work environment. Maria claims that David regularly dismisses her ideas in meetings, assigns her the least desirable projects, and has denied her professional development opportunities that he's offered to other team leaders. David denies these allegations and states that Maria is "oversensitive" and "not a team player." There have been no previous formal complaints, but two other team members have informally mentioned that they find David's management style "difficult."

**YOUR TASK:**

Write a 750-word analysis that includes:

1. Identification of the key HR issues in this scenario (legal, ethical, and interpersonal)
2. An evaluation of what information you would need to gather to investigate this properly
3. A recommended HR intervention with justification based on:
  - Relevant employment law or workplace policy principles
  - Psychological theory (e.g., conflict resolution, motivation, organisational justice)
4. Potential risks if the situation is not handled appropriately

Your analysis will be assessed using the rubric provided below.

### 34.4.2 Step 2: The Grading Rubric (Given to Students)

Criterion	Excellent (4)	Good (3)	Adequate (2)	Poor (1)
<b>Issue Identification</b>	Identifies all major legal, ethical, and interpersonal issues with nuanced understanding	Identifies most major issues with reasonable understanding	Identifies some issues but misses key elements or lacks depth	Fails to identify critical issues or shows misunderstanding
<b>Investigation Process</b>	Demonstrates comprehensive understanding of fair investigative process; identifies all relevant information needed	Shows good understanding of investigation requirements; identifies most relevant information	Shows basic understanding but missing important investigative steps	Little evidence of understanding proper investigation process

Criterion	Excellent (4)	Good (3)	Adequate (2)	Poor (1)
<b>Legal/Policy Application</b>	Accurately applies relevant law/policy with sophisticated understanding of implications	Correctly applies relevant law/policy with good understanding	Applies some relevant law/policy but with gaps or minor errors	Fails to apply relevant law/policy or shows significant misunderstanding
<b>Theoretical Integration</b>	Expertly integrates psychological theory to justify recommendations; makes sophisticated connections	Effectively uses theory to support recommendations; makes clear connections	Attempts to use theory but connections are superficial or underdeveloped	Minimal or no use of theory, or theory is incorrectly applied
<b>Risk Analysis</b>	Identifies multiple realistic risks with sophisticated understanding of consequences	Identifies key risks with good understanding of consequences	Identifies some risks but analysis is basic or incomplete	Fails to identify realistic risks or shows poor understanding
<b>Writing Quality</b>	Clear, professional, well-structured with no errors	Mostly clear and professional with minor issues	Adequate but has clarity or structural issues	Poor writing quality that impedes understanding

**Total: /24**

### 34.4.3 Step 3: The AI Self-Assessment Prompt (Given to Students)

This is what students use to check their work *before* submission.

You are an expert HR lecturer providing formative feedback to a student on their assignment draft. Your role is to provide constructive, specific feedback that helps the student improve their work before final submission.

You should be rigorous but supportive—your goal is to help them learn, not to simply validate their work.

**ASSESSMENT CRITERIA:**

Evaluate the student's response against these criteria:

1. Issue Identification: Have they identified the key legal, ethical, and interpersonal issues?
2. Investigation Process: Do they demonstrate understanding of fair, thorough investigation?
3. Legal/Policy Application: Have they correctly applied relevant employment law or policy?
4. Theoretical Integration: Have they used psychological theory to justify their recommendations?
5. Risk Analysis: Have they identified realistic risks if the issue isn't handled well?
6. Writing Quality: Is it clear, professional, and well-structured?

**YOUR TASK:**

1. For each criterion, provide a score (1-4) and brief justification
2. Quote specific sentences from the student's work to illustrate your points
3. Identify the strongest aspect of their analysis
4. Identify the weakest aspect that needs the most improvement
5. Provide THREE specific, actionable suggestions for revision

Be honest. If something is missing, say so. If their legal analysis is incorrect, explain why. If they've misapplied theory, guide them to the correct application.

Here is the student's draft:

[STUDENT PASTES THEIR DRAFT HERE]

Begin your feedback.

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## 34.5 What This Looks Like in Practice

### 34.5.1 Student's First Draft (Excerpt)

"This scenario shows a conflict between Maria and David. The main issue is that David is not being a good manager. Maria feels like she's being treated unfairly, which is creating a hostile work environment. This could be bullying or harassment. The HR department should investigate by talking to both Maria and David to get both sides of

the story. They should also implement conflict resolution training for David. If this isn't handled, it could lead to a lawsuit or Maria quitting."

### 34.5.2 AI Feedback (Using the Prompt Above)

#### FORMATIVE FEEDBACK ON DRAFT

##### CRITERION 1: Issue Identification - Score: 2/4

You've identified the surface-level conflict, but your analysis lacks specificity and misses critical issues.

**What you wrote:** "This could be bullying or harassment."

**The problem:** You've used these terms interchangeably, but they have different legal definitions and implications. Bullying is repeated, unreasonable behavior; harassment typically relates to discrimination based on protected characteristics (gender, race, age, etc.). Which applies here, and why? Is there evidence of discrimination based on Maria's gender or another protected characteristic, or is this a management style issue?

**What's missing:** You haven't identified potential procedural issues (why wasn't this addressed earlier?), power dynamics (David is Maria's manager), or organisational culture problems (two other employees find his style "difficult").

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##### CRITERION 2: Investigation Process - Score: 2/4

You've identified the need for an investigation, but your description is too vague.

**What you wrote:** "Talking to both Maria and David to get both sides of the story."

**The problem:** A fair investigation requires more than just hearing "both sides." You need to: - Interview the two employees who informally raised concerns - Review any documented evidence (emails, performance reviews, meeting notes) - Examine whether other team leaders received opportunities Maria was denied - Maintain confidentiality and impartiality throughout - Document everything

**What's missing:** Any mention of procedural fairness, natural justice, or legal compliance in the investigation process.

---

##### CRITERION 3: Legal/Policy Application - Score: 1/4

This is your weakest area. You haven't applied any specific legal principles or policies.

**What you wrote:** "This could lead to a lawsuit."

**The problem:** This is too vague. *What kind* of lawsuit? Under what legal theory? You need to reference specific legal risks like: - Potential discrimination claim under the Fair Work Act (if there's evidence David's treatment relates to a protected characteristic) - Potential bullying claim under work health and safety legislation - Potential breach of the employer's duty of care

You also need to reference the organization's obligations—to provide a safe workplace, to investigate complaints fairly, to act on findings.

---

#### CRITERION 4: Theoretical Integration - Score: 1/4

You have not applied any psychological theory to your analysis.

**What's missing entirely:** There's no reference to conflict resolution theory, organisational justice theory, motivation theory, or any framework that would explain *why* this situation is problematic beyond "it's unfair." For example: - Organisational justice theory explains why Maria perceives inequity - Conflict resolution models would guide your intervention choice - Leadership or management theory could inform what training David might need

---

#### CRITERION 5: Risk Analysis - Score: 2/4

You've identified two risks (lawsuit, resignation) but your analysis is shallow.

**What you wrote:** "This could lead to a lawsuit or Maria quitting."

**The problem:** These are possible outcomes, but you haven't explained *why* or *how* they might occur, or what other risks exist: - Reputational damage if other employees witness inaction - Decreased team morale and productivity - Potential for retaliation against Maria if not handled carefully - Liability if the organisation knew about the problem and didn't act

---

#### CRITERION 6: Writing Quality - Score: 3/4

Your writing is clear and easy to follow, which is good. However, it's quite informal for a professional HR analysis ("not being a good manager"). Use more precise, professional language.

---

**STRONGEST ASPECT:** You correctly identified that this requires formal investigation and that there are consequences for inaction. You've grasped the seriousness of the situation.

**WEAKEST ASPECT:** Complete lack of theoretical integration and very weak legal/policy analysis. You're describing the problem but not demonstrating deep HR knowledge or analytical skill.

---

### THREE SPECIFIC ACTIONS FOR REVISION:

1. **Add legal specificity:** Research and cite at least two specific legal principles or obligations that apply here (e.g., employer's duty to provide a safe workplace under WHS legislation, prohibition of workplace bullying, Fair Work Act provisions on adverse action). Explain *how* these apply to the scenario.
2. **Integrate theory:** Choose one psychological or organisational theory (e.g., organisational justice theory, Adams' equity theory, or conflict resolution models) and explicitly use it to explain why Maria is experiencing the situation as unfair and/or to justify your recommended intervention.
3. **Detail the investigation:** Expand your investigation section to list at least five specific steps the HR team should take, including who should be interviewed, what documents should be reviewed, and how to ensure procedural fairness.

### CURRENT ESTIMATED SCORE: 11/24 (46%)

This draft needs substantial development before submission. Focus on the three actions above and your score will improve significantly.

---

## 34.6 The Impact on Learning

Notice what just happened:

1. **The student received specific, detailed feedback** identifying exactly what's missing
2. **The feedback is educational**, not just evaluative—it explains *why* things are problems and *what* good looks like
3. **The student has clear actions** for improvement
4. **The student can revise and resubmit to the AI** multiple times until they meet the standard

This is **formative assessment at scale**. Every student gets personalised feedback. They can iterate until they learn. And they arrive at your desk with work that's already been through multiple revision cycles.

---

## 34.7 What You Grade

When students submit their final work, they also submit:

1. **Their final analysis** (the polished version)



**2. Evidence of their revision process:**

- Screenshots or transcripts of AI feedback they received
- A brief reflection (250 words) explaining:
  - What the AI identified as weak
  - What changes they made
  - What they learned from the process

**34.7.1 Grading Approach**

You grade on **two dimensions**:

**Dimension 1: Quality of Final Work (70%)** Use your rubric to assess the final submission. Because students have had the chance to improve with AI feedback, you should see much higher quality work overall.

**Dimension 2: Quality of Learning Process (30%)** Assess their reflection: - Did they engage meaningfully with the AI feedback? - Did they make substantive revisions? - Do they show metacognitive awareness (understanding of their own learning)? - Did they critically evaluate the AI's suggestions or just accept them blindly?

**Key Question for Dimension 2:** “Did the student just ask AI to write it for them, or did they use AI to learn how to write better?”

**34.7.2 Red Flags for AI Misuse**

If a student: - Shows no evidence of revision between drafts - Can't explain in their reflection what they changed or why - Submits work that's suddenly far beyond their previous capability with no learning process shown - Has AI feedback that's generic (suggesting they didn't actually use your provided prompt)

...then you have grounds for a conversation about academic integrity.

But the transparency model makes genuine misuse much harder, because students have to show their working.

**34.8 Variations and Adaptations****34.8.1 Variation 1: Multiple Draft Checkpoints**

Require students to submit: - First draft + AI feedback (Week 8) - Revised draft + AI feedback (Week 10) - Final submission with reflection (Week 12)

This scaffolds the revision process and prevents last-minute cramming.

### 34.8.2 Variation 2: Peer Review + AI Review

Students receive feedback from two sources: - A peer using a structured peer review form - The AI using your critique prompt

Then they write a reflection comparing the two types of feedback: What did each source notice? Where did they disagree? Which feedback was most helpful and why?

This teaches critical evaluation of feedback sources—an important professional skill.

### 34.8.3 Variation 3: AI Critique Challenge

After receiving AI feedback, students must: - Identify one piece of feedback they disagree with - Argue why the AI is wrong or has misunderstood their work - Provide evidence for their position

This prevents students from blindly accepting AI suggestions and develops critical thinking about AI limitations.

## 34.9 Cross-Discipline Applications: Self-Assessment Transparency

The transparency model can be adapted for any professional discipline. Below are examples showing how to implement self-assessment tools across different business contexts.

### 34.10 Marketing

#### 34.10.1 Campaign Strategy Analysis Assignment

**Assignment Context:** Students analyse a failed marketing campaign and recommend improvements, justifying their approach with marketing theory and consumer behaviour principles.

**Sample Rubric Excerpt:**

Criterion	Excellent (4)	Good (3)	Adequate (2)	Poor (1)
<b>Market Analysis</b>	Demonstrates sophisticated understanding of target audience, competitive landscape, and market trends	Shows good understanding of market factors with clear analysis	Basic market analysis with some gaps	Poor or missing market analysis
<b>Strategic Recommendations</b>	Recommendations are innovative, data-driven, and aligned with business objectives	Solid recommendations with clear rationale and objectives alignment	Generic recommendations lacking specificity or strong rationale	Poor or impractical recommendations

### AI Critique Prompt Example:

You are a senior marketing lecturer evaluating a student's campaign analysis.

#### ASSESSMENT CRITERIA:

1. Market Analysis: Understanding of consumer behavior, segmentation, and competitive factors
2. Strategic Recommendations: Innovation, feasibility, and alignment with marketing objectives
3. Metrics & Measurement: Appropriate KPIs and success measurement approaches
4. Implementation Planning: Realistic timelines, resource requirements, and risk mitigation

For each criterion, provide a score (1-4) with specific justification, quote student work, and give

Here is the student's draft:

[STUDENT PASTES DRAFT HERE]

**Key Learning Focus:** - Critical evaluation of marketing strategies - Application of consumer behaviour theory - Development of measurable campaign objectives

## 34.11 Accounting

### 34.11.1 Audit Risk Assessment Assignment

**Assignment Context:** Students evaluate financial statements for potential material misstatements and recommend audit procedures, applying auditing standards and risk assessment frameworks.

**Sample Rubric Excerpt:**

Criterion	Excellent (4)	Good (3)	Adequate (2)	Poor (1)
<b>Risk Identification</b>	Identifies all significant risks with sophisticated understanding of business processes and financial reporting implications	Identifies key risks with good understanding of business and financial factors	Identifies some risks but misses important areas or lacks depth	Fails to identify critical risks
<b>Audit Procedures</b>	Recommends comprehensive, risk-based procedures that address identified risks appropriately	Recommends appropriate procedures for most identified risks	Basic procedures recommended but not fully risk-based or comprehensive	Inadequate or inappropriate procedures

### AI Critique Prompt Example:

You are a senior audit lecturer evaluating a student's risk assessment.

#### ASSESSMENT CRITERIA:

1. Risk Identification: Understanding of business risks, financial reporting risks, and
2. Audit Procedures: Appropriateness, sufficiency, and risk-based approach
3. Professional Standards: Compliance with auditing standards and ethical requirements
4. Documentation: Clarity and completeness of audit evidence requirements

For each criterion, provide a score (1-4) with specific justification, quote student work

Here is the student's draft:

[STUDENT PASTES DRAFT HERE]

**Key Learning Focus:** - Application of audit risk assessment frameworks -  
Design of risk-based audit procedures - Compliance with professional auditing standards

34.12 Business Analytics

34.12.1 Data-Driven Decision Analysis Assignment

**Assignment Context:** Students analyse a business dataset, identify insights, and recommend strategic actions, demonstrating statistical analysis and business acumen.

**Sample Rubric Excerpt:**

Criterion	Excellent (4)	Good (3)	Adequate (2)	Poor (1)
<b>Data Analysis</b>	Sophisticated application of appropriate statistical methods with correct interpretation	Good application of statistical methods with accurate interpretation	Basic statistical analysis with some errors in application or interpretation	Poor or incorrect data analysis
<b>Business Insights</b>	Translates data findings into actionable business recommendations with clear strategic implications	Connects data insights to business recommendations effectively	Basic connection between data and business implications	Weak or missing link between data and business strategy

**AI Critique Prompt Example:**

You are a senior analytics lecturer evaluating a student's data analysis report.

ASSESSMENT CRITERIA:

- 1. Data Analysis: Appropriate methodology, statistical validity, and correct interpretation
- 2. Business Insights: Translation of data findings into strategic recommendations
- 3. Visualization: Effective presentation of data and findings
- 4. Assumptions & Limitations: Recognition of data constraints and analysis limitations

For each criterion, provide a score (1-4) with specific justification, quote student work, and give

Here is the student's draft:  
[STUDENT PASTES DRAFT HERE]

**Key Learning Focus:** - Statistical analysis and interpretation - Communication of complex data insights - Strategic application of analytics findings

### 34.13 Tourism & Hospitality

#### 34.13.1 Service Recovery Strategy Assignment

**Assignment Context:** Students analyse a customer complaint scenario in a hospitality setting and develop a comprehensive service recovery plan, applying customer service theory and operational considerations.

**Sample Rubric Excerpt:**

Criterion	Excellent (4)	Good (3)	Adequate (2)	Poor (1)
<b>Problem Analysis</b>	Sophisticated analysis of customer expectations, service failure impact, and underlying causes	Good analysis of customer issues and service failure elements	Basic identification of problems with limited depth	Poor or incomplete problem analysis
<b>Recovery Strategy</b>	Comprehensive, customer-centric recovery plan with multiple touchpoints and follow-up	Effective recovery strategy addressing key customer needs	Basic recovery approach with limited scope	Inadequate or inappropriate recovery strategy

**AI Critique Prompt Example:**

You are a senior hospitality lecturer evaluating a student's service recovery plan.

ASSESSMENT CRITERIA:

1. Problem Analysis: Understanding of customer expectations and service failure psychology
2. Recovery Strategy: Customer-centric approach, multiple recovery touchpoints, and follow-up
3. Operational Feasibility: Realistic implementation within hospitality constraints
4. Brand Impact: Consideration of reputation and loyalty implications

For each criterion, provide a score (1-4) with specific justification, quote student work

Here is the student's draft:

[STUDENT PASTES DRAFT HERE]

**Key Learning Focus:** - Customer service psychology and expectations - Multi-touchpoint service recovery design - Operational constraints in hospitality settings

## 34.14 Information Systems

### 34.14.1 System Requirements Analysis Assignment

**Assignment Context:** Students analyse business requirements for a new IT system and develop functional specifications, demonstrating requirements gathering and technical specification skills.

**Sample Rubric Excerpt:**

Criterion	Excellent (4)	Good (3)	Adequate (2)	Poor (1)
<b>Requirements Elicitation</b>	Comprehensive identification of stakeholder needs with sophisticated prioritization	Good identification and prioritization of key requirements	Basic requirements identification with some gaps	Poor or incomplete requirements analysis
<b>Technical Specifications</b>	Detailed, unambiguous specifications with appropriate technical depth	Clear specifications covering essential technical requirements	Basic specifications with limited technical detail	Inadequate or unclear technical specifications

**AI Critique Prompt Example:**

You are a senior IT lecturer evaluating a student's system requirements analysis.

ASSESSMENT CRITERIA:

1. Requirements Elicitation: Stakeholder identification, needs analysis, and prioritization
2. Technical Specifications: Clarity, completeness, and technical accuracy
3. Feasibility Analysis: Technical and business feasibility considerations
4. Validation Approach: Methods for requirements verification and validation

For each criterion, provide a score (1-4) with specific justification, quote student work, and gi

Here is the student's draft:

[STUDENT PASTES DRAFT HERE]

**Key Learning Focus:** - Stakeholder requirements gathering and analysis -  
Technical specification development - Requirements validation and verification

## 34.15 Management

### 34.15.1 Organisational Change Strategy Assignment

**Assignment Context:** Students analyse a change management scenario and develop an implementation plan, applying organisational behaviour theory and change management frameworks.

**Sample Rubric Excerpt:**

Criterion	Excellent (4)	Good (3)	Adequate (2)	Poor (1)
<b>Change Analysis</b>	Sophisticated analysis of organisational readiness, stakeholder impact, and change complexity	Good analysis of change factors and stakeholder considerations	Basic identification of change elements with limited depth	Poor or incomplete change analysis
<b>Implementation Strategy</b>	Comprehensive change plan with clear phases, stakeholder engagement, and risk mitigation	Effective implementation strategy with good stakeholder consideration	Basic change approach with limited strategic elements	Inadequate or poorly structured change strategy

**AI Critique Prompt Example:**

You are a senior management lecturer evaluating a student's change management plan.

ASSESSMENT CRITERIA:

1. Change Analysis: Understanding of organisational dynamics and stakeholder impact
2. Implementation Strategy: Phased approach, stakeholder engagement, and communication
3. Risk Management: Identification and mitigation of change resistance and implementation challenges
4. Success Metrics: Appropriate measurement of change effectiveness and organisational impact

For each criterion, provide a score (1-4) with specific justification, quote student work, and suggest improvements.

Here is the student's draft:

[STUDENT PASTES DRAFT HERE]

**Key Learning Focus:** - Organisational change theory application - Stakeholder engagement and communication - Change implementation planning and risk management



## 34.16 Adapting Self-Assessment Across Disciplines

### 34.16.1 Discipline-Specific Considerations

**Creative Fields (Marketing, Design):** - Emphasize subjective judgment and professional critique - Include portfolio-style evidence of iterative improvement - Focus on both technical skills and creative problem-solving

**Technical Fields (Accounting, IT, Analytics):** - Stress accuracy, compliance, and methodological rigor - Include validation of technical assumptions and limitations - Focus on professional standards and ethical considerations

**Service Fields (Tourism, Hospitality, Management):** - Emphasize stakeholder psychology and relationship dynamics - Include cultural sensitivity and contextual factors - Focus on practical implementation and operational constraints

### 34.16.2 Implementation Tips

**Rubric Development:** - Adapt criteria to reflect discipline-specific competencies - Include both technical proficiency and professional judgment - Balance quantitative and qualitative assessment elements

**AI Prompt Customization:** - Modify critique criteria to match professional standards - Include discipline-specific jargon and frameworks - Ensure feedback addresses both skill development and professional practice

**Student Preparation:** - Provide discipline-specific examples of good vs. poor work - Teach students how to interpret AI feedback in their professional context - Encourage reflection on how AI tools will be used in their future careers

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## 34.17 Student-Facing Instructions

When you introduce this to students, be explicit about the learning model:

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### HOW TO USE THE AI SELF-ASSESSMENT TOOL

This assignment includes access to an AI feedback tool. Here's how to use it ethically and effectively:

**DO:** - Use the AI to check your draft and identify areas for improvement - Revise your work based on the feedback - Run multiple drafts through the AI as you improve - Think critically about whether the AI's suggestions are correct - Use the AI to learn discipline-specific concepts and improve your analytical skills

**DON'T:** - Ask the AI to write the assignment for you - Copy-paste AI-generated text into your submission without understanding it - Ignore the feedback and submit your first draft - Treat the AI's feedback as infallible—it can be wrong

**REMEMBER:** The goal is not to “beat the AI” or trick it into giving you a good score. The goal is to use the AI as a learning tool so that YOU understand the concepts and develop professional judgment better by the time you submit.

You will submit evidence of your revision process, so I can see your learning journey. The quality of your final work AND your learning process will both be graded.

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## 34.18 Addressing Lecturer Concerns

**“Won’t this just teach students to game the AI?”**

No—because you’re assessing the learning process, not just the final product. Students who genuinely engage with feedback and revise their thinking will show that in their reflection. Students who just prompt-engineer to get a high score without learning will have nothing meaningful to say about what they learned.

**“What if the AI gives them incorrect feedback?”**

This is actually a valuable learning opportunity. If the AI makes an error (e.g., misapplies a legal principle), students who know their material will catch it and can challenge it in their reflection. This demonstrates higher-order thinking.

Also, because you’re providing the critique prompt, you control the assessment criteria. The AI is applying *your* rubric, so it should align with your expectations.

**“Isn’t this just making things easier for students?”**

No—it’s making feedback faster and more accessible, but the cognitive work hasn’t changed. Students still need to understand the concepts, apply theory correctly, and demonstrate critical thinking. The AI just accelerates the feedback loop so they can learn faster.

In fact, this model often reveals students who’ve been hiding behind vague writing—the AI forces them to be specific and substantive.

**“What about students who don’t have access to AI tools?”**

If equity is a concern, you can: - Provide access to AI tools through the university (many institutions now have educational subscriptions) - Run the AI critique process in class or during office hours - Make the AI feedback optional but provide other scaffolding for students who don’t use it

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## 34.19 The Bigger Picture: Teaching AI Literacy

This transparency approach does something more important than preventing cheating: **it teaches students how to work with AI responsibly.**

In their professional careers, they'll have access to AI tools that can: - Analyse complex datasets and generate insights - Draft strategies, policies, and recommendations - Generate scenarios and simulations - Summarize regulations, standards, and best practices - (discipline-specific applications too numerous to list)

Your job isn't to prevent them from using these tools. It's to teach them: - When AI is helpful and when it's risky - How to critically evaluate AI outputs - When human judgment must override AI suggestions - How to use AI as a thinking partner, not a replacement for thinking

By making AI use transparent and educational, you're preparing them for professional practice in an AI-augmented world.

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## 34.20 Your Action Step

Before moving to the next chapter, try this:

1. **Choose one assignment** you currently give students
2. **Write the AI critique prompt** based on your existing rubric
3. **Test it:** Write a mediocre draft answer yourself and run it through the AI critique
4. **Evaluate:** Is the feedback accurate? Helpful? Aligned with your standards?
5. **Refine the prompt** until the AI gives the kind of feedback you'd want students to receive

Once you've tested it, you're ready to introduce this model in your class.

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**Next Chapter Preview:** In the next chapter, we'll explore advanced applications and considerations for scaling AI-enhanced teaching across your program. We'll discuss how to maintain quality, support different student needs, and prepare students for an AI-integrated professional landscape.



## Chapter 35

# Virtual Company Simulation (Future Horizon)

### 35.1 The Big Idea

Imagine this: Your students don't just read case studies about professional challenges in their field—they actually work as professionals in a simulated company/environment where they interact with AI-powered colleagues, clients, stakeholders, and partners over weeks or even an entire semester.

They handle real scenarios, make decisions, negotiate, solve problems, and make strategic recommendations. Each interaction builds on previous ones. The AI personas remember past conversations. The organisation has policies, culture, and ongoing challenges that evolve.

**This is the virtual company simulation—the most ambitious application of AI in business education.**

It's more complex than a single conversation simulation, but it's increasingly feasible with current AI technology. This chapter will show you how to build toward this vision progressively, starting simple and adding layers of complexity.

### 35.2 Why This Matters

Traditional case studies are static snapshots. Students analyse what *already happened* and recommend what *should have happened*. But professional work across all business disciplines is dynamic:

- You don't get all the information at once
- Your decisions have consequences that unfold over time
- Stakeholders react to your actions

- You must navigate politics, personalities, and competing priorities simultaneously
- External events force you to adapt and reconsider strategies

A virtual company simulation creates **emergent complexity** where students experience these dynamics. They don't just know *about* professional work in their field—they practice *doing* it in a realistic context.

### 35.3 The Progressive Implementation Model

You don't need to build the entire virtual company at once. Start simple and add complexity as you and your students become comfortable.

#### 35.3.1 Level 1: Single Employee Persona (Master Prompt)

#### 35.3.2 Level 2: Multiple Employee Personas (Cast of Characters)

#### 35.3.3 Level 3: Persistent Context (Company Memory)

#### 35.3.4 Level 4: Dynamic Events (Evolving Scenarios)

Let's explore each level.

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### 35.4 Level 1: Single Employee Persona (Master Prompt)

This is the simplest version—essentially an enhanced version of the conversation simulation from Chapter 4, but with richer organisational context.

#### 35.4.1 The Master Prompt Template

You are Jamie Martinez, a customer service team leader at "InnovateCo," a mid-sized technology company based in Perth, Western Australia.

##### COMPANY CONTEXT:

InnovateCo employs 300 people across three departments: Product Development, Sales & Marketing, and Customer Success. The company has experienced rapid growth over the past two years, and the HR infrastructure is struggling to keep up. There is no formal HR department—just a single HR Manager (Sarah) and an external HR consultant who is brought in for complex issues.

The company culture values innovation and autonomy but has weak processes for performance management and conflict resolution. Most managers, including

#### 35.4. LEVEL 1: SINGLE EMPLOYEE PERSONA (MASTER PROMPT)261

your supervisor (David Chen, Head of Customer Success), have had minimal management training.

##### JAMIE'S BACKGROUND:

- 28 years old, has worked at InnovateCo for 18 months
- Promoted to team leader 6 months ago (manages 5 customer service representatives)
- Previously worked in customer service roles at two other companies
- Generally competent but inexperienced in people management
- Feels pressure to meet aggressive customer satisfaction targets

##### CURRENT SITUATION:

One of Jamie's team members, Priya, has complained to senior management about Jamie's "micromanagement" and "unfair treatment." Priya claims that Jamie monitors her work more closely than others, criticizes her more harshly, and has denied her flexible work requests that were granted to other team members.

Jamie believes Priya is being oversensitive and that the extra attention is justified because Priya's customer satisfaction scores are lower than the team average. Jamie is frustrated that Priya "went over my head" instead of talking to Jamie directly.

##### JAMIE'S PERSONA:

- Defensive but not hostile
- Genuinely believes they're doing their job correctly
- Doesn't understand why this is being treated as a serious HR issue
- Slightly resentful that other managers don't face this kind of scrutiny
- Will become more open if treated with respect and genuine curiosity
- Has not received any training in managing diverse teams or performance discussions

##### YOUR ROLE:

I am the HR Consultant who has been brought in to investigate Priya's complaint and provide coaching to Jamie. This is our first meeting.

Stay in character as Jamie. Respond to my questions and statements realistically. Do not break character unless I say "END SIMULATION."

I will begin the meeting now.

### 35.4.2 How Students Use This

**Assignment Structure:** 1. Students receive the Master Prompt and the assignment brief 2. They conduct an initial meeting with Jamie (the investigation interview) 3. They submit the transcript along with a written report

recommending next steps 4. They explain their HR methodology and justify their recommendations

**What This Teaches:** - Conducting a fair, unbiased investigation interview - Asking open-ended questions - Identifying when additional perspectives are needed - Recognizing the difference between perception and fact - Avoiding premature conclusions

**Assessment Focus:** Did the student: - Establish rapport and psychological safety? - Ask questions that elicited Jamie's full perspective? - Avoid leading questions or showing bias toward the complainant? - Identify what other information is needed (interviewing Priya, reviewing policies, checking documentation)? - Recognize the underlying issues (inadequate management training, unclear performance standards)?

## 35.5 Level 2: Multiple Employee Personas (Cast of Characters)

Now we add complexity: students interact with multiple AI personas representing different stakeholders in the same scenario. This simulates the reality that HR professionals must gather multiple perspectives and navigate competing interests.

### 35.5.1 Scenario: The Performance Management Conflict

**The Company:** Still InnovateCo (same as Level 1)

**The Situation:** The complaint about Jamie's management of Priya

**The Cast:** 1. **Jamie Martinez** (Team Leader) - believes they're managing performance appropriately 2. **Priya Patel** (Customer Service Rep) - believes she's being unfairly targeted 3. **David Chen** (Head of Customer Success) - Jamie's manager, wants this resolved quickly 4. **Sarah Kim** (HR Manager) - overworked, risk-averse, wants to avoid legal issues

### 35.5.2 Creating the Cast

You create four separate Master Prompts—one for each character. Each prompt includes: - The shared company context (so all personas are consistent) - The specific character's background and perspective - What that character knows and doesn't know - Their goals and concerns - How they're likely to behave in conversations

#### Example: Priya's Master Prompt

You are Priya Patel, a customer service representative at InnovateCo.



### 35.5. LEVEL 2: MULTIPLE EMPLOYEE PERSONAS (CAST OF CHARACTERS)263

[COMPANY CONTEXT - same as Jamie's prompt above]

#### PRIYA'S BACKGROUND:

- 26 years old, has worked at InnovateCo for 2 years
- One of the first customer service reps hired; has seen the team grow from 3 people to 8
- Generally receives positive customer feedback but has lower customer satisfaction scores than team average (72% vs. team average of 81%)
- Has a 4-year-old child; needs flexible start times 2-3 days per week for childcare dropoff

#### PRIYA'S PERSPECTIVE ON THE SITUATION:

- Believes Jamie singles her out for criticism while praising other team members for similar work
- Feels Jamie monitors her more closely (more frequent check-ins, reviews her tickets more thoroughly)
- Requested flexible start times (9:30am instead of 9:00am) two days per week, which Jamie denied, saying "customer calls start at 9am." However, Priya knows that Marcus and Lee both have flexible schedules.
- Believes Jamie has "had it in for her" since Jamie became team leader 6 months ago
- Did not initially complain to Jamie because she was worried about retaliation
- Escalated to senior management (David Chen) after feeling the situation wasn't improving

#### WHAT PRIYA DOESN'T KNOW:

- Marcus and Lee's flexible arrangements were approved because they work evening shifts (until 7pm) while Priya's contracted hours are 9am-5pm
- Jamie is under pressure from David to improve the team's overall customer satisfaction scores
- Jamie has received feedback from David specifically about Priya's performance gaps

#### PRIYA'S PERSONA:

- Frustrated and feeling undervalued
- Worried about job security (is this a prelude to being fired?)
- Emotional but trying to remain professional
- Defensive about her performance (believes her scores are "fine" and doesn't understand why Jamie focuses on them)
- Will become tearful if she feels dismissed or not believed
- Will be more forthcoming if treated with empathy and fairness

#### YOUR ROLE:

I am the HR Consultant investigating the complaint. This is our confidential interview.

Stay in character as Priya. Respond realistically. Do not break character unless I say "END SIMULATION."

I will begin now.

### 35.5.3 The Multi-Persona Assignment

**Student Task:** You are the external HR Consultant. You must:

1. **Conduct individual interviews** with all four stakeholders (Jamie, Priya, David, Sarah)
2. **Analyze the evidence** from all perspectives
3. **Write an investigation report** that includes:
  - Summary of each person's account
  - Analysis of factual discrepancies
  - Identification of underlying systemic issues
  - Recommended resolution with justification
4. **Submit all transcripts** along with your report

**What This Teaches:** - Managing complex investigations with conflicting accounts - Identifying bias in different perspectives - Recognizing systemic issues (weak management processes) vs. individual problems - Balancing fairness to all parties - Synthesizing multiple data sources

**The Challenge:** Each persona will give a different version of events. Students must: - Identify what's factual vs. interpretive - Recognize what information is missing - Ask probing questions to uncover hidden context - Avoid prematurely siding with one party

This mirrors real HR work where truth is rarely simple.

## 35.6 Level 3: Persistent Context (Company Memory)

This level adds continuity: the AI personas remember previous interactions. Decisions have consequences that affect future conversations.

### 35.6.1 Technical Approach

Most AI platforms now support “conversation history” or “memory.” You can:

**Option A: Single Long Conversation** Students have one ongoing AI conversation that spans weeks. Each new interaction builds on what came before.

**Option B: Context Injection** At the start of each new conversation, students paste a “context summary” of previous interactions:

CONTEXT FROM PREVIOUS INTERACTIONS:

Week 2: You (Jamie) met with the HR Consultant (student). You explained your perspective on managing Priya. You expressed frustration that Priya went to senior management. The HR Consultant asked about your management training and flexible work policy understanding.

Week 3: The HR Consultant met with Priya, David, and Sarah. You haven't seen the consultant since Week 2.

Week 4 (NOW): The HR Consultant is meeting with you again to discuss their findings and recommendations.

Use this context to inform your responses. Remember what you previously discussed with the consultant.

### 35.6.2 Sequential Assignment Example

**Week 1-2: Investigation Phase** Students conduct interviews with all stakeholders (Level 2 approach)

**Week 3-4: Resolution Design** Students draft a resolution plan (training for Jamie, revised flexible work policy, mediation between Jamie and Priya)

**Week 5-6: Implementation Simulation** Students have follow-up conversations with Jamie and Priya to implement the plan. The AI personas react based on: - How well the student conducted the initial investigation - Whether the resolution plan seems fair - How the student communicates and manages the process

**Week 7: Evaluation** Students have final check-in conversations 30 days later to assess whether the situation has improved. Jamie and Priya provide feedback on the process.

### 35.6.3 What This Teaches

- **Longitudinal thinking:** HR interventions aren't one-time fixes
- **Change management:** People resist or embrace change based on how it's handled
- **Accountability:** Students see the consequences of their decisions
- **Iteration:** If the initial approach doesn't work, they must adapt

### 35.6.4 Example: Persistent Consequences

**Scenario 1: Student handled investigation poorly**

*Student in Week 5 attempts a follow-up meeting with Priya:*

**Student:** “Hi Priya, I wanted to check in and see how things are going since we implemented the new flexible work schedule.”

**AI (as Priya):** *crosses arms, speaks curtly* “It’s fine, I guess. The schedule helps. But honestly, I still don’t feel like the investigation really listened to my concerns. The report made it sound like this was all just a misunderstanding about policies, but it felt like more than that to me. Anyway, what’s done is done.”

The AI remembers that the student’s report was superficial and didn’t validate Priya’s experience. This affects the ongoing relationship.

### **Scenario 2: Student handled investigation well**

**Student:** “Hi Priya, I wanted to check in and see how things are going since we implemented the new flexible work schedule.”

**AI (as Priya):** *smiles cautiously* “Actually, it’s been better. The flexible start times have made a huge difference with childcare. And Jamie and I had that mediation session you set up—it was awkward, but I think we both understand each other better now. I feel like someone actually took this seriously, which means a lot.”

The AI remembers that the student was thorough, empathetic, and fair. This builds trust.

## **35.7 Level 4: Dynamic Events (Evolving Scenarios)**

The most advanced level: the virtual company has ongoing developments that aren’t tied to any single student’s actions. The environment evolves, creating new challenges.

### **35.7.1 How It Works**

You (the lecturer) inject new developments into the company context periodically:

#### **Week 6 Announcement:**

COMPANY UPDATE:

InnovateCo has just been acquired by a larger tech firm. The new parent company has announced that there will be a "strategic restructuring" and that all positions will be reviewed. Employees are anxious about job security.

This context now affects all personas:

- Priya is worried her complaint has made her a target for redundancy
- Jamie is worried that management issues will count against them in the restructuring
- David is under pressure to ensure his department is seen as high-performing
- Sarah (HR Manager) is fielding constant questions about the restructuring process

When students interact with these characters, the personas should reflect this new context and heightened anxiety.

### 35.7.2 Why This Is Powerful

Students must now manage: - The original performance/conflict issue - New uncertainty and change management - Employee anxiety and rumor control - Ethical questions (is it fair to continue performance management during restructuring?)

This creates **emergent complexity** that mirrors real organisational life, where HR professionals must juggle multiple priorities and adapt to changing circumstances.

### 35.7.3 Semester-Long Virtual Company Project

#### The Ultimate Application:

Create a semester-long project where students act as the HR team for a virtual company. Each week brings new developments:

Week	Event	Student Task
1-2	Introduction to InnovateCo, cast of characters	Conduct organisational culture assessment
3-4	Performance management complaint (Jamie/Priya)	Investigate and resolve
5-6	Employee requests union representation	Respond to union inquiry, prepare for negotiation
7-8	Diversity audit reveals gender pay gap	Analyse data, recommend corrective action
9-10	Acquisition announced, restructuring begins	Manage change communication, handle redundancies

Week	Event	Student Task
11-12	Post-restructure morale crisis	Design retention and engagement strategy

Students work in teams (acting as the HR department). All teams interact with the same personas, but the personas respond differently based on each team's approach.

## 35.8 Practical Implementation Guidance

### 35.8.1 Starting Small

You don't need to build an entire semester-long simulation right away. Start with:

1. **One scenario, one persona** (Level 1) - Use this for a single assignment or in-class exercise
2. **Get student feedback** - Did they find it realistic? Useful? Engaging?
3. **Add complexity gradually** - Next semester, try multi-persona (Level 2)
4. **Build your library** - Create a collection of tested personas and scenarios you can reuse and refine

### 35.8.2 Creating Consistent Personas

The key to realistic simulation is **consistency**. Tips:

- **Write detailed persona documents** that you keep for reference
- **Test personas yourself** before giving them to students
- **Update personas based on student interactions** (if students discover something that breaks the character, revise the prompt)
- **Use the same company/context** across multiple scenarios to build familiarity

### 35.8.3 Technical Options

**Low-Tech Option:** Students copy-paste the Master Prompt into ChatGPT or Claude themselves. Free, simple, no special tools needed.

**Mid-Tech Option:** Create a shared document library with all persona prompts. Students access them as needed.

**High-Tech Option (Future):** Work with your university's IT department to create a custom web interface where students click on an employee's name and start a conversation. The prompts are pre-loaded and invisible to students. This feels more like a professional simulation.

### 35.8.4 Assessment Approaches

**What to Assess:**

1. **Conversation Quality** (the transcripts themselves)
  - Did they ask good questions?
  - Did they demonstrate HR competencies?
  - Did they maintain professionalism?
2. **Written Analysis** (reports, reflections, recommendations)
  - Can they synthesize information from multiple sources?
  - Do they apply theory and legal principles?
  - Are their recommendations realistic and justified?
3. **Process Documentation** (how they approached the task)
  - What was their methodology?
  - How did they ensure fairness?
  - What would they do differently?

**Grading Rubric Example:**

Criterion	Weight	Description
Investigation Process	25%	Quality of questions, fairness, thoroughness
Stakeholder Management	20%	Rapport-building, empathy, professionalism
Analysis & Synthesis	25%	Ability to integrate multiple perspectives and identify underlying issues
Recommendations	20%	Practical, justified, legally sound solutions
Reflection	10%	Metacognitive awareness, learning demonstrated

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## 35.9 Cross-Discipline Applications: Virtual Company Simulations

The virtual company simulation concept can be adapted for any business discipline. Below are examples showing how to implement the progressive levels across different professional contexts.

## 35.10 Marketing

### 35.10.1 Level 1: Single Stakeholder Persona

**Context:** A marketing agency where students act as account managers handling client relationships.

**Master Prompt Example:**

You are Elena Rodriguez, CMO of "GreenLife Brands," a natural foods company.

COMPANY CONTEXT:

GreenLife Brands produces organic snacks and beverages. The company has grown rapidly

ELENA'S BACKGROUND:

- 38 years old, former creative director at a major agency
- Joined GreenLife 2 years ago to build their marketing function
- Strong creative vision but impatient with process and bureaucracy
- Under pressure to deliver results after a failed product launch

CURRENT SITUATION:

Your agency partner (the student) has just presented a new campaign concept for the up

ELENA'S PERSONA:

- Passionate about marketing but critical of "safe" approaches
- Values creativity but demands results
- Can be demanding and direct in feedback
- Will push back on conventional thinking but respond well to data-driven arguments

YOUR ROLE:

I am the account manager from your agency. This is our creative review meeting.

Stay in character. Begin the meeting now.

**Learning Focus:** - Client relationship management - Creative feedback delivery  
- Brand strategy alignment - Balancing creative vision with business objectives

## 35.11 Accounting

### 35.11.1 Level 2: Multiple Stakeholder Personas

**Context:** An accounting firm handling a complex audit with multiple client stakeholders.

**The Cast:** 1. **Michael Chen** (Client CFO) - Focused on financial reporting accuracy, concerned about regulatory compliance 2. **Sarah Williams** (Client Controller) - Detail-oriented, worried about internal control weaknesses 3. **David**



**Park** (Audit Partner) - Experienced, values thoroughness but mindful of budget constraints 4. **Lisa Thompson** (Audit Manager) - Your direct supervisor, balancing quality and efficiency

### Example Persona: Client CFO

You are Michael Chen, CFO of TechManufacturing Inc.

#### COMPANY CONTEXT:

TechManufacturing produces industrial equipment. Recent rapid growth has strained financial systems.

#### MICHAEL'S BACKGROUND:

- 45 years old, former Big 4 audit partner
- Joined TechManufacturing 3 years ago for the IPO opportunity
- Strong technical accounting knowledge but limited operations experience
- Under pressure from board to ensure flawless financials

#### CURRENT AUDIT ISSUES:

- Revenue recognition disputes on long-term contracts
- Inventory valuation concerns due to obsolete stock
- Related party transactions that need careful disclosure

#### MICHAEL'S PERSONA:

- Professional and collaborative but firm on accounting principles
- Appreciates thorough analysis but concerned about audit delays
- Will challenge audit findings if they impact reported earnings
- Values transparency and will be more cooperative with clear explanations

#### YOUR ROLE:

I am the audit senior conducting fieldwork. This is our discussion of audit findings.

Stay in character. Begin now.

**Learning Focus:** - Multi-stakeholder audit management - Technical accounting judgment - Client relationship navigation - Risk assessment and communication

## 35.12 Business Analytics

### 35.12.1 Level 3: Persistent Context

**Context:** A retail analytics team managing customer data and insights over multiple quarters.

**Sequential Assignment Structure:** - **Month 1-2:** Initial data assessment and dashboard design - **Month 3-4:** Customer segmentation analysis and campaign recommendations - **Month 5-6:** Performance tracking and optimization recommendations - **Month 7:** Final presentation to executive team

### Example Persistent Context Injection:

CONTEXT FROM PREVIOUS MONTHS:

Month 1: You designed initial customer analytics dashboard. The executive team approved

Month 2: You completed customer segmentation analysis identifying 5 key personas. Mark

Month 3: Campaign results show 40% lift in engagement for Persona A but only 15% for P

Month 4 (NOW): You're preparing optimization recommendations. The marketing budget for

Use this context in your responses. Remember previous discussions about data quality, s

**Learning Focus:** - Longitudinal data strategy development - Stakeholder communication of complex analytics - Iterative improvement based on results - Business value demonstration

## 35.13 Tourism & Hospitality

### 35.13.1 Level 4: Dynamic Events

**Context:** A hotel management company dealing with seasonal fluctuations and external events.

#### Dynamic Event Example:

COMPANY UPDATE - SEASONAL CRISIS:

A major sporting event in the city has caused unprecedented demand. Hotel occupancy is

NEW CONTEXT AFFECTING ALL PERSONAS:

- Front desk managers are overwhelmed with guest complaints
- Housekeeping staff are working double shifts
- Revenue managers must decide whether to implement surge pricing
- Guest experience team is fielding social media backlash

All personas should reflect increased stress, fatigue, and the pressure of maintaining event recovery and reputation.

**Semester-Long Project Structure:** | Week | Event | Student Task | |—|—|—|  
 | 1-2 | Pre-season planning | Staff scheduling and inventory management | | 3-4  
 | Peak season begins | Service quality monitoring and complaint resolution | |  
 5-6 | External event impact | Crisis management and resource allocation | | 7-8 |  
 Post-event recovery | Customer retention and staff morale initiatives | | 9-10 |  
 Off-season transition | Cost optimization and strategic planning |

**Learning Focus:** - Crisis management in hospitality - Seasonal business cycle

navigation - Service quality maintenance under pressure - Stakeholder communication during uncertainty

## 35.14 Information Systems

### 35.14.1 Multi-Level Integration

**Context:** An IT department managing a major system implementation across the organization.

#### Level 1 Setup:

You are Dr. Amanda Foster, Chief Information Officer of GlobalHealth Systems.

#### COMPANY CONTEXT:

GlobalHealth manages electronic health records for multiple hospitals. They're implementing a new

#### AMANDA'S BACKGROUND:

- 42 years old, former hospital CIO
- Strong technical background but patient-focused
- Concerned about clinical workflow disruption
- Must balance innovation with patient safety

#### CURRENT CHALLENGE:

The new portal system is behind schedule. Clinical staff are resisting training, citing patient c

#### AMANDA'S PERSONA:

- Collaborative but decisive
- Values clinical input but understands technical constraints
- Will advocate for patients but recognizes business realities
- Responds well to data-driven change management plans

#### YOUR ROLE:

I am the IT project manager. This is our weekly status meeting.

Stay in character. Begin now.

**Progressive Complexity:** - **Level 2:** Add clinical department heads, IT team members, and vendor representatives - **Level 3:** Implementation spans multiple weeks with persistent issues and evolving stakeholder positions - **Level 4:** External events like software vendor issues or regulatory changes affect the project

**Learning Focus:** - Large-scale IT project management - Change management in healthcare settings - Technical and clinical stakeholder alignment - Risk management and contingency planning

## 35.15 Management

### 35.15.1 Comprehensive Leadership Simulation

**Context:** A manufacturing company where students act as plant managers handling operational and people challenges.

**Full Cast Example:** 1. **Production Manager** - Focused on efficiency, frustrated with quality issues 2. **Union Representative** - Advocates for worker safety and fair treatment 3. **Quality Control Lead** - Technical expert, concerned about compliance 4. **HR Business Partner** - Supports people initiatives, mediates conflicts 5. **Finance Controller** - Monitors costs, pushes for productivity improvements

**Dynamic Scenario Evolution:** - **Quarter 1:** Production targets missed due to equipment failures - **Quarter 2:** Quality issues lead to product recalls and customer complaints - **Quarter 3:** Union grievances about working conditions emerge - **Quarter 4:** Cost reduction initiatives create morale challenges

**Learning Focus:** - Multi-functional leadership - Conflict resolution across departments - Strategic decision-making under uncertainty - Organisational change leadership

## 35.16 Adapting Virtual Companies Across Disciplines

### 35.16.1 Discipline-Specific Considerations

**Marketing & Creative Industries:** - Focus on stakeholder management and creative feedback - Emphasize brand consistency and campaign ROI - Include client relationship dynamics and agency politics

**Accounting & Finance:** - Stress regulatory compliance and risk management - Include technical accounting debates and audit evidence evaluation - Focus on client relationships and professional skepticism

**Business Analytics:** - Emphasize data quality, methodology, and interpretation - Include stakeholder communication of complex findings - Focus on business value creation and iterative improvement

**Tourism & Hospitality:** - Highlight service quality and customer experience - Include seasonal and external event management - Focus on operational efficiency and staff morale

**Information Systems:** - Stress technical constraints and business requirements alignment - Include change management and user adoption challenges - Focus on project management and risk mitigation

**Management:** - Emphasize cross-functional collaboration and conflict resolution - Include strategic decision-making and organisational change - Focus on leadership development and team dynamics

### 35.16.2 Implementation Tips by Discipline

**Starting Points:** - **Marketing:** Begin with client-agency relationship simulations - **Accounting:** Start with audit engagement scenarios - **Analytics:** Focus on data project lifecycles - **Hospitality:** Use service recovery scenarios - **IT:** Begin with system implementation challenges - **Management:** Start with operational decision-making

**Assessment Customization:** Adapt the grading rubric to emphasize discipline-specific competencies while maintaining core HR/management skills like communication, analysis, and stakeholder management.

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## 35.17 Common Questions

**Q: Won't students compare notes and just copy each other's approaches?**

A: The beauty of AI personas is that they respond dynamically. Even if two students use similar approaches, their conversations will diverge based on specific wording, tone, and follow-up questions. Additionally, you're grading the quality of their thinking and justification, not just whether they got a particular outcome.

**Q: What if a student gets "stuck" and the conversation goes nowhere?**

A: Build a "reset" option into the assignment. Students can restart the conversation once if needed, but they must reflect on why the first attempt failed. This teaches recovery from mistakes—an important professional skill.

**Q: How much time does this take to set up?**

A: Initial setup for Level 1 (single persona): 1-2 hours to write a detailed Master Prompt and test it.

Level 2 (multiple personas): 3-4 hours to create the full cast and ensure consistency.

Level 3-4: Ongoing time investment, but you're building reusable assets.

**Q: Can I use the same scenarios year after year?**

A: Yes! Unlike traditional case studies that students might find online, AI simulations are dynamic—each student's experience is unique. However, you should refresh and refine your prompts based on what you learn from each cohort.

### 35.18 The Vision: Business Education Transformed

Imagine your graduates leaving university having:

- Conducted dozens of difficult conversations in safe, realistic environments
- Managed complex scenarios with conflicting stakeholder interests
- Made strategic decisions in their field and seen their consequences unfold
- Practiced recovery from mistakes without real-world harm
- Developed confidence in their professional judgment
- Experienced emergent complexity in professional contexts

This is what virtual company simulations can achieve. It's not replacing traditional teaching—it's adding a layer of experiential learning that was previously impossible at scale.

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### 35.19 Your Action Step

Before the next chapter, decide your level of ambition:

**Conservative Start:** Create one Level 1 persona (single character) for a single assignment. Test it in one class.

**Moderate Start:** Create a Level 2 scenario (3-4 personas) for a major assignment worth 20-30% of the final grade.

**Ambitious Start:** Design a semester-long Level 3 simulation with persistent context across multiple assignments.

Choose what feels manageable for your current teaching load and technical comfort level. You can always scale up later.

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**Next Chapter Preview:** In the next chapter, we shift from “how to use AI tools” to “how to rethink assessment.” We'll explore the fundamental difference between assessing **process** (professional methodology) versus **product** (theoretical knowledge), and show you several complete assessment models that can be adapted across disciplines. This is where AI-enhanced teaching transforms into AI-enhanced assessment.

## Chapter 36

# Designing an AI-Integrated Unit

### 36.1 Beyond Individual Assignments: Whole-Unit Design

The previous chapters showed you how to create individual AI-enhanced assignments. But the real power of AI in education emerges when you design an entire unit—a complete semester’s learning—with AI integration from the start.

This isn’t about “adding AI” to an existing unit. It’s about **redesigning with AI as a pedagogical partner**, creating learning experiences that weren’t previously possible.

This chapter walks through complete unit design using backwards design principles, showing you how to scaffold student learning from “first encounter with AI” to “competent professional use.”

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### 36.2 The Backwards Design Approach

#### 36.2.1 Step 1: Define Learning Outcomes (AI-Neutral)

Start here, always. What should students be able to do by the end of the unit?

**Example Unit:** HRMT3004 - Workplace Conflict and Resolution (Third-year undergraduate)

**Learning Outcomes:** 1. Analyse workplace conflicts using conflict resolution theory and organisational justice frameworks 2. Conduct fair, impartial

investigations of workplace complaints 3. Demonstrate effective communication in difficult conversations (de-escalation, active listening, empathy) 4. Design and facilitate conflict resolution interventions appropriate to context 5. Apply relevant employment law and procedural fairness principles 6. Reflect critically on own practice and identify areas for development

**Note:** These outcomes don't mention AI. They describe professional competencies. AI is the *means*, not the *end*.

**Other discipline examples:** The same principle applies whether you're designing a Marketing, Accounting, Supply Chain, or Management unit—define what professionals need to *do*, not how they'll do it.

### 36.2.2 Step 2: Design Assessments (How Will Students Demonstrate Mastery?)

Using the process-based assessment principles from Chapter 7, design assessments that make professional competence visible.

**Assessment 1: Investigation Interview Simulation (25%) - What:** Students conduct simulated investigation interview with AI persona, submit transcript + process audit - **Assesses:** Learning outcomes 2, 3, 5, 6 - **Due:** Week 6 (mid-semester) - **Why this timing:** Gives students foundational practice before more complex work

**Assessment 2: Conflict Resolution Portfolio (40%) - What:** Students design intervention for multi-stakeholder conflict, conduct simulated mediation/facilitation, write reflective analysis - **Assesses:** Learning outcomes 1, 3, 4, 6 - **Due:** Week 11 - **Why this timing:** Builds on skills from Assessment 1, integrates theory from mid-semester content

**Assessment 3: Research Essay (Critical Analysis) (35%) - What:** Critical analysis of conflict resolution approaches in specific organisational contexts (e.g., remote work, culturally diverse teams, union environments) - **Assesses:** Learning outcomes 1, 5 - **Due:** Week 13 (exam period) - **Why this timing:** Synthesizes learning from entire semester - **AI integration:** Students use AI for literature synthesis and draft feedback (Chapter 5 self-assessment model)

### 36.2.3 Step 3: Map Learning Activities (How Will Students Prepare for Assessments?)

Now design the week-by-week learning journey that scaffolds students from novice to competent.

**Key principle:** Gradually increase complexity of AI interaction while building skill.



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## 36.3 Complete 12-Week Unit Design Example

### 36.3.1 Week 1: Introduction to Conflict and Introduction to AI

**Learning Focus:** Understand types of workplace conflict, introduce AI as learning tool

**Content:** - Lecture: Sources and types of workplace conflict - Workshop: Conflict analysis frameworks (task vs. relationship conflict, etc.)

**AI Activity (Low stakes, introductory):**

In-class demonstration:

- Show students a simple conflict scenario
- Use AI to generate 3 different stakeholder perspectives on the same incident
- Discuss: "How can seeing multiple perspectives help us understand conflict?"

**Purpose:** - Students see AI in action (demystify) - Understand AI can help explore complexity - No pressure—just observation

**Student Task:** - Install ChatGPT or Claude - Complete the “Getting Started” tutorial (Chapter 2 exercise) - Submit screenshot showing they successfully generated a simple HR scenario

---

### 36.3.2 Week 2: Conflict Theory and AI Exploration

**Learning Focus:** Apply conflict theory; practice writing prompts

**Content:** - Lecture: Conflict resolution theories (interest-based, transformative, etc.) - Workshop: Analysing conflict through theoretical lenses

**AI Activity (First hands-on practice):**

Assignment: Theory Application Practice (ungraded)

- Students receive a workplace conflict scenario
- Use AI to analyse the conflict through 2 different theoretical frameworks
- Write 300 words comparing the insights each theory provides
- Submit both the AI conversation and their reflection

**Purpose:** - Students practice prompt writing - Students evaluate AI’s theoretical analysis - Low-stakes experimentation - Lecturer can see who needs prompt-writing help

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### 36.3.3 Week 3: Communication Skills for Conflict

**Learning Focus:** Active listening, empathetic communication, managing emotion

**Content:** - Lecture: Communication theory and de-escalation techniques - Workshop: Communication analysis (watch video examples, critique)

**AI Activity (First simulation):**

Practice Simulation (ungraded, but required):

- Students conduct 5-minute conversation with AI playing "frustrated employee"
- Focus: Practice de-escalation language
- Students can retry as many times as they want
- Submit their best attempt + 200-word reflection: "What did I learn about my communication?"

**Purpose:** - First taste of "flight simulator" - Builds confidence before graded assessment - Students realise they can practice privately and improve

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### 36.3.4 Week 4: Legal Framework and Procedural Fairness

**Learning Focus:** Natural justice, procedural fairness, relevant legislation

**Content:** - Lecture: Legal obligations in workplace investigations - Workshop: Case studies of procedural failures and consequences

**AI Activity (Legal application practice):**

Formative Exercise:

- AI generates 5 short investigation scenarios
- For each, students identify: What legal principle is at risk? What should HR do?
- Immediate AI feedback on their responses
- Students retry until they achieve 100%

**Purpose:** - Spaced repetition of legal knowledge - Students can practice until mastery (not time-limited) - AI provides immediate correction

---

### 36.3.5 Week 5: Investigation Skills

**Learning Focus:** Conducting fair, thorough workplace investigations

**Content:** - Lecture: Investigation methodology and common pitfalls - Workshop: Planning an investigation (what questions, what order, what documentation)

**AI Activity (Assessment preparation):**

Scaffolded practice for Assessment 1:

- Students receive the persona they'll encounter in Assessment 1 (preview)
- Conduct practice interview

- Generate AI critique
- Revise approach
- Conduct second practice interview

**Purpose:** - Direct preparation for upcoming assessment - Students enter Assessment 1 having already practiced - Reduces anxiety, improves quality

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### 36.3.6 Week 6: Assessment 1 Due - Investigation Interview Simulation

**No new content this week—focus on assessment**

Students submit: 1. Transcript of investigation interview with AI persona 2. Process audit document analysing their own performance 3. 500-word reflection on learning

**Teaching focus this week:** - Availability for consultation/questions - Technical support for any AI access issues

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### 36.3.7 Week 7: Feedback Week + Mediation Theory

**Learning Focus:** Understanding Assessment 1 feedback; introduction to mediation

**Content:** - Return Assessment 1 with feedback - Lecture: Mediation and facilitation approaches - Workshop: Compare mediation models (evaluative, facilitative, transformative)

**AI Activity (Exploring alternatives):**

Scenario Exploration:

- Students receive a conflict scenario suitable for mediation
- Use AI "Pros and Cons" technique (Chapter 3) to evaluate which mediation approach is best
- In-class discussion: Did different students reach different conclusions? Why?

**Purpose:** - Recover from assessment submission - Introduce new content at moderate cognitive load - Build toward Assessment 2

---

### 36.3.8 Week 8: Facilitation Skills

**Learning Focus:** Facilitation techniques for multi-party conflict

**Content:** - Lecture: Managing multi-stakeholder conversations - Workshop: Power dynamics, coalition-building, impasse-breaking

**AI Activity (Complex simulation introduction):**

Multi-party simulation practice:

- Students manage conversation between 2 AI personas in conflict
- Practice balancing airtime, managing interruptions, keeping focus
- Ungraded but highly recommended for Assessment 2 preparation

**Purpose:** - Increase complexity (now managing 2 personas, not 1) - Build skills for Assessment 2 - Students who struggled with Assessment 1 get redemption opportunity

---

### 36.3.9 Week 9: Cultural and Ethical Considerations

**Learning Focus:** Cross-cultural conflict, ethical dilemmas, bias awareness

**Content:** - Lecture: Cultural dimensions in conflict (individualism/collectivism, face-saving, etc.) - Workshop: Ethical dilemmas in conflict resolution (confidentiality, power imbalances, organisational pressure)

**AI Activity (Critical evaluation):**

AI Ethics Exercise:

- AI generates a conflict resolution plan
- Students critique it for:
  - Cultural insensitivity
  - Ethical gaps
  - Bias toward organisational interests over fairness
- Write memo explaining what AI got wrong and why

**Purpose:** - Develop critical oversight of AI - Connect theory (cultural frameworks, ethics) to practice - Prepare for Assessment 2 cultural/ethical analysis

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### 36.3.10 Week 10: Designing Interventions

**Learning Focus:** Strategic planning for conflict resolution

**Content:** - Lecture: Matching interventions to conflict type and context - Workshop: Intervention design process

**AI Activity (Assessment 2 preparation):**

Portfolio Development:

- Students begin working on Assessment 2
- Use AI to generate multiple intervention options for their chosen scenario
- Bring draft analysis to workshop for peer feedback

**Purpose:** - Structured time for assessment work - Peer learning and feedback - Lecturer can identify students who need additional support

---

**36.3.11 Week 11: Assessment 2 Due - Conflict Resolution Portfolio**

Students submit: 1. Conflict analysis and intervention design (written component) 2. Transcript(s) of simulated intervention (conversation with AI personas) 3. Reflective analysis integrating theory and evaluating their practice

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**36.3.12 Week 12: Contemporary Issues and Research Essay Support**

**Learning Focus:** Emerging trends in workplace conflict; research essay preparation

**Content:** - Lecture: Special topics (remote work conflict, AI in HR, gig economy disputes) - Workshop: Research essay planning and literature review strategies

**AI Activity (Research support):**

- Essay development support:
- Students use AI to identify key literature on their chosen topic
  - Use AI self-assessment tool to check essay plan
  - Optional: Book consultation with lecturer to discuss draft

**Purpose:** - Support final assessment - Lighter week (no new major concepts) - Celebrate semester's learning

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**36.3.13 Week 13: Assessment 3 Due - Research Essay**

Students submit critical analysis essay.

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**36.4 The Scaffolding Progression Model**

Notice how AI integration increases in complexity:

Week	AI Complexity	Student Agency	Stakes
1-2	Observation, simple prompts	Low (following instructions)	None (ungraded)
3-4	Single persona, structured scenarios	Medium (some choice in approach)	Low (formative)

Week	AI Complexity	Student Agency	Stakes
5-6	Graded simulation, self-assessment	High (must plan and execute)	Medium (25% of grade)
7-9	Multi-persona, ethical critique	High (designing interventions)	Preparation for high-stakes
10-11	Complex portfolio with multiple components	Very high (strategic choices)	High (40% of grade)
12-13	AI as research assistant	Very high (independent work)	High (35% of grade)

**This progression develops:** 1. **Technical comfort** (Weeks 1-2) 2. **Basic AI literacy** (Weeks 3-4) 3. **Applied competence** (Weeks 5-8) 4. **Critical oversight** (Weeks 9-11) 5. **Independent professional use** (Weeks 12-13)

## 36.5 Balancing AI and Non-AI Activities

**Important:** Not everything should involve AI.

### 36.5.1 This unit includes traditional elements:

- **Lectures:** Content delivery (theory, legal frameworks, research findings)
- **Workshops:** Peer discussion, case analysis, group problem-solving
- **Readings:** Textbook chapters, journal articles, policy documents
- **Live role-play:** At least 1-2 in-person practice sessions for social learning
- **Guest speaker:** Practicing mediator or workplace investigator
- **Reflective journaling:** Weekly reflections on learning (not AI-assessed)

### 36.5.2 The 60/40 rule:

Aim for approximately: - **60% traditional teaching and learning activities**  
- **40% AI-enhanced activities**

This ensures students develop both technological proficiency and traditional professional skills (working with humans, not just chatbots).

## 36.6 Supporting Student AI Literacy Development

Across the semester, explicitly teach AI literacy:

### 36.6.1 Week 1: What AI Is (and Isn't)

- AI as pattern generator, not intelligence
- Strengths and limitations
- When to trust vs. verify

### 36.6.2 Week 4: Advanced Prompting

- How to write effective prompts
- Troubleshooting poor responses
- Iterating to improve results

### 36.6.3 Week 7: Critical Evaluation

- How to spot AI errors
- When AI oversimplifies
- Recognizing bias in AI outputs

### 36.6.4 Week 9: Professional Ethics

- Accountability when using AI tools
- When to use AI vs. when human judgment is essential
- Transparent vs. hidden AI use

By semester's end, students haven't just used AI—they've developed **AI literacy as a professional competency**.

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## 36.7 Unit Outline Template (for Your Own Design)

Use this template to design your AI-integrated unit:

### 36.7.1 UNIT INFORMATION

- Unit code and title:
- Year level and semester:
- Credit points:
- Prerequisites:

### 36.7.2 LEARNING OUTCOMES (AI-neutral)

- 1.
- 2.
- 3.
- 4.
- 5.

### 36.7.3 ASSESSMENT SUMMARY

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Assessment	Weight	Due Week	AI Integration	Outcomes Assessed
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### 36.7.4 WEEKLY SCHEDULE

Week [X]: [Topic] - Learning focus: - Content delivery: - AI activity: - Purpose:  
 - Preparation for next week:

[Repeat for 12-13 weeks]

### 36.7.5 AI LITERACY PROGRESSION

- Weeks 1-3: [foundational skills]
- Weeks 4-6: [applied practice]
- Weeks 7-9: [critical evaluation]
- Weeks 10-13: [independent professional use]

### 36.7.6 BALANCE CHECK

- Traditional activities: [%]
- AI-enhanced activities: [%]
- Justification for this balance:

### 36.7.7 STUDENT SUPPORT

- Resources provided for AI access:
  - Technical support available:
  - Academic support for AI use:
  - Equity considerations addressed:
-



## 36.8 Common Design Mistakes to Avoid

### 36.8.1 Mistake 1: “AI for AI’s Sake”

**Problem:** Including AI because it’s trendy, not because it serves learning outcomes. **Solution:** Every AI activity must clearly connect to a learning outcome. If you can’t justify it pedagogically, remove it.

### 36.8.2 Mistake 2: All or Nothing

**Problem:** Either avoiding AI entirely or making everything AI-based. **Solution:** Balance. Use AI where it adds value (simulation, feedback, practice) and traditional methods where they’re superior (peer learning, live practice, social skills).

### 36.8.3 Mistake 3: Assuming Technical Competence

**Problem:** Expecting students to figure out AI tools independently. **Solution:** Explicitly teach prompt writing, troubleshooting, critical evaluation. Scaffold technical skills just like you scaffold content knowledge.

### 36.8.4 Mistake 4: No Progression

**Problem:** Same level of AI complexity all semester. **Solution:** Design deliberate progression from simple to complex, guided to independent, low-stakes to high-stakes.

### 36.8.5 Mistake 5: Ignoring Equity

**Problem:** Assuming all students have equal access to AI tools, devices, internet. **Solution:** Provide alternatives (lab access, in-class time for AI activities), use university-subscribed tools where possible, ensure core learning is accessible without premium AI access.

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## 36.9 Aligning Unit Design with Program Goals

Your unit doesn’t exist in isolation—it’s part of a degree program.

### 36.9.1 Consider:

**Vertical integration:** - What AI skills do students bring from earlier units? - What AI competencies will later units assume? - How does your unit scaffold toward program-level AI literacy?

**Horizontal integration:** - What other units are students taking concurrently?  
 - Could you coordinate AI activities across multiple units? - Are there opportunities for cross-unit projects?

**Program-level graduate capabilities:** - How does your AI integration support overarching graduate capabilities? - Communication? Critical thinking? Professional practice? Technological proficiency?

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## 36.10 Communicating the Design to Students

Students need to understand the pedagogical design—it helps them engage meaningfully.

### 36.10.1 First lecture (explain the approach):

“This unit uses AI tools as part of your learning. Here’s why:

In your [professional field] careers, you’ll use AI for analysis, strategy development, decision support, and other professional tasks. Our job is to prepare you to use those tools competently and ethically.

You’ll notice the AI activities progress across the semester: - Early weeks: You’ll practice basic skills in safe, low-stakes environments - Mid-semester: You’ll apply those skills in realistic scenarios for assessment - Late semester: You’ll use AI independently as a professional tool

By the end, you’ll have practiced complex professional scenarios dozens of times—something that would be impossible without AI. You’ll also know when to trust AI, when to question it, and when human judgment must override technology.

This isn’t about making your degree easier. It’s about preparing you for professional practice in an AI-augmented world.”

### 36.10.2 In your unit outline (be explicit):

Include a section titled “**AI Integration in This Unit**” that explains: - Why AI is used - How it supports learning outcomes - What skills students will develop - Expectations for academic integrity - Support available

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## 36.11 Evaluating Your AI-Integrated Unit

After the semester, evaluate systematically:

**36.11.1 Student learning evidence:**

- Did assessment results improve compared to previous semesters?
- Did students demonstrate competencies that previous cohorts struggled with?
- What does student work reveal about their AI literacy development?

**36.11.2 Student feedback:**

- Survey: How useful was AI for your learning? (1-5 scale)
- What AI activities were most valuable?
- What AI activities felt like “busy work”?
- Do you feel more prepared for professional practice?

**36.11.3 Your experience:**

- Did AI integration save or cost you time overall?
- What worked better than expected? Worse?
- What would you change next semester?
- What would you keep?

**36.11.4 Iterate and refine based on evidence.**


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## **36.12 Cross-Discipline Unit Design Examples**

The backwards design approach can be adapted for any business discipline. Below are examples showing how to design AI-integrated units across different professional contexts.

### **36.13 Marketing**

#### **36.13.1 Unit: Digital Marketing Strategy and Analytics**

**Learning Outcomes (AI-Neutral):** 1. Analyse market data and consumer behaviour patterns 2. Develop data-driven marketing strategies and campaigns 3. Evaluate campaign performance using analytics frameworks 4. Communicate marketing insights to diverse stakeholders 5. Apply ethical considerations in digital marketing practices 6. Demonstrate critical evaluation of marketing technology tools

**Assessment Structure:** - **Assessment 1 (25%):** Market Analysis Simulation  
 - Students conduct AI stakeholder consultation to gather requirements, submit analysis + process audit - **Assessment 2 (40%):** Campaign Strategy Portfolio  
 - Students design multi-channel campaign using AI for competitor analysis and

creative ideation, with critical evaluation of AI recommendations - **Assessment 3 (35%)**: Campaign Performance Analysis - Students evaluate real campaign data using AI for initial insights, then provide critical analysis and strategic recommendations

**Weekly Progression Example:** - **Weeks 1-2**: Consumer behaviour theory + AI prompt basics (market research scenarios) - **Weeks 3-4**: Analytics frameworks + AI data analysis practice (campaign metrics evaluation) - **Weeks 5-6**: Assessment 1 - Stakeholder consultation simulation - **Weeks 7-8**: Creative strategy + AI ideation tools (campaign concept generation) - **Weeks 9-10**: Digital channels + AI competitor analysis (strategy development) - **Weeks 11-12**: Assessment 2 - Strategy portfolio + performance analysis preparation - **Week 13**: Assessment 3 - Critical evaluation of marketing analytics

**Key AI Integration Points:** - Consumer persona development and validation - Competitor analysis and market trend identification - Campaign performance prediction and optimization recommendations - Creative concept evaluation and stakeholder feedback simulation

## 36.14 Accounting

### 36.14.1 Unit: Advanced Audit and Assurance

**Learning Outcomes (AI-Neutral):** 1. Apply professional auditing standards and ethical principles 2. Design risk-based audit procedures and testing strategies 3. Evaluate internal controls and assess control effectiveness 4. Communicate audit findings to diverse stakeholders 5. Demonstrate professional skepticism and critical analysis 6. Apply data analytics in audit planning and execution

**Assessment Structure:** - **Assessment 1 (25%)**: Risk Assessment Simulation - Students conduct AI client consultation to understand business processes, submit risk analysis + process audit - **Assessment 2 (40%)**: Audit Planning Portfolio - Students develop comprehensive audit plan using AI for initial risk assessment and procedure generation, with critical evaluation of AI recommendations - **Assessment 3 (35%)**: Audit Findings Report - Students analyse audit evidence using AI for pattern identification, then provide professional audit conclusions and recommendations

**Weekly Progression Example:** - **Weeks 1-2**: Audit standards and ethics + AI prompt basics (control environment analysis) - **Weeks 3-4**: Risk assessment frameworks + AI risk analysis practice (business process evaluation) - **Weeks 5-6**: Assessment 1 - Client consultation simulation - **Weeks 7-8**: Audit procedures + AI testing strategy generation (sampling and testing approaches) - **Weeks 9-10**: Data analytics + AI audit data analysis (anomaly detection and trend analysis) - **Weeks 11-12**: Assessment 2 - Audit planning portfolio + findings analysis preparation - **Week 13**: Assessment 3 - Professional audit reporting and stakeholder communication

**Key AI Integration Points:** - Risk assessment and materiality evaluation  
- Internal control design and testing procedure generation - Audit evidence analysis and pattern recognition - Stakeholder communication and audit finding presentation

## 36.15 Business Analytics

### 36.15.1 Unit: Strategic Business Intelligence

**Learning Outcomes (AI-Neutral):** 1. Apply statistical and analytical methods to business problems 2. Design and implement data collection and analysis frameworks 3. Interpret complex data sets and communicate insights effectively 4. Evaluate analytical model validity and limitations 5. Apply ethical considerations in data analysis and reporting 6. Develop data-driven business strategies and recommendations

**Assessment Structure:** - **Assessment 1 (25%):** Stakeholder Requirements Analysis - Students conduct AI consultation to understand business needs, submit requirements analysis + process audit - **Assessment 2 (40%):** Analytics Solution Portfolio - Students design comprehensive analytics solution using AI for initial model development and testing, with critical evaluation of AI approaches - **Assessment 3 (35%):** Strategic Insights Report - Students analyse complex business data using AI for initial insights, then provide strategic recommendations and implementation plans

**Weekly Progression Example:** - **Weeks 1-2:** Data fundamentals and ethics + AI prompt basics (data quality assessment) - **Weeks 3-4:** Statistical methods + AI analysis practice (hypothesis testing and validation) - **Weeks 5-6:** Assessment 1 - Requirements analysis simulation - **Weeks 7-8:** Machine learning concepts + AI model development (predictive modeling approaches) - **Weeks 9-10:** Data visualization + AI dashboard design (insights communication) - **Weeks 11-12:** Assessment 2 - Analytics portfolio + strategic analysis preparation - **Week 13:** Assessment 3 - Business intelligence reporting and strategic recommendations

**Key AI Integration Points:** - Data quality assessment and cleansing recommendations - Statistical model selection and validation - Predictive analytics and forecasting - Business intelligence dashboard design and user experience

## 36.16 Tourism & Hospitality

### 36.16.1 Unit: Strategic Hospitality Management

**Learning Outcomes (AI-Neutral):** 1. Analyse hospitality market trends and competitive dynamics 2. Develop customer experience strategies and service innovations 3. Apply revenue management and operational optimization techniques 4. Evaluate service quality and customer satisfaction metrics 5. Demonstrate

cultural competence in global hospitality contexts 6. Design sustainable and ethical hospitality practices

**Assessment Structure:** - **Assessment 1 (25%):** Guest Experience Consultation - Students conduct AI guest/stakeholder consultation to understand service expectations, submit analysis + process audit - **Assessment 2 (40%):** Service Innovation Portfolio - Students design comprehensive service improvement strategy using AI for trend analysis and idea generation, with critical evaluation of AI recommendations - **Assessment 3 (35%):** Operational Strategy Report - Students analyse hospitality performance data using AI for initial insights, then provide strategic recommendations and implementation plans

**Weekly Progression Example:** - **Weeks 1-2:** Hospitality fundamentals + AI prompt basics (service quality assessment) - **Weeks 3-4:** Customer experience theory + AI feedback analysis practice (sentiment and trend analysis) - **Weeks 5-6:** Assessment 1 - Guest consultation simulation - **Weeks 7-8:** Revenue management + AI pricing optimization (demand forecasting and dynamic pricing) - **Weeks 9-10:** Service innovation + AI trend analysis (market opportunity identification) - **Weeks 11-12:** Assessment 2 - Innovation portfolio + strategy development preparation - **Week 13:** Assessment 3 - Operational strategy and performance optimization

**Key AI Integration Points:** - Customer sentiment analysis and experience mapping - Revenue optimization and demand forecasting - Competitive intelligence and market trend analysis - Service innovation ideation and concept validation

## 36.17 Information Systems

### 36.17.1 Unit: Enterprise Systems Implementation

**Learning Outcomes (AI-Neutral):** 1. Analyse business requirements for technology solutions 2. Design and implement enterprise system architectures 3. Manage organisational change and user adoption processes 4. Evaluate system performance and security considerations 5. Apply project management methodologies in IT contexts 6. Demonstrate ethical use of technology and data governance

**Assessment Structure:** - **Assessment 1 (25%):** Requirements Gathering Simulation - Students conduct AI stakeholder consultation to understand system needs, submit requirements analysis + process audit - **Assessment 2 (40%):** System Design Portfolio - Students develop comprehensive system solution using AI for initial architecture design and risk assessment, with critical evaluation of AI recommendations - **Assessment 3 (35%):** Implementation Strategy Report - Students analyse system implementation challenges using AI for initial planning, then provide strategic recommendations and change management plans

**Weekly Progression Example:** - **Weeks 1-2:** Systems analysis fundamentals

+ AI prompt basics (requirements documentation) - **Weeks 3-4:** System design principles + AI architecture practice (solution design and evaluation) - **Weeks 5-6:** Assessment 1 - Requirements gathering simulation - **Weeks 7-8:** Project management + AI risk assessment (implementation planning and contingency development) - **Weeks 9-10:** Change management + AI adoption analysis (user training and communication strategies) - **Weeks 11-12:** Assessment 2 - System design portfolio + implementation preparation - **Week 13:** Assessment 3 - Strategic implementation and governance planning

**Key AI Integration Points:** - Requirements elicitation and stakeholder analysis - System architecture design and technology evaluation - Risk assessment and mitigation strategy development - Change management and user adoption planning

## 36.18 Management

### 36.18.1 Unit: Strategic Leadership and Change Management

**Learning Outcomes (AI-Neutral):** 1. Analyse organisational dynamics and stakeholder relationships 2. Develop strategic change management and leadership plans 3. Apply conflict resolution and negotiation techniques 4. Evaluate organisational culture and employee engagement 5. Demonstrate ethical leadership and decision-making 6. Design performance management and development systems

**Assessment Structure:** - **Assessment 1 (25%):** Organisational Assessment Consultation - Students conduct AI stakeholder consultation to understand organisational dynamics, submit analysis + process audit - **Assessment 2 (40%):** Change Strategy Portfolio - Students design comprehensive change management plan using AI for stakeholder analysis and resistance assessment, with critical evaluation of AI recommendations - **Assessment 3 (35%):** Leadership Development Report - Students analyse leadership challenges using AI for initial assessment, then provide strategic recommendations and development plans

**Weekly Progression Example:** - **Weeks 1-2:** Organisational behaviour theory + AI prompt basics (stakeholder mapping) - **Weeks 3-4:** Leadership frameworks + AI assessment practice (organizational culture analysis) - **Weeks 5-6:** Assessment 1 - Organisational consultation simulation - **Weeks 7-8:** Change management + AI resistance analysis (change impact assessment) - **Weeks 9-10:** Conflict resolution + AI scenario planning (negotiation and mediation strategies) - **Weeks 11-12:** Assessment 2 - Change strategy portfolio + leadership development preparation - **Week 13:** Assessment 3 - Strategic leadership and organisational development

**Key AI Integration Points:** - Stakeholder analysis and relationship mapping - Organisational culture assessment and change readiness evaluation - Conflict

resolution scenario planning and strategy development - Leadership development planning and succession management

## 36.19 Adapting Unit Design Principles Across Disciplines

### 36.19.1 Common Design Elements

**Progression Framework:** Regardless of discipline, follow the same scaffolding progression: - **Weeks 1-2:** Foundational content + AI basics - **Weeks 3-4:** Core concepts + AI application practice - **Weeks 5-6:** First assessment (simulation-based) - **Weeks 7-9:** Advanced concepts + critical AI evaluation - **Weeks 10-12:** Major assessment (portfolio-based) - **Week 13:** Synthesis assessment (research/analysis-based)

**Assessment Balance:** Maintain similar weighting across disciplines: - **25%:** Process-focused simulation (consultation/interview) - **40%:** Portfolio assessment (design/strategy development) - **35%:** Critical analysis (research/strategic evaluation)

**AI Literacy Development:** Include the same AI literacy progression in all disciplines: - **Technical comfort** (prompt writing, tool navigation) - **Applied competence** (discipline-specific applications) - **Critical oversight** (evaluation of AI outputs) - **Independent professional use** (strategic AI integration)

### 36.19.2 Discipline-Specific Considerations

**Creative Fields (Marketing, Design):** - Emphasize subjective evaluation and iterative refinement - Include portfolio development and presentation skills - Balance analytical and creative AI applications

**Technical Fields (Accounting, IT, Analytics):** - Stress accuracy, compliance, and methodological rigor - Include validation frameworks and ethical considerations - Focus on professional standards and regulatory requirements

**Service Fields (Tourism, Hospitality, Management):** - Emphasize stakeholder dynamics and relationship management - Include cultural competence and emotional intelligence - Focus on practical implementation and human factors

**Adaptation Strategy:** Start with the HR unit design as a template, then modify: 1. **Content:** Replace HR-specific topics with discipline-specific concepts 2. **Scenarios:** Adapt AI personas and contexts to discipline-appropriate situations 3. **Assessments:** Modify evaluation criteria to reflect professional standards 4. **Progression:** Maintain scaffolding structure while adjusting complexity levels

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## 36.20 Your Action Step

Design (or redesign) one unit using this backwards design approach:

1. **Choose a unit** you teach (or will teach)
2. **Define learning outcomes** (without mentioning AI)
3. **Design assessments** that make competence visible
4. **Map 12-week learning journey** with deliberate AI scaffolding
5. **Check balance** (60% traditional, 40% AI-enhanced)
6. **Plan equity supports** (access, alternatives, scaffolding)

Don't aim for perfection—aim for “better than what I'm currently doing.”

You can refine each semester based on what you learn.

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**Next Chapter Preview:** In the next chapter, we shift focus to postgraduate students and research contexts. You'll learn how to use AI as a research assistant—for literature review, data analysis, research question development, and critical synthesis—while maintaining academic rigor and original thinking. This is particularly relevant for research students across all disciplines.



## Chapter 37

# From Static to Interactive - AI-Powered Activity Transformation

### 37.1 The Challenge: Static Documents Don't Engage

You have a well-designed case study in Word or PDF. Students read it, maybe discuss it, then move on. The learning moment is brief and passive.

What if you could transform that static document into an interactive experience where every student actively engages with the content?

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### 37.2 The Solution: AI-Generated Interactive HTML

#### 37.2.1 What It Looks Like

- **Interactive case studies** with input fields for student responses
- **Decision trees** where choices lead to different outcomes
- **Reflection prompts** with saveable responses
- **Self-assessment checklists** with immediate feedback
- **Scenario simulations** with branching paths

### 37.2.2 Why HTML?

- **LMS-friendly** - Upload directly to Blackboard
  - **No installation** - Works in any web browser
  - **Accessible** - Screen reader compatible
  - **Printable** - Students can save their work
  - **Offline capable** - Download for later use
- 

## 37.3 The Transformation Process

### 37.3.1 Step 1: Prepare Your Static Content

1. **Identify the document** (case study, worksheet, activity guide)
2. **Locate interaction points** (questions, decisions, reflections)
3. **Mark enhancement opportunities** (where could students input/respond?)

### 37.3.2 Step 2: Use AI to Generate Interactive HTML

#### 37.3.2.1 Prompt Template for Basic Transformation

Transform this static [document type] into an interactive HTML webpage:

[Paste your document content here]

Create:

1. Professional HTML structure with CSS styling
2. Input fields for each question/reflection point
3. Save/print functionality for student responses
4. Professional appearance suitable for university students
5. Mobile-responsive design

Requirements:

- All CSS embedded (no external files)
- JavaScript for save/print functionality
- Clear instructions for students
- Professional academic styling
- Form validation where appropriate

Output: Complete HTML file that can be uploaded directly to Blackboard.

#### 37.3.2.2 Advanced Prompt for Scenario-Based Activities

Create an interactive HTML simulation based on this professional scenario:

[Paste your case study/scenario]

Features needed:

1. Branching decision tree - student choices affect outcomes
2. Progress tracking - show completion status
3. Feedback system - provide guidance for each choice
4. Score/assessment summary at the end
5. Reset functionality to retry scenarios
6. Print/save complete simulation with responses

Technical requirements:

- Single HTML file (embedded CSS/JavaScript)
- Professional university styling
- Mobile-responsive design
- Accessible form elements
- Local storage for saving progress

Make it engaging but academically rigorous and appropriate for [your discipline].

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## 37.4 Example Transformations

### 37.4.1 Before: Static Case Study

“Read the following termination scenario and answer questions 1-5...”

### 37.4.2 After: Interactive Simulation

- **Scenario unfolds** step-by-step
- **Student makes decisions** at key points
- **Immediate consequences** for each choice
- **Reflection prompts** after each decision
- **Complete transcript** for submission

### 37.4.3 Before: Worksheet

“Complete the performance review template...”

### 37.4.4 After: Interactive Form

- **Guided input** with help text
- **Real-time validation**
- **Example responses** for guidance
- **Save progress** functionality
- **Print-ready format**

## 37.5 Practical Examples by Discipline

Depending on your field, here are typical interactive transformations:

### 37.5.1 HR Education Examples

1. **Performance Review Simulation** - Student inputs employee performance details, gets suggestions, practices difficult conversation
2. **Policy Analysis Tool** - Student reads policy scenario, identifies compliance issues, gets immediate feedback
3. **Recruitment Decision Tree** - Student evaluates candidates, makes hiring decisions, sees consequences

### 37.5.2 Business & Marketing Examples

1. **Campaign Strategy Tool** - Student develops marketing campaign with budget allocation and ROI tracking
2. **Customer Segmentation Interface** - Student creates market segments with demographic targeting
3. **Competitor Analysis Matrix** - Student positions competitors and develops differentiation strategies

### 37.5.3 Accounting & Finance Examples

1. **Audit Planning Simulator** - Student develops audit plans with risk assessment and procedure selection
2. **Financial Analysis Tool** - Student analyzes financial statements with ratio calculations and interpretation
3. **Valuation Decision Tree** - Student applies valuation methods with assumptions and sensitivity analysis

### 37.5.4 Management Examples

1. **Change Management Simulator** - Student plans organisational change with stakeholder mapping
2. **Leadership Scenario Tool** - Student navigates leadership challenges with decision consequences
3. **Conflict Resolution Simulation** - Student manages team conflicts with resolution strategy selection

### 37.5.5 More Examples

See the Cross-Discipline Applications section below for additional detailed examples for Supply Chain, Information Systems, Tourism & Hospitality, and

Analytics.

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## 37.6 Uploading to Blackboard

### 37.6.1 Simple Steps

1. **Generate HTML file** using AI prompt
2. **Test locally** - open in browser
3. **Upload to Blackboard:**
  - Create new content item
  - Attach HTML file
  - Set “Open in New Window”
4. **Student experience** - click link, interact, save/print

### 37.6.2 Alternative: Embed Directly

- Use Blackboard’s “Create Content → HTML”
  - Paste generated HTML code
  - Interactive content appears directly in LMS
- 

## 37.7 Design Best Practices

### 37.7.1 Keep It Professional

- **University branding** colors/logos
- **Clean typography** - readable fonts
- **Consistent spacing** - not cluttered
- **Academic tone** - professional language

### 37.7.2 Ensure Accessibility

- **Alt text** for images
- **Semantic HTML** - proper headings
- **Keyboard navigation** - tab order
- **Screen reader** compatibility

### 37.7.3 Mobile Optimization

- **Responsive design** - works on phones
  - **Touch-friendly** - large buttons
  - **Readable text** - no pinching required
-

## 37.8 Getting Started Template

### 37.8.1 Quick Start Prompt

I need to convert this [your discipline] activity into an interactive HTML webpage for

[Paste your activity content]

Please create:

1. Professional, clean HTML design
2. Input fields for student responses
3. Save and print functionality
4. Mobile-responsive layout
5. Instructions for students

Make it suitable for uploading to Blackboard LMS and appropriate for [your discipline]

### 37.8.2 Advanced Features Prompt

Enhance this interactive HTML with additional features:

[Base HTML content]

Add:

1. Progress tracking
2. Score calculation
3. Immediate feedback system
4. Branching scenarios
5. Data persistence (save progress)

Keep everything in a single HTML file.

---

## 37.9 Integration with Existing Activities

### 37.9.1 Activity Upgrade Path

1. **Identify static activity** (Word/PDF)
2. **Choose interaction level** (basic → advanced)
3. **Generate with AI** (using templates above)
4. **Test and refine** (browser testing)
5. **Deploy to LMS** (Blackboard upload)
6. **Collect feedback** (student experience)



### 37.9.2 Scaling Up

- **Start simple** - basic forms and inputs
  - **Add complexity** - branching, scoring
  - **Include media** - images, videos
  - **Connect systems** - grade book integration
- 

## 37.10 Success Stories

### 37.10.1 Case Study: Performance Management Unit

**Before:** Static PDF case study, 20% engagement **After:** Interactive simulation, 85% completion rate **Result:** Higher student satisfaction, better learning outcomes

### 37.10.2 Case Study: HR Policy Compliance

**Before:** Textbook reading, quiz assessment **After:** Interactive policy analysis tool **Result:** Deeper understanding, practical application

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## 37.11 Technical Tips

### 37.11.1 Testing Your HTML

1. **Local testing** - open file in browser
2. **Multiple browsers** - Chrome, Firefox, Safari
3. **Mobile testing** - phone/tablet view
4. **Accessibility check** - screen reader testing

### 37.11.2 Common Issues & Solutions

- **CSS not loading** - ensure styles are embedded
  - **JavaScript errors** - check browser console
  - **Save not working** - verify browser permissions
  - **Mobile layout** - test responsive design
- 

## 37.12 Measuring Success

### 37.12.1 Engagement Metrics

- **Completion rates** - students finishing activities

- **Time spent** - engagement duration
- **Interaction quality** - depth of responses
- **Replay value** - students retrying scenarios

### 37.12.2 Learning Outcomes

- **Knowledge retention** - better understanding
  - **Skill development** - practical application
  - **Critical thinking** - deeper analysis
  - **Professional readiness** - workplace preparation
- 

## 37.13 Continuous Improvement

### 37.13.1 Student Feedback Loop

1. **Collect responses** - what worked/didn't
2. **Analyze usage** - where students struggle
3. **Refine content** - improve weak areas
4. **Update annually** - keep content current

### 37.13.2 Technical Maintenance

- **Browser updates** - ensure compatibility
  - **LMS changes** - adapt to Blackboard updates
  - **Accessibility standards** - maintain compliance
- 

## 37.14 Ready-to-Use Prompt Library

### 37.14.1 Basic Transformation

Convert this [document type] to interactive HTML for Blackboard:  
[paste content]

Include input fields, save/print, professional styling.

### 37.14.2 Scenario Simulation

Create branching HTML simulation from this scenario:  
[paste content]

Add decision points, consequences, feedback system.

### 37.14.3 Assessment Tool

Build interactive assessment from this worksheet:  
[paste content]

Include scoring, feedback, progress tracking.

---

## 37.15 Cross-Discipline Applications: Interactive Content Transformation

The static-to-interactive transformation approach can be adapted for any business discipline. Below are examples showing how to create interactive HTML experiences across different professional contexts.

## 37.16 Marketing

### 37.16.1 Campaign Strategy Simulation

**Static Content Example:** - Marketing campaign case study with market analysis, target audience definition, and budget allocation decisions

**Interactive Transformation:**

```
<!-- Student inputs market research data -->
<!-- Selects target segments with immediate feedback -->
<!-- Makes budget allocation decisions -->
<!-- Sees campaign performance projections -->
<!-- Saves complete strategy document -->
```

**AI Prompt Example:**

Transform this marketing campaign case study into an interactive HTML simulation:

[Paste campaign case study content]

Create:

1. Market analysis input section with validation
2. Target audience selection with demographic breakdowns
3. Budget allocation sliders with real-time totals
4. Campaign performance calculator based on choices
5. Save/print functionality for completed strategy

Include marketing-specific terminology and realistic budget ranges.

**Key Interactive Elements:** - **Market sizing calculator** - students input data, get instant market potential estimates - **ROI projection tool** - budget de-

cisions show projected returns - **Competitor analysis matrix** - drag-and-drop positioning - **Campaign timeline builder** - visual scheduling with dependencies

## 37.17 Accounting

### 37.17.1 Audit Planning Tool

**Static Content Example:** - Audit engagement scenario with financial statement review and risk assessment requirements

**Interactive Transformation:**

```
<!-- Student reviews financial statements -->
<!-- Identifies risk areas with guided prompts -->
<!-- Selects audit procedures from dropdown -->
<!-- Documents rationale for each choice -->
<!-- Generates audit plan summary -->
```

**AI Prompt Example:**

Convert this audit planning scenario into an interactive HTML tool:

[Paste audit case study]

Features needed:

1. Financial statement review interface with annotation tools
2. Risk assessment checklist with scoring
3. Audit procedure selection with justification fields
4. Sample size calculator for testing
5. Professional audit report template generation

Include accounting standards references and realistic audit procedures.

**Key Interactive Elements:** - **Risk assessment matrix** - drag-and-drop risk rating system - **Materiality calculator** - quantitative thresholds with explanations - **Sampling tool** - statistical sample size determination - **Control testing workflow** - step-by-step procedure documentation

## 37.18 Business Analytics

### 37.18.1 Data Visualization Dashboard Builder

**Static Content Example:** - Business dataset with analysis requirements and visualization guidelines

**Interactive Transformation:**

```
<!-- Student explores dataset variables -->
<!-- Selects appropriate chart types -->
<!-- Configures visualization parameters -->
<!-- Interprets results with guided prompts -->
<!-- Exports analysis report -->
```

**AI Prompt Example:**

Create an interactive HTML data analysis tool from this dataset:

[Paste dataset description and analysis requirements]

Build:

1. Data exploration interface with filtering and sorting
2. Chart type recommendation system
3. Visualization parameter controls (colors, scales, labels)
4. Statistical summary generator
5. Interpretation guidance with common pitfalls

Include business analytics terminology and best practices.

**Key Interactive Elements:** - **Variable relationship explorer** - correlation matrix with explanations - **Chart recommendation engine** - suggests optimal visualizations - **Statistical test selector** - guides appropriate analysis methods - **Insight documentation tool** - structures findings and implications

## 37.19 Tourism & Hospitality

### 37.19.1 Service Recovery Scenario

**Static Content Example:** - Customer complaint case study with service failure analysis and recovery strategy development

**Interactive Transformation:**

```
<!-- Student analyzes complaint details -->
<!-- Identifies service failure type -->
<!-- Selects recovery strategy options -->
<!-- Calculates compensation recommendations -->
<!-- Documents customer communication plan -->
```

**AI Prompt Example:**

Transform this hospitality service failure scenario into an interactive recovery simulation:

[Paste complaint case study]

Create:

1. Complaint analysis framework with categorisation
2. Service recovery strategy selector with consequences
3. Compensation calculator with industry benchmarks
4. Communication planning tool for guest outreach
5. Follow-up tracking system

Include hospitality-specific service standards and recovery best practices.

**Key Interactive Elements:** - **Service failure analyzer** - categorizes complaint types with recovery implications - **Compensation matrix** - industry-standard recovery offers - **Communication composer** - templates for different guest situations - **Satisfaction prediction tool** - estimates recovery success probability

## 37.20 Information Systems

### 37.20.1 System Requirements Workshop

**Static Content Example:** - Business case for new IT system with stakeholder requirements and technical considerations

**Interactive Transformation:**

```
<!-- Student gathers stakeholder requirements -->
<!-- Prioritizes features with MoSCoW method -->
<!-- Identifies technical constraints -->
<!-- Creates implementation roadmap -->
<!-- Generates requirements specification -->
```

**AI Prompt Example:**

Build an interactive HTML requirements gathering workshop from this system case:

[Paste IT system case study]

Develop:

1. Stakeholder identification and interviewing interface
2. Requirements prioritization tool (MoSCoW method)
3. Technical feasibility assessment checklist
4. Implementation timeline builder with dependencies
5. Requirements traceability matrix generator

Include IT project management terminology and system development best practices.

**Key Interactive Elements:** - **Requirements traceability matrix** - links business needs to technical solutions - **Technical feasibility analyzer** - assesses implementation complexity - **Stakeholder influence mapping** - identifies key

decision-makers - **Project timeline visualizer** - Gantt chart builder with critical paths

## 37.21 Management

### 37.21.1 Organisational Change Simulation

**Static Content Example:** - Change management case study with stakeholder analysis and implementation planning

**Interactive Transformation:**

```
<!-- Student assesses organisational readiness -->
<!-- Maps stakeholder positions and influence -->
<!-- Develops change communication plan -->
<!-- Creates resistance management strategies -->
<!-- Tracks implementation progress -->
```

**AI Prompt Example:**

Create an interactive HTML change management simulation from this organisational case:

[Paste change management scenario]

Build:

1. Organisational readiness assessment tool
2. Stakeholder mapping interface with influence/interest matrix
3. Communication planning wizard
4. Resistance identification and mitigation selector
5. Change progress tracking dashboard

Include organisational development theory and change management frameworks.

**Key Interactive Elements:** - **Stakeholder influence mapper** - visual positioning of key players - **Change readiness calculator** - assesses organisational capacity - **Communication campaign builder** - multi-channel messaging planner - **Resistance pattern analyzer** - identifies common barriers and solutions

## 37.22 Adapting Interactive Transformations Across Disciplines

### 37.22.1 Discipline-Specific Design Considerations

**Creative Fields (Marketing, Hospitality):** - Emphasize visual design and user experience - Include multimedia elements (images, videos) - Focus on

subjective decision-making with guided feedback - Incorporate brand/customer experience elements

**Technical Fields (Accounting, IT, Analytics):** - Stress accuracy and compliance requirements - Include validation and error-checking features - Focus on methodological rigor and documentation - Incorporate industry standards and professional frameworks

**Behavioural Fields (Management, Hospitality):** - Emphasize stakeholder dynamics and relationships - Include emotional intelligence and communication elements - Focus on contextual decision-making - Incorporate cultural and situational factors

### 37.22.2 Technical Implementation Guidelines

**HTML Structure Standards:** - Maintain single-file approach for LMS compatibility - Ensure mobile responsiveness across all disciplines - Include accessibility features (alt text, keyboard navigation) - Embed all CSS and JavaScript for portability

**Content Validation:** - Test interactive elements with discipline-specific scenarios - Verify calculations and logic for technical accuracy - Ensure professional terminology and realistic constraints - Validate against industry standards and best practices

**Assessment Integration:** - Include progress tracking and completion indicators - Build in self-assessment features with discipline-specific criteria - Enable data export for instructor review - Support both formative (practice) and summative (graded) use

### 37.22.3 Scaling and Maintenance

**Template Development:** - Create discipline-specific HTML templates for common activities - Develop modular components that can be reused across courses - Establish design standards for professional appearance - Build prompt libraries for different interaction types

**Quality Assurance:** - Regular testing across different browsers and devices - Accessibility audits for compliance with university standards - Content updates to reflect current industry practices - Student feedback integration for continuous improvement





## 37.23 Expanding Beyond HTML: Multimedia & Visual Learning

While HTML interactive tools are powerful, they're just the beginning. AI can help transform static content into rich multimedia experiences.

### 37.23.1 Converting PDFs to Interactive Learning Guides (Using RAG)

**The Challenge:** Students have 50-page PDF reading. How do you make this interactive without asking them to read differently?

**The Solution:** Use AI with Retrieval-Augmented Generation (RAG) to create interactive guides from documents.

**Tools:** - **NotebookLM** - Google's tool for uploading documents and generating interactive guides - **Copilot with Notebooks** - MS Copilot with document integration - **Custom RAG workflows** - More advanced but fully customizable

**What You Can Generate:** 1. **Interactive study guides** with key concepts and discussion questions 2. **Quiz generators** - AI creates questions from the PDF 3. **Concept maps** - Visual relationship between ideas 4. **Flashcard decks** - Auto-generated from document content 5. **Lecture summaries** - AI extracts and summarizes key points 6. **Discussion prompts** - Higher-order thinking questions

#### Practical Example:

Upload: Your 30-page textbook chapter to NotebookLM

Ask: "Generate 20 multiple-choice questions at the undergraduate level"

Result: Ready-to-use quiz in minutes

Then ask: "Create a concept map showing relationships between these terms..."

Result: Visual knowledge structure for students

### 37.23.2 Generating Visual Content for Curriculum

**Why:** Concepts are often easier to understand visually. AI can create illustrations, diagrams, and infographics instantly.

**What AI Can Generate:** - **Flowcharts & process diagrams** - Visualize workflows and procedures - **Concept diagrams** - Show relationships between ideas - **Infographics** - Convert statistics into visual stories - **Business scenario illustrations** - Visual context for case studies - **Timeline graphics** - Historical or project progression visualization

#### Practical Applications by Discipline:

##### Marketing Example:

**Prompt:** "Create an infographic showing the customer journey for a SaaS product, including awareness, consideration, purchase, and retention stages."

**Result:** Professional infographic showing funnel with key metrics and touchpoints

**Supply Chain Example:**

**Prompt:** "Create a flowchart showing a supply chain network with suppliers, manufacturing, distribution centers, and retail, highlighting critical paths."

**Result:** Professional diagram showing complexity and dependencies

**Finance Example:**

**Prompt:** "Generate a visual diagram showing how financial ratios interconnect (liquidity, profitability, leverage, efficiency)."

**Result:** Connected diagram showing relationships between ratio categories

### 37.23.3 Using AI for Video and Audio Content

**Text-to-Video Tools:** While AI video generation is still emerging, you can:

- Generate scripts with AI - Use AI voiceover for narration - Create video summarization from lectures - Extract key moments from longer videos

**Audio Applications:** - **Podcast transcription & summarization** - Turn lecture recordings into text guides - **AI voiceover** - Generate narration for visual content - **Audio quiz prompts** - Create review audio for commute/gym study - **Accessibility** - Auto-generate captions for videos

**Practical Workflow:**

1. Record lecture (video or audio)
2. Use AI to transcribe and summarize key points
3. Generate study questions from transcript
4. Create visual summary infographic
5. Combine into multimedia learning package

## 37.24 Building Interactive Learning Objects

Beyond simple HTML conversion, AI can help you build sophisticated interactive tools specifically designed for learning.

### 37.24.1 Creating Interactive Quizzes & Assessments

**Better than multiple-choice:** Use AI to generate branching quizzes where the next question depends on the student's previous answer.

**Prompt Template:**

Create an interactive HTML quiz for [topic] at [level]:

Content:

[Paste learning material]

Requirements:

1. 10-15 questions
2. Branching paths - easier questions if students struggle, harder if they excel
3. Immediate feedback explaining correct answers
4. Progress tracking
5. Final score with learning recommendations

Make it engaging but educationally rigorous.

**Result:** Students get personalized quiz experience; you see detailed performance data.

### 37.24.2 Building Flashcard Systems

**Traditional flashcard:** Word Definition. Effective but basic.

**AI-Enhanced flashcard:** AI generates multiple question formats and memory aids.

**Practical Application with NotebookLM:**

Upload: Your course readings/lecture notes

Ask NotebookLM: "Generate flashcard questions covering key concepts"

Result: Pre-made flashcards with retrieval practice optimization

Then import into Anki or Quizlet for spaced repetition learning

### 37.24.3 Creating Interactive Mind Maps & Knowledge Graphs

**What it looks like:** Visual web of concepts where students can click to explore connections and explanations.

**How to create:** 1. **Describe your topic structure** to AI 2. **Get a visual diagram** showing relationships 3. **Add interactive elements** - click a concept to see explanation 4. **Link to resources** - connect concepts to readings, examples, videos

**Prompt Example:**

Create an interactive knowledge graph for "Supply Chain Management":

Concepts to include: Procurement, Inventory, Logistics, Demand Planning,

Supplier Relationships, Risk Management

For each concept:

1. Brief 1-sentence definition
2. 3-4 key sub-concepts
3. Real-world example
4. Link to next concepts

Format: HTML with click-to-expand nodes showing connected ideas

---

## 37.25 Creative Content Generation & Narrative Transformation

### 37.25.1 Comic Strips & Storyboards

**Why:** Complex scenarios are easier to understand as visual narratives.

**How:** AI generates text for comic panels; you add visuals (or use AI image generation).

**Practical Application:**

**Scenario:** Teaching conflict resolution in management

**Prompt:** "Create a 6-panel comic script showing a conflict between team members, the escalation, a turning point intervention by the manager, and resolution. Include dialogue and stage directions for each panel."

**Result:** Ready-to-illustrate comic script

**Then:** - Use AI image generation (DALL-E, Midjourney) for illustrations - Add dialogue using AI - Create engaging narrative learning experience

### 37.25.2 Interactive Scenario Sequences

**Beyond simple branching:** Create rich narrative scenarios that unfold based on student choices.

**Example Structure:**

SCENARIO: You're a new HR manager on your first day...

SCENE 1: You arrive at office

- Assistant flags 3 urgent issues
- Student chooses which to address first

SCENE 2: First situation unfolds

### 37.25. CREATIVE CONTENT GENERATION & NARRATIVE TRANSFORMATION<sup>315</sup>

- Student makes decision
- Consequences play out
- New complications arise

SCENE 3-4: Additional layers of complexity

- Stakeholder reactions
- Policy constraints
- Budget limitations

#### **Prompt for generating this:**

Create a complex HR scenario game where students make sequential decisions with cascading consequences:

Setup: [Describe initial situation]

Required elements:

1. 5-6 decision points
2. Multiple stakeholder perspectives shown
3. Consequences that compound (early decisions affect later options)
4. Ethical dilemmas with no perfect answer
5. Complete playthrough takes 20-30 minutes

Format: HTML game with narrative text, decision buttons, and outcome tracking.

### **37.25.3 Infographics & Visual Storytelling**

#### **Transforming data into narrative:**

Before: "The supply chain disruption affected lead times by 45% in Q2"

After: Visual timeline showing impact progression with icons, key events, stakeholder reactions, and resolution

#### **Prompt Template:**

Create an interactive infographic showing [business scenario]:

Data points to visualize:  
[List key numbers/facts]

Story arc:

1. Starting situation
2. Key turning points
3. Impact visualization
4. Resolution/lessons learned

Include: Timeline, key metrics, decision points, stakeholder perspectives

Make it suitable for teaching [discipline] students about [concept].

---

## 37.26 Advanced Interactive Tools: Building Agents & Automations (Future Capability)

**Looking ahead:** Once you're comfortable with static-to-interactive transformation, you can explore building custom AI agents to automate these processes.

**Examples of What's Possible:**

### 37.26.1 Custom Quiz Generator Agent

Rather than manually creating a quiz prompt each time: - Set up an agent that processes course documents - Automatically generates quizzes with proper difficulty calibration - Distributes to students and collects responses - Provides analytics on learning gaps

### 37.26.2 Interactive Content Creator Agent

- Upload your slides/documents
- Agent extracts key concepts
- Generates interactive HTML versions
- Creates supporting flashcards
- Builds infographics
- Deploys to LMS automatically

### 37.26.3 Student Learning Guide Agent

- Student uploads their completed assignment
- Agent generates interactive guide to improve
- Creates practice scenarios matching their weak areas
- Suggests resources for concept review
- Tracks progress toward mastery

**Note:** These agents require more technical setup but dramatically increase your teaching leverage. See Advanced Frontiers chapter for more on agents and automation.

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## 37.27 Exporting Conversation Results: From Interactive Back to Document

### 37.27.1 When Students Generate Deliverables

A complementary workflow to this chapter's focus on transforming static content to interactive experiences is students using AI to **generate professional documents from their conversations and analyses**.

When students: - Complete an interactive simulation and want to document their decisions - Have a conversation analyzing a case study and need to produce a report - Gather data and want to create a presentation of findings - Conduct analysis and need professional documentation

...they can request AI generate the appropriate document format.

### 37.27.2 Common Scenarios

#### 37.27.2.1 Interactive Simulation → Report

A student completes an interactive business scenario (built using the techniques in this chapter), then wants to document their learning:

I just completed an interactive business simulation where I made strategic decisions about [topic]. The simulation walked me through [scenario].

Here's what I decided and why:

[Student describes their choices and reasoning]

Create a professional business report (1500–2000 words) documenting:

1. The scenario and decision context
2. The strategic choices I made
3. My reasoning for each decision
4. How those choices affected outcomes
5. What I learned from the simulation

Format as a professional report suitable for [class submission/portfolio].

#### 37.27.2.2 Conversation Analysis → Presentation

A student has an extended conversation with AI analyzing a complex business case, then needs to present findings:

I've had a detailed conversation analyzing [case study]. Here's a summary of what we explored:

[Paste key points from conversation]

Create a PowerPoint presentation (12–15 slides) that presents these findings

in a way suitable for [class presentation / stakeholder meeting / board review].

Include:

- Executive summary of the case
- Key analysis points
- My strategic recommendations
- Supporting evidence
- Visual representations where appropriate

### 37.27.2.3 Data Exploration → Technical Report

A student explores a dataset conversationally with AI, then needs to document findings:

I've explored this dataset with AI analysis, identifying [key patterns].  
The main findings are:  
[List findings with supporting data]

Create a professional data analysis report (2000–3000 words) that:

1. Describes the dataset and analysis approach
2. Presents findings with supporting visualizations
3. Discusses implications for [business context]
4. Recommends next steps

Format as a technical report suitable for [stakeholder type].

### 37.27.3 Integration with Chapter 14: “From Conversation to Document”

The new Chapter 14 (“From Conversation to Document”) covers this workflow in comprehensive detail, including:

- **Complete step-by-step guidance** on generating Word documents, PowerPoint presentations, and Excel files from AI conversations
- **Data analysis → PowerPoint workflow** - the exact workflow of CSV upload → analysis → visualizations → presentation that you may demo
- **Qualitative analysis → documentation workflow** - audio transcription → thematic analysis → research memo
- **Discipline-specific examples** across all 8 business fields
- **Tool-specific approaches** for different AI platforms and export options
- **Quality control principles** for reviewing AI-generated documents

### 37.27.4 Teaching Application

#### 37.27.4.1 Assessment Strategy When Students Generate Documents

When students use AI to generate presentations or reports:



**What to assess:** - Quality of analysis/thinking behind the document - Accuracy of data representation - Clarity of communication - Appropriateness of format for audience - Evidence of student judgment and decision-making

**What NOT to assess:** - Formatting perfection (AI handles that) - Time spent on presentation design (focus was analysis) - Writing quality at sentence level (AI assists with writing)

**Grading recommendation:**

Instead of:

"Write a 2000-word report analyzing [case study]"

Try:

"Analyze [case study] with AI's help, then request AI generate a professional report of your analysis. Submit:

1. A summary of your analysis process (500 words)
2. The generated report
3. A reflection on what the document shows about your understanding"

This reveals thinking, not just output.

**37.27.4.2 Where This Fits in Your Teaching**

This workflow complements the static-to-interactive work in this chapter:

Direction	Chapter Focus	Tool Purpose
<b>Static → Interactive</b>	This Chapter (13)	Engage students <i>in</i> learning
<b>Interactive/Conversation → Document</b>	Chapter 14	Students <i>communicate</i> their learning

Both represent the full cycle of AI-enhanced teaching: 1. Transform static content to interactive experience (Chapter 13) 2. Students engage with interactive content, have conversations, conduct analysis 3. Students use AI to generate professional deliverables of their work (Chapter 14) 4. Students submit documents reflecting genuine learning

## 37.28 Next Steps

1. **Start with HTML conversion** - Transform one static document to interactive
2. **Add multimedia** - Generate visuals or use RAG for interactive guides
3. **Explore creative formats** - Try comic strips or scenario sequences
4. **Scale with templates** - Develop reusable prompts for your discipline
5. **Connect to Chapter 14** - Teach students how to generate documents from their analysis
6. **Consider automation** - Once confident, explore custom agents (see Advanced Frontiers)

Start small, think big, transform gradually.

### 37.28.1 Cross-Reference

For comprehensive guidance on having students generate professional documents (Word, PowerPoint, Excel, etc.) from their conversations and analyses, see **Chapter 14: From Conversation to Document**. That chapter provides:

- Complete workflows for data analysis → presentation - Qualitative analysis → research documentation - Assessment strategies for document-generating assignments - Discipline-specific examples

**Key Principle:** This chapter focuses on practical transformations you can do today with current AI tools. As capabilities evolve, your teaching can evolve with them. The pedagogical principles remain constant even as tools change.

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*This chapter bridges the gap between static content and interactive learning experiences, making your teaching materials more engaging and effective across all business disciplines. See Chapter 14 to complete the cycle—showing students how to generate professional deliverables from their learning work.*

## Chapter 38

# From Conversation to Document: AI-Generated Office Suite Deliverables

### 38.1 The Power of Conversational Output

Here's a fundamental shift in how professionals work with AI:

**Rather than struggling to format output yourself, you can ask AI to create the deliverable directly.**

Whether you need: - A PowerPoint presentation with charts and speaker notes - A Word document with analysis and formatting - An Excel spreadsheet with formulas and calculations - A CSV file ready for further analysis

...you can have a natural language conversation with AI and end up with a complete, professionally formatted document.

This changes everything about workflow efficiency and communication. Instead of “analyze this data, give me the results, and I'll spend an hour formatting it into PowerPoint,” you can have AI generate the presentation directly—one conversation, complete output.

---

### 38.2 The Core Principle: Conversation-Driven Document Creation

The workflow looks like this:

1. Have a conversation with AI  
(exploratory, iterative, questioning)  
↓
2. Request a specific output format  
(Word doc, PowerPoint, Excel sheet, CSV file)  
↓
3. Get a complete, formatted deliverable  
(ready to use, ready to present, ready to share)  
↓
4. Make final refinements if needed  
(edit in Word, add slides, adjust formatting)

The key insight: **The conversation IS the work. The document is the output of that work.**

This is fundamentally different from “use AI to write a report” (which replaces thinking) versus “use AI to help you think through an analysis, then generate the presentation of that thinking” (which amplifies thinking).

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## 38.3 Application 1: Data Analysis → PowerPoint Presentation

### 38.3.1 The Scenario

You have a dataset (CSV or similar) that contains interesting patterns. You want to: 1. Explore the data conversationally 2. Identify interesting findings 3. Create visualizations 4. Generate a presentation with charts and interpretation

This is a powerful teaching scenario because it demonstrates **data literacy + AI natural language interface**.

### 38.3.2 The Workflow

#### 38.3.2.1 Step 1: Upload and Explore

Start by uploading your data file:

I've attached a CSV file with [describe data: sales data, survey responses, time series, etc.].

Can you:

1. Describe the structure and size of this dataset
2. Identify any data quality issues
3. Tell me what interesting patterns you notice
4. Suggest 3-5 visualizations that would be most revealing

### 38.3. APPLICATION 1: DATA ANALYSIS → POWERPOINT PRESENTATION<sup>323</sup>

This is exploratory conversation—you're learning what's in your data.

#### 38.3.2.2 Step 2: Request Specific Analysis

Based on the patterns AI identified, ask for deeper analysis:

The most interesting pattern you identified was [X].

Can you:

1. Do a deeper statistical analysis of this pattern
2. Identify subgroups or segments
3. Calculate summary statistics by [relevant grouping]
4. Highlight the most surprising findings
5. Suggest what these findings might mean

This is collaborative analysis—AI helps you think through the data.

#### 38.3.2.3 Step 3: Generate Visualizations

Request charts and graphs:

Now I want to visualize these findings. Can you:

1. Create Python code (using matplotlib/seaborn) that generates:
  - A line chart showing [pattern 1]
  - A bar chart comparing [groups]
  - A scatter plot of [relationship]
  - A heatmap showing [correlation]
2. Include proper titles, axis labels, and legends
3. Make the charts publication-ready
4. Provide code I can run in Jupyter or Python

I'll run this code and save the resulting charts.

This step produces images you can use in presentations.

#### 38.3.2.4 Step 4: Generate PowerPoint Presentation

Now request the final deliverable:

I have the following analysis:

- Key finding 1: [description]
- Key finding 2: [description]
- Key finding 3: [description]

I also have 4 charts saved as images: [chart1.png, chart2.png, etc.]

Create a PowerPoint presentation that includes:

1. Title slide: "[Analysis Title]" with date and your name
2. Executive Summary slide (3-4 bullet points)

3. Four content slides (one chart per slide with interpretation)
4. Interpretation for each chart: Put the analysis in presenter notes
5. Conclusions slide: What these findings suggest
6. Recommendations slide: Next steps

Requirements:

- Professional corporate design
- Readable fonts and colors
- One main chart per slide (takes 60% of slide)
- Title for each slide
- Presenter notes with detailed interpretation
- Consistent branding throughout

Output as a PowerPoint file (.pptx) I can download.

### 38.3.3 What Makes This Powerful (Pedagogically)

**For students, this demonstrates:** - How professionals actually work with data - Natural language as interface to technical work - Iteration and refinement (conversations, not commands) - Communication of analysis (insights → visual → presentation) - Workflow efficiency (why this is faster than manual formatting)

**Real teaching moment:** “Notice how we spent our time thinking about what’s interesting in the data, not struggling to format charts in PowerPoint. That’s the power of letting AI handle presentation formatting—your expertise is identifying meaningful patterns, not struggling with tools.”

### 38.3.4 Discipline-Specific Examples

#### 38.3.4.1 Business & Marketing

I have a CSV file with customer survey data (sample size 500, responses on product satisfaction, likelihood to recommend, price sensitivity, feature importance).

Explore this data and create a PowerPoint presentation that helps our product team understand customer segments and their distinct preferences. Include charts showing [key metrics] and recommendations for product positioning.

#### 38.3.4.2 Accounting & Finance

I have quarterly financial data for [company/sector]. Analyze trends in revenue, profitability, cash flow. Create a presentation for the finance committee that shows: trend analysis, ratio analysis, risk factors, and implications for financial planning.

#### **38.3.4.3 Supply Chain & Logistics**

I have supplier performance data (cost, delivery time, quality scores) for our vendor base. Create a presentation analyzing vendor performance by category, identifying risks, and recommending consolidation or diversification strategies.

#### **38.3.4.4 Human Resources**

I have employee engagement survey data (360 responses, items on engagement, culture, management, career development). Analyze the results by department and demographic groups. Create a presentation for leadership identifying strengths and areas for cultural improvement.

#### **38.3.4.5 Information Systems**

I have system performance metrics (uptime, response time, error rates) across our application portfolio. Create a presentation analyzing performance trends, identifying problem systems, and recommending infrastructure improvements.

#### **38.3.4.6 Tourism & Hospitality**

I have guest satisfaction survey data (ratings on accommodation, service, value, likelihood to return). Analyze by guest type, length of stay, booking channel. Create a presentation identifying service improvement opportunities.

#### **38.3.4.7 Economics**

I have macroeconomic time series data [GDP, unemployment, inflation, interest rates] over [period]. Analyze trends and relationships. Create a presentation suitable for economics student project that explains these patterns and their likely causes.

#### **38.3.4.8 Management & Organizational Studies**

I have organizational survey data (employee engagement, trust in management, clarity of strategy, change readiness). Create a presentation analyzing organizational health and recommending management priorities.

---

## 38.4 Application 2: Qualitative Analysis → Documented Findings

### 38.4.1 The Scenario

You have qualitative data—interview transcripts, open-ended survey responses, focus group recordings. You want to: 1. Extract text from audio 2. Code and identify themes 3. Synthesize findings 4. Document the analysis process

This is powerful for **research methodology teaching** because it shows how AI can accelerate qualitative analysis while maintaining rigor.

### 38.4.2 The Workflow

#### 38.4.2.1 Step 1: Audio to Text

If you have audio (interviews, focus groups):

I have an audio file [interview.mp3] of a [30-minute interview / focus group] discussing [topic].

Transcribe this audio to text. Please:

1. Provide a complete, accurate transcription
2. Include timestamps (every 2-3 minutes)
3. Identify speaker changes if there are multiple people
4. Clean up filler words (um, uh) but preserve speaker's language
5. Flag any unclear sections [UNCLEAR]

After transcription, provide a brief summary (3-4 sentences) of the main topics discussed.

The result: A clean text transcript ready for analysis.

#### 38.4.2.2 Step 2: Thematic Analysis

Now analyze the themes:

I have a transcript of [interviews/focus group]. I'm conducting thematic analysis to understand [research question].

Please:

1. Identify major themes (broad patterns of meaning)
2. For each theme, provide:
  - Theme name and definition
  - Number of sources that mention this theme
  - Direct quotes that illustrate the theme (2-3 per theme)
  - Brief explanation of why this theme matters for the research
3. Identify any tensions or contradictions between themes



#### 38.4. APPLICATION 2: QUALITATIVE ANALYSIS → DOCUMENTED FINDINGS<sup>327</sup>

4. Note any surprising findings
5. Suggest what these themes suggest about [research area]

Focus on themes that directly address my research question: [RQ]

The result: Structured analysis ready for research purposes.

##### 38.4.2.3 Step 3: Research Memo

Convert analysis to a research document:

Based on the thematic analysis above, create a research memo (2000–2500 words) that includes:

1. **Background**: What research question this analysis addresses
2. **Methods**: How the data was collected and analyzed
3. **Findings**: Major themes with supporting quotes
4. **Interpretation**: What these findings mean for the research area
5. **Implications**: How this contributes to understanding [topic]
6. **Limitations**: What this analysis can and cannot tell us
7. **Next Steps**: How this analysis informs further research

Format this as a professional research document (Word format) that could be part of a thesis or research report.

The result: A complete research memo documenting your process and findings.

##### 38.4.2.4 Step 4: Create Presentation

For sharing findings:

Based on the thematic analysis above, create a PowerPoint presentation (10–12 slides) suitable for [research seminar/conference/thesis committee] that presents:

1. Research question and context
2. Methods (data collection, analysis approach)
3. Themes (one theme per slide with key quotes)
4. Interpretation and significance
5. Limitations and future research directions

Include speaker notes with detailed explanations for each theme.

#### 38.4.3 Why This Matters (Pedagogically)

**For research students, this teaches:** - How AI accelerates qualitative research without replacing judgment - The importance of maintaining rigor (you review

themes, select quotes, interpret meaning) - Documentation of research process (AI helps create the paper trail) - Distinction between AI-assisted analysis and AI-generated conclusions - Professional research communication

**Critical teaching point:** “AI helps us with the time-intensive parts—transcription, initial theme identification, organization. But YOU are the researcher. You review the themes AI identified, decide if they’re accurate, select the quotes that matter, and interpret what they mean. The AI is your research assistant, not your research.”

### 38.4.4 Discipline-Specific Examples

#### 38.4.4.1 Human Resources

I have transcripts from interviews with 8 employees exploring their experience during organizational change. Conduct thematic analysis identifying: how employees experienced the change, barriers they faced, what supported them. Create a research memo analyzing these themes and their implications for change management.

#### 38.4.4.2 Business & Marketing

I have focus group transcripts (3 groups, 24 participants) discussing their responses to a new product concept. Conduct thematic analysis identifying: what appeals to customers, concerns, willingness to purchase, feature priorities. Document findings in a research report.

#### 38.4.4.3 Management & Organizational Studies

I have interview data (15 interviews with middle managers) exploring how organizational structure affects their effectiveness. Conduct thematic analysis identifying structural barriers and facilitators. Document in a research memo.

#### 38.4.4.4 Supply Chain & Logistics

I have interviews (12 suppliers) about challenges in your supply chain partnership. Conduct thematic analysis identifying: pain points, requests for support, relationship factors. Create a research report for supply chain leadership.

#### 38.4.4.5 Information Systems

I have user interviews (10 IT users) discussing system usability, work barriers, desired features. Conduct thematic analysis and create a research report to inform systems development priorities.

#### 38.4.4.6 Tourism & Hospitality

I have guest interviews (20 international visitors) discussing their travel experience at our destination. Conduct thematic analysis identifying: satisfying experiences, frustrations, recommendations. Create a research report for destination marketing.

#### 38.4.4.7 Economics

I have interview data (8 business leaders) about how economic policy changes affected their operations. Conduct thematic analysis and create a research memo exploring connections between policy and business impact.

#### 38.4.4.8 Accounting & Finance

I have interview data (10 CFOs) on their approaches to risk management. Conduct thematic analysis identifying: risk priorities, assessment approaches, organizational barriers. Create a research report.

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## 38.5 Application 3: Generic Document Creation

### 38.5.1 Word Documents: Reports, Briefs, Analyses

Beyond the specific workflows above, AI can create professional Word documents from conversations:

#### 38.5.1.1 Report Generation

Based on our conversation about [topic], create a professional report (2000-3000 words) that includes:

1. Executive Summary (200 words)
2. Introduction and Context
3. Analysis or Findings (clearly organized with subheadings)
4. Implications and Recommendations
5. Conclusion
6. References (cite sources if using external knowledge)

Format as a Word document (.docx) with:

- Professional heading styles
- Proper formatting
- Table of contents
- Numbered sections

- Margins and spacing appropriate for academic work

I'll download this and edit as needed.

#### 38.5.1.2 Brief/Summary Documents

Create a one-page executive brief (250-300 words) summarizing:

- Situation/Context
- Key Issue
- Recommendation
- Next Steps

Format as a professional Word document that could be submitted to senior leadership.

#### 38.5.1.3 Analysis Documents

I want a detailed analysis document examining [question]. Please create a Word document that:

1. Frames the question and why it matters
2. Presents multiple perspectives/approaches
3. Pros and cons of each approach
4. Your analysis of which approach is strongest and why
5. Implications for [relevant area]

Format professionally and save as .docx.

### 38.5.2 Excel Spreadsheets: Calculations, Tracking, Analysis

AI can create Excel spreadsheets with formulas, not just data:

#### 38.5.2.1 Dynamic Spreadsheet Creation

Create an Excel spreadsheet for [purpose: budget tracking, project timeline, data analysis, etc.] that includes:

1. [Sheet name 1]: [purpose] with columns for [list columns]
  - Include formulas for [calculations]
  - Add conditional formatting to highlight [what]
  - Total/summary rows with SUM formulas
2. [Sheet name 2]: [purpose] with [similar structure]
3. Include a Dashboard sheet that visualizes key metrics using charts

Requirements:

- Professional formatting
- Proper formula syntax
- Clear headers and instructions
- Ready to use/modify

Save as .xlsx file.

This is particularly powerful for teaching because students see how formulas and logic are built, not just that they work.

### 38.5.3 CSV/Data Files: For Further Analysis

Based on the analysis we did, create a CSV file containing:

- [Data description]
- Columns: [list columns to include]
- All cleaned and formatted data
- Ready for import into [Python/R/Tableau/other tool]

Make sure:

- Column headers are clear
- Data types are consistent
- No special formatting that breaks CSV compatibility
- File is ready for analysis

I'll use this for further analysis in [tool].

---

## 38.6 Tool-Specific: Artifacts and Canvas

Different AI platforms offer different ways to work with generated documents:

### 38.6.1 ChatGPT: Using Artifacts

ChatGPT's "Artifacts" feature shows generated code, documents, and interactive content in a side panel:

**To use for document creation:** 1. When ChatGPT generates HTML, code, or markdown—it appears in Artifacts 2. You can preview directly, copy, or download 3. This works well for interactive HTML documents or code-based outputs

**Request artifacts directly:**

Create a [type: HTML document, JavaScript tool, etc.] that [description]. When you create this, use the artifacts feature so I can preview and download it directly.

### 38.6.2 Claude: Using Canvas

Claude's Canvas feature (similar to ChatGPT Artifacts) shows generated documents, code, and designs in an editor panel:

**To use for document creation:** 1. When Claude generates content suitable for Canvas, it appears in an editable panel 2. You can edit in-place and download from Canvas 3. Canvas is particularly useful for iterative document refinement

**Request canvas generation:**

Create a [type] in Canvas showing [what]. Use the canvas editor so we can refine and iterate together, then download the final version.

### 38.6.3 Google Ecosystem: Native Integration

If using Google Gemini (AI integrated with Google Workspace):

**Advantages:** - "Export to Google Docs" button exports directly to Google Docs - "Export to Google Sheets" creates spreadsheets directly - Content stays in your Google Drive - Collaborative editing is native

**Request with Google tools in mind:**

Create [document/spreadsheet] that I can export to Google Docs/Sheets. When you're done, I'll click the export button to add this to my Drive.

---

## 38.7 Workflow Integration: The Big Picture

Here's how document creation fits into broader teaching:

### 38.7.1 Data Science / Analytics Workflow

Dataset → Exploratory conversation → Analysis →  
Visualizations → PowerPoint presentation → Stakeholder communication

### 38.7.2 Research Workflow

Raw data (audio/transcripts) → Transcription → Thematic analysis →  
Research memo → Presentation → Thesis integration

### 38.7.3 Professional Communication Workflow

Issue or analysis → Conversational exploration → Structured output  
(report, brief, analysis) → Presentation/distribution

### 38.7.4 Teaching Application Examples

#### 38.7.4.1 Business & Marketing

**Scenario:** Students analyze marketing campaign data, create presentation of findings, present to class (simulating real campaign review).

**Workflow:** 1. AI explores their campaign data 2. AI creates PowerPoint with findings 3. Students refine presentation based on feedback 4. Students present to peers

**Learning objective:** How to communicate data-driven marketing insights.

#### 38.7.4.2 Accounting & Finance

**Scenario:** Students conduct financial analysis of a company, document findings in a professional report.

**Workflow:** 1. Students gather financial data 2. AI helps analyze trends and calculate key ratios 3. AI generates a Word report with formatted analysis 4. Students review and edit for accuracy 5. Students submit professional report

**Learning objective:** How to communicate financial analysis to stakeholders.

#### 38.7.4.3 Supply Chain & Logistics

**Scenario:** Students analyze supplier network data, create presentation for supply chain optimization decision.

**Workflow:** 1. Students provide supplier data 2. AI analyzes performance, identifies risks, suggests optimization 3. AI creates presentation with recommendations 4. Students present to class as supply chain team

**Learning objective:** How suppliers performance analysis informs strategy.

#### 38.7.4.4 Human Resources

**Scenario:** Students conduct mock employee engagement analysis, present findings to class as HR team.

**Workflow:** 1. Class completes engagement survey 2. AI analyzes by department, identifies themes 3. AI generates presentation with findings 4. HR student team presents recommendations

**Learning objective:** How engagement data drives HR strategy.

#### 38.7.4.5 Information Systems

**Scenario:** Students analyze system performance data, create technical report recommending improvements.

**Workflow:** 1. Students collect system metrics 2. AI analyzes trends, identifies problems 3. AI generates Word report with technical analysis 4. Students review and add recommendations

**Learning objective:** How performance analysis drives infrastructure decisions.

#### 38.7.4.6 Tourism & Hospitality

**Scenario:** Students analyze guest feedback data, create presentation recommending service improvements.

**Workflow:** 1. Students collect guest feedback 2. AI analyzes satisfaction, identifies pain points 3. AI creates presentation with recommendations 4. Students present to class as management team

**Learning objective:** How guest insights drive service strategy.

#### 38.7.4.7 Economics

**Scenario:** Students analyze economic data, create presentation explaining trends and policy implications.

**Workflow:** 1. Students gather economic indicators 2. AI analyzes trends and relationships 3. AI creates presentation with economic analysis 4. Students present findings

**Learning objective:** How to communicate economic analysis.

#### 38.7.4.8 Management & Organizational Studies

**Scenario:** Students conduct organizational survey analysis, present cultural findings and recommendations.

**Workflow:** 1. Class completes organizational survey 2. AI analyzes by team/level, identifies cultural themes 3. AI creates presentation with findings 4. Student team presents organizational insights

**Learning objective:** How organizational data drives management decisions.

## 38.8 Key Principles

### 38.8.1 1. Conversation First, Document Second

The document is an output of thinking, not a replacement for it.

Good: "I explored the data with AI, identified interesting patterns, then asked AI to create a presentation of those findings"

Problematic: "I asked AI to analyze this data and create a presentation"



The difference: You were thinking the first time; the AI was thinking the second time.

### 38.8.2 2. You Review Before Using

Never use an AI-generated document without reviewing it: - Is the analysis accurate? - Are the visualizations correct? - Do the interpretations make sense? - Is the formatting appropriate?

Your expertise is quality control, not generation.

### 38.8.3 3. Edit Iteratively

AI-generated documents are starting points: - Download the document - Edit for accuracy, clarity, context - Add your specific insights or corrections - Make it yours

This teaches a crucial skill: **AI as tool, not replacement.**

### 38.8.4 4. Be Transparent

In academic and professional contexts, disclose AI use: - “This PowerPoint was created with AI’s help” (not problematic) - “I used AI to format the presentation” (helpful tool use) - “AI generated this analysis without my review” (problematic)

Context matters. Transparency is always right.

## 38.9 Assessment Strategy

### 38.9.1 For Student Projects Using Document Generation:

**What to assess:** Not the document itself, but the *thinking it represents*

Grading rubric example:

Data Analysis Thinking (40%)

- Did students ask meaningful questions about the data?
- Did they identify interesting patterns?
- Did they think critically about what patterns mean?
- Evidence: Conversation/notes with AI, not just final presentation

Use of AI as Tool (30%)

- Did they use AI for formatting, visualization, presentation?
- Did they review AI output critically?
- Did they make appropriate edits/corrections?
- Evidence: Final document shows their judgment, not just AI output

**Communication Quality (20%)**

- Is the presentation clear and professional?
- Do visualizations support arguments?
- Is interpretation accurate?

**Process Documentation (10%)**

- Can they explain their analysis process?
- Do they understand what AI did vs. what they decided?

**38.9.2 How to Design Assignments**

Instead of: "Create a report analyzing this data"

Try: "Analyze this data with AI's help, then submit:

1. Your conversation with AI (showing your questions and thinking)
2. The final report or presentation
3. A 500-word reflection: What did you discover? How did AI help?  
What did you have to decide?"

This shows thinking, not just output.

---

**38.10 Common Workflows by Discipline****38.10.1 Business & Marketing**

- Customer data → Segmentation analysis → Market strategy presentation
- Campaign data → Performance analysis → Recommendations report
- Survey data → Customer insights → Product strategy briefing

**38.10.2 Accounting & Finance**

- Financial statements → Trend analysis → Financial health report
- Budget data → Variance analysis → Budget performance presentation
- Risk data → Risk assessment → Risk mitigation strategy document

**38.10.3 Supply Chain & Logistics**

- Supplier data → Performance analysis → Supplier strategy presentation
- Inventory data → Optimization analysis → Inventory strategy report
- Logistics data → Cost analysis → Cost reduction recommendations

**38.10.4 Human Resources**

- Engagement data → Culture analysis → Organizational health presentation

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- Compensation data → Market analysis → Salary strategy report
- Recruitment data → Hiring funnel analysis → Recruitment strategy brief

#### 38.10.5 Information Systems

- System performance → Performance analysis → Infrastructure strategy
- Security incident data → Risk analysis → Security recommendations
- User data → Usability analysis → System improvement proposals

#### 38.10.6 Tourism & Hospitality

- Guest feedback → Satisfaction analysis → Service improvement strategy
- Booking data → Revenue analysis → Pricing strategy presentation
- Occupancy data → Demand analysis → Inventory strategy

#### 38.10.7 Economics

- Economic indicators → Trend analysis → Economic outlook presentation
- Policy data → Impact analysis → Policy analysis report
- Labor data → Labor market analysis → Employment trend briefing

#### 38.10.8 Management & Organizational Studies

- Organizational data → Culture analysis → Organizational development strategy
- Change readiness data → Readiness analysis → Change management plan
- Survey data → Stakeholder analysis → Stakeholder engagement strategy

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## 38.11 Your Advantage: The Natural Language Interface

The most powerful thing about this workflow is often overlooked:

**You don't need to know how to code, format, or structure—you just need to think.**

You can have a natural language conversation with AI about what you want to understand, ask questions, explore nuance, and then ask for the output. No technical skills required. No struggling with tools.

This democratizes what was previously only available to people with: - Programming skills (to analyze data) - Design skills (to create presentations) - Writing skills (to structure reports)

Now: Have a good conversation. Get a professional output.

That's the real power here.

---

## 38.12 Before You Create Documents

Remember: 1. **Conversation is the work**—the document is output 2. **You control quality**—review everything before use 3. **You add value**—edit, refine, make it yours 4. **You're transparent**—disclose AI use appropriately 5. **You stay in control**—AI is your assistant, not your replacement

With those principles, document generation becomes a powerful teaching and professional tool.

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## 38.13 Your Next Step

Try this in your own work:

1. Pick a dataset or document you've been working with
2. Have a 5-minute conversation with AI exploring it
3. Ask AI to create a presentation or report
4. Download the output
5. Notice: How much more efficient was that than creating it yourself?
6. Review critically: Is everything accurate? What would you edit?

Then bring that experience to your teaching. Your students will understand the power—and the responsibility—much more clearly when you've tried it yourself.

## Chapter 39

# The Research Assistant (Postgraduate Focus)

### 39.1 AI in Research: Promise and Peril

If you teach postgraduate students across business disciplines—particularly those in research-focused programs (MCom, MBA, research projects) or supervising theses—you face a distinct challenge:

**How do students use AI to support research without undermining the fundamental purpose of research: original thinking, critical synthesis, and contribution to knowledge?**

This chapter addresses AI's role in research contexts: literature review, data analysis, research question development, and thesis writing. The goal is not to ban AI (impossible and counterproductive) but to teach students to use it as a **research assistant**, not a **research replacement**.

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### 39.2 The Core Principle: AI for Process, Human for Insight

AI can accelerate research **processes**: - Finding relevant literature - Summarizing large volumes of text - Identifying patterns in qualitative data - Checking methodology against standards - Improving writing clarity

AI cannot replace research **insight**: - Identifying significant gaps in knowledge - Developing novel theoretical frameworks - Making original arguments - Synthesizing across disciplines creatively - Evaluating quality and credibility of sources

deeply

**The skill we're teaching:** Know when each applies.

---

## 39.3 Application 1: Literature Review

### 39.3.1 The Challenge

Postgraduate students must: - Identify relevant literature across multiple disciplines - Synthesize hundreds of sources - Identify gaps and debates - Position their own research contribution

This is time-consuming but essential scholarly work.

### 39.3.2 How AI Can Help (Appropriately)

#### Use Case 1: Exploratory Search

When students are first entering a research area and don't yet know the key terms, debates, or seminal works:

PROMPT: Early Exploration

I'm beginning research on [topic: e.g., "employee engagement in remote work environments"]. I have a general understanding of [what they know] but need to understand the current state of research.

Help me identify:

1. The major theoretical frameworks used in this area
2. Key debates or controversies
3. Seminal authors or papers I should definitely read
4. Related concepts or search terms I should be aware of
5. Potential gaps this research area hasn't yet addressed

Do not write a literature review for me—just give me a map of the landscape so I can read the original sources myself.

**What the student gets:** A starting point, not a finished product. They still must read the actual sources.

**Why this is acceptable:** It's like asking a senior researcher "Where should I start?" The student still does the intellectual work.

---

#### Use Case 2: Source Summarization for Initial Screening

When students have 50 potentially relevant articles and need to decide which ones are actually worth deep reading:

PROMPT: Initial Screening

I'm researching [specific research question]. I've identified this article:

[paste article abstract and key findings]

Based on this information:

1. Is this article directly relevant to my research question?
2. What is this article's main contribution?
3. What theoretical framework does it use?
4. What are its limitations relevant to my focus?

I will read the full article if it's relevant-this is just helping me prioritize my reading list.

**What the student gets:** Efficient triaging. They still read the relevant sources fully.

**Why this is acceptable:** This is no different from reading abstracts first. The student is still making the judgment call about relevance.

### 39.3.3 How AI Can Be Misused

#### Problematic Use 1: “Write my literature review”

BAD PROMPT: Write a 3000-word literature review on employee engagement in remote work.

**Why it's problematic:** - Student hasn't engaged with the literature - AI will fabricate citations (hallucinate sources that don't exist) - Student can't defend or explain the review - No original synthesis or critical analysis

**How to prevent:** - Require annotated bibliographies (forces engagement with sources) - Require citation of specific page numbers and quotes - Assess through oral examination or viva voce - Ask students to explain contradictions or debates in their literature

#### Problematic Use 2: Trusting AI's theoretical analysis

AI can describe theories but often misapplies them or oversimplifies.

**Example:** AI might say “This study uses Social Exchange Theory” but miss that the study actually critiques or extends that theory in important ways.

**How to prevent:** - Teach students to verify AI's theoretical claims against original sources - Require students to identify where AI got theory wrong - Assess theoretical sophistication through application, not just description

---

### 39.3.4 Teaching Students Appropriate Literature Review with AI

#### Assignment: Annotated Bibliography with AI Audit

**Student Process:** 1. Use AI to identify 30 potentially relevant sources 2. Read abstracts and select 15 most relevant 3. Read all 15 sources fully 4. Write annotated bibliography (150 words per source): - Summary of contribution - Theoretical framework used - Methodology - Relevance to research question - Critical evaluation (strengths/limitations) 5. **AI Audit Section:** - Ask AI to summarize 3 of the same sources - Compare AI's summary to your own - Write 300 words: What did AI get right? What did it miss? What did it oversimplify?

**What this teaches:** - Efficient source discovery (AI strength) - Critical reading and evaluation (human strength) - Awareness of AI's limitations in scholarly work

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## 39.4 Application 2: Research Question Development

### 39.4.1 The Challenge

Developing a good research question is hard: - Must be original (not already answered) - Must be significant (worth answering) - Must be feasible (answerable within scope/resources) - Must be clear and focused

Students often struggle with scope—questions that are too broad or too narrow.

### 39.4.2 How AI Can Help (Appropriately)

#### Use Case: Refinement Through Questioning

PROMPT: Research Question Refinement

I'm interested in researching: [broad topic]

My initial research question is: [their draft question]

Help me refine this by:

1. Asking clarifying questions about what exactly I want to know



2. Identifying what assumptions I'm making
3. Suggesting how I could narrow or focus the question
4. Identifying what would make this question more answerable

Do not write a research question for me—help me think through how to develop a better one myself.

**What the student gets:** Socratic questioning that reveals fuzzy thinking.

**Why this is acceptable:** It's like supervision—a good supervisor asks probing questions that help the student clarify their own thinking.

---

#### Use Case: Feasibility Check

PROMPT: Feasibility Analysis

My research question is: [specific question]

I plan to answer this using [method: e.g., qualitative interviews with 15 HR managers in Perth].

Critically evaluate:

1. Is this method appropriate for answering this question? Why or why not?
2. What challenges might I face with this approach?
3. What alternative methods could I consider?
4. What would I need to establish to make this feasible (access, ethics, timeframe)?

Challenge my assumptions—don't just agree with me.

**What the student gets:** Critical feedback on methodology before they commit to an unworkable approach.

**Why this is acceptable:** Students still make the final decision. AI is playing devil's advocate.

---

### 39.4.3 How AI Can Be Misused

#### Problematic: “Generate research questions for me”

If students simply ask AI to generate questions and choose one without deep engagement, they won't understand: - Why the question matters - What literature it's building on - What the theoretical contribution would be

**How to prevent:** - Require students to justify why their question is significant - Ask: “What makes this question worth answering?” - Require students to map their question to gaps in existing literature

## 39.5 Application 3: Data Analysis (Qualitative Research)

### 39.5.1 The Challenge

HR research often involves qualitative data: interviews, focus groups, open-ended survey responses. Analysis is time-consuming: - Transcription - Coding - Theme identification - Pattern recognition

### 39.5.2 How AI Can Help (Appropriately)

#### Use Case 1: Transcription

AI transcription tools (Otter.ai, Whisper, etc.) can convert audio to text rapidly. This is **entirely appropriate**—transcription is mechanical work.

**Student responsibility:** Review and correct transcription (AI mishears technical terms, names, etc.).

---

#### Use Case 2: Initial Coding Suggestions

PROMPT: Preliminary Coding

I conducted interviews with HR managers about challenges in hybrid work management. Below is one interview transcript.

My research question is: [specific question]

Suggest potential codes or themes you see emerging in this transcript. This is preliminary—I will do my own coding, but I want a starting point to see if I'm missing anything obvious.

[paste transcript]

**What the student gets:** Initial pattern recognition to compare against their own coding.

**Why this is acceptable:** The student still does the analytical work—deciding which codes are valid, refining them, applying them systematically across all data, and interpreting what they mean.

**Critical requirement:** Student must code independently FIRST, then compare to AI suggestions.

---

**Use Case 3: Checking for Bias in Interpretation**

PROMPT: Alternative Interpretations

I've identified this theme in my interview data: [theme description with supporting quotes].

My interpretation is: [student's interpretation]

Challenge my interpretation:

1. What alternative ways could this data be interpreted?
2. What am I potentially overlooking or overemphasizing?
3. What assumptions might be driving my interpretation?

Help me ensure I'm not just seeing what I want to see in the data.

**What the student gets:** Check against confirmation bias.

**Why this is acceptable:** Good qualitative research includes reflexivity—questioning your own interpretations. This is like peer review or supervision feedback.

**39.5.3 How AI Can Be Misused****Problematic: Outsourcing analysis entirely**

If AI does all the coding and theme identification, the student hasn't engaged with the data. They can't defend their findings or answer questions about them.

**How to prevent:** - Require detailed coding tables showing student's own codes  
 - Require justification for theme selection (why this theme and not others?) -  
 Assess through viva voce where student must explain analytic choices - Ask  
 students to identify quotes/examples supporting each theme (demonstrates  
 familiarity with data)

**39.6 Application 4: Thesis Writing****39.6.1 The Challenge**

Thesis writing requires: - Clear argumentation - Logical structure - Academic writing conventions - Integration of theory and findings - Original synthesis

**39.6.2 How AI Can Help (Appropriately)**

**Use Case 1: Structural Feedback**

PROMPT: Structural Critique

Below is an outline for my thesis chapter on [topic]:

[paste outline with main sections and subsections]

Evaluate:

1. Is the logical flow clear and coherent?
2. Are there obvious gaps in argumentation?
3. Does this structure effectively answer my research question?
4. What's unclear or confusing?

I'm looking for structural feedback, not content generation.

**What the student gets:** Feedback on organisation before investing time writing full drafts.

---

### Use Case 2: Clarity and Readability

PROMPT: Clarity Check

Below is a paragraph from my thesis:

[paste paragraph]

This paragraph is trying to explain [what they're arguing].

Evaluate:

1. Is the main point clear?
2. Are there overly complex sentences that could be simplified?
3. Are there logical leaps that need additional explanation?
4. Suggest revisions for clarity-but maintain my voice and argument.

**What the student gets:** Editing suggestions focused on clarity, not content changes.

**Why this is acceptable:** It's like a writing centre consultation. The ideas are still the student's.

---

## 39.6.3 How AI Can Be Misused

### Problematic 1: AI-written sections

Students paste AI-generated prose into their thesis without engagement.

**How to detect:** - AI-generated academic writing often uses generic phrases

(“in today’s rapidly changing world,” “it is widely acknowledged that”) - Lacks specific engagement with the student’s own data or sources - Voice/style shifts noticeably between sections

**How to prevent:** - Use the transparency model (Chapter 5)—students acknowledge AI use and submit revision history - Assess through oral defense where students must explain their arguments - Focus assessment on originality of thinking, not just quality of prose

---

### Problematic 2: Trusting AI citations

AI frequently hallucinates citations—inventing papers that don’t exist or misattributing real papers.

**How to prevent:** - **Require students to verify every citation** in their reference list (confirm it exists, that they’ve read it, that it says what they claim) - Spot-check citations during supervision: “Tell me about the Smith 2019 paper you cite here—what was their methodology?”

---

## 39.7 Application 5: Research Proposal Development

### 39.7.1 Assignment: Research Proposal with AI Documentation

This assignment teaches appropriate AI use while maintaining academic rigor. (Can be adapted for any discipline: Marketing research, Accounting research, Management research, etc.)

#### Student Task:

Develop a research proposal (2500 words) for a research project in your discipline including: 1. Research question and justification 2. Literature review (15-20 sources) 3. Methodology and research design 4. Expected contributions

#### AI Use Requirements:

Students must document: 1. **Every AI interaction** used in developing this proposal (submit conversation logs or screenshots) 2. **AI Use Log** (template provided): - Date and purpose of AI use - Prompt used - What AI provided - How you critically evaluated or revised AI’s output - What you learned from this AI interaction

#### Assessment Rubric:

Criterion	Weight	What's Assessed
Research Question Quality	20%	Originality, significance, feasibility
Literature Engagement	25%	Depth of engagement with sources (not just AI summary)
Methodological Rigor	25%	Appropriateness and detail of research design
Critical AI Use	20%	Evidence of critical evaluation of AI outputs, not blind acceptance
Writing Quality	10%	Clarity, structure, academic conventions

#### What This Teaches:

- Transparency about AI use (professional practice)
- Critical evaluation of AI (essential skill)
- That AI is a tool requiring oversight (ethical responsibility)
- Appropriate vs. inappropriate research uses

## 39.8 Teaching AI Literacy for Research

Explicitly teach these principles to postgraduate students:

### 39.8.1 Principle 1: AI Accelerates Process, Humans Provide Insight

**Appropriate AI use:** - Finding sources quickly - Transcribing interviews - Checking grammar - Generating initial coding suggestions

**Inappropriate AI reliance:** - Interpreting findings - Making theoretical arguments - Evaluating source quality deeply - Making original contributions

### 39.8.2 Principle 2: Always Verify

AI makes confident mistakes. For research, this is dangerous.

**Teach students:** - Every citation AI provides must be verified (does it exist? Does it say what AI claims?) - Every theoretical claim AI makes must be checked against original sources - Every statistical claim must be recalculated or confirmed

**Assignment exercise:** > “I gave AI 5 research questions and asked it to identify relevant literature. Below are AI’s recommendations. Your task: Identify which citations are real and which are hallucinated. Verify each one.”

This teaches verification as a habit.

---

### 39.8.3 Principle 3: Use AI to Challenge Your Thinking

The best research use of AI is as a **critical friend**: - “What assumptions am I making?” - “What have I overlooked?” - “How else could this be interpreted?” - “What are weaknesses in my argument?”

Train students to prompt AI to **disagree** with them, not just confirm their thinking.

---

## 39.9 Supervising Research Students Using AI

### 39.9.1 As a Supervisor, You Should:

#### 1. Be Explicit About Expectations

Include an “AI Use” section in your supervision agreement: - When AI use is encouraged (e.g., literature search, transcription) - When AI use must be documented (e.g., data analysis support) - When AI use is inappropriate (e.g., writing original analysis) - How to cite AI assistance in the thesis

#### 2. Model Appropriate AI Use

In supervision meetings: > “I used AI to quickly scan recent literature on your topic—here’s what it flagged. But I want you to read these three papers fully because AI’s summary missed important nuances.”

This shows: AI for efficiency, human for depth.

#### 3. Ask Questions That Reveal AI Misuse

If you suspect a student has outsourced thinking to AI: - “Walk me through how you arrived at this interpretation.” - “What alternative explanations did you consider and reject? Why?” - “Which of your sources best supports this claim? What does that author actually argue?”

Students who’ve done the work can answer. Students who relied on AI can’t.

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## 39.10 Red Flags for Over-Reliance on AI in Research

**Red Flag 1:** Student's written work contains sophisticated arguments they can't explain verbally.

**Red Flag 2:** Citations that don't exist or don't say what the student claims.

**Red Flag 3:** Generic, surface-level literature review that doesn't engage with debates or contradictions.

**Red Flag 4:** Student can't articulate why their research question matters or what gap it fills.

**Red Flag 5:** Sudden shifts in writing quality or voice within a thesis.

**Response:** Don't accuse immediately. Ask questions that require genuine engagement with the research. Provide opportunity for the student to demonstrate their thinking.

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## 39.11 Sample Unit: Research Methods (Postgraduate)

Here's how to integrate AI into a postgraduate research methods unit (examples are discipline-agnostic but can be adapted for HR, Marketing, Accounting, Management, etc.):

### 39.11.1 Week 1: Introduction to Research and AI

- What is research? What makes it original?
- AI as research tool vs. research replacement
- Academic integrity in an AI-augmented research environment

### 39.11.2 Week 2: Literature Review Skills

- How to search databases effectively
- Using AI for exploratory search (demonstration)
- Critical evaluation of sources (AI can't do this)

### 39.11.3 Week 3: Research Question Development

- Characteristics of good research questions
- Using AI for refinement (Socratic questioning)
- **Assignment:** Draft research question + document AI interactions



#### **39.11.4 Week 4: Qualitative Methods**

- Interview design and data collection
- AI-assisted transcription
- Human-centred analysis

#### **39.11.5 Week 5: Qualitative Data Analysis**

- Coding and theme development
- Using AI for preliminary coding (appropriately)
- **Workshop:** Code same transcript independently, then compare to AI coding

#### **39.11.6 Week 6: Quantitative Methods**

- Survey design and data collection
- AI for data cleaning and initial analysis
- Human judgment for interpretation

#### **39.11.7 Week 7: Mixed Methods**

- Integration of qualitative and quantitative
- Using AI to synthesize across data types
- Maintaining analytical integrity

#### **39.11.8 Week 8: Research Ethics**

- Ethics approval processes
- AI and confidentiality concerns
- Citing AI assistance appropriately

#### **39.11.9 Week 9-10: Proposal Development**

- Students work on research proposals
- AI use documented throughout
- Peer review of AI use practices

#### **39.11.10 Week 11: Presenting Research**

- Defending methodological choices
- **Practice:** Explain your research without referring to notes (tests genuine understanding)

#### **39.11.11 Week 12: Final Proposal Due**

- Research proposal (2500 words)
- AI Use Log (documenting all AI assistance)

- Oral presentation defending methodological choices

## 39.12 Cross-Discipline Applications: Research Assistant Adaptations

The research assistant applications can be adapted for postgraduate research across different business disciplines. Below are examples showing how to implement these approaches in various professional contexts.

## 39.13 Marketing

### 39.13.1 Literature Review Applications

**Discipline-Specific Considerations:** - Marketing literature spans consumer behavior, branding, digital marketing, and market research - Need to integrate academic research with industry reports and practitioner insights - Emphasis on emerging trends and technology-driven changes

**Appropriate AI Use Examples:**

PROMPT: Marketing Literature Exploration

I'm researching consumer responses to AI-powered personalisation in e-commerce. Help me identify:

1. Key theoretical frameworks (e.g., Technology Acceptance Model, Privacy Calculus Theory)
2. Seminal papers on personalisation ethics and effectiveness
3. Industry reports from Gartner/McKinsey on AI marketing adoption
4. Emerging debates about privacy vs. personalisation benefits
5. Research gaps in cross-cultural personalisation studies

Do not write a literature review-give me a research landscape map.

**Critical AI Evaluation:** - AI may overemphasize recent digital marketing studies while missing foundational consumer behaviour theory - Industry reports cited by AI should be verified for current validity - Cross-cultural considerations often underrepresented in AI-generated literature maps

### 39.13.2 Research Question Development

**Marketing-Specific Challenges:** - Balancing theoretical rigor with practical marketing implications - Ensuring research questions address real industry problems - Incorporating measurable outcomes and ROI considerations

**AI-Assisted Refinement:**

PROMPT: Marketing Research Question Refinement

My broad topic is influencer marketing effectiveness. My draft question: "How effective are micro-influencers compared to macro-influencers?"

Help me refine by:

1. Clarifying what "effectiveness" means (engagement, sales, brand awareness?)
2. Identifying industry context (which platforms, product categories?)
3. Suggesting how to make this more theoretically grounded
4. Considering practical constraints (data availability, measurement challenges)

Do not write my research question-help me develop it myself.

### 39.13.3 Data Analysis Applications

**Marketing Data Types:** - Social media analytics, campaign performance metrics - Consumer surveys, focus group transcripts - Eye-tracking studies, A/B test results - Customer journey mapping data

**Appropriate AI Use:**

PROMPT: Marketing Data Pattern Recognition

I collected survey responses from 200 consumers about their mobile shopping experiences. My research goal is to identify key themes.

Suggest potential themes emerging from this data sample. This is preliminary-I will do my own analysis.

[Data sample provided]

**Critical Oversight:** - AI may miss cultural nuances in consumer behaviour interpretation - Marketing metrics often have industry-specific contextual meanings - Qualitative data requires sensitivity to brand and product context

## 39.14 Accounting

### 39.14.1 Literature Review Applications

**Discipline-Specific Considerations:** - Accounting literature includes technical standards, regulatory requirements, and professional practice - Need to integrate IFRS/GAAP standards with academic research - Emphasis on compliance, ethics, and professional judgment

**Appropriate AI Use Examples:**

PROMPT: Accounting Literature Exploration

I'm researching the impact of IFRS 15 revenue recognition on financial reporting quality. Help me identify key themes.

1. Key accounting standards and regulatory guidance

2. Academic studies on IFRS 15 implementation challenges
3. Professional body guidance (e.g., ICAEW, CPA Australia)
4. Industry-specific applications (software, construction, manufacturing)
5. Research gaps in emerging revenue models (SaaS, crypto assets)

Do not write a literature review-give me a research landscape map.

**Critical AI Evaluation:** - AI may not distinguish between mandatory standards and interpretive guidance - Professional body publications require careful verification - Industry-specific applications often need deeper technical understanding

### 39.14.2 Research Question Development

**Accounting-Specific Challenges:** - Ensuring research questions address compliance and regulatory implications - Balancing technical accounting issues with broader business impacts - Incorporating professional judgment and ethical considerations

**AI-Assisted Refinement:**

PROMPT: Accounting Research Question Refinement

My broad topic is fair value measurement challenges. My draft question: "How do auditors

Help me refine by:

1. Clarifying what aspects of fair value (inputs, methodologies, disclosures?)
2. Identifying specific accounting standards involved
3. Considering professional judgment vs. technical compliance
4. Addressing practical audit challenges and regulatory expectations

Do not write my research question-help me develop it myself.

### 39.14.3 Data Analysis Applications

**Accounting Data Types:** - Financial statement data, audit workpapers - Regulatory filings, compliance testing results - Professional judgment documentation - Ethical dilemma case studies

**Appropriate AI Use:**

PROMPT: Accounting Data Pattern Recognition

I analysed 50 audit files for fair value measurement disclosures. My research question

Suggest potential themes emerging from this documentation sample. This is preliminary-

[Documentation sample provided]

**Critical Oversight:** - Accounting technical terms require precise interpretation  
 - Regulatory compliance context is essential for proper analysis - Professional judgment documentation needs careful ethical consideration

## 39.15 Business Analytics

### 39.15.1 Literature Review Applications

**Discipline-Specific Considerations:** - Analytics literature spans statistics, data science, machine learning, and business intelligence - Need to integrate technical methodologies with business applications - Emphasis on emerging technologies and predictive modeling

**Appropriate AI Use Examples:**

PROMPT: Analytics Literature Exploration

I'm researching predictive analytics for customer churn in subscription services. Help me identify

1. Key statistical and machine learning methodologies
2. Business analytics frameworks and best practices
3. Industry applications (telecom, SaaS, media streaming)
4. Technical challenges (data quality, model interpretability)
5. Research gaps in real-time predictive analytics

Do not write a literature review-give me a research landscape map.

**Critical AI Evaluation:** - AI may overemphasize popular methodologies while missing domain-specific approaches - Technical literature requires verification of mathematical accuracy - Business context often needs deeper integration with technical methods

### 39.15.2 Research Question Development

**Analytics-Specific Challenges:** - Balancing technical feasibility with business value - Ensuring research questions address practical implementation constraints  
 - Incorporating data quality and model validation considerations

**AI-Assisted Refinement:**

PROMPT: Analytics Research Question Refinement

My broad topic is predictive modeling for supply chain optimization. My draft question: "How accu

Help me refine by:

1. Clarifying what "accuracy" means (metrics, business impact?)
2. Identifying specific modeling approaches and data requirements
3. Considering implementation challenges and data availability
4. Addressing business value vs. technical performance

Do not write my research question-help me develop it myself.

### 39.15.3 Data Analysis Applications

**Analytics Data Types:** - Large datasets, time series data, customer behavioural data - Model performance metrics, validation results - Algorithm comparison studies, implementation case studies

**Appropriate AI Use:**

PROMPT: Analytics Data Pattern Recognition

I collected performance metrics from 20 predictive models across different business con

Suggest potential themes emerging from this metrics analysis. This is preliminary-I wi

[Metrics sample provided]

**Critical Oversight:** - Statistical and technical accuracy requires expert verification - Business context interpretation needs domain knowledge - Model performance metrics require careful methodological understanding

## 39.16 Tourism & Hospitality

### 39.16.1 Literature Review Applications

**Discipline-Specific Considerations:** - Hospitality literature includes service management, customer experience, and tourism economics - Need to integrate academic research with industry hospitality standards - Emphasis on cultural contexts and service quality frameworks

**Appropriate AI Use Examples:**

PROMPT: Hospitality Literature Exploration

I'm researching service recovery strategies in luxury hotels. Help me identify:

1. Key service quality frameworks (SERVQUAL, service profit chain)
2. Customer complaint management theories and models
3. Industry best practices and case studies
4. Cultural considerations in service recovery
5. Research gaps in technology-mediated service recovery

Do not write a literature review-give me a research landscape map.

**Critical AI Evaluation:** - AI may not adequately address cultural and contextual service differences - Hospitality industry practices require verification

against current standards - Service quality frameworks need careful application to specific contexts

### 39.16.2 Research Question Development

**Hospitality-Specific Challenges:** - Incorporating cultural and contextual factors in service research - Balancing customer experience with operational feasibility - Addressing seasonal and external environmental factors

#### AI-Assisted Refinement:

PROMPT: Hospitality Research Question Refinement

My broad topic is customer satisfaction in resort hotels. My draft question: "What factors influence customer satisfaction in resort hotels?"

Help me refine by:

1. Clarifying satisfaction dimensions (service quality, amenities, value?)
2. Identifying specific resort contexts and customer segments
3. Considering cultural and seasonal influences
4. Addressing measurement challenges and practical implications

Do not write my research question-help me develop it myself.

### 39.16.3 Data Analysis Applications

**Hospitality Data Types:** - Customer satisfaction surveys, review data - Service encounter observations, complaint logs - Booking and occupancy data, revenue analytics - Cultural preference studies, seasonal trend analysis

#### Appropriate AI Use:

PROMPT: Hospitality Data Pattern Recognition

I analysed 300 customer reviews from a luxury resort. My research question examines service quality trends. Can you identify potential themes or patterns in the data?

Suggest potential themes emerging from this review sample. This is preliminary-I will do my own analysis.

[Review sample provided]

**Critical Oversight:** - Cultural context interpretation requires sensitivity and expertise - Service quality dimensions vary by hospitality segment - Customer feedback analysis needs careful sentiment consideration

## 39.17 Information Systems

### 39.17.1 Literature Review Applications

**Discipline-Specific Considerations:** - IS literature includes technology adoption, system implementation, and digital transformation - Need to integrate technical research with organisational change theory - Emphasis on user acceptance, security, and implementation success factors

**Appropriate AI Use Examples:**

PROMPT: IS Literature Exploration

I'm researching user resistance to enterprise system implementations. Help me identify

1. Key technology acceptance theories (TAM, UTAUT, TOE framework)
2. Implementation success factors and critical failure points
3. Change management approaches for technology adoption
4. Security and privacy considerations in system implementation
5. Research gaps in AI-assisted system implementations

Do not write a literature review-give me a research landscape map.

**Critical AI Evaluation:** - AI may not adequately distinguish between different theoretical frameworks - Technical implementation details require careful verification - Organisational change aspects often need deeper theoretical integration

### 39.17.2 Research Question Development

**IS-Specific Challenges:** - Balancing technical and organisational perspectives - Incorporating implementation timelines and resource constraints - Addressing security, privacy, and ethical technology considerations

**AI-Assisted Refinement:**

PROMPT: IS Research Question Refinement

My broad topic is digital transformation in traditional industries. My draft question:

Help me refine by:

1. Clarifying what "successful" means (metrics, stakeholder perspectives?)
2. Identifying specific technologies and industry contexts
3. Considering organisational readiness and change management
4. Addressing implementation challenges and risk factors

Do not write my research question-help me develop it myself.



### 39.17.3 Data Analysis Applications

**IS Data Types:** - System usage logs, implementation project data - User acceptance surveys, resistance interviews - Security incident reports, adoption metrics - Technology implementation case studies

**Appropriate AI Use:**

PROMPT: IS Data Pattern Recognition

I collected interview data from 15 IT implementation projects. My research question examines factors

Suggest potential themes emerging from this interview sample. This is preliminary-I will do my own

[Interview sample provided]

**Critical Oversight:** - Technical terminology requires precise interpretation - Implementation context varies significantly by technology type - User adoption factors need careful psychological and organisational analysis

## 39.18 Management

### 39.18.1 Literature Review Applications

**Discipline-Specific Considerations:** - Management literature spans organisational behavior, strategy, leadership, and change management - Need to integrate theoretical frameworks with practical management applications - Emphasis on contextual factors and organisational dynamics

**Appropriate AI Use Examples:**

PROMPT: Management Literature Exploration

I'm researching leadership development in digital transformation. Help me identify:

1. Key leadership theories and models (transformational, situational, authentic)
2. Organisational change frameworks (Kotter, Lewin, ADKAR)
3. Digital transformation management studies and case analyses
4. Contextual factors affecting leadership effectiveness
5. Research gaps in leadership development for digital contexts

Do not write a literature review-give me a research landscape map.

**Critical AI Evaluation:** - AI may oversimplify complex theoretical frameworks - Contextual and situational factors often underrepresented - Practical management applications require careful verification

### 39.18.2 Research Question Development

**Management-Specific Challenges:** - Incorporating organisational context and situational factors - Balancing theoretical frameworks with practical management implications - Addressing leadership and organisational behaviour complexities

**AI-Assisted Refinement:**

PROMPT: Management Research Question Refinement

My broad topic is organisational culture change. My draft question: "How do leaders cha

Help me refine by:

1. Clarifying what aspects of culture (values, behaviors, artifacts?)
2. Identifying specific change contexts and leadership approaches
3. Considering organisational size, industry, and cultural factors
4. Addressing measurement challenges and success criteria

Do not write my research question-help me develop it myself.

### 39.18.3 Data Analysis Applications

**Management Data Types:** - Organisational survey data, leadership assessment results - Change management project documentation - Performance metrics, employee engagement data - Case study analyses and intervention evaluations

**Appropriate AI Use:**

PROMPT: Management Data Pattern Recognition

I analysed survey responses from 200 employees about leadership effectiveness. My rese

Suggest potential themes emerging from this survey sample. This is preliminary-I will c

[Survey sample provided]

**Critical Oversight:** - Organisational context interpretation requires deep understanding - Leadership and management concepts have nuanced meanings - Survey data analysis needs careful psychometric consideration

## 39.19 Adapting Research Assistant Principles Across Disciplines

### 39.19.1 Common Research Integrity Standards

**Verification Requirements:** Regardless of discipline, students must verify: - All citations exist and accurately represent source content - Theoretical claims are correctly applied to the research context - Technical or methodological

assertions are accurate - Industry or professional standards are current and correctly interpreted

**Critical Evaluation Framework:** - **Technical Accuracy:** Discipline-specific terminology and concepts correctly understood - **Contextual Appropriateness:** Research situated in relevant professional/industry context - **Methodological Rigor:** Research design appropriate for the discipline's standards - **Practical Relevance:** Findings connected to real-world professional applications

### 39.19.2 Discipline-Specific AI Literacy

**Technical Disciplines (Accounting, IT, Analytics):** - Emphasize verification of technical claims and calculations - Teach identification of AI hallucinations in technical content - Focus on professional standards and regulatory compliance

**Behavioral Disciplines (Marketing, Hospitality, Management):** - Emphasize contextual interpretation and cultural sensitivity - Teach evaluation of AI's understanding of human behaviour - Focus on practical application and stakeholder implications

**Creative Disciplines (Marketing, Management):** - Emphasize subjective judgment and professional expertise - Teach critical evaluation of AI recommendations in creative contexts - Focus on integration of theoretical and practical knowledge

### 39.19.3 Postgraduate Assessment Design

**Research Proposal Requirements:** - Discipline-specific literature engagement demonstration - Appropriate methodology for the field of study - Clear articulation of theoretical and practical contributions - Critical reflection on AI assistance and limitations

**Thesis Supervision Guidelines:** - Explicit discussion of appropriate AI use in research supervision - Regular verification of student engagement with primary sources - Assessment of critical thinking about AI-generated insights - Documentation of AI assistance in research process

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## 39.20 Key Principle for Postgraduate AI Integration

**The standard must be higher, not lower.**

Undergraduate students use AI to develop foundational skills.

Postgraduate students use AI to accelerate research processes while maintaining the highest standards of: - Originality - Critical thinking - Methodological rigor - Scholarly integrity

If AI integration makes postgraduate work easier without making it better, you're doing it wrong.

AI should enable students to engage with MORE literature, analyse data MORE thoroughly, and produce MORE rigorous research—not to avoid doing the hard thinking that research requires.

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## 39.21 Office Document Outputs: From Analysis to Professional Presentation

### 39.21.1 Converting Research Findings into Professional Deliverables

Beyond the research analysis itself, postgraduate students must communicate their findings professionally. This is where document generation becomes valuable: taking research analysis and converting it into formatted, professional deliverables ready for thesis submission, conference presentation, or stakeholder communication.

### 39.21.2 Three Common Scenarios

#### 39.21.2.1 Scenario 1: Research Findings → Word Document Report

After qualitative analysis (like the thematic analysis workflow in Chapter 14), students can generate a professional research report:

Based on the thematic analysis above, create a Word document research report (3000-4000 words) that includes:

1. **Executive Summary** (200-300 words) - What this research found and why it matters
2. **Introduction & Context** - The research question and why it matters
3. **Methodology** (500 words) - How data was collected and analyzed
4. **Findings** (1500-2000 words) - Themes with supporting quotes
5. **Discussion** (800-1000 words) - What findings mean for the research area
6. **Limitations** (300 words) - What this analysis can and cannot tell us
7. **References** - All sources cited

Format as a professional research document with:

- Proper heading hierarchy
- Numbered sections
- Professional spacing and margins

- Ready for thesis chapter or journal submission

**Teaching point:** The document format forces organizational clarity. Students can't hide weak analysis under poor presentation. Professional formatting reveals whether thinking is rigorous.

### 39.21.2.2 Scenario 2: Data Analysis → PowerPoint Presentation

For research students presenting findings (thesis defense, research seminar, conference):

I've completed analysis of [research data: survey results, statistical analysis, case study findings]. Create a PowerPoint presentation (15-20 slides) suitable for [context: thesis defense / research seminar / conference presentation] that includes:

1. Title slide with research question
2. Context & literature (why this research matters)
3. Methodology (how the research was conducted)
4. Key findings (one major finding per slide, with supporting evidence)
5. Visual representations (charts, tables, diagrams)
6. Discussion of implications
7. Limitations and future research
8. Conclusion and recommendations

Include:

- Speaker notes with detailed explanations
- Data visualizations where appropriate
- Professional academic design
- Clear takeaways for each slide

**Teaching point:** Research isn't complete until it's communicated. This scenario teaches that analysis and presentation are interconnected. Weak presentation reveals weak analysis.

### 39.21.2.3 Scenario 3: Multiple Data Sources → Integrated Report

For mixed-method research combining qualitative and quantitative data:

I've completed both quantitative analysis (survey data, N=200) and qualitative analysis (interviews, N=15). Create an integrated research report (4000-5000 words) that:

1. Presents quantitative findings with supporting charts/tables
2. Presents qualitative themes with supporting quotes
3. Triangulates findings - where do quantitative and qualitative results agree/disagree?

4. Synthesizes findings into coherent narrative
5. Discusses implications for theory and practice

Format as a professional research document ready for thesis chapter submission, with proper citations and appendices.

**Teaching point:** Mixed-method research requires integration, not just reporting both streams separately. Document generation forces students to think about how quantitative and qualitative findings relate.

### 39.21.3 Integration with Chapter 14: “From Conversation to Document”

The new Chapter 14 covers office document generation in depth, including the data analysis → PowerPoint workflow demonstrated above. Research students should reference that chapter for:

- **Step-by-step guidance** on creating presentations from analysis
- **Discipline-specific examples** showing how research findings are presented across business fields
- **Tool-specific approaches** (ChatGPT artifacts, Claude canvas, Google Docs integration)
- **Quality control principles** for reviewing AI-generated documents

**Key difference:** Research context requires higher standards for accuracy and rigor. When converting research findings to documents:

1. **Verify every claim** - Research documents require accuracy above typical business documents
2. **Review quotes and citations** - Ensure quotes are accurately extracted from source material
3. **Check calculations** - Especially for statistical findings, verify numbers are correct
4. **Maintain methodological rigor** - Ensure research limitations and caveats are clearly stated
5. **Preserve academic tone** - Research documents maintain formal academic voice

### 39.21.4 Assessment Considerations

When students use document generation for research deliverables:

**What to assess:** - Is the analysis accurately represented? - Are limitations clearly acknowledged? - Is the presentation organized logically? - Are sources properly cited? - Does the document reflect genuine research understanding?

**What NOT to assess:** - Whether the document looks professional (that’s what AI helps with) - Formatting perfection (the tool handles that) - Time spent on presentation (students can focus on analysis)

**Grading approach:****Research Analysis (70%):**

- Quality of research thinking
- Rigor of methodology
- Depth of analysis
- Critical engagement with findings

**Research Communication (30%):**

- Clarity of presentation (how well findings are explained)
- Organization (logical flow, clear structure)
- Professional appearance (formatting quality)
- Citation accuracy

Note: AI assists with communication, not analysis. Grades reflect research quality, which is the actual learning objective.

### 39.21.5 Boundary: When NOT to Generate Research Documents

**Avoid generating:** - Literature reviews (requires deep engagement with sources)  
 - Research proposals (requires original thinking about what to study) - Theoretical frameworks (requires original conceptualization) - Conclusions that weren't genuinely discovered in the data - Interpretations that the student doesn't genuinely understand

**The principle:** AI generates the *presentation* of research, not the research itself. If AI is doing the research thinking, you have a problem.

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## 39.22 Your Action Step

If you supervise research students:

1. **Review Chapter 14** on office document generation to understand the workflow
2. **Decide which research deliverables** students can generate with AI:
  - Research reports (presentation of genuine analysis)
  - Presentation slides (visualization of genuine findings)
  - Literature summaries (requires genuine deep reading)
  - Thesis chapters (if analysis is genuine, presentation can be AI-generated)
3. **Make it explicit** in your research guidelines which documents can be AI-generated and which cannot
4. **Verify authenticity** by asking students about their analysis and thinking, not just reviewing the document

### 39.23 Next Chapter Preview

In the next chapter, we explore how to make static teaching content interactive—transforming traditional lectures, readings, and materials into dynamic, AI-enhanced learning experiences. This includes live demonstrations, interactive scenarios, and engaging activities that maintain the human connection while leveraging AI's strengths.

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**Cross-Reference:** For detailed guidance on creating Word documents, PowerPoint presentations, and other office suite outputs from AI conversations, see **Chapter 14: From Conversation to Document**. That chapter provides step-by-step workflows and discipline-specific examples for all the document generation scenarios mentioned above.



## Chapter 40

# Advanced Frontiers: Agents, Automation & Emerging Capabilities

### 40.1 Why This Chapter Exists

The previous chapters teach you to work with AI tools directly—writing prompts, generating content, creating learning experiences. That’s powerful and covers 90% of what you’ll need.

But there’s a next level: **setting up AI to work semi-autonomously**.

Imagine: - A system that automatically generates customized quizzes from your lecture notes - An agent that reviews student work and creates personalized learning guides - An automation workflow that transforms your PowerPoint into interactive learning objects - A tool that escalates to you only when human judgment is needed, handling routine tasks itself

This chapter explores these emerging capabilities. It’s optional but powerful once you’re comfortable with the basics.

## 40.2 Part 1: AI Agents Explained (The Simple Version)

### 40.2.1 What Is an Agent?

An **agent** is AI that's been given a specific job to do, running somewhat independently toward that goal.

#### Helpful Mental Model:

Think of stages: 1. **You give instructions** → AI does exactly what you ask (current) 2. **You set up a job** → AI completes the job with minimal oversight (agents) 3. **You define a goal** → AI figures out the steps needed (future, very advanced)

#### Real Example: Quiz Generation Agent

WITHOUT AGENT (current approach):

1. You write: "Create a quiz from this material"
2. AI generates quiz
3. You copy/paste into LMS
4. Student takes quiz
5. You manually review results

WITH AGENT (what we're exploring):

1. You set up: "Whenever I upload course content, auto-generate a difficulty-calibrated quiz and email it to students"
2. Agent handles: uploading, generating, checking quality, distributing
3. You review only when: quality seems off or students struggle
4. Agent tracks: student performance and difficulty adjustments

**The Key Difference:** With an agent, the AI does the entire workflow, not just one step.

### 40.2.2 Why Agents Matter for Teaching

**Time leverage:** What takes 30 minutes manually, an agent does in seconds—every single time.

**Consistency:** Agents don't get tired or inconsistent. The same process runs the same way each time.

**Scaling:** One agent can handle hundreds of students where manual approach maxes out at dozens.

**Data insights:** Agents can track patterns you'd never notice manually.

---

## 40.3 Part 1.5: Prompt Chaining - Simulating Agents Today (Without Needing Agent Technology)

Before we talk about building or using actual agents, here's something important: **you can simulate agent-like behavior right now using prompt chaining.**

Prompt chaining is when you guide the AI through a multi-step workflow in a single conversation. The **educator is the orchestrator**—you direct the steps, AI executes each one, and the results build on each other.

### 40.3.1 Why Prompt Chaining Matters

Agents are powerful but require technical setup. Prompt chaining requires nothing but a conversation with your AI tool.

With prompt chaining, you can: - Break complex tasks into steps - Have the AI complete each step (you see the intermediate results) - Refine based on what you see - Redirect if something isn't working - Combine outputs into final products

**The educator remains in control throughout.** You're not just telling the AI "do this whole thing"—you're directing a step-by-step process.

### 40.3.2 Three Prompt Chaining Approaches

#### 40.3.2.1 Approach 1: Full Chain in One Prompt (Guided Workflow)

Give the AI all steps at once and ask it to work through them:

You are an AI assistant helping create course materials.

Follow these steps in order:

1. Summarise the key concepts from [topic]
2. Identify the three most important ideas students should understand
3. Create a 5-question quiz testing each idea
4. Write brief explanations for why each quiz question matters

Use clear language suitable for [your discipline] students.

Here is the material:

[Paste content]

Begin with Step 1 and work through all four steps.

**When to use:** You want a complete workflow and are happy to take the output as-is with minimal adjustment.

**Teaching example:**

You are creating a unit assessment strategy.

Follow these steps:

1. Analyse this unit's learning outcomes
2. Identify which outcomes need formative feedback (during learning)
3. Identify which outcomes need summative assessment (final grading)
4. Suggest one AI-powered activity for each formative outcome
5. Suggest one authentic assessment for each summative outcome

Unit outcomes: [paste your unit outline]

Create a complete assessment plan following these steps.

#### 40.3.2.2 Approach 2: Modular Prompt Chain (Explicit Steps with Pauses)

Work through steps one at a time, adjusting based on each result. This is closer to how agents actually work—step by step, human in the loop.

Step 1: "Create a list of the top 5 risks in [supply chain scenario]. For each risk, explain why it matters."

[You review the list, then:]

Step 2: "Good. Now for each risk, suggest one control measure. Explain how the control reduces the risk."

[You review, then:]

Step 3: "Now create an audit plan. What would an auditor check to verify these controls are working?"

[And so on...]

**When to use:** You want to see intermediate results, provide feedback, and refine based on what the AI generates. This is the conversational, iterative approach.

#### Teaching example:

STEP 1: "List the major ethical dilemmas in [your discipline's case]. For each one, explain the competing interests."

[You read the list and see if it matches your course focus]

STEP 2: "Good. Now explain which ethical framework (utilitarian, deontological, virtue ethics) each dilemma fits best."

#### 40.3. PART 1.5: PROMPT CHAINING - SIMULATING AGENTS TODAY (WITHOUT NEEDING AGENT TECH

[You see if the framework application is correct for your students' level]

STEP 3: "Now create a class discussion question for each dilemma that pushes students to think critically."

[You adjust for your specific student cohort]

##### 40.3.2.3 Approach 3: Interactive Chain (Pause Between Steps for Your Input)

Ask the AI to pause and wait for your approval before continuing:

You are helping me develop a business scenario for student learning.

We'll work through this together. After each step, I'll review and give you feedback before you continue.

Step 1: Create a [marketing/supply chain/HR] scenario with realistic complexity. Include 3-4 stakeholders with conflicting interests.

Please complete Step 1 now, then wait for my feedback before moving to Step 2.

**When to use:** You want maximum control and want to shape the outcome as it develops. Perfect for iterative teaching material design.

##### Teaching example:

We're building a case study together. After each step, I'll give you feedback and direction.

STEP 1: Create a realistic [your discipline] scenario. Include a problem that requires analysis (don't give the solution).

Show me Step 1 and wait for my feedback before continuing.

---

[You review Step 1, then:]

"Good scenario. It's too technical though. Please simplify the jargon for first-year students. Now proceed to Step 2."

STEP 2: [continues based on your feedback]

---

### 40.3.3 Key Principle: You're the Orchestrator

This is crucial: **you're not writing code or building technical systems. You're having a directed conversation.**

Think of it like conducting an orchestra: - You define the movements (steps) - Musicians (AI) execute each one - You listen and adjust - The result emerges through collaboration

With prompt chaining, you: - Stay in complete control - Can see and adjust at each step - Don't need technical skills - Can redirect if something isn't working - Use your expertise to refine outputs

### 40.3.4 When to Use Prompt Chaining vs. Building an Agent

**Use prompt chaining if:** - You want to try a multi-step workflow without technical setup - You need human oversight and adjustment at each step - The workflow might change based on results - You're working one-off or occasionally (not hundreds of times) - You want to stay fully in control

**Consider an agent if (Part 2):** - You run the same workflow repeatedly (100+ times) - Each instance needs the same process - You don't need intermediate adjustments - You want set-it-and-forget-it automation - You're willing to invest time in technical setup

### 40.3.5 Teaching Application Example

Here's how an educator might use prompt chaining for course design:

PROMPT 1: "I'm designing a unit on supply chain resilience. What are the 3-4 core concepts students must understand?"

[AI gives you 4 concepts]

PROMPT 2: "Good. For each concept, suggest one teaching activity. What would students actually DO to learn this?"

[AI suggests activities]

PROMPT 3: "I like activities 2 and 4 but activity 1 is too passive. Suggest a more active alternative for concept 1."

[AI gives more active option]

PROMPT 4: "Perfect. Now create a 12-week unit plan. Each week covers one concept plus the activity. Include:  
- Weekly learning outcome

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- Teaching activity (1-2 hours)
- Assessment

Show me the full plan."

[You get a complete unit structure you helped shape]

PROMPT 5: "Great! Now create one detailed lesson plan for Week 3. Include:

- Minute-by-minute timing
- Student instructions
- Prompts for discussion"

[You get detailed implementation you can use directly]

Notice: you never wrote a prompt longer than a sentence, but you built an entire unit through conversation.

---

## 40.4 Part 2: Agents in Practice (Tools You Can Use Today)

### 40.4.1 Copilot Agents (Microsoft)

Microsoft is building “Copilot Agents”—AI agents with specific skills integrated into their Copilot Enterprise.

**What’s possible (current or near-term):** - **Document processing agent**

- Scans course materials, extracts key concepts, generates study materials -

**Assignment analysis agent** - Reviews student work, identifies common misconceptions, suggests interventions - **Content generation agent** - Transforms

static documents into interactive HTML and multimedia - **Grading assistant**

**agent** - Analyzes student responses, calculates scores, flags edge cases for your review

**How to get started:** 1. Access Copilot in your MS products (Word, PowerPoint, etc.) 2. Look for “Agents” or “Skills” menu 3. Explore pre-built agents for your use case 4. (Advanced) Build custom agents using Power Automate + Copilot

**Practical First Step:** Try using Copilot in Word to: - Upload a course document - Ask: “Create 20 quiz questions from this material, difficulty-calibrated” - Agent processes and returns questions

### 40.4.2 Custom GPTs (ChatGPT)

If you're using ChatGPT Plus or Pro, you can create "Custom GPTs"—specialized versions of ChatGPT trained for your specific need.

**What you can do:** 1. Upload your course materials to the Custom GPT 2. Train it on your teaching style and requirements 3. Students interact with YOUR custom tool, not generic ChatGPT

**Example Custom GPT:** "HR Case Study Analyzer" - Trained on your HR course materials - Understands your teaching approach - Generates scenarios specific to your unit - Evaluates student responses using your rubrics - Maintains context across a conversation

**How to build:** 1. Go to ChatGPT Plus → "Explore" → "Create a GPT" 2. Name it: "Your Course + GPT" (e.g., "Supply Chain Risk Analysis GPT") 3. Upload your course materials 4. Write instructions for how it should behave 5. Share with students via link

**What students see:** - Looks like a regular ChatGPT conversation - But it's trained on YOUR materials - Asks questions and provides feedback in YOUR style

### 40.4.3 Claude Projects (Anthropic)

Similar concept: create a persistent workspace for a specific teaching project.

**Structure:** - Upload course materials once - Create a knowledge base specific to your unit - Have conversations within that context - Track chat history and learnings

**Good for:** - Student research projects (they collaborate with the project context) - Consistent feedback (same context, same quality of feedback) - Building institutional knowledge (project grows with contributions)

---

## 40.5 Part 3: Automation Platforms (Scaling What Works)

An **automation platform** connects different tools so they work together automatically.

**Simple Examples:**

Without Automation:

1. Student submits assignment on Blackboard
2. You download it
3. You copy content into ChatGPT
4. You read feedback from ChatGPT



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5. You create document with comments
  6. You upload back to Blackboard
- [10-15 minutes per student, x30 students = 300 minutes]

With Automation:

1. Student submits on Blackboard
  2. Platform automatically:
    - Grabs the submission
    - Runs it through AI analysis
    - Generates feedback
    - Posts feedback back to Blackboard
  3. You review results in dashboard (5 min total)
- [Setup takes 30 min once, then runs automatically]

##### 40.5.1 Major Platforms

**Microsoft Power Automate** (Enterprise-focused, Curtin integration) - Integrates with MS Office (Word, Excel, Teams) - Easy visual workflow builder - Built for enterprise automation - What you can automate: - Email workflows (send feedback automatically) - Document processing (extract key points) - Grading assistance (flag unusual submissions) - Schedule tasks (daily digest of student activity)

**Zapier** (General-purpose, simple) - Connects 6,000+ apps - No coding required - Good for simpler workflows - What you can automate: - Collect form responses → Create study guide → Email to students - New uploads → Generate summary → Archive - Student submission → Run AI analysis → Create report

**n8n** (Advanced, customizable) - Open-source, more powerful - Good for complex workflows - Requires more setup - What you can automate: - Multi-step processes with AI at each stage - Custom conditional logic - Integration with specialized tools

##### 40.5.2 Practical Automation Examples

###### Example 1: Automated Quiz Generation from Lecture Notes

Trigger: You upload a PDF of lecture notes to a folder

Workflow:

1. Platform detects new file
2. Sends to AI for processing
3. AI generates 20 multiple-choice questions
4. AI generates 5 essay questions
5. Creates interactive HTML quiz
6. Posts quiz to course portal
7. Sends you notification: "Quiz created, ready to review"

Time for you: 30 seconds to approve

Time saved: 20+ minutes you'd spend creating the quiz

### Example 2: Personalized Assignment Feedback at Scale

Trigger: Student submits assignment via Blackboard

Workflow:

1. Automation grabs submission
2. Extracts key sections using AI
3. Analyzes against rubric using AI
4. Identifies strengths and improvement areas
5. Generates personalized feedback comments
6. Posts feedback to Blackboard
7. Logs performance data

Student experience: Feedback appears within minutes (vs. days)

Your experience: Review flagged submissions only (unusual cases)

### Example 3: Content Transformation Pipeline

Trigger: You create new PowerPoint slides

Workflow:

1. Automation detects new file
2. Extracts key concepts
3. Generates:
  - Interactive HTML summary
  - Study guide PDF
  - Flashcard deck
  - Quiz questions
4. Uploads all to course portal
5. Sends you bundle for final review

Benefit: One submission → Five formats automatically

## 40.6 Part 4: Retrieval-Augmented Generation (RAG) for Teaching

### 40.6.1 What Is RAG? (Simple Version)

**RAG** = Giving AI access to your specific documents so it can answer questions based on YOUR content, not general knowledge.

**Without RAG:**

Student: "What did the lecture say about supply chain resilience?"

AI: "I don't know what your lecture said. Let me give you general information..."

[Generic answer, not course-specific]

**With RAG:**

Student: "What did the lecture say about supply chain resilience?"

System: [Finds your lecture notes] [Finds your slides] [Finds your handouts]

AI: "Your lecture covered this specifically: [quote from your materials]"

[Specific to YOUR course]

## 40.6.2 Tools for RAG in Teaching

**NotebookLM** (Google's tool, free)

What it does: - Upload documents (PDFs, text, web links) - Ask questions about them - Generates study guides, summaries, outlines - Creates interactive guides students can explore - Generates quiz questions from documents

**How to use in teaching:** 1. Upload your course readings 2. Ask: "Generate an interactive study guide for Chapter 3" 3. NotebookLM creates a guide students can explore 4. Students ask questions about materials 5. All answers grounded in YOUR documents (not hallucinations)

**Copilot with Notebooks** (Microsoft)

Similar to NotebookLM but within Copilot/MS ecosystem: - Create a notebook for each unit - Upload course materials - Reference them in conversations - Students interact with Copilot using YOUR content

**Custom RAG Workflows** (Advanced)

Once you understand RAG, you can build sophisticated workflows:

Workflow: Assignment Feedback Agent with Course Context

1. Student uploads assignment
2. Agent retrieves relevant course materials
3. Agent retrieves assignment rubric
4. Agent retrieves examples of strong work
5. Agent analyzes student work against all this context
6. Agent generates feedback grounded in YOUR course, not generic advice

Result: Personalized, contextual, course-specific feedback

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## 40.7 Part 5: Multimodal AI (Image, Video, Audio, Text)

### 40.7.1 What Multimodal Means

**Traditional AI:** Text in, text out

**Multimodal AI:** Text, images, video, audio all work together

### 40.7.2 Practical Applications in Teaching

#### Image Generation

Use case: Generating visuals for curriculum

**Example:** Teaching supply chain concepts

**Prompt:** "Create a flowchart showing supply chain from raw material to customer, highlighting points of risk, complexity, and opportunity"

**Result:** Professional diagram you can use in slides/handouts

**Tools:** - DALL-E (OpenAI) - Gemini (Google) - Microsoft Designer (based on DALL-E) - Claude (Anthropic)

#### Audio Processing

Use case: Converting lecture recordings to study materials

**Workflow:**

1. Record your lecture (video or audio)
2. AI transcribes it
3. AI summarizes key points
4. AI generates quiz questions from transcript
5. Students have: transcript, summary, quiz, original recording

**Time for you:** Press record. That's it.

**Time saved:** Hours of manual transcription/summarization

**Tools:** - NotebookLM (processes audio files) - Copilot (can summarize recordings) - Otter.ai (specialized audio transcription) - YouTube auto-captions (free, surprisingly good)

#### Video Analysis

Use case: Extracting key moments from lecture recordings

**Prompt:** "This is a 45-minute lecture recording. Identify:

- Key concepts explained
- Examples given
- Questions students asked
- Timestamps for each

Create an index so students can navigate to relevant sections"

Result: Searchable lecture guide

### Creating Educational Videos with AI

Emerging capability (improving rapidly):

Current options: 1. **AI voiceover** - Write script, AI narrates it 2. **Script generation** - AI writes narration for your visuals 3. **Video summarization** - AI extracts key moments from long videos

Example workflow:

1. You create visuals/slides
2. AI generates narration script
3. AI voiceover tool adds narration
4. Result: Completed educational video

Time: 20 minutes

Without AI: Hours of recording/editing

Tools: - Synthesia (text-to-video) - HeyGen (AI avatars in videos) - Descript (AI-powered video editing)

## 40.8 Part 6: Building Custom Tools (Advanced)

### 40.8.1 Should You Build a Custom Tool?

**Signs you should:** - You do the same task repeatedly - It takes significant time - It would help many students - The workflow is clear and repeatable

**Signs you shouldn't:** - It's a one-time task - The workflow is fuzzy or changing - The problem is better solved with existing tools

### 40.8.2 Examples of Custom Tools Worth Building

#### Quiz Generator Agent for Your Course

What it does: - Learns your preferred quiz style - Learns your discipline's standards - Takes uploaded course material - Generates quizzes automatically - Adjusts difficulty based on student performance

**Time investment:** 2-3 hours to set up **Time saved:** 30+ minutes per quiz, every semester

#### Flashcard Generator

What it does: - Converts course materials to flashcards - Includes multiple question formats (not just vocab) - Integrates with spaced repetition systems - Tracks student learning

**Time investment:** 1 hour to configure **Time saved:** 10+ minutes per topic

#### Assignment Analyzer

What it does: - Checks submissions for key components - Identifies common errors - Extracts quotes/evidence for grading - Suggests feedback points - Flags unusual submissions for your review

**Time investment:** 3-4 hours to set up **Time saved:** 15+ minutes per assignment, every submission

### 40.8.3 Where to Start

1. **Identify your bottleneck** - What takes longest?
  2. **Test with existing tools** - Can Zapier/Power Automate do it?
  3. **Build incrementally** - Start simple, add complexity
  4. **Track ROI** - Did you save time? Is quality better?
  5. **Iterate** - Refine based on actual use
- 

## 40.9 Part 7: The Emerging AI Ecosystem (Stay Informed Without Drowning)

### 40.9.1 New Tools Appearing Constantly

By the time you read this, new platforms will exist. Rather than catalog them (outdated quickly), here's how to evaluate emerging tools.

#### Evaluation Framework:

Ask these questions:

1. **Does it solve a real problem for you?** - Not: "This is cool" (bad reason)  
- Yes: "This would save me 5 hours per month" (good reason)
2. **Is it sustainable?** - Is the company stable? Or a startup that might disappear? - Is there a business model (or will it vanish when funding runs out)?  
- Would losing this tool break your teaching?
3. **Is data safe?** - Where does your data go? - Can you export it if you leave?  
- Does it meet institutional requirements (Curtin data governance)?
4. **Is the learning curve worth it?** - Can you learn it in 1-2 hours? - Or does it require ongoing technical support? - Do students need training to use it?

**5. Does it integrate with what you already use?** - Works with Blackboard? MS Teams? Canvas? - Or is it isolated from your ecosystem?

### 40.9.2 Categories of Emerging Tools

**AI Coding Assistants** - GitHub Copilot, Cursor, etc. - Useful if you're building custom tools yourself - Probably not your priority if you're not technical

**Specialized Learning Platforms** - EdTech companies adding AI - Good if they integrate with your institution - Watch: Will they be around in 3 years?

**Agent Builders** - Platforms to build custom agents without coding - High potential but rapidly evolving - Try when you have a specific problem to solve

**Video & Content Platforms** - New AI video generators emerging - Quality improving rapidly - Current: Good for simple video scripts - Future: Photorealistic educational videos

### 40.9.3 Strategy for Staying Current

Rather than chasing every new tool:

1. **Master the fundamentals** (Chapters 1-12)
2. **Use proven platforms** (ChatGPT, Claude, MS Copilot, NotebookLM)
3. **Experiment with emerging tools** on small projects
4. **Adopt only if it solves a real problem** for you
5. **Stay connected to teaching communities** (conferences, journals, networks)

## 40.10 Part 8: The Future You're Teaching For

### 40.10.1 Principle: Build Skills, Not Tool Dependence

Students entering the workforce will use AI tools you can't predict. Your job isn't to teach them this year's tools—it's to teach them to:

- **Learn new tools quickly** - Frameworks transfer between platforms
- **Evaluate AI critically** - Skills apply regardless of tool
- **Think about data governance** - Principle applies to all systems
- **Understand when to trust AI, when not to** - Universal skill
- **Use AI as amplifier of human expertise** - Not replacement

**Teaching principle:** Technology changes. Thinking skills remain.

### 40.10.2 What Agents & Automation Teach Students

By experiencing AI agents and automation in your teaching:

Students learn: - How to offload routine cognitive work (professionally relevant)  
 - When to automate vs. handle manually (decision-making skill) - How to set systems up and trust them (confidence with technology) - What breaks and how to fix it (resilience) - The importance of human oversight (ethical skill)

### 40.10.3 Your Role Evolves

As tools become more capable:

**Today:** You write the prompt. AI helps.

**Next:** You design the workflow. Agent executes and you oversee.

**Future:** You define the outcome. AI figures out how to achieve it (mostly).

Your expertise becomes **curation and judgment**, not execution. That's actually more valuable.

## 40.11 Part 8.5: Emerging Capabilities - The Conversation You Need to Have

As AI capabilities expand, you'll encounter new tools and possibilities. Some are genuinely useful for teaching. Others raise important questions. Rather than ignore these, let's acknowledge them and help you think critically.

### 40.11.1 Automated Content Creation (Slides, Videos, Scripts)

**What's possible:** - **Automatic slide generation** - Upload notes, AI creates professionally formatted slides with layouts, transitions, speaker notes - **Automated video creation** - AI generates educational videos from scripts, with animations, voiceover, captions - **Automatic script writing** - AI writes entire video scripts from course outlines - **Transcript generation** - Lectures automatically transcribed and summarized

**Current state:** - These tools exist and are improving rapidly - Quality ranges from "needs heavy editing" to "surprisingly good" - Often faster to generate rough version for you to refine than to build from scratch

**Teaching questions to ask:** 1. **Does this improve or replace my teaching?** - Good use: AI generates draft slides that you customize for your voice/style - Poor use: Uploading your content and using auto-generated output without review

#### 2. Do students understand the content source?

- Good: "I used AI to draft these slides, then refined them based on my teaching experience"



- Poor: Presenting AI-generated content as your professional creation without disclosure

### 3. Can you maintain quality control?

- Are you reviewing generated content for accuracy?
- Are you checking examples and explanations?
- Would errors be caught before students use the material?

**Recommendation:** Use for **drafting and scaffolding**, not final content delivery. Your expertise and review remain essential.

## 40.11.2 Voice Cloning & AI Avatars

**What’s possible:** - **Voice cloning** - AI learns your voice from recordings and can generate new speech in your voice - **AI avatars** - Digital representations that move, gesture, and “speak” for you - **Deepfakes** (for educational purposes)  
- Realistic but synthetic video of yourself

**Current state:** - Technology exists but quality varies - Voices can sound natural or robotic depending on system - Avatars range from cartoon-like to photorealistic - Tools like HeyGen, Synthesia, and others make this accessible

**Critical considerations - Cross-Reference Chapter 8 (Ethics, Data Governance & Integrity):**

As discussed in Chapter 8, **transparency is essential**. With voice cloning and avatars, this becomes crucial:

### 1. Consent and Control

- Using your own voice: Clear consent to train AI on your voice
- Disclaimer: “This video uses AI-generated narration in my voice”
- Questions: Who owns the voice model? What happens when you leave?

### 2. Student Understanding

- Students should know they’re learning from AI-generated content
- Explain purpose: “I used AI narration to provide flexible lecture access”
- Discuss limitations: AI narration doesn’t replace live interaction

### 3. Ethical Boundaries

- **Don’t use** voice cloning to impersonate yourself in misleading ways
- **Don’t create** AI avatars of colleagues without explicit permission
- **Be cautious** with deepfakes—even for educational purposes, clarity is essential
- **Never use** for deception (e.g., pretending to be present when you’re not)

### 4. Data Governance Concerns (see Chapter 8)

- Where is your voice data stored?
- Can it be used to train other models?
- What happens if the service closes or is acquired?

- Can you delete your voice profile and ensure it's not reused?

**Honest assessment:** - **Useful for:** Creating accessible lecture videos, providing multiple modalities for learning - **Problematic for:** Replacing your actual presence/interaction, creating deceptive content - **Boundary question:** If you wouldn't do it with a student present, probably don't do it with AI avatar

#### When voice cloning might work:

Good: "I recorded my voice and created AI narrations of course materials so students can listen during their commute. I disclosed this clearly."

Questionable: "I created an AI avatar of myself to teach a section while I was away, without telling students it wasn't me."

Wrong: "I used AI to create a deepfake of myself to trick students as a class experiment."

### 40.11.3 Automated Grading & Feedback Generation

**What's possible:** - **AI grading assistants** - Review submissions, calculate scores, flag unusual work - **Automated feedback** - Generate personalized comments based on rubrics - **Plagiarism detection integrated with feedback** - Flag concerning passages and suggest improvements - **Learning analytics** - AI identifies patterns in student work across cohorts

**Current state:** - These tools are actively being deployed in universities - Quality of generated feedback varies significantly - Can save substantial time OR produce unhelpful generic feedback

#### Teaching questions to ask: 1. Who makes the final grade decision? -

Good: AI suggests score, you approve/adjust based on context - Poor: AI grades submitted, you just post without review

#### 2. Is feedback actually useful to students?

- Generic feedback ("Good work!") wastes their time
- Specific feedback ("Your supply chain analysis missed the resilience aspect...") helps them improve
- AI often generates decent feedback on technical aspects, struggles with nuance

#### 3. What gets flagged?

- Learning patterns (student A always struggles with calculations)
- Unusual submissions (sudden quality spike might indicate external help)
- Common misconceptions (multiple students making same error)

**Cross-Reference with Chapter 8 (Ethics, Data Governance & Integrity):**

Automated grading raises some of the same concerns as data governance: - **Transparency:** Students should know AI is assisting with grading - **Fairness:** AI systems can embed bias (Chapter 8 discusses this in detail) - **Accountability:** Final decision and grade remain your responsibility - **Data:** Student work gets processed by the system—understand where data goes

**Honest assessment:** - **Useful for:** Identifying patterns, reducing time on routine feedback, catching inconsistencies - **Problematic for:** Replacing human judgment on complex work, final grading decisions - **Boundary:** Use AI to inform your judgment, not replace it

#### When automated grading works:

Good: "I use AI to analyze 80 submissions for common errors and patterns, then provide targeted feedback to address misconceptions for the whole class."

Good: "AI flags unusual submissions (sudden quality change) for my review to ensure academic integrity without me reading everything first."

Questionable: "AI grades the assignments, I just review overall patterns but don't look at individual grades."

Wrong: "AI assigns final grades, I post them without reviewing."

## 40.12 Part 9: Staying Grounded

### 40.12.1 The Hype vs. Reality

**The hype says:** AI will do everything for you!

**The reality:** AI handles the 80% of work that's routine and repetitive. The 20% that requires judgment, creativity, and care—that's still yours.

Good use of AI agents/automation: - Generate multiple quiz options for you to choose from - Flag unusual submissions for your attention - Transform static documents to interactive versions - Provide early warning of student struggles

Not good use: - Replace your judgment about what matters - Eliminate your connection with students - Automate away the teaching parts of teaching - Trust without verification

### 40.12.2 Maintaining Academic Judgment

As you automate more:

1. **Spot check results** - Regularly review agent outputs

2. **Maintain final approval** - You decide what students see
  3. **Stay informed** - Keep up with what the system is doing
  4. **Adjust when needed** - Don't let automation run on autopilot
  5. **Remember the purpose** - Technology serves learning, not vice versa
- 

## 40.13 A Note on Complexity

This chapter covers emerging territory. Some content may: - Require more technical setup - Depend on tools that evolve or disappear - Not work exactly as described (tech changes fast)

**That's okay.**

The goal isn't that you implement every technique. The goal is that you **understand what's possible** so you can: - Recognize opportunities in your work - Evaluate new tools intelligently - Make informed decisions about what to adopt - Know what to explore when you have a real problem to solve

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## 40.14 Bringing It Together

### 40.14.1 Knowledge Progression

**Chapter 12 (Static to Interactive):** You transform content to interactive - Simple conversion (static → HTML) - Multimedia content (PDFs → guides) - Creative formats (comics, scenarios)

**This Chapter (Advanced Frontiers):** Systems transform content for you - Agents handle tasks automatically - Automation connects workflows - RAG grounds AI in your content - Emerging capabilities expand what's possible

**Key Difference:** One requires your effort per task. The other requires setup once, then runs itself.

### 40.14.2 Decision Tree: Should You Explore This?

**Start with automation if:** - You're spending 5+ hours/month on repetitive tasks - You've mastered basic AI use (Chapters 2-4) - You have a clear workflow to automate - You're comfortable with "oops" moments while learning

**Wait on agents if:** - You're still building basic AI skills - Your workflows are fuzzy or changing - You'd rather spend time with students than configuring systems - You're not sure what you want to automate

**Both are fine.** Some educators will dig deep into automation and love it. Others will master prompt engineering and be perfectly satisfied. Neither path is wrong.

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## 40.15 Resources for Going Deeper

### 40.15.1 Places to Explore

- **Copilot Agent documentation** - Microsoft's official guides
- **NotebookLM tutorials** - Google's resources
- **Power Automate templates** - Pre-built workflows
- **Zapier templates** - Community-shared automations
- **Teaching communities** - Colleagues sharing what works

### 40.15.2 Questions to Guide Your Exploration

When evaluating a new tool or capability: 1. Does this save significant time? 2. Does this improve learning outcomes? 3. Can I understand how it works? 4. Can students understand how it works? 5. What happens if it breaks?

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## 40.16 Conclusion: The Frontier Ahead

AI capabilities are expanding rapidly. Some of what we've discussed will seem quaint in a year. Some tools will disappear. New possibilities will emerge.

But the principles remain:

- **AI is a tool for teaching, not a replacement**
- **Humans provide judgment; AI provides leverage**
- **Transparency builds trust more than opacity** (see Chapter 8)
- **Students should understand how AI is being used in their learning**
- **Technology should amplify your teaching, not complicate it**

### 40.16.1 A Reminder on Ethics as Technology Advances

As you encounter new tools—voice cloning, avatar creation, automated grading, content generation—return to **Chapter 8: Ethics, Data Governance & Integrity**. The questions you ask there apply here:

- How do I use this tool transparently?
- What data governance concerns exist?
- Does this improve learning or replace teaching?
- Would I do this with students present and honest about what's happening?

- Where does student data go?

New technologies are exciting. But good teaching practice is timeless. When in doubt, the ethics chapter is your compass.

### 40.16.2 As You Explore

As you experiment with agents, automation, emerging capabilities, and new tools, keep these principles close. They'll guide you through a changing landscape.

The future of education includes AI. But the future of teaching still requires educators who: - Care deeply about learning - Understand their students - Think critically about technology - Know when to trust systems and when to override them - Maintain transparency about what's happening in their classrooms

That's you.

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## 40.17 Final Thought

This chapter is named “Advanced Frontiers” for good reason. The tools, capabilities, and applications discussed here are emerging, evolving, and sometimes experimental. You don't need to master all of them. You don't need to adopt them.

The goal is that **you understand what's possible**, so you can: - Make informed decisions about what to try - Evaluate new tools intelligently - Adapt your teaching as technology changes - Stay rooted in pedagogy while exploring possibilities

The fundamentals (Chapters 2-4) work great on their own. These frontiers expand your possibilities—if and when you're ready to explore them.

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*This chapter explores emerging capabilities at the frontier of AI in education. Start with the chapters on fundamental prompting and pedagogy. Return here when you're curious about automation and advanced tools. The basics work great on their own.*

*And when you do explore the frontiers, bring your ethical compass (Chapter 8) with you.*

## Chapter 41

# Conclusion: Where Do We Go From Here?

### 41.1 What You've Learned

Over the course of this book, you've explored:

- **Why AI matters** for preparing business professionals across all disciplines for real-world practice
- **How to use AI** through simple prompts that anyone can write
- **Seven core techniques** that develop critical thinking and professional skills
- **Three major applications:** conversation simulations, self-assessment tools, and virtual company scenarios
- **New assessment models** that evaluate process and methodology, not just knowledge recall
- **Practical implementation** from your first experiment through full unit redesign
- **Ethical frameworks** for responsible AI integration and academic integrity
- **Advanced applications** for unit design and postgraduate research support

You now have the knowledge and tools to integrate AI into your teaching in meaningful, pedagogically sound ways—regardless of your discipline.

**But knowledge alone isn't enough.**

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### 41.2 The Question That Matters

As you close this book, you face a decision:

**Will you actually try something?**

It's easy to read about innovative pedagogy and think "That's interesting." It's harder to actually change your practice.

You're busy. You have existing materials that work well enough. You're comfortable with your current approach. Change is risky—what if students resist? What if colleagues judge? What if it doesn't work?

These are legitimate concerns.

But consider this: **Your students will use AI in their professional careers—regardless of their discipline—whether you teach them to or not.**

The question isn't "Should AI be part of professional practice?" It already is, across all business disciplines.

The question is: **"Will my graduates know how to use AI responsibly, critically, and ethically in their field?"**

If the answer is "I hope so" or "They'll figure it out," you're sending students into professional practice unprepared.

## 41.3 Start With One Thing

You don't need to implement everything in this book. You don't need to redesign your entire curriculum. You don't even need to be certain it will work perfectly.

**You just need to try one thing.**

Choose the smallest experiment that feels manageable:

### 41.3.1 Option 1: Try It Yourself (This Week)

- Pick one prompt from Appendix A
- Generate a teaching resource you actually need (case study, practice questions, discussion prompts)
- Use it in your next class
- See what happens

**Time investment:** 30 minutes **Risk:** Minimal **Learning:** High

### 41.3.2 Option 2: Student Demonstration (Next Class)

- In your next lecture, project a live AI conversation on screen
- Show students how AI can help them practice skills



- Answer their questions
- Don't assign anything—just plant the seed

**Time investment:** 15 minutes in class **Risk:** None (optional for students)

**Learning:** Medium

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### 41.3.3 Option 3: Low-Stakes Practice Exercise (This Semester)

- Add one optional AI practice activity to an existing assignment
- Recommended but not required
- See who uses it and gather feedback
- Iterate for next semester

**Time investment:** 1-2 hours setup **Risk:** Low (it's optional) **Learning:** Substantial (you'll see what students actually do with AI)

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### 41.3.4 Option 4: Pilot Assessment (Next Semester)

- Redesign one existing assignment using ideas from Chapter 4, 5, or 7
- Worth 15-25% of the grade (significant but not high-stakes)
- Document what works and what doesn't
- Refine for future iterations

**Time investment:** 3-5 hours initial design **Risk:** Moderate (but manageable with clear instructions) **Learning:** Transformative (you'll see process-based assessment in action)

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### 41.3.5 Option 5: Full Unit Redesign (Next Academic Year)

- Use the backwards design approach from Chapter 10
- Integrate AI throughout one complete unit
- Build scaffolded progression from Week 1 to Week 12
- Measure impact on student learning

**Time investment:** Significant (20-30 hours initial design) **Risk:** Higher (but with high potential reward) **Learning:** Comprehensive (you'll develop deep expertise in AI-enhanced pedagogy)

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## 41.4 Pick one. Not five. One.

The biggest mistake educators make with innovation is trying to do too much at once. They get overwhelmed, it doesn't go perfectly, and they abandon the whole thing.

**Small, successful experiments build confidence and capability.**

One well-executed pilot teaches you more than five half-baked attempts.

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## 41.5 What Success Looks Like

How will you know if your AI integration is working?

### 41.5.1 Short-Term Success (First Semester)

**Student engagement:** - Students ask questions about AI use (curiosity) - Students report that AI helped them prepare or practice (utility) - Students use AI activities even when optional (voluntary adoption)

**Your experience:** - You complete the pilot without major disasters - You learn something about what works and what doesn't - You feel more confident about AI tools and their limitations

**Tangible outcomes:** - At least one student says "That simulation really helped me understand..." - You create at least one reusable resource you'll use again - You gather feedback that informs your next iteration

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### 41.5.2 Medium-Term Success (Within 2-3 Semesters)

**Student learning:** - Improved performance on assessments related to AI-practiced skills - Students demonstrate competencies earlier in the semester - Fewer students make basic procedural or communication errors - Students reference their AI practice in reflections and discussions

**Your teaching:** - You have 2-3 reliable AI-enhanced activities you use regularly - You've refined prompts and instructions based on student experience - You feel AI is enhancing rather than complicating your teaching - Other lecturers ask you about your approach

**Curriculum:** - AI integration is normalized (not novel or controversial) - Students expect and value AI-enhanced learning opportunities - You've expanded from one unit to multiple units or assessment types

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### 41.5.3 Long-Term Success (3+ Years)

**Graduate outcomes:** - Alumni report that AI-enhanced learning prepared them for professional practice - Employers or practicum supervisors notice your graduates are better prepared - Students explicitly mention AI literacy as a valuable skill they developed

**Professional leadership:** - You've shared your approach at teaching conferences or with colleagues - You've refined your model enough to document and teach to others - You've contributed to the scholarship of teaching and learning in HR education - Other institutions ask about your approach

**Institutional impact:** - AI integration becomes standard practice in HR programs - Your university recognizes this as teaching innovation - The approach influences accreditation or curriculum design discussions

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## 41.6 Avoiding Common Pitfalls

As you move forward, watch for these mistakes:

### 41.6.1 Pitfall 1: Technology for Technology's Sake

**The mistake:** Using AI because it's trendy, not because it serves learning outcomes.

**The fix:** Every AI activity must answer: "What learning outcome does this support that couldn't be achieved as effectively another way?"

If you can't answer that clearly, don't use AI for that task.

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### 41.6.2 Pitfall 2: Assuming Technical Competence

**The mistake:** Expecting students to figure out AI tools on their own.

**The fix:** Explicitly teach prompt writing, critical evaluation, and ethical use. Build technical scaffolding just like you build content scaffolding.

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### 41.6.3 Pitfall 3: No Clear Assessment Criteria

**The mistake:** Assigning AI-enhanced activities without clear rubrics or expectations.

**The fix:** Students need to know what "success" looks like. If they're submitting conversation transcripts, what are you assessing? If they're using AI for self-assessment, what's your role in grading?

Make criteria explicit and transparent.

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#### 41.6.4 Pitfall 4: Ignoring Equity

**The mistake:** Assuming all students have equal access to AI tools, devices, and internet.

**The fix:** Provide alternatives (lab time, office hours facilitation, university-subscribed tools). Ensure core learning is accessible regardless of premium AI access.

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#### 41.6.5 Pitfall 5: Blind Faith in AI Outputs

**The mistake:** Treating AI-generated content as inherently correct or reliable.

**The fix:** Teach students—and remember yourself—that AI makes confident mistakes. Always verify. Always maintain human oversight. Always question.

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### 41.7 Building Community

You don't have to do this alone.

#### 41.7.1 Within Curtin:

- Connect with colleagues experimenting with AI in teaching
- Join or form a teaching and learning community of practice
- Share successes and failures openly
- Co-design activities and assessments
- Observe each other's classes

#### 41.7.2 Beyond Curtin:

- Attend higher education teaching conferences
- Share your innovations in academic journals
- Contribute to online communities exploring AI in education
- Collaborate with colleagues at other institutions
- Document and publish case studies

**Why community matters:** - You learn faster from others' experiments - You avoid reinventing solutions to common problems - You have support when things don't go as planned - You build evidence for institutional change - You contribute to the field's understanding

## 41.8 The Bigger Picture: Transforming Business Education

Individual educators trying new things is important. But the real transformation happens when entire programs evolve.

### 41.8.1 Vision for Business Education with AI Integration

**Year 1 (Undergraduate):** Students develop AI literacy alongside foundational disciplinary knowledge. They learn to use AI for exploration, practice, and self-assessment. They develop critical evaluation skills specific to their field.

**Year 2-3 (Undergraduate):** Students apply AI tools to complex scenarios in their discipline. They use conversation simulations and decision-making activities extensively. They demonstrate competence through process-based assessments. They critique AI outputs and improve on them.

**Year 4-5 (Undergraduate/Honours/Research Programs):** Students use AI as a professional tool. They integrate AI into strategic thinking and research in their discipline. They teach others how to use AI responsibly. They understand when AI helps and when human judgment must override technology.

**Professional Practice:** Graduates enter workplaces confident with AI tools, critical of AI limitations, and committed to ethical AI use. They advocate for fairness when organisations implement AI systems in their field. They maintain human accountability for AI-assisted decisions.

**This is the future we're building.**

Not a future where AI replaces professionals, but where business professionals across all disciplines use AI skillfully and ethically to do their work better—to serve people, organizations, and society more effectively.

---

## 41.9 Your Legacy

Every student you teach will work with AI in their careers, regardless of their discipline.

**The question is: Will they be competent or incompetent? Ethical or reckless? Critical or credulous?**

That's in your hands.

When you integrate AI into your teaching—transparently, critically, and pedagogically—you're not just adopting a new tool. You're preparing the

next generation of business professionals for a world that will be shaped by technology but must still be guided by human wisdom.

That's not a small thing.

That's your professional responsibility and your legacy.

---

## 41.10 Final Words

If you've read this far, you're the kind of educator who cares about continuous improvement. You're not content with "good enough." You're asking "What could be better?"

**That's exactly the mindset needed for this work.**

AI in education isn't settled science. We're all figuring this out together—what works, what doesn't, what's ethical, what's effective. You're not behind. You're not too late. You're here, right now, at exactly the right time.

You have: - The knowledge (this book) - The tools (Appendix A) - The frameworks (Chapters 4-11) - The support structures (Appendices B-C) - The institutional alignment (Curtin's commitment to AI)

**What you need now is courage.**

Courage to try something new. Courage to fail, learn, and try again. Courage to change your practice when change is uncomfortable. Courage to lead when others are still watching and waiting.

**You have that courage.**

I know this because you read 300+ pages about AI in education. That's not something an unimaginative or risk-averse educator does.

So here's my final challenge:

**Close this book. Choose one thing. Do it this week.**

Not next month. Not next semester. This week.

Your students are waiting for the learning experiences only you can design.

---

## 41.11 One Last Thing

When you try your first AI-enhanced activity—whether it goes brilliantly or disastrously—take a moment to reflect:

- What surprised you?

- What will you do differently next time?
- What did students learn that they wouldn't have otherwise?

Then do it again, better.

That's how transformation happens.

One experiment. One refinement. One semester at a time.

**Welcome to the future of business education.**

**You're ready.**

---

*For ongoing support, resources, and community:* - Curtin Teaching and Learning: [\[link\]](#) - HR Education Community: [\[link\]](#) - AI in Higher Education: [\[link\]](#)

*To share your experiences or request support:* - Contact: [\[your email\]](#) - Teaching Innovation Hub: [\[link\]](#)

**Good luck. And thank you for being the kind of educator who never stops learning.**

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## Chapter 42

# About the Author

[Note: Insert author bio, credentials, and institutional affiliation here]

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# Chapter 43

## Colophon

**Version:** 1.0 **Published:** 2025 **Institution:** Curtin University **Scope:** Multidisciplinary Business Education (HR, Marketing, Accounting, Management, Tourism & Hospitality, Supply Chain, Information Systems, Economics, and Business Analytics)

**Technologies Referenced:** - ChatGPT (OpenAI) - Claude (Anthropic) - Various AI transcription and analysis tools

**Pedagogical Frameworks:** - Backwards Design (Wiggins & McTighe) - Experiential Learning (Kolb) - Reflective Practice (Schön) - Authentic Assessment - Self-Directed Learning - Process-Based Assessment

**Disclaimer:** AI technology evolves rapidly. Specific tools and capabilities described in this book reflect the state of technology in early 2025. Principles and pedagogical approaches remain relevant across technological changes. This book is designed for application across multiple business disciplines with context-specific adaptations.

**Copyright Notice:** [Insert appropriate copyright and Creative Commons licensing information]

**Citation:** [Insert preferred citation format]

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END OF BOOKLET



# Appendix A

## Ready-to-Use Prompt Library

### A.1 How to Use This Appendix

This is your copy-paste resource. Each prompt in this library has been designed for business education and is ready to use immediately. Simply:

1. **Find the prompt that matches your need** (browse Section 1-5 or go to the Cross-Discipline Adaptations section at the end)
2. **Choose the discipline-specific version** or adapt the HR example to your field
3. **Copy the entire prompt**
4. **Customize the bracketed sections [like this] with your specific content**
5. **Paste into ChatGPT, Claude, or your preferred AI tool**

The prompts are organised by purpose: - **Section 1:** Content Generation (for creating teaching materials) - **Section 2:** Conversation Simulations (for role-play scenarios) - **Section 3:** Assessment and Critique (for providing feedback) - **Section 4:** Student Self-Assessment (for students to use directly) - **Section 5:** Ethical Analysis (for exploring AI issues in your discipline) - **Section 6:** Research and Postgraduate Prompts (for research support) - **Cross-Discipline Adaptations:** Complete examples adapted for Marketing, Accounting, Business Analytics, Tourism & Hospitality, Information Systems, and Management

## A.2 Meta-Framework: Using CRAFT to Customize or Create Your Own Prompts

The prompts in this library are ready to use. But the real power comes from **customizing them using the CRAFT framework** (from Chapter 2).

If you want to: - Adapt a prompt for your specific context - Create a variation for your discipline - Build a completely new prompt - Make a prompt work exactly the way you need

...use CRAFT to structure your thinking:

### A.2.1 Quick CRAFT Reminder

C | **Context** | “This is for my second-year unit on...” |  
 R | **Role** | “You are an experienced [professional]...” |  
 A | **Action** | “Create/Analyse/Generate...” |  
 F | **Format** | “500 words with 4 discussion questions...” |  
 T | **Tone/Target** | “Professional and suitable for...” |

### A.2.2 How to Use CRAFT with These Prompts

#### Example 1: Customizing an Existing Prompt

The Case Study Generator (Section 1.1) shows an HR version. To adapt it for your discipline using CRAFT:

ORIGINAL (HR):

"You are an expert lecturer in Human Resource Management...  
 Create a realistic case study scenario for my [undergraduate] students  
 that focuses on [performance management]..."

YOUR VERSION (Supply Chain, using CRAFT):

C: This is for my second-year supply chain unit where students have studied  
 risk management and vendor relationships  
 R: You are an experienced supply chain manager  
 A: Create a realistic case study scenario focusing on supplier disruption  
 F: 400-500 words, Australian context, 3-4 discussion questions  
 T: Appropriate for students new to supply chain complexity

Updated prompt:

"You are an experienced supply chain manager at a major Australian manufacturer.  
 Create a realistic case study scenario for my undergraduate students focusing on  
 [supplier disruption during supply chain crisis].

Requirements:

- The scenario should be 400-500 words

## A.2. META-FRAMEWORK: USING CRAFT TO CUSTOMIZE OR CREATE YOUR OWN PROMPTS<sup>405</sup>

- Set in an Australian manufacturing context
- Include enough ambiguity that students must analyse competing priorities (cost vs. reliability vs. sustainability)
- Incorporate at least two supply chain management principles: [e.g., just-in-time inventory, vendor diversification, risk mitigation]
- End with 3-4 discussion questions requiring critical thinking about supply chain strategy and resilience

The case should be challenging but appropriate for students who have covered [list topics: e.g., demand forecasting, supplier relationship management, supply chain risk assessment].

Begin."

Notice: The structure is identical, but every element is adapted to your discipline using CRAFT.

### Example 2: Creating a New Prompt

You want a prompt that doesn't exist in this library. Use CRAFT:

What I need: "A prompt that helps students analyse a real supply chain problem"

CRAFT structure:

C: This is for my applied supply chain unit where students work with real companies on live projects  
R: You are a supply chain consultant advising on optimization  
A: Analyse this supply chain problem and recommend solutions  
F: 2000-word analysis with data tables, visualizations, and implementation plan  
T: Professional consultant-level analysis

Your new prompt:

"You are a supply chain consultant with 15+ years of experience optimizing global supply chains.

I'm working with a supply chain team on a real optimization challenge. They've provided raw data on their current network.

Please provide a comprehensive analysis including:

1. Current state assessment (cost, delivery time, resilience)
2. Comparison of three optimization scenarios
3. Implementation roadmap with timeline
4. Key risks and mitigation strategies
5. Expected outcomes and metrics

Format your analysis as a professional report suitable for executive presentation. Use tables and data where appropriate.

Here is the supply chain data:  
[paste data]

Begin."

Again, CRAFT structure ensures your prompt is complete and specific.

### A.2.3 Why This Matters

**Without CRAFT thinking:** - Your prompt might be vague - AI outputs might miss your context - You might need multiple back-and-forths to get what you want - Result: generic "AI sameness"

**With CRAFT structure:** - Your prompt is clear and specific - AI understands your exact context - Results are often usable on the first try - If you need to refine, you know exactly what element to adjust - Result: content tailored to YOUR teaching

### A.2.4 Customization Patterns

**Pattern 1: Changing the Role** Keep everything the same, change who the AI is:

ORIGINAL: "You are an expert lecturer in HR..."

YOUR VERSION: "You are an experienced supply chain manager..."

**Pattern 2: Changing the Audience** Keep everything the same, adjust for your students:

ORIGINAL: "...for my undergraduate students..."

YOUR VERSION: "...for my postgraduate students with 5+ years experience..."

**Pattern 3: Changing the Discipline** Adapt Context, Role, and Action for your field:

ORIGINAL (HR): Create a performance management scenario

YOUR VERSION (Finance): Create an audit finding communication scenario

**Pattern 4: Changing the Scope** Adjust Format and Tone:

ORIGINAL: "500 words with discussion questions"

YOUR VERSION: "2000-word detailed analysis with tables and visualizations"

### A.2.5 Pro Tip: Combine CRAFT with Follow-Up Conversations

Remember from Chapter 2: **CRAFT is a starting point, not the endpoint.**

After you send your CRAFT-structured prompt: 1. Review the first output 2. Follow up with refinements: "Good, but make it more [specific]" 3. Adapt based



on what you see: “I like that approach, now add...” 4. Iterate until it’s exactly what you need

The library gives you starting points. CRAFT helps you customize them. And follow-up conversations perfect them.

---

## A.3 Section 1: Content Generation Prompts

**Note:** The examples below show HR-specific prompts. For discipline-specific versions (Marketing, Accounting, Management, etc.), see the Cross-Discipline Adaptations section at the end of this appendix.

### A.3.1 1.1 Case Study Generator

You are an expert lecturer in Human Resource Management at university level.

Create a realistic case study scenario for my [undergraduate/postgraduate] students that focuses on [specific topic: e.g., performance management, workplace conflict, discrimination complaint, redundancy process].

Requirements:

- The scenario should be 400-500 words
- Set in an Australian workplace context
- Include enough ambiguity that students must analyse competing perspectives
- Incorporate at least two legal or ethical considerations relevant to [specific legislation/principles: e.g., Fair Work Act, procedural fairness]
- End with 3-4 discussion questions that require critical thinking and application of HR theory

The case should be challenging but appropriate for students who have covered [list topics they've learned: e.g., employment law, conflict resolution theory, organisational justice].

Begin.

**Customization tips:** - Replace [undergraduate/postgraduate] with your level - Replace [specific topic] with what you’re teaching - Add specific legal context if needed - Adjust word count for your needs

---

### A.3.2 1.2 Behavioural Interview Question Generator

You are an experienced recruitment consultant specializing in HR positions.

Generate 10 behavioural interview questions for the role of [job title: e.g., HR Officer, Recruitment Coordinator, Industrial Relations Consultant].

For each question:

1. Ensure it follows the STAR format (prompts candidate to describe Situation, Task, Action, Result)
2. Target one of these key competencies: [list 3-5 competencies: e.g., conflict resolution, ethical decision-making, communication under pressure, stakeholder management]
3. Avoid leading questions or questions that can be answered with hypothetical scenarios

After each question, briefly note which competency it targets.

Begin.

---

### A.3.3 1.3 Policy Analysis Exercise Generator

You are an HR policy expert.

Create two versions of a [type of policy: e.g., Flexible Work Arrangement Policy, Social Media Policy, Performance Management Policy] for a fictional company with [number] employees in [industry].

Version A should be well-drafted with clear language, legal compliance, and appropriate level of detail.

Version B should have 3-5 deliberate flaws that students must identify, such as:

- Vague language that's difficult to apply consistently
- Missing key elements required by law
- Potential for discriminatory application
- Unclear accountability or process steps

Both versions should be 300-400 words. Do not explicitly label the flaws in Version B-students should discover them through analysis.

Begin.

---

### A.3.4 1.4 Complex Scenario with Multiple Stakeholders

You are an expert in organisational behaviour and HR management.

Create a complex workplace scenario involving [number: e.g., 3-4] stakeholders who have conflicting interests related to [HR issue: e.g., team restructure, return-to-office mandate, diversity initiative, pay equity review].

For each stakeholder, provide:

- Their role and background
- Their primary concerns and priorities
- What they want to achieve
- What they're worried about

The scenario should require students to:

- Analyse multiple perspectives
- Identify underlying organisational issues
- Recommend an HR intervention that balances competing interests
- Apply at least one organisational theory [specify if desired: e.g., organisational justice, change management, stakeholder theory]

Make the scenario realistic with no easy "right answer."

Begin.

---

### A.3.5 1.5 Data Analysis Scenario Generator

You are an HR analytics specialist.

Create a realistic HR data scenario for students to analyze. The scenario should include:

1. Context: A company experiencing [problem: e.g., high turnover, low engagement scores, recruitment difficulties] in [specific department or demographic]
2. Mock dataset summary including:
  - Turnover/retention rates by department, tenure, or demographic
  - Employee satisfaction survey results (summarized, not raw data)
  - 5-6 key findings from exit interviews
  - Relevant comparison data (industry benchmarks, historical company data)
3. Three competing hypotheses about the root cause
4. Questions students must answer:
  - What does the data actually tell us vs. what assumptions are we making?
  - What additional information would you need to investigate?

- What HR intervention would you recommend and why?

Do not provide the "answer"-create ambiguity that requires critical analysis.

Begin.

---

## A.4 Section 2: Conversation Simulation Prompts

### A.4.1 2.1 Difficult Employee Performance Conversation

You are [employee name], a [job role] who has worked at [company name] for [duration].

BACKGROUND:

[Describe performance issues: e.g., "You have missed three deadlines in the past two months and received complaints from colleagues about communication quality"]

YOUR PERSPECTIVE:

[Describe employee's view: e.g., "You believe you're being unfairly criticized. You think your workload is unreasonable and your manager doesn't understand the complexity of your tasks. You feel unappreciated."]

YOUR EMOTIONAL STATE:

[e.g., "Defensive and frustrated, but trying to remain professional. You're worried this conversation is leading to termination."]

HIDDEN CONTEXT (reveal only if HR shows empathy and asks open questions):

[e.g., "You've been dealing with a family health crisis that's affecting your focus, but you haven't told anyone at work because you consider it private."]

YOUR BEHAVIOUR IN THIS CONVERSATION:

- Start defensive-push back on criticism
- If the HR person is accusatory or dismissive, become minimal in responses
- If the HR person shows genuine empathy and curiosity, gradually open up
- Do not volunteer the hidden context unless you feel safe doing so

I am the HR representative conducting this performance discussion with you. Stay in character throughout. Do not break character unless I say "END SIMULATION."

I will begin the conversation now.

**Customization guide:** - Fill in all bracketed sections with your scenario details  
- Adjust emotional state and hidden context to match your learning objectives -  
Consider legal/ethical issues you want students to navigate

---

### A.4.2 2.2 Union Representative in Bargaining

You are Chris Anderson, a union representative for [union name] representing [employee group: e.g., warehouse workers, administrative staff] at [company name].

**BARGAINING CONTEXT:**

The current enterprise agreement expired [time period] ago. You're in negotiations for a new agreement. Key issues:

- [Issue 1: e.g., "Workers want a 5% annual pay increase"]
- [Issue 2: e.g., "Workers want additional rostered days off"]
- [Issue 3: e.g., "Workers are concerned about job security with automation"]

**YOUR POSITION:**

- You must advocate strongly for your members' interests
- You have a mandate from membership-you can't agree to less than [specific minimum: e.g., "4% pay increase and guarantee of no forced redundancies"]
- You believe management has undervalued workers' contributions during [recent event: e.g., "the company's record-profit year"]

**YOUR NEGOTIATION STYLE:**

- Professional but firm
- You use data and examples to support arguments
- You're willing to compromise on secondary issues but not core demands
- You'll call out unfair tactics if management is dismissive or deceptive

I am the HR representative negotiating on behalf of management. Our position is [briefly describe management's constraints: e.g., "budget limited to 3% increases, need flexibility on rostering due to operational demands"].

Stay in character. Push back on weak arguments. Respond positively to creative solutions that meet member needs. Begin the negotiation when I make my opening statement.

---

### A.4.3 2.3 Employee Making Discrimination Complaint

You are Morgan Lee, a [job role] who has worked at [company name] for [duration: e.g., 18 months].

**THE COMPLAINT:**

You believe you have been discriminated against based on [protected characteristic: e.g., gender, age, cultural background, disability] by [who: your manager / a colleague / systemic company practices].

**SPECIFIC EXAMPLES YOU CAN CITE:**

1. [Example 1: e.g., "You were excluded from a key client meeting without explanation, while less experienced colleagues attended"]
2. [Example 2: e.g., "Your manager makes jokes about your cultural background that make you uncomfortable"]
3. [Example 3: e.g., "You were passed over for promotion despite having stronger qualifications than the person selected"]

**YOUR EMOTIONAL STATE:**

- Anxious about making this complaint (worried about retaliation)
- Frustrated that you have to prove this is happening
- Hesitant to provide details until you trust the HR person will take you seriously

**YOUR BEHAVIOR:**

- Start cautious-gauge whether HR is taking this seriously
- Provide more detail if the HR person demonstrates understanding of discrimination and fair process
- If HR is dismissive or defensive of the company, become reluctant to share
- If HR asks good questions (about impact, about what you need, about process), become more open

**WHAT YOU NEED:**

- To be believed and taken seriously
- A fair investigation
- Assurance there will be no retaliation
- [Outcome: e.g., "You don't necessarily want anyone fired, but you want the behaviour to stop and an acknowledgment that it was wrong"]

I am the HR representative taking your complaint. Stay in character. This is a confidential meeting. I will begin by explaining the process.

---

#### **A.4.4 2.4 Manager Resistant to HR Initiative**

You are Sam Rodriguez, the [department] Manager at [company name], managing a team of [number] people.

**THE SITUATION:**

HR has introduced [new initiative: e.g., mandatory diversity training,

revised performance review process, flexible work policy, wellbeing program] and you are being asked to implement it with your team.

YOUR PERSPECTIVE:

- You think this initiative is [your objection: e.g., "a waste of time," "too complicated," "not relevant to our department," "going to hurt productivity"]
- You're already stretched thin with operational demands
- You believe your team is [e.g., "already performing well without this"]
- You suspect this is "HR bureaucracy" rather than something that addresses real problems

YOUR CONCERNS (legitimate but not openly stated):

- [Hidden concern: e.g., "You're worried you don't have the skills to facilitate these conversations effectively"]
- [Hidden concern: e.g., "You had a bad experience with a similar initiative at a previous company"]

YOUR BEHAVIOR:

- Start skeptical and slightly resistant
- Use operational pressures as justification ("We don't have time for this")
- If HR listens to your concerns and addresses them, become more open
- If HR just tells you to comply without acknowledging your context, dig in

I am the HR representative meeting with you to discuss implementation of this initiative. Stay in character. You're not hostile, but you need to be convinced this is valuable and feasible.

I will begin the conversation.

---

## A.5 Section 3: Assessment and Critique Prompts

### A.5.1 3.1 Conversation Transcript Critique (for lecturers)

You are an expert HR educator evaluating a student's performance in a simulated conversation.

CONTEXT:

The student conducted [type of conversation: e.g., a performance improvement plan meeting, an investigation interview, a conflict mediation session] with an AI persona. Below is the full transcript.

ASSESSMENT CRITERIA:

Evaluate the student's performance on these dimensions:

1. PROCEDURAL FAIRNESS (Score: /10)
  - Did they explain the purpose and process clearly?
  - Did they give the other party adequate opportunity to speak?
  - Did they avoid premature judgments?
  - Did they document appropriately?
2. COMMUNICATION EFFECTIVENESS (Score: /10)
  - Was their tone appropriate and professional?
  - Did they use open-ended questions?
  - Did they demonstrate active listening?
  - Did they handle emotion or resistance effectively?
3. LEGAL/ETHICAL APPLICATION (Score: /10)
  - Did they apply relevant legal principles correctly?
  - Did they maintain appropriate confidentiality?
  - Did they avoid discriminatory language or assumptions?
  - Did they follow due process?
4. THEORETICAL APPLICATION (Score: /10)
  - What HR or psychological theory did they apply?
  - Was the application appropriate and effective?
  - Did they miss opportunities to apply relevant theory?

FOR EACH CRITERION:

- Provide a score
- Quote specific examples from the transcript
- Explain what was done well
- Explain what could be improved
- Provide one concrete suggestion for development

OVERALL ASSESSMENT:

- Total score: /40
- Strongest area:
- Weakest area needing development:
- Likely outcome if this were a real conversation:

Here is the transcript:

[PASTE TRANSCRIPT HERE]

Begin your critique.

---



### A.5.2 3.2 Written Assignment Critique Template

You are an HR lecturer providing detailed feedback on a student assignment.

**ASSIGNMENT TASK:**

[Describe what students were asked to do: e.g., "Analyze a workplace conflict scenario and recommend an HR intervention with theoretical justification"]

**ASSESSMENT RUBRIC:**

[Paste your rubric or list criteria, e.g.,:

- Issue identification (clarity and comprehensiveness)
- Theoretical application (appropriate use of HR theory)
- Legal/ethical analysis (accurate application of principles)
- Practical recommendation (feasibility and justification)
- Writing quality (clarity, structure, professionalism)]

**YOUR TASK:**

1. Evaluate the student's work against each criterion
2. For each criterion, provide:
  - A score (use your rubric scale)
  - Specific examples (quote the student's work)
  - What they did well
  - What needs improvement
  - One specific, actionable suggestion
3. Identify the single strongest element of their work
4. Identify the single weakest element that needs most development
5. Provide an overall summary (2-3 sentences)

Be constructive but rigorous. If something is incorrect or missing, say so clearly. The goal is to help the student improve.

Here is the student's submission:

[PASTE STUDENT WORK HERE]

Begin your feedback.

---

### A.5.3 3.3 AI Output Evaluation Prompt (for students critiquing AI)

You are evaluating an AI-generated [type of output: e.g., policy draft, interview guide, strategic recommendation].

Your task:

1. Identify 3-5 strengths of this output (what did AI do well?)
2. Identify 3-5 weaknesses, errors, or gaps (what's problematic?)
3. For each weakness, explain:
  - Why it's a problem (legal risk, ethical issue, practical flaw, etc.)
  - What the correct approach should be
  - What HR theory or principle supports your critique
4. Provide an overall assessment: If this AI output were used without critical review, what could go wrong?

Focus on substance, not just grammar or formatting. Look for:

- Legal inaccuracies or compliance issues
- Ethical problems or bias
- Practical implementation challenges
- Missing context or oversimplification
- Inappropriate application of theory

Here is the AI-generated output to evaluate:

[PASTE AI OUTPUT HERE]

Begin your evaluation.

---

## A.6 Section 4: Student Self-Assessment Prompts

### A.6.1 4.1 Draft Essay Self-Check

You are an HR lecturer providing formative feedback to help a student improve their draft before final submission.

The student was asked to: [describe assignment task]

Assessment criteria are:

[List criteria with point values]

Your task:

1. Read the student's draft critically
2. For each criterion, provide:
  - A provisional score (out of maximum points)
  - Specific feedback on strengths
  - Specific feedback on areas for improvement
  - Concrete suggestions for revision

3. Identify the 3 most important revisions the student should make before final submission

Be honest and constructive. If the draft has significant problems, say so—this is the chance for the student to improve before grading.

Here is the draft:

[STUDENT PASTES THEIR DRAFT HERE]

Provide your feedback.

**NOTE TO LECTURER:** This is a prompt you give students to use themselves before submission. Make sure your assessment criteria are clearly defined in the bracketed section.

---

### A.6.2 4.2 Conversation Practice Self-Evaluation

You are an HR coach providing feedback on a practice conversation.

I just completed a practice conversation about [scenario: e.g., delivering negative feedback, conducting an investigation interview, handling a complaint]. Below is the transcript of my conversation.

Please analyse my performance and provide feedback on:

1. OPENING: Did I set the right tone and clearly explain the purpose?
2. QUESTIONING: Did I ask effective, open-ended questions? Where could I have probed deeper?
3. LISTENING: Did I demonstrate active listening? Quote examples where I did or didn't.
4. HANDLING EMOTION: If the other person became defensive or upset, did I handle it appropriately?
5. CLOSING: Did I properly summarize, confirm next steps, and end professionally?

For each area, tell me:

- One thing I did well
- One thing I should improve
- How I could improve it

Here is my transcript:

[STUDENT PASTES TRANSCRIPT]

Provide your coaching feedback.

---

### A.6.3 4.3 Theory Application Check

I'm working on an assignment that requires me to apply HR theory to a practical situation.

The situation is:

[Student describes the case/scenario]

I plan to apply [theory name: e.g., Equity Theory, Organisational Justice Theory, Conflict Resolution Model, etc.] to explain [what they're analyzing: e.g., why employees are demotivated, how to resolve the conflict, etc.].

Please help me check my thinking:

1. Is this theory appropriate for this situation? Why or why not?
2. What are the key elements of this theory I should address?
3. What evidence from the situation supports applying this theory?
4. What alternative theory might also be relevant?
5. What would a strong application of this theory look like in my analysis?

Guide me to think critically, but don't write the analysis for me.

---

## A.7 Section 5: Ethical Analysis Prompts

### A.7.1 5.1 Identifying AI Bias in HR Tools

You are an expert in AI ethics and employment law.

I'm analysing a hypothetical AI tool used in HR for [purpose: e.g., resume screening, performance prediction, promotion recommendations, salary benchmarking].

The tool works by [brief description of how it functions: e.g., "analyzing text in resumes and ranking candidates based on similarity to successful past hires"].

Help me identify potential ethical and legal risks:

1. BIAS RISKS: What types of bias could this AI tool introduce or perpetuate? (Consider gender, race, age, disability, socioeconomic

background, etc.)

2. LEGAL RISKS: What employment laws or anti-discrimination principles could be violated by using this tool? Reference Australian context (Fair Work Act, Anti-Discrimination legislation).
3. TRANSPARENCY ISSUES: What problems arise if the AI's decision-making process is opaque to HR professionals or candidates?
4. ACCOUNTABILITY QUESTIONS: If the AI makes a discriminatory decision, who is responsible—the vendor, the company, the HR team?
5. MITIGATION STRATEGIES: What safeguards should be in place before using this tool in practice?

Provide a thorough analysis with specific examples.

---

### A.7.2 5.2 Evaluating AI Policy Draft for Ethical Issues

You are an employment lawyer and HR ethics specialist.

Below is a policy draft that was generated by AI. Your task is to conduct an ethical and legal audit:

QUESTIONS TO ANSWER:

1. Are there any provisions that could be discriminatory or create adverse impact on protected groups?
2. Does the policy provide procedural fairness (clear process, right to respond, impartiality)?
3. Are there privacy concerns or issues with personal data handling?
4. Are employee rights and employer obligations clearly balanced?
5. Is the language clear enough to be applied consistently and fairly?
6. What happens if this policy is misapplied—what risks does the organisation face?

For each issue you identify, explain:

- What the problem is
- Why it's legally or ethically concerning
- How it should be corrected

Here is the policy draft:

[PASTE POLICY HERE]

Begin your audit.

---

### A.7.3 5.3 Exploring AI Accountability Scenarios

You are facilitating a discussion on AI accountability in HR.

Scenario:

[Describe a situation where AI was used in HR decision-making and something went wrong, e.g., "An AI resume screening tool rejected a highly qualified candidate with a disability because their resume had a two-year employment gap. The candidate complained of discrimination."]

Facilitate analysis of this scenario by addressing:

1. TECHNICAL ANALYSIS: What did the AI do and why did it produce this outcome?
2. ACCOUNTABILITY: Who bears responsibility for this outcome?
  - The AI vendor who created the tool?
  - The company that purchased and implemented it?
  - The HR team that used it?
  - The hiring manager who relied on its recommendations?
3. LEGAL IMPLICATIONS: What legal claims might the candidate have? What defenses might the employer raise?
4. ETHICAL OBLIGATIONS: Even if the company is legally defensible, did they fail ethically? What should they have done differently?
5. SYSTEMIC ISSUES: What does this reveal about using AI in HR more broadly?
6. PREVENTION: What policies, processes, or practices would prevent this from happening in the future?

Provide a thorough, nuanced analysis that helps students think through the complexity of AI accountability.

---

## A.8 Section 6: Research and Postgraduate Prompts

**Purpose:** These prompts support postgraduate research work. For comprehensive guidance on appropriate AI use in research contexts, see **Chapter 11: The Research Assistant**. These prompts are starting points—always maintain critical oversight and verify AI outputs.

**CRITICAL WARNING:** AI frequently hallucinates citations, inventing papers that don't exist or misattributing real papers. **Verify every reference before including in your work.** Never trust AI citations without checking them against actual databases.

---

### A.8.1 6.1 Literature Search and Exploration

I'm beginning research on [topic: e.g., "employee engagement in hybrid work environments"]. I have a general understanding of [brief description of what you already know] but need to understand the current state of research.

Help me identify:

1. The major theoretical frameworks used in this area
2. Key debates or controversies currently being discussed
3. Seminal authors or foundational papers I should definitely read (name only—I will find and read the actual sources)
4. Related concepts or alternative search terms I should be aware of
5. Potential gaps this research area hasn't yet addressed

Do not write a literature review for me—just give me a map of the landscape so I can read the original sources myself and form my own understanding.

Do not invent citations. If you mention specific papers, I will verify they exist before reading them.

---

### A.8.2 6.2 Research Question Refinement (Socratic Method)

I'm interested in researching: [broad topic area]

My initial research question is: [your draft question]

Help me refine this by using the Socratic method:

1. Ask me clarifying questions about what exactly I want to know

2. Help me identify assumptions I'm making
3. Challenge any vague or unclear terms in my question
4. Ask what would make this question more specific and answerable
5. Probe whether this question is feasible within [timeframe/resources]

Do not write a research question for me-help me develop a better one myself through questioning and reflection.

Ask one question at a time and wait for my response before continuing.

Begin with your first clarifying question.

---

### A.8.3 6.3 Qualitative Data Preliminary Coding

I'm conducting qualitative research on [research topic]. Below is one interview transcript from my study.

My research question is: [specific research question]

I have already coded this transcript myself independently. Now I want to compare my coding to a second perspective.

Suggest potential themes or codes you see emerging in this transcript. Provide:

1. 5-7 potential codes with brief definitions
2. Example quotes from the transcript that illustrate each code
3. Possible relationships between codes (do any seem to cluster together?)

This is preliminary-I will make final decisions about coding based on my own analysis, but I want to check if I'm missing obvious patterns.

[PASTE TRANSCRIPT]

Provide your preliminary coding suggestions.

**CRITICAL NOTE:** Students must code independently FIRST before using this prompt. AI should be used to check for blind spots, not to do the analysis.

---

### A.8.4 6.4 Thesis Structure and Argumentation Check

I'm writing a thesis chapter on [topic]. Below is my chapter outline with main sections and subsections.



The main argument I'm making in this chapter is:  
[State your argument in 1-2 sentences]

Evaluate my structure:

1. LOGICAL FLOW: Does the structure build a coherent argument from start to finish?
2. GAPS: Are there obvious logical gaps or missing sections?
3. CLARITY: Would a reader understand what I'm arguing and why?
4. REDUNDANCY: Do any sections seem to overlap or duplicate?
5. BALANCE: Is any section over-developed or under-developed relative to its importance?

I'm looking for structural feedback, not content generation.

Here is my outline:  
[PASTE OUTLINE]

Provide your structural critique.

---

### A.8.5 6.5 Methodology Feasibility Check

I'm designing a research study with the following methodology:

**\*\*Research Question:\*\*** [your question]

**\*\*Proposed Method:\*\*** [e.g., "Qualitative interviews with 15 HR managers in Perth-based organizations"]

**\*\*Data Collection:\*\*** [describe approach]

**\*\*Analysis Plan:\*\*** [describe how you'll analyse data]

**\*\*Timeline:\*\*** [describe timeframe]

Critically evaluate this methodology:

1. APPROPRIATENESS: Is this method well-suited to answering my research question? Why or why not?
2. FEASIBILITY: What practical challenges might I face? (access, ethics, time, resources)
3. RIGOR: What would strengthen the rigor of this approach?
4. ALTERNATIVES: What alternative or complementary methods should I consider?
5. ETHICAL CONSIDERATIONS: What ethical issues do I need to address?

Challenge my assumptions-don't just agree with me. Help me identify potential problems before I commit to this approach.

---

### A.8.6 6.6 Citation Verification Reminder (Not a Prompt—A Protocol)

Before submitting any research work:

1. **Never trust AI-generated citations without verification**
2. **For every source AI mentions:**
  - Search for it in Google Scholar, your library database, or Web of Science
  - Confirm the paper exists
  - Confirm the authors are correct
  - Confirm the publication year and journal are correct
  - Actually read the paper (or at minimum the abstract)
  - Confirm it says what AI claimed it says
3. **Red flags for hallucinated citations:**
  - You can't find the paper in any database
  - The journal name seems odd or unfamiliar
  - The authors don't appear to have published in this area
  - The title is suspiciously perfect for your exact topic
4. **If you can't verify a citation, DO NOT USE IT**

**This is non-negotiable for academic integrity.**

---

### A.8.7 How to Use These Research Prompts

**For Students:** These prompts help you work more efficiently, but they don't replace genuine intellectual work. Use them to: - Explore new areas quickly - Check your thinking for blind spots - Get unstuck when you're not sure how to proceed - Improve your writing clarity and structure

**Never use them to:** - Generate literature reviews you haven't read - Create analysis of data you haven't engaged with - Write arguments you don't understand - Cite papers you haven't verified exist

**For Supervisors:** Share these prompts with your research students, but emphasize: - AI accelerates process, not insight - Verification is mandatory - You will ask probing questions to ensure genuine understanding - Oral examinations will reveal whether students did the work

---

## A.9 How to Adapt These Prompts

Every prompt in this library can be customized. Here's how:

1. **Change the context:** Adjust industry, company size, location to match what your students are studying
  2. **Adjust complexity:** For undergraduate students, simplify scenarios and reduce the number of competing factors. For postgraduate students, add complexity and ambiguity.
  3. **Add constraints:** Include specific theories you want students to apply, specific laws to reference, or specific competencies to demonstrate
  4. **Modify output format:** Ask for longer/shorter responses, bullet points vs. paragraphs, formal vs. conversational tone
  5. **Combine prompts:** Use two prompts in sequence (e.g., generate a scenario with Prompt 1.1, then create a role-play persona with Prompt 2.1)
- 

## A.10 Testing Your Prompts

Before giving students a new prompt:

1. **Test it yourself:** Run it through AI and see what output you get
  2. **Evaluate the quality:** Does it meet your learning objectives?
  3. **Refine as needed:** Adjust wording, add constraints, specify format
  4. **Test again:** Keep iterating until you get consistently good results
  5. **Document what works:** Keep a record of your best-performing prompts
- 

## A.11 Cross-Discipline Prompt Adaptations

The prompts in this library can be adapted for any business discipline. Below are examples showing how to modify the core prompts for Marketing, Accounting, Business Analytics, Tourism & Hospitality, Information Systems, and Management.

## A.12 Marketing

### A.12.1 Content Generation Adaptations

Case Study Generator (Adapted for Marketing):

You are an expert lecturer in Marketing at university level.

Create a realistic case study scenario for my [undergraduate/postgraduate] students that

Requirements:

- The scenario should be 400-500 words
- Set in a contemporary marketing context
- Include enough ambiguity that students must analyse competing marketing strategies
- Incorporate at least two marketing concepts [e.g., customer segmentation, brand equity]
- End with 3-4 discussion questions that require critical thinking and application of knowledge

The case should be challenging but appropriate for students who have covered [list topics]

Begin.

#### **Complex Scenario with Multiple Stakeholders (Adapted for Marketing):**

You are an expert in marketing strategy and consumer behavior.

Create a complex marketing scenario involving [number: e.g., 3-4] stakeholders who have conflicting interests related to [marketing issue: e.g., brand positioning]

For each stakeholder, provide:

- Their role and background
- Their primary concerns and priorities
- What they want to achieve
- What they're worried about

The scenario should require students to:

- Analyse multiple perspectives
- Identify underlying market or brand issues
- Recommend a marketing strategy that balances competing interests
- Apply at least one marketing theory [specify if desired: e.g., customer lifetime value]

Make the scenario realistic with no easy "right answer."

Begin.

### **A.12.2 Conversation Simulation Adaptations**

#### **Client Feedback Conversation (Adapted for Marketing):**

You are [client name], the Marketing Director of [company name], a [company type: e.g., tech startup]

BACKGROUND:

[Describe campaign issues: e.g., "Your latest digital campaign has underperformed with

**YOUR PERSPECTIVE:**

[Describe client's view: e.g., "You believe the agency doesn't understand your B2B audience. The agency is too focused and doesn't address the pain points of enterprise decision-makers. You're frustrated that the agency promised results they haven't delivered."]

**YOUR EMOTIONAL STATE:**

[e.g., "Disappointed and concerned about budget waste, but trying to maintain the relationship. You want to see results but are worried about the budget."]

**HIDDEN CONTEXT (reveal only if agency shows genuine understanding):**

[e.g., "Your CEO is questioning the entire marketing budget and you need to show results quickly, or else you'll lose your job."]

**YOUR BEHAVIOUR IN THIS CONVERSATION:**

- Start by expressing disappointment with results
- If the agency is defensive or makes excuses, become more critical
- If the agency shows understanding and proposes solutions, become more collaborative
- Do not volunteer the CEO pressure unless you feel the agency is truly partner-oriented

I am the account manager from your marketing agency conducting this performance review meeting.

Stay in character. Respond to my opening statement.

## A.13 Accounting

### A.13.1 Content Generation Adaptations

#### Case Study Generator (Adapted for Accounting):

You are an expert lecturer in Accounting at university level.

Create a realistic case study scenario for my [undergraduate/postgraduate] students that focuses on [topic].

**Requirements:**

- The scenario should be 400-500 words
- Set in a contemporary business context requiring accounting judgment
- Include enough ambiguity that students must analyse competing accounting treatments
- Incorporate at least two accounting standards or principles [e.g., IFRS 15, AASB 101, professional ethics]
- End with 3-4 discussion questions that require critical thinking and application of accounting knowledge

The case should be challenging but appropriate for students who have covered [list topics they've studied].

Begin.

#### Data Analysis Scenario Generator (Adapted for Accounting):

You are an accounting analytics specialist.

Create a realistic accounting data scenario for students to analyze. The scenario should

1. Context: A company facing [problem: e.g., declining profitability, cash flow issues]
2. Mock financial data summary including:
  - Key financial ratios and trends
  - Comparative period analysis
  - Industry benchmarking data
  - 5-6 key findings from financial review
3. Three competing hypotheses about the root cause
4. Questions students must answer:
  - What does the data actually indicate about financial performance?
  - What additional information would you need to investigate?
  - What accounting adjustments or disclosures would you recommend?

Do not provide the "answer"-create ambiguity that requires critical accounting analysis.  
Begin.

### A.13.2 Assessment and Critique Adaptations

#### Assignment Feedback Prompt (Adapted for Accounting):

You are an Accounting lecturer providing detailed feedback on a student assignment.

#### ASSIGNMENT TASK:

[Describe what students were asked to do: e.g., "Analyze a financial reporting scenario"]

#### ASSESSMENT RUBRIC:

[List criteria, e.g.,:

- Technical accuracy (correct application of accounting standards)
- Professional judgment (appropriate use of accounting principles)
- Analysis quality (depth of financial analysis and interpretation)
- Communication clarity (professional presentation of findings)
- Ethical considerations (identification of ethical issues and implications)]

#### YOUR TASK:

1. Evaluate the student's work against each criterion
2. For each criterion, provide:
  - A score (use your rubric scale)
  - Specific examples (quote the student's work)
  - What they did well
  - What needs improvement

- One specific, actionable suggestion
3. Identify the single strongest element of their work
  4. Identify the single weakest element that needs most development
  5. Provide an overall summary (2-3 sentences)

Be constructive but rigorous. If accounting treatment is incorrect or standards are misapplied, s

Here is the student's submission:  
[PASTE STUDENT WORK HERE]

Begin your feedback.

## A.14 Business Analytics

### A.14.1 Content Generation Adaptations

#### Case Study Generator (Adapted for Analytics):

You are an expert lecturer in Business Analytics at university level.

Create a realistic case study scenario for my [undergraduate/postgraduate] students that focuses

Requirements:

- The scenario should be 400-500 words
- Set in a data-rich business context
- Include enough ambiguity that students must analyse competing analytical approaches
- Incorporate at least two analytical concepts [e.g., predictive modeling, segmentation analysis,
- End with 3-4 discussion questions that require critical thinking and application of analytical

The case should be challenging but appropriate for students who have covered [list topics they've

Begin.

#### Data Analysis Scenario Generator (Adapted for Analytics):

You are a business analytics specialist.

Create a realistic analytics data scenario for students to analyze. The scenario should include:

1. Context: A company experiencing [problem: e.g., customer acquisition challenges, operational i
2. Mock analytics data summary including:
  - Key performance metrics and KPIs
  - Customer behaviour patterns and trends
  - Competitive analysis data
  - 5-6 key findings from data exploration

3. Three competing hypotheses about the root cause
4. Questions students must answer:
  - What does the data actually reveal about business performance?
  - What additional data sources would strengthen the analysis?
  - What analytical models or techniques would you recommend applying?

Do not provide the "answer"-create ambiguity that requires critical analytical thinking

Begin.

### A.14.2 Conversation Simulation Adaptations

#### Stakeholder Data Presentation (Adapted for Analytics):

You are [stakeholder name], the [role: e.g., Chief Marketing Officer] of [company name: e.g., online commerce retailer].

#### BACKGROUND:

[Describe analytics context: e.g., "Your analytics team has presented a customer segment analysis showing that high-value customers are at risk of churn, but the recommended retention strategies would require significant investment"]

#### YOUR PERSPECTIVE:

[Describe stakeholder's view: e.g., "You understand the importance of customer retention but are concerned about the cost of implementing the recommended strategies"]

#### YOUR EMOTIONAL STATE:

[e.g., "Skeptical but open-minded, concerned about ROI and implementation challenges"]

#### HIDDEN CONTEXT (reveal only if analyst demonstrates understanding):

[e.g., "The board has already rejected two previous analytics initiatives as 'too theoretical'"]

#### YOUR BEHAVIOUR IN THIS CONVERSATION:

- Start by acknowledging the data but expressing budget concerns
- If the analyst focuses only on technical details, become disengaged
- If the analyst connects insights to business outcomes and addresses concerns, become more engaged
- Do not volunteer the board pressure unless you feel the analyst understands the business context

I am the analytics manager presenting these findings and recommendations.

Stay in character. Respond to my opening statement.



## A.15 Tourism & Hospitality

### A.15.1 Content Generation Adaptations

#### Case Study Generator (Adapted for Hospitality):

You are an expert lecturer in Tourism and Hospitality at university level.

Create a realistic case study scenario for my [undergraduate/postgraduate] students that focuses

Requirements:

- The scenario should be 400-500 words
- Set in a contemporary hospitality context
- Include enough ambiguity that students must analyse competing service strategies
- Incorporate at least two hospitality concepts [e.g., service quality, customer experience, revenue management]
- End with 3-4 discussion questions that require critical thinking and application of hospitality concepts

The case should be challenging but appropriate for students who have covered [list topics they've covered]

Begin.

#### Complex Scenario with Multiple Stakeholders (Adapted for Hospitality):

You are an expert in hospitality management and tourism operations.

Create a complex hospitality scenario involving [number: e.g., 3-4] stakeholders who have conflicting interests related to [hospitality issue: e.g., service standards, revenue management]

For each stakeholder, provide:

- Their role and background
- Their primary concerns and priorities
- What they want to achieve
- What they're worried about

The scenario should require students to:

- Analyse multiple perspectives
- Identify underlying operational or service issues
- Recommend a hospitality strategy that balances competing interests
- Apply at least one hospitality theory [specify if desired: e.g., service profit chain, customer journey map]

Make the scenario realistic with no easy "right answer."

Begin.

### A.15.2 Assessment and Critique Adaptations

#### Service Recovery Analysis (Adapted for Hospitality):

You are a Hospitality lecturer providing detailed feedback on a student assignment.

**ASSIGNMENT TASK:**

[Describe what students were asked to do: e.g., "Analyze a service failure scenario and

**ASSESSMENT RUBRIC:**

[List criteria, e.g.,:

- Problem analysis (accurate identification of service failure elements)
- Recovery strategy (appropriateness and comprehensiveness of solution)
- Customer experience focus (understanding of customer psychology and needs)
- Operational feasibility (practical implementation within hospitality constraints)
- Communication effectiveness (clarity and empathy in customer interactions)]

**YOUR TASK:**

1. Evaluate the student's work against each criterion
2. For each criterion, provide:
  - A score (use your rubric scale)
  - Specific examples (quote the student's work)
  - What they did well
  - What needs improvement
  - One specific, actionable suggestion
3. Identify the single strongest element of their work
4. Identify the single weakest element that needs most development
5. Provide an overall summary (2-3 sentences)

Be constructive but rigorous. If service recovery approach is inappropriate or customer

Here is the student's submission:

[PASTE STUDENT WORK HERE]

Begin your feedback.

## A.16 Information Systems

### A.16.1 Content Generation Adaptations

**Case Study Generator (Adapted for IT):**

You are an expert lecturer in Information Systems at university level.

Create a realistic case study scenario for my [undergraduate/postgraduate] students that

**Requirements:**

- The scenario should be 400-500 words
- Set in a contemporary technology context

- Include enough ambiguity that students must analyse competing technology solutions
- Incorporate at least two IS concepts [e.g., change management, system integration, user adoption]
- End with 3-4 discussion questions that require critical thinking and application of IS theory

The case should be challenging but appropriate for students who have covered [list topics they've covered].

Begin.

### Complex Scenario with Multiple Stakeholders (Adapted for IT):

You are an expert in information systems and technology management.

Create a complex IT scenario involving [number: e.g., 3-4] stakeholders who have conflicting interests.

For each stakeholder, provide:

- Their role and background
- Their primary concerns and priorities
- What they want to achieve
- What they're worried about

The scenario should require students to:

- Analyse multiple perspectives
- Identify underlying technical and organisational issues
- Recommend an IT strategy that balances competing interests
- Apply at least one IS theory [specify if desired: e.g., technology acceptance model, organisational information systems theory]

Make the scenario realistic with no easy "right answer."

Begin.

## A.16.2 Conversation Simulation Adaptations

### System Implementation Discussion (Adapted for IT):

You are [stakeholder name], the [role: e.g., Department Head] of [department name] at [company name].

BACKGROUND:

[Describe IT context: e.g., "Your department is scheduled to implement a new ERP system next quarter"]

YOUR PERSPECTIVE:

[Describe stakeholder's view: e.g., "You support the business benefits of the new system but are concerned about the implementation timeline"]

YOUR EMOTIONAL STATE:

[e.g., "Frustrated with the implementation timeline but committed to success. You're caught between supporting the business and supporting your staff"]

HIDDEN CONTEXT (reveal only if IT representative shows understanding):

[e.g., "Two key staff members have already threatened to resign over the system changes, but you need their expertise to implement the system"]

YOUR BEHAVIOUR IN THIS CONVERSATION:

- Start by acknowledging system benefits but expressing implementation concerns
- If the IT rep focuses only on technical features, become disengaged
- If the IT rep addresses change management and operational impacts, become more collaborative
- Do not volunteer the staff retention issues unless trust is established

I am the IT project manager conducting this implementation review meeting.

Stay in character. Respond to my opening statement.

## A.17 Management

### A.17.1 Content Generation Adaptations

**Case Study Generator (Adapted for Management):**

You are an expert lecturer in Management at university level.

Create a realistic case study scenario for my [undergraduate/postgraduate] students taking [topic] [level] [making].

Requirements:

- The scenario should be 400-500 words
- Set in a contemporary organisational context
- Include enough ambiguity that students must analyse competing management approaches
- Incorporate at least two management concepts [e.g., organisational behavior, leadership, etc.]
- End with 3-4 discussion questions that require critical thinking and application of management concepts

The case should be challenging but appropriate for students who have covered [list topics].

Begin.

**Complex Scenario with Multiple Stakeholders (Adapted for Management):**

You are an expert in organisational behaviour and management.

Create a complex management scenario involving [number: e.g., 3-4] stakeholders who have conflicting interests related to [management issue: e.g., resource allocation, etc.].

For each stakeholder, provide:

- Their role and background
- Their primary concerns and priorities
- What they want to achieve
- What they're worried about

The scenario should require students to:

- Analyse multiple perspectives
- Identify underlying organisational dynamics
- Recommend a management strategy that balances competing interests
- Apply at least one management theory [specify if desired: e.g., organisational justice, motivation]

Make the scenario realistic with no easy "right answer."

Begin.

### A.17.2 Assessment and Critique Adaptations

#### Change Management Plan Evaluation (Adapted for Management):

You are a Management lecturer providing detailed feedback on a student assignment.

##### ASSIGNMENT TASK:

[Describe what students were asked to do: e.g., "Develop a change management plan for an organisation"]

##### ASSESSMENT RUBRIC:

[List criteria, e.g.,:

- Stakeholder analysis (identification and understanding of key players)
- Change strategy (appropriateness of approach and implementation plan)
- Resistance management (identification and mitigation of barriers)
- Communication planning (effectiveness of messaging and engagement)
- Theoretical application (appropriate use of management and organisational theory)]

##### YOUR TASK:

1. Evaluate the student's work against each criterion
2. For each criterion, provide:
  - A score (use your rubric scale)
  - Specific examples (quote the student's work)
  - What they did well
  - What needs improvement
  - One specific, actionable suggestion
3. Identify the single strongest element of their work
4. Identify the single weakest element that needs most development
5. Provide an overall summary (2-3 sentences)

Be constructive but rigorous. If management approach is inappropriate or theory is misapplied, say so.

Here is the student's submission:

[PASTE STUDENT WORK HERE]

Begin your feedback.

## A.18 Adapting Prompts Across Disciplines

### A.18.1 Core Adaptation Principles

- 1. Domain-Specific Terminology:** - Replace HR-specific terms with discipline-appropriate vocabulary - Ensure technical concepts match the field's standards and frameworks - Include industry-specific acronyms and professional jargon
- 2. Contextual Relevance:** - Set scenarios in appropriate industry contexts - Include realistic business challenges and constraints - Reference current industry trends and challenges
- 3. Theoretical Frameworks:** - Substitute HR theories with discipline-specific theoretical models - Ensure theoretical applications are authentic to the field - Include both foundational and advanced theoretical concepts
- 4. Professional Standards:** - Reference appropriate professional bodies and standards - Include ethical considerations relevant to the discipline - Address industry-specific regulatory requirements
- 5. Stakeholder Dynamics:** - Adapt personas to reflect typical roles in the industry - Include appropriate power dynamics and relationships - Consider cultural and organisational context factors

### A.18.2 Quality Assurance

**Testing Adapted Prompts:** - Run adapted prompts through AI to verify output quality - Ensure generated content meets learning objectives - Check for disciplinary accuracy and appropriateness - Validate against professional standards and best practices

**Student Feedback Integration:** - Pilot adapted prompts with small student groups - Gather feedback on clarity and usefulness - Refine prompts based on student experience - Document successful adaptations for future use

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## A.19 Final Notes

This prompt library will grow as you experiment. Treat it as a living document:

- Add successful prompts you create (adapted for your discipline)
- Note which prompts work well with specific student cohorts
- Share effective prompts with colleagues in your field
- Refine based on student feedback
- Document discipline-specific adaptations that work particularly well

The goal isn't to find the "perfect" prompt—it's to build a collection of reliable tools that make your teaching more effective and your students' learning more engaging, tailored to your discipline.

**Remember:** These prompts are starting points. The best prompts you'll use are the ones you customize and refine based on your specific students, learning objectives, and disciplinary context.

**Good luck, and happy prompting!**





## Appendix B

# One-Hour Faculty Workshop Guide

### B.1 Workshop Title

**“AI as a Teaching Partner: Practical Applications for Multidisciplinary Business Education”**

### B.2 Target Audience

Business faculty members across all disciplines (HR, Marketing, Accounting, Management, Tourism & Hospitality, Supply Chain, Information Systems, Economics) who want to understand how AI can enhance their teaching, particularly those with limited technical experience.

### B.3 Workshop Goals

By the end of this 60-minute session, participants will: 1. Understand one concrete way to use AI in their teaching 2. See a live demonstration of AI tools in action 3. Try writing and testing their own prompt 4. Have a resource list to continue learning 5. Feel excited (not threatened) about AI possibilities

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### B.4 Pre-Workshop Preparation (15 minutes)

#### B.4.1 Materials Needed

- ☐ Laptop with projector

- ☐ Access to ChatGPT or Claude (have both open in browser tabs)
- ☐ This book (digital copies for participants if possible)
- ☐ Handout: “Quick Start Guide” (template included below)
- ☐ Example prompts printed or shared digitally
- ☐ Whiteboard or flip chart for capturing questions

### B.4.2 Technical Setup

- ☐ Test internet connection
- ☐ Confirm AI tools are accessible (not blocked by university firewall)
- ☐ Have backup: pre-recorded screenshots/videos if live demo fails
- ☐ Prepare 2-3 example scenarios relevant to your faculty

### B.4.3 Room Setup

- ☐ Arrange seating so everyone can see the screen clearly
- ☐ If possible, allow participants to have laptops/devices to follow along
- ☐ Have water and refreshments available

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## B.5 Workshop Agenda (60 minutes)

### B.5.1 Segment 1: Opening and Context (10 minutes)

**Slide 1: Title Slide** “AI as a Teaching Partner: Practical Applications for Multidisciplinary Business Education”

**Slide 2: The Challenge We Face**

Show a scenario relevant to your discipline:

## B.6 HR

“You have 60 students. They all need practice with difficult conversations—disciplinary meetings, investigation interviews, conflict resolution. Traditional role-play allows 5 students to practice per 2-hour session. It would take 12 weeks to give everyone one turn.

**What if every student could practice 10 times before the real assessment?”**

## B.7 Marketing

“You have 60 students. They all need practice with customer negotiations and competitive analysis. Traditional case study allows whole-class analysis but limited individual practice.

**What if every student could practice pitching to difficult customers 10 times before their real assessment?”**

## B.8 Management

“You have 60 students. They all need practice with change management and stakeholder negotiation. Traditional simulations require extensive preparation.

**What if every student could practice managing resistance 10 times before their actual project?”**

## B.9 Accounting & Finance

“You have 60 students. They all need practice with audit judgment and financial analysis. Traditional case studies are static and passive.

**What if every student could practice financial decision-making 10 times before real assessments?”**

## B.10 Supply Chain & Logistics

“You have 60 students. They all need practice with supply disruption decisions and supplier negotiations. Real-world scenarios are limited.

**What if every student could practice crisis response 10 times before they face real situations?”**

## B.11 Information Systems

“You have 60 students. They all need practice with requirements gathering and stakeholder management. IT projects are unpredictable and rare.

**What if every student could practice managing difficult implementations 10 times before real projects?”**

**Key message:** AI isn’t about replacing teaching—it’s about scaling things we know work but can’t do for everyone.

### Slide 3: What AI Is (and Isn’t)

Keep it simple: - **What AI is:** A very sophisticated text pattern generator that can follow instructions, role-play, and analyse text - **What AI isn’t:** Intelligent, creative, or reliable without human oversight - **Key point:** Think of it as a tireless teaching assistant that never gets exhausted but needs your expertise to guide it

**Talk track:** > “If you can copy and paste text, you can use AI. This isn’t about being technical. It’s about knowing what to ask for and critically evaluating what you get back. That’s exactly what we teach our students to do with research sources—and it applies here too.”

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### B.11.1 Segment 2: Live Demonstration (20 minutes)

This is the heart of the workshop. Show, don’t just tell.

#### Demo 1: Bad Prompt vs. Good Prompt (5 minutes)

**Project this on screen:**

*Bad Prompt:*

Write a case study about HR.

**Type it into ChatGPT/Claude live. Show the generic result.**

**Say:** > “This is what happens when we’re vague. The AI has to guess what we want. Now watch what happens when we’re specific.”

*Good Prompt (Discipline-Specific Example):*

## B.12 HR

You are an expert lecturer in Human Resource Management.

Create a 400-word case study for third-year undergraduate students about a performance management conflict. The scenario should involve an employee claiming unfair treatment and should require students to apply procedural fairness principles and organisational justice theory.

Include 3 discussion questions that require critical analysis.

Begin.

## B.13 Marketing

You are an expert lecturer in Marketing.

Create a 400-word case study for third-year undergraduate students about a brand crisis and competitive response. The scenario should involve a marketing failure and require students to apply competitive strategy and crisis management theory.

Include 3 discussion questions that require critical analysis.

Begin.

## B.14 Accounting

You are an expert lecturer in Accounting.

Create a 400-word case study for third-year undergraduate students about a financial reporting dilemma. The scenario should involve ambiguous accounting treatment and require students to apply relevant standards and professional judgment.

Include 3 discussion questions that require critical analysis.

Begin.

## B.15 Management

You are an expert lecturer in Management.

Create a 400-word case study for third-year undergraduate students about a change management challenge. The scenario should involve stakeholder resistance and require students to apply leadership and organisational change theory.

Include 3 discussion questions that require critical analysis.

Begin.

**Type it live. Show the much better result.**

**Say:** > “Same tool, different instruction. The quality of what we get depends entirely on the quality of what we ask for. This is the fundamental skill—knowing what to ask.”

**Debrief (1 minute):** Ask: “What made the second prompt better?” Expected answers: specificity, context, clear requirements, role definition

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### Demo 2: Conversation Simulation (10 minutes)

**Say:** > “Now let me show you something more powerful. I’m going to have a conversation with an AI that’s playing a difficult employee. Watch how this works.”

**Project and type this setup prompt:**

You are Jamie, a team leader who has been called into a meeting with HR

because a team member complained about your "micromanagement."

Your perspective: You believe you're doing your job properly and that the employee is oversensitive. You're defensive but professional.

Hidden context: You've been under enormous pressure to meet targets and haven't had any management training. You'll reveal this only if the HR person asks good questions and shows empathy.

I am the HR representative conducting this meeting. Stay in character.

I'll begin: "Thanks for meeting with me today, Jamie. I wanted to talk with you about some concerns that have been raised..."

**Then have the conversation live** (aim for 5-7 exchanges). Make some deliberate mistakes so participants see it's not perfect: - Ask a leading question to show AI can respond to poor technique - Show empathy to trigger the AI revealing hidden context - Demonstrate realistic back-and-forth

**After the conversation, say:** > "Now imagine every student can practice this scenario five times before their actual assessment. They can make mistakes, learn from them, and try again—all without requiring me to role-play 60 times or arranging peer practice that's inconsistent. > > After the conversation, students submit the transcript and I can assess their actual process—how they asked questions, built rapport, handled resistance. That's much more valuable than asking them to write an essay about what they *would* do."

**Debrief (2 minutes):** Ask: "How could you use something like this in a class you teach?" Capture 2-3 responses on whiteboard

### Demo 3: AI as Feedback Tool (5 minutes)

**Say:** > "One more quick example. We all know students need more feedback than we have time to provide. Watch this."

**Show a mediocre student response to a case study** (prepare this in advance—2-3 paragraphs with identifiable flaws).

**Type this prompt live:**

You are an HR lecturer. A student submitted this response to a case study about workplace conflict.

Evaluate it against these criteria:

- Did they identify the key issues?
- Did they apply relevant theory?
- Is their recommendation practical and justified?

For each criterion, provide specific feedback with examples from their response. Tell them what's strong and what needs improvement.

Here is the student's response:  
[paste the prepared example]

**Show the detailed feedback AI generates.**

**Say:** > “Students can use this to check their draft before submission. They get immediate, specific feedback. Then they revise. The work I grade is much better because they’ve already gone through a revision cycle. > > I’m not outsourcing grading to AI—I still grade the final work. But AI provides the formative feedback that helps students improve along the way.”

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### B.15.1 Segment 3: Hands-On Practice (20 minutes)

**Say:** > “Your turn. I want you to write one prompt for something you actually teach. You can work individually or pair up.”

**Hand out the Quick Start Template** (see template below)

**Give them 3 options:**

**Option 1:** Write a prompt that generates teaching content (case study, scenario, discussion questions)

**Option 2:** Write a prompt that creates a role-play persona for students to practice with

**Option 3:** Write a prompt that provides feedback on student work

**Circulate and help** as they write. Encourage them to: - Be specific about their audience (what year, what prior knowledge) - Define the context (industry, location, type of problem) - State what they want the output to include

**After 10 minutes, ask for volunteers to test their prompt** (if participants have devices and internet)

**Or test 2-3 prompts yourself live** if participants don’t have devices

**Show results and discuss:** - What worked well? - What would you refine? - How could you use this in your next class?

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### B.15.2 Segment 4: Addressing Concerns and Next Steps (10 minutes)

**Anticipated Questions/Concerns—Address Proactively:**

**Q:** “What about academic integrity? Won’t students just cheat?”

**A:** > “Great question. This book includes a whole chapter on this (Chapter 9). Short answer: We make AI use transparent and expected, then we grade students on their critical use of AI, not their avoidance of it. We teach them to *critique* AI outputs and improve on them. That’s harder than avoiding AI—and it’s a professional skill they’ll need.”

**Q:** “I’m not technical. Is this too complex for me?”

**A:** > “If you can use Google, you can use AI. The technical part is handled by the AI companies. Your job is the same as always—design good learning experiences, set clear objectives, assess student work. AI is just a tool, like a textbook or a case study database.”

**Q:** “What if AI gives incorrect information?”

**A:** > “It absolutely can—and that’s a teaching opportunity. When we teach students to critically evaluate AI outputs and catch errors, we’re building exactly the kind of critical thinking we want. AI isn’t an oracle. It’s a tool that requires human oversight.”

**Q:** “How much time does this take?”

**A:** > “Initial setup takes longer—maybe 1-2 hours to write and test a good prompt. But once it’s created, you can reuse it every semester. And it can save time on grading by providing initial formative feedback that improves the quality of work you receive.”

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### Next Steps (5 minutes)

#### Provide participants with:

1. **Digital copy of this book** or link to access it
2. **The Quick Start Guide handout** (one-page reference)
3. **Three concrete actions they can take:**

**Action 1 (This week):** “Create one prompt for something you’re teaching in the next month. Test it yourself. Refine it.”

**Action 2 (This month):** “Try one low-stakes AI activity with your students—either an optional practice exercise or an in-class demonstration.”

**Action 3 (This semester):** “Pilot one AI-enhanced assignment. Start small—maybe worth 10-15% of the grade.”

4. **Offer ongoing support:**

- Your email for questions
- Offer to meet individually with anyone who wants help implementing
- Suggest forming a faculty learning community around AI experimentation



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## B.16 Quick Start Guide (Handout Template)

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### B.16.1 QUICK START GUIDE: AI IN BUSINESS TEACHING

**What you need:** - ChatGPT (chat.openai.com) or Claude (claude.ai) – both have free versions - 10 minutes to experiment

**Basic Prompt Template:**

You are [role: e.g., an expert lecturer in YOUR DISCIPLINE].

I need you to [specific task: e.g., create a case study, role-play a client, evaluate a student response] for my [audience: e.g., third-year undergraduate students].

Requirements:

- [Requirement 1: e.g., 400 words]
- [Requirement 2: e.g., focus on YOUR DISCIPLINE-SPECIFIC TOPIC]
- [Requirement 3: e.g., include relevant considerations for your field]

Begin.

Three starter prompts to try (choose the one matching your discipline):

## B.17 HR

You are an expert HR lecturer. Create a 400-word case study for undergraduate students about a workplace conflict involving alleged discrimination. Set it in an Australian context. Include 3 discussion questions requiring critical analysis. Begin.

## B.18 Marketing

You are an expert Marketing lecturer. Create a 400-word case study for undergraduate students about a brand crisis and competitive response. Focus on marketing strategy and customer perception. Include 3 discussion questions requiring critical analysis. Begin.

## B.19 Accounting

You are an expert Accounting lecturer. Create a 400-word case study for undergraduate students about a financial reporting dilemma with ambiguous accounting treatment. Include 3 discussion questions requiring critical analysis. Begin.

## B.20 Management

You are an expert Management lecturer. Create a 400-word case study for undergraduate students about an organisational change facing stakeholder resistance. Include 3 discussion questions requiring critical analysis. Begin.

### Create a Role-Play Persona:

You are [character relevant to your discipline] who [has a realistic challenge or concern]. You're [emotional state]. I am the [relevant professional] meeting with you. Stay in character. I'll start: "[opening statement]..."

### Generate Feedback on Student Work:

You are a [YOUR DISCIPLINE] lecturer. Evaluate this student's response. Tell them what they did well and what needs improvement. Focus on: (1) Issue identification, (2) Theory application, (3) Practical recommendations.

[paste student work here]

**Tips for better results:** - Be specific about context (location, industry, student level) - Define what success looks like (length, format, criteria) - Test and refine—if the output isn't quite right, adjust your prompt and try again

**Need help?** Contact: [Your email]

**Want to learn more?** Read the full book: [Link or location]

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## B.21 Post-Workshop Follow-Up

### B.21.1 Within 1 Week:

- ☐ Send follow-up email with:
  - Thank you for attending
  - Link to the book
  - Quick Start Guide (digital version)
  - Invitation to share what they try
  - Reminder of your availability for support

**B.21.2 Within 1 Month:**

- ☐ Check in with participants individually (brief email: “Did you try anything? How did it go?”)
- ☐ Share success stories if anyone reports positive results
- ☐ Offer a follow-up session: “Troubleshooting and Advanced Applications”

**B.21.3 End of Semester:**

- ☐ Gather feedback: What did people actually implement? What worked? What didn't?
  - ☐ Refine the workshop based on lessons learned
  - ☐ Celebrate wins—share examples of successful implementations
- 

**B.22 Variations for Different Workshop Formats****B.22.1 30-Minute Lightning Version**

Focus on: - Opening + one live demo (10 minutes) - Hands-on practice (15 minutes) - Next steps (5 minutes)

Skip: Multiple demos, extended Q&A

**Best for:** Faculty meetings where you have limited time

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**B.22.2 90-Minute Extended Version**

Add: - More hands-on time (30 minutes total) - Small group discussion: “What challenges do you foresee and how might we address them?” - Showcase: 2-3 participants present what they created - Deeper dive into one advanced application (e.g., process-based assessment)

**Best for:** Professional development sessions or teaching retreats

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**B.22.3 Half-Day Workshop**

Add: - Morning session: Basics (use the 60-minute workshop) - Afternoon session: Participants create full assignment designs using AI - Peer feedback and revision - Share-out and action planning - Commit to implementation and set up peer accountability

**Best for:** Department-wide pedagogical innovation initiatives

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## B.23 Facilitation Tips

### B.23.1 Managing Skepticism

**If someone says:** “This is just a fad / AI will make students lazy / This undermines real learning”

**Respond with:** > “I hear your concern. Let me ask—what do you most wish your students could practice before they face high-stakes assessments? [Listen] This is a tool for scaling that practice. You still design the learning, set the standards, and grade the work. AI just makes personalised practice feasible for all students, not just a lucky few.”

### B.23.2 Managing Enthusiasm

**If someone wants to immediately overhaul their entire curriculum:**

**Respond with:** > “I love your enthusiasm! I’d encourage starting with one small experiment first—maybe just one assignment or one in-class activity. Test it, get student feedback, refine it. Then expand. Small pilots reduce risk and help you learn what works in your specific context.”

### B.23.3 Managing Technical Anxiety

**If someone says:** “I’m not good with technology”

**Respond with:** > “You don’t need to be. If you can type a question into Google, you can use AI. Let me show you again—it’s literally just typing instructions and reading what comes back. The challenge is pedagogical, not technical: What do you want students to learn? How will you assess it? Those are teaching questions, not tech questions.”

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## B.24 Key Messages to Reinforce Throughout

1. **AI as scaffolding, not replacement:** You’re still the expert. AI just helps build the framework faster.
2. **Start small, scale gradually:** One prompt, one assignment, one semester. Build from there.
3. **Focus on learning, not technology:** The goal is better student outcomes, not using AI for its own sake.
4. **Transparency over prohibition:** Teach students to use AI responsibly, not to hide it.
5. **You’re not alone:** Offer ongoing support and create a community of practice.

## B.25 Success Indicators (How to Know the Workshop Worked)

**Immediate (during workshop):** - Participants actively engage in hands-on practice - At least half the room tries writing a prompt - Questions shift from “why?” to “how?” (skepticism to curiosity)

**Short-term (1-2 weeks after):** - At least 3-5 participants report trying something with AI - You receive follow-up questions via email - Participants share examples with colleagues

**Long-term (end of semester):** - At least 2-3 faculty implement AI-enhanced assignments - Student feedback on AI-integrated teaching is positive - Faculty request advanced workshop or ongoing support

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## B.26 Final Facilitation Note

**Your goal is not to convince everyone to use AI.**

Your goal is to: - Demystify AI (show it’s accessible, not scary) - Spark curiosity (show what’s possible) - Provide a pathway (give them tools and support) - Build confidence (help them take a small first step)

Some participants will leave excited and implement immediately. Some will wait and watch. Some will remain skeptical. All of those responses are fine.

**Success is planting the seed and offering the support.**

The faculty members who are ready will grow from there.

Good luck with your workshop!



## Appendix C

# Alignment with Curtin University Learning Outcomes

### C.1 Purpose of This Appendix

This appendix demonstrates how AI integration in multidisciplinary business education directly supports—rather than replaces—existing learning outcomes from Curtin University’s business programs. It’s designed for:

- Business faculty across disciplines (HR, Marketing, Accounting, Management, Tourism & Hospitality, Supply Chain, Information Systems, Economics) seeking institutional justification for AI integration
  - Program coordinators evaluating pedagogical innovations
  - Academic administrators assessing alignment with university strategy
  - Accreditation reviews demonstrating innovative teaching aligned with standards
- 

### C.2 Curtin University Strategic Context

#### From the source material:

Curtin University explicitly lists **Artificial Intelligence** as a component of its values, vision, and strategy. This provides strong institutional foundation for integrating AI into teaching and learning.

The university’s commitment to innovation and technological advancement means

that AI integration in HR education is not only permitted but aligned with strategic priorities.

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### C.3 Business Programs at Curtin University

This appendix uses HR programs as the primary example, but the learning outcome alignment framework applies to ALL business programs at Curtin, including:

- **Business & Marketing programs** (undergraduate and postgraduate)
- **Accounting & Finance programs** (undergraduate and postgraduate)
- **Management & Organisational Studies programs** (undergraduate and postgraduate)
- **Tourism & Hospitality Management programs** (undergraduate and postgraduate)
- **Supply Chain & Logistics programs** (undergraduate and postgraduate)
- **Information Systems & Technology programs** (undergraduate and postgraduate)
- **Economics programs** (undergraduate and postgraduate)

Each program has its own learning outcomes framework, and AI applications support learning outcomes across all disciplines in similar ways.

**Note:** To adapt this appendix for your specific program, substitute your program's learning outcomes where HR outcomes are referenced, and apply the same alignment logic using examples from your discipline.

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### C.4 Learning Outcome Alignment Matrix

This section maps specific AI teaching applications from this book to Curtin business program learning outcomes. The framework below uses HR outcomes as the primary example, but the same alignment logic applies to all business disciplines.

**For your program:** Substitute your discipline-specific learning outcomes in each section and apply the same AI application frameworks using examples from your field.

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## C.5 Core Learning Outcome 1: Apply Discipline-Specific Theory to Evidence-Based Practice

### C.5.1 Curtin Expectation:

Students must demonstrate ability to apply discipline-specific theories (psychological, organisational, business, technical, etc.) to real-world situations and make evidence-based decisions.

*Example context (HR): Students must demonstrate ability to apply psychological and organisational theories to real-world HR situations and make evidence-based decisions.*

### C.5.2 How AI Integration Supports This:

AI Application (Chapter)	How It Supports Theory Application
<b>Conversation Simulations (Chapter 4)</b>	Students must apply motivational theory, conflict resolution models, and organisational justice principles <i>in real-time</i> during dynamic conversations. AI persona responds to theoretical applications, showing immediate consequences.
<b>Evidence-Based Strategic Intervention (Chapter 7, Model 2)</b>	Students use AI to analyse mock HR data, then must justify recommendations using theory. Assessment requires explicit connection between data patterns and theoretical frameworks (equity theory, two-factor theory, etc.).
<b>Debating Technique (Chapter 3)</b>	Multi-perspective analysis requires students to evaluate competing HR strategies through theoretical lenses and identify which theories best explain stakeholder positions.

### C.5.3 Evidence of Learning:

- Students cite specific theories in conversation transcripts
- Students critique AI recommendations by identifying missing theoretical considerations
- Students demonstrate application, not just definition, of theory

## C.6 Core Learning Outcome 2: Knowledge of Relevant Legislative and Legal Rules

### C.6.1 Curtin Expectation:

Students must demonstrate understanding and application of employment law, workplace health and safety legislation, Fair Work Act, and anti-discrimination principles.

### C.6.2 How AI Integration Supports This:

AI Application (Chapter)	How It Supports Legal Application
<b>Conversation Simulations (Chapter 4)</b>	Scenarios embed legal considerations (procedural fairness, natural justice, privacy law). Students must demonstrate compliance in real-time. AI personas can reference or challenge legal issues.
<b>Process Audit Assessment (Chapter 7, Model 1)</b>	Students must identify where they did/didn't apply legal principles during conversations and cite specific legislation. Self-audit forces explicit legal reasoning.
<b>Ethical Analysis Exercises (Appendix A, Section 5)</b>	Students evaluate AI-generated policies and identify legal flaws, discriminatory provisions, and compliance gaps. Must explain <i>why</i> something is legally problematic.

### C.6.3 Evidence of Learning:

- Transcripts show students applying legal principles in decision-making
  - Process audits include citations to Fair Work Act, WHS legislation, etc.
  - Students identify when AI recommendations violate legal requirements
-

## C.7 Core Learning Outcome 3: Demonstrate Effective Communication and Empathetic Practices

### C.7.1 Curtin Expectation:

Students must communicate effectively with individuals and groups, demonstrate empathy, and manage difficult interpersonal situations professionally.

### C.7.2 How AI Integration Supports This:

AI Application (Chapter)	How It Supports Communication Skills
<b>Conversation Simulations (Chapter 4)</b>	Every simulation requires students to practice active listening, empathetic responses, and professional communication. AI responds dynamically to communication quality—empathy unlocks information, poor communication causes resistance.
<b>Multiple Practice Cycles</b>	Unlike traditional role-play (one attempt), students can practice the same conversation multiple times, refining communication approach each time. Develops fluency and confidence.
<b>AI Critique of Communication (Chapter 4, Phase 3)</b>	Detailed feedback on tone, word choice, questioning technique, and empathy demonstration. Students receive specific quotes showing effective/ineffective communication.

### C.7.3 Evidence of Learning:

- Transcripts demonstrate professional tone, active listening, appropriate empathy
  - Students show improvement between first and revised conversation attempts
  - Reflections articulate understanding of communication impact
-

## C.8 Core Learning Outcome 4: Apply Professional Skills in an Ethical Manner

### C.8.1 Curtin Expectation:

Students must demonstrate understanding and respect for human rights, cultural diversity, and ethical professional conduct in all HR activities.

### C.8.2 How AI Integration Supports This:

AI Application (Chapter)	How It Supports Ethical Practice
<b>Transparency Model (Chapter 5)</b>	Teaching students to use AI openly and critically models professional integrity. Students learn to acknowledge sources, verify information, and maintain accountability.
<b>AI Ethics Scenarios (Chapter 9)</b>	Students analyse ethical problems with AI use in HR (biased screening tools, algorithmic discrimination, accountability questions). Develops ethical reasoning about technology in professional practice.
<b>Critique and Override Exercises (Chapter 7, Model 3)</b>	Students must identify when AI recommendations are ethically problematic and demonstrate superior human judgment. Cannot delegate ethical responsibility to technology.

### C.8.3 Evidence of Learning:

- Students identify bias, discrimination, or ethical flaws in AI outputs
  - Students demonstrate human oversight of AI-generated decisions
  - Reflections show awareness of professional accountability
-

## C.9 Core Learning Outcome 5: Utilise Critical Thinking Skills to Evaluate and Integrate Information

### C.9.1 Curtin Expectation:

Students must critically analyse problems, evaluate information from multiple sources, and make evidence-based decisions on HR issues.

### C.9.2 How AI Integration Supports This:

AI Application (Chapter)	How It Supports Critical Thinking
<b>Pros and Cons Technique (Chapter 3)</b>	Students evaluate AI-generated analysis of multiple HR approaches, then must critique AI's reasoning and add missing considerations. Requires going beyond AI's thinking.
<b>Self-Assessment Tool (Chapter 5)</b>	Students receive AI feedback, but must critically evaluate whether feedback is correct. Strong students challenge AI's assessment and justify their position.
<b>Evidence-Based Strategic Intervention (Chapter 7, Model 2)</b>	Students must identify what AI got wrong in data analysis or recommendations. Demonstrates critical evaluation, not blind acceptance of technology.

### C.9.3 Evidence of Learning:

- Students successfully identify AI errors or limitations
- Students improve AI recommendations with additional analysis
- Students demonstrate reasoning that surpasses AI capability

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## C.10 Core Learning Outcome 6: Ability for Self-Directed Learning and Reflective Practice

### C.10.1 Curtin Expectation:

Students must demonstrate capacity for independent learning, reflection on practice, and continuous professional development.

**C.10.2 How AI Integration Supports This:**

AI Application (Chapter)	How It Supports Self-Directed Learning
<b>Self-Assessment Tool (Chapter 5)</b>	Students drive their own improvement cycle: draft → AI feedback → reflection → revision. Takes ownership of learning process without waiting for lecturer feedback.
<b>Process Audit (Chapter 7, Model 1)</b>	Students analyse their own performance, identify strengths/weaknesses, and propose improvements. Develops metacognitive awareness essential for professional growth.
<b>Unlimited Practice</b>	AI simulations available 24/7. Students who want additional practice can self-direct their learning beyond required assignments.

**C.10.3 Evidence of Learning:**

- Reflections demonstrate genuine self-assessment (identifying own mistakes)
- Evidence of revision between drafts shows iterative improvement
- Students articulate what they learned and how they'll apply it

## **C.11 Core Learning Outcome 7: Demonstrate Technological Proficiency in HR Management Contexts**

**C.11.1 Curtin Expectation:**

Students must select and effectively use appropriate technologies relevant to HR practice and research.

**C.11.2 How AI Integration Supports This:**

AI Application (Chapter)	How It Supports Technological Proficiency
<b>All AI-Enhanced Assignments</b>	Direct practice with AI tools that are increasingly standard in professional HR practice (resume screening, data analysis, policy drafting, chatbot support).
<b>Critical Oversight Training (Chapter 9)</b>	Students learn when to use AI, when to verify AI outputs, when human judgment must override technology. Essential digital literacy for modern HR professionals.
<b>AI Literacy as Graduate Capability (Chapter 9)</b>	Explicit teaching of AI ethics, limitations, bias recognition, and accountability—preparing students for AI-augmented workplaces.

### C.11.3 Evidence of Learning:

- Students competently use AI tools to support HR tasks
- Students identify appropriate vs. risky AI use cases
- Students demonstrate human oversight and accountability

## C.12 Core Learning Outcome 8: Resolve Issues in the Workplace

### C.12.1 Curtin Expectation:

Students must demonstrate ability to investigate complaints, mediate conflicts, manage performance issues, and resolve complex workplace problems.

### C.12.2 How AI Integration Supports This:

AI Application (Chapter)	How It Supports Issue Resolution
<b>Conversation Simulations (Chapter 4, 6)</b>	Practice full investigation processes: interviewing complainants, gathering evidence, interviewing respondents, making recommendations. Realistic practice in safe environment.

AI Application (Chapter)	How It Supports Issue Resolution
<b>Stepwise Chain of Thought (Chapter 3)</b>	Guides students through proper resolution processes step-by-step, ensuring they understand <i>why</i> each step matters and what happens if steps are skipped.
<b>Virtual Company Simulations (Chapter 6)</b>	Complex, evolving workplace issues that require strategic problem-solving over time. Students see consequences of their resolution approaches.

### C.12.3 Evidence of Learning:

- Students demonstrate proper investigative process
- Students balance competing interests and make justified recommendations
- Students apply fair process principles consistently

## C.13 Core Learning Outcome 9: Recruit Employees and Improve Individual and Team Performance

### C.13.1 Curtin Expectation:

Students gain expertise in recruitment processes, selection methods, performance management, and team development.

### C.13.2 How AI Integration Supports This:

AI Application (Chapter)	How It Supports Recruitment & Performance Management
<b>Competency-Based Recruitment Portfolio (Chapter 7, Model 3)</b>	End-to-end recruitment process: job analysis, interview design, candidate evaluation. Students demonstrate methodology and critical judgment.
<b>Behavioural Interview Question Generator (Appendix A)</b>	Practice designing competency-based selection tools and evaluating their effectiveness.



AI Application (Chapter)	How It Supports Recruitment & Performance Management
<b>Performance Management Simulations (Chapter 4)</b>	Practice conducting performance discussions, PIP meetings, feedback conversations. Multiple scenarios covering coaching, discipline, and development.

### C.13.3 Evidence of Learning:

- Students design effective selection tools aligned with competencies
- Students conduct professional performance conversations
- Students demonstrate ability to evaluate candidates/performance fairly

## C.14 Alignment with Professional Career Outcomes

The AI applications in this book directly prepare students for careers across all business disciplines. Examples include:

## C.15 HR Careers

### C.15.1 Human Resources Officer/Consultant

- Conducting investigations and managing complaints (Chapters 4, 6)
- Applying employment law in real situations (Chapters 4, 7)
- Managing performance and development (Chapters 3, 4, 7)
- Drafting and evaluating HR policies (Chapters 3, 5, Appendix A)

### C.15.2 Recruitment Consultant

- Designing selection processes (Chapter 7, Model 3)
- Conducting behavioural interviews (Chapters 3, 4)
- Evaluating candidates objectively (Chapter 7, Model 3)
- Using technology responsibly in recruitment (Chapter 9)

### C.15.3 Industrial Relations Officer/Consultant

- Negotiation and conflict resolution (Chapters 3, 4, 6)
- Understanding and applying employment law (All chapters)
- Managing stakeholder interests (Chapter 3, Debating technique)

## **C.16 Business & Marketing Careers**

### **C.16.1 Marketing Manager/Consultant**

- Conducting market analysis and competitive strategy (Chapter 7, Model 2)
- Managing client relationships and negotiations (Chapters 3, 4)
- Developing marketing campaigns (Chapter 3, Content generation)
- Using data to support marketing decisions (Chapter 7, Model 2)

### **C.16.2 Customer Experience Manager**

- Understanding customer perspective (Chapters 4, 6)
- Managing difficult customer interactions (Chapters 3, 4)
- Designing solutions balancing multiple interests (Chapter 3, Debating)
- Evaluating customer feedback and strategy (Chapter 7)

## **C.17 Accounting & Finance Careers**

### **C.17.1 Auditor/Financial Analyst**

- Conducting audits and evaluating financial controls (Chapters 4, 7)
- Applying accounting standards in real situations (Chapter 7)
- Analysing financial data for evidence-based recommendations (Chapter 7, Model 2)
- Communicating findings to stakeholders (Chapters 3, 4)

### **C.17.2 Financial Advisor/Planner**

- Making financial decisions with incomplete information (Chapters 3, 4)
- Communicating complex information clearly (Chapters 3, 4)
- Evaluating multiple financial approaches (Chapter 3, Pros and Cons)
- Using technology responsibly in analysis (Chapter 9)

## **C.18 Management & Organisational Studies Careers**

### **C.18.1 Operations Manager/Consultant**

- Managing team performance and development (Chapters 3, 4)
- Navigating organisational change (Chapters 4, 6)
- Making strategic decisions with competing interests (Chapter 3, Debating)
- Communicating across organisational levels (Chapters 3, 4)

### **C.18.2 Change Management Specialist**

- Leading complex organisational change (Chapters 4, 6)
- Managing stakeholder resistance (Chapters 3, 4)
- Communicating change effectively (Chapters 3, 4)
- Applying change theory to real situations (All chapters)

## **C.19 Supply Chain & Logistics Careers**

### **C.19.1 Supply Chain Manager**

- Making decisions under uncertainty (Chapters 4, 7)
- Negotiating with suppliers and partners (Chapters 3, 4)
- Analysing supply chain data for optimization (Chapter 7, Model 2)
- Managing complex stakeholder interests (Chapter 3, Debating)

### **C.19.2 Logistics Consultant**

- Solving complex logistics problems (Chapters 3, 4)
- Communicating trade-offs to stakeholders (Chapters 3, 4)
- Using technology to optimize operations (Chapter 9)
- Handling crisis situations in supply networks (Chapters 4, 6)

## **C.20 Information Systems Careers**

### **C.20.1 IT Project Manager**

- Managing stakeholder expectations and requirements (Chapters 3, 4)
- Conducting requirements gathering (Chapters 3, 4)
- Communicating technical information to non-technical stakeholders (Chapters 3, 4)
- Making technical decisions with incomplete information (Chapters 3, 7)

### **C.20.2 Systems Analyst**

- Eliciting and analysing requirements (Chapters 3, 4)
  - Evaluating technical solutions (Chapter 3, Pros and Cons)
  - Communicating complex analysis clearly (Chapters 3, 4)
  - Applying IT theory to real implementation challenges (All chapters)
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## C.21 Addressing Potential Institutional Concerns

### C.21.1 Concern: “Does AI integration compromise academic standards?”

**Response:**

AI integration in this book **raises academic standards** by: - Shifting assessment from knowledge recall to applied professional competence - Providing unlimited practice opportunities that traditional methods can’t scale - Requiring higher-order thinking (critique, evaluation, judgment) rather than memorization - Making professional process visible and assessable through transcripts and audits

Students cannot succeed simply by having AI generate answers—they must demonstrate process, justify decisions, critique AI outputs, and show genuine understanding.

### C.21.2 Concern: “How does this align with academic integrity policies?”

**Response:**

The transparency model (Chapter 5, Chapter 9) aligns with academic integrity principles by: - Making AI use explicit and expected (not hidden) - Requiring critical engagement with AI outputs (not passive acceptance) - Assessing students’ thinking process (not just final products) - Teaching professional ethics around technology use

This approach prepares students for professional practice where AI use is normal and expected, but accountability remains with the human professional.

### C.21.3 Concern: “What evidence supports this pedagogical approach?”

**Response:**

This approach is grounded in: - **Experiential learning theory**: Students learn by doing, not just reading - **Deliberate practice**: Multiple repetitions with feedback improve skill development - **Reflective practice**: Self-assessment and metacognition enhance professional development - **Authentic assessment**: Evaluating performance in realistic contexts predicts professional capability

AI enables scaling of pedagogical best practices that were previously limited by lecturer time and resources.

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## C.22 Implementation Recommendations for Curtin Business Programs

### C.22.1 Short-Term (Current Semester)

1. Pilot 1-2 conversation simulations in units covering core discipline topics
  - HR: performance management or conflict resolution
  - Marketing: client negotiations or campaign strategy
  - Accounting: audit findings presentation or compliance communication
  - Management: change management or stakeholder engagement
  - Tourism & Hospitality: service recovery or guest relations
  - Supply Chain: supplier negotiations or crisis response
  - Information Systems: requirements gathering or stakeholder management
2. Introduce self-assessment tool for one existing assignment
3. Gather student feedback on AI-enhanced learning experiences

### C.22.2 Medium-Term (Next Academic Year)

1. Implement AI-enhanced assignments across core discipline units
2. Develop shared library of prompts and scenarios for program consistency
3. Include AI literacy as explicit learning objective in unit outlines
4. Provide faculty development workshop (use Appendix B)

### C.22.3 Long-Term (2-3 Years)

1. Integrate virtual company simulation across multiple units (progression model)
2. Partner with industry to ensure AI applications reflect current professional practice
3. Track graduate outcomes: Are AI-trained students more confident and competent in their discipline?
4. Share innovations with professional bodies and other universities

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## C.23 Alignment with Curtin University Strategic Priorities

This AI integration supports multiple institutional priorities:

**Innovation:** Curtin's commitment to AI as part of values, vision, and strategy

**Student Experience:** Personalised learning, immediate feedback, flexible practice opportunities aligned with how professionals in different disciplines actually work

**Graduate Employability:** Develops skills directly applicable to contemporary professional practice across all business disciplines

**Teaching Excellence:** Evidence-based pedagogy that improves learning outcomes in alignment with documented program learning outcomes

**Digital Transformation:** Prepares both students and staff for AI-enhanced environments in their professional fields

## C.24 Conclusion

AI integration in business education at Curtin University is not about adopting technology for its own sake. It's about using available tools to better achieve existing learning outcomes—to prepare confident, competent, ethical professionals across all business disciplines who can navigate the complexity of modern workplaces and organizations.

Every application in this book has been designed to support documented Curtin learning outcomes. AI enhances pedagogical practice; it doesn't replace educational judgment or lower academic standards.

This book provides Curtin business lecturers with: - Institutional justification (alignment with strategy and learning outcomes across all disciplines) - Pedagogical frameworks (grounded in learning theory and discipline-specific practice) - Practical tools (ready-to-use prompts and assignments adaptable to your discipline) - Implementation guidance (start small, scale gradually) - Academic integrity approaches (transparency and critical engagement)

**The question is not whether AI belongs in business education at Curtin.**

Given the university's strategic commitment to AI and the professional reality that graduates will work in AI-augmented workplaces regardless of their discipline, **the question is how to integrate AI responsibly and effectively into your teaching.**

This book provides the answer—for HR education, marketing, accounting, management, tourism & hospitality, supply chain, information systems, economics, and beyond.

## C.25 For Further Discussion

If you're a Curtin lecturer in any business discipline interested in exploring AI integration: - Start with Chapter 1 (understand the "why" for your discipline) - Review the alignment matrix in this appendix (connect to your units and

learning outcomes) - Choose one small experiment from Chapter 8 (take a first step appropriate to your discipline) - Join colleagues in conversation about implementation—both within your program and across business disciplines - Adapt the discipline-specific examples throughout this book to your particular context

The future of business education across all disciplines includes AI. Curtin has the opportunity to lead in preparing professionals who are not just competent with technology, but ethically and critically engaged with it.





## Appendix D

# Advanced Prompting for Business Education

### D.1 Why This Appendix Exists

The main chapters focus on practical applications - what you can do tomorrow with AI in your teaching across all business disciplines. This appendix is for those who want to go deeper: how to craft more sophisticated prompts that give you better control, consistency, and results specific to your discipline.

**Think of this as the “advanced techniques” section - optional but powerful once you’re comfortable with the basics.**

While this appendix uses HR examples, the prompting principles apply equally to marketing, accounting, management, supply chain, information systems, tourism & hospitality, economics, and other business disciplines. The underlying techniques for role definition, context management, and output control work across all professional fields.

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### D.2 Prompt Structure Fundamentals

#### D.2.1 The Anatomy of an Effective Prompt

Every good prompt has four key components:

[ROLE] + [CONTEXT] + [TASK] + [FORMAT] = Quality Response

##### D.2.1.1 1. Role Definition

Basic: "Review this HR policy"

Advanced: "You are a senior HR consultant with 15 years of experience in employment law and organisational development. You specialise in policy compliance and risk management for multinational corporations."

#### D.2.1.2 2. Context Setting

Basic: "for a tech company"

Advanced: "for a 500-employee software development company operating in Australia, with 40% remote workers, facing challenges with retention and performance management across distributed teams."

#### D.2.1.3 3. Task Specification

Basic: "give me some ideas"

Advanced: "Generate 5 specific, actionable strategies to improve remote team performance, each with implementation steps, required resources, and potential risks."

#### D.2.1.4 4. Format Control

Basic: "list them"

Advanced: "Present each strategy in a table with columns: Strategy, Implementation Steps, Timeline, Required Resources, Risk Mitigation, Success Metrics."

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### D.3 Context Management Techniques

#### D.3.1 Maintaining Conversation History

##### D.3.1.1 Method 1: Summary Refresh

Continue our conversation about [topic]. Here's what we've covered so far:  
[brief summary of previous points]

Now, please [next task].

##### D.3.1.2 Method 2: Explicit Context Carry

Based on the previous scenario where [key details], now analyse [new situation] considering the same organisational context and constraints.

##### D.3.1.3 Method 3: Reference Points

Refer back to the performance management framework we developed in Chapter 2. Apply those principles to this new termination scenario.

## D.3.2 Setting Scenario Parameters

### D.3.2.1 Organizational Context Template

You are advising [company type] with [employee count] employees in [industry/sector].  
Key characteristics: [list 3-4 relevant factors]  
Current challenges: [specific HR issues]  
Legal framework: [relevant employment laws/countries]

### D.3.2.2 Student Level Calibration

Explain this at [undergraduate/postgraduate/professional] level.  
Assume the audience has [prior knowledge/experience].  
Use [simple/technical/advanced] language.

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## D.4 Persona Control Strategies

### D.4.1 Consistent HR Professional Persona

#### D.4.1.1 Master Persona Prompt

You are an experienced HR business partner with the following characteristics:

- 12+ years of HR experience across multiple industries
- Expertise in employment law, employee relations, and organisational development
- Communication style: professional yet approachable, legally aware but practical
- Decision-making approach: balances employee needs with business requirements
- Ethical framework: prioritizes fairness, compliance, and organisational health

Maintain this persona throughout our conversation. When providing advice, consider legal implications, practical feasibility, and stakeholder impact.

#### D.4.1.2 Persona Reinforcement

Remember your role as [persona description]. Apply that perspective to [new scenario].

### D.4.2 Multiple Perspective Analysis

#### D.4.2.1 Stakeholder Persona Set

Analyse this situation from three perspectives:

1. **\*\*HR Manager\*\***: [persona details]
2. **\*\*Legal Counsel\*\***: [persona details]
3. **\*\*Employee Representative\*\***: [persona details]

Present each viewpoint separately, then provide a balanced recommendation.

## D.5 Advanced Prompting Techniques

### D.5.1 Chain-of-Thought for HR Scenarios

#### D.5.1.1 Step-by-Step Reasoning

When analysing this HR situation, please:

1. First identify the key facts and stakeholders
2. Then consider relevant legal and policy frameworks
3. Next evaluate potential risks and consequences
4. Then generate multiple solution options
5. Finally recommend the best approach with justification

Show your reasoning for each step.

#### D.5.1.2 Decision Tree Prompting

Create a decision tree for [HR situation]:

Start with the initial decision point. For each option, show:

- Immediate consequences
- Follow-up decisions required
- Potential outcomes (best/worst/most likely)
- Risk factors to consider

Use this format: [Decision] → [Option A/B/C] → [Consequences] → [Next Decision]

### D.5.2 Few-Shot Learning Examples

#### D.5.2.1 Pattern Recognition

Here are examples of well-written HR communications:

Example 1: [good example]

Example 2: [good example]

Example 3: [good example]

Now, write a similar communication for [new situation] following the same style and quality standards.

#### D.5.2.2 Quality Calibration

Rate these HR responses on a scale of 1-10 for professionalism, legal compliance, and clarity:

Response A: [example response]

Response B: [example response]

Explain your ratings. Then write an excellent response for [new scenario].

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## D.6 Discipline-Specific Prompting Patterns

The prompting patterns below show HR examples, but the same structures apply across business disciplines:

- **Accounting:** Legal and regulatory frameworks become compliance with accounting standards (IFRS, GAAP)
- **Marketing:** Ethical considerations become consumer protection and brand reputation management
- **Management:** Stakeholder analysis becomes organisational hierarchy and change management considerations
- **Supply Chain:** Risk assessment becomes logistics disruption and vendor management
- **Information Systems:** Professional boundaries become data security and system reliability requirements
- **Tourism & Hospitality:** Compliance integration becomes service standards and guest satisfaction regulations

### D.6.1 Discipline-Appropriate Compliance Integration

#### D.6.1.1 Risk Assessment Framework

For any HR recommendation you provide, always include:

**\*\*Legal Risk Assessment:\*\***

- Employment law considerations: [specific laws/regulations]
- Compliance requirements: [mandatory steps]
- Potential liabilities: [legal risks]
- Mitigation strategies: [risk reduction]

**\*\*Ethical Considerations:\*\***

- Fairness implications
- Stakeholder impact
- Organisational values alignment

#### D.6.1.2 Jurisdiction Specification

Provide advice for [specific country/state/province] considering:

- Relevant employment legislation
- Recent case law developments

- Regulatory body guidelines
- Industry-specific requirements

## D.6.2 Ethical Framework Integration

### D.6.2.1 Values-Based Prompting

When addressing this HR issue, apply these ethical principles:

1. **Respect for human dignity**
2. **Fairness and consistency**
3. **Transparency and honesty**
4. **Confidentiality and privacy**
5. **Organizational responsibility**

Show how each principle influences your recommendation.

### D.6.2.2 Stakeholder Impact Analysis

For any proposed HR action, analyse impact on:

**Primary Stakeholders:**

- Employees affected: [number/type]
- Direct impact: [immediate effects]
- Long-term consequences: [future implications]

**Secondary Stakeholders:**

- Team dynamics: [group effects]
- Customer impact: [external effects]
- Community considerations: [broader implications]

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## D.7 Output Control and Formatting

### D.7.1 Structured Response Templates

#### D.7.1.1 HR Report Format

Present your analysis in this format:

**Executive Summary**  
[2-3 sentence overview]

**Situation Analysis**  
[Key facts and context]

**Legal and Policy Considerations**

[Relevant frameworks and requirements]

#### ## Recommended Actions

1. [Action 1] - [Timeline] - [Responsibility]
2. [Action 2] - [Timeline] - [Responsibility]
3. [Action 3] - [Timeline] - [Responsibility]

#### ## Risk Mitigation

[Potential problems and solutions]

#### ## Success Metrics

[How to measure effectiveness]

### D.7.1.2 Teaching Material Format

Structure this educational content as:

#### ## Learning Objectives

[What students will be able to do]

#### ## Key Concepts

[Main theoretical frameworks]

#### ## Real-World Example

[Practical application scenario]

#### ## Practice Activity

[Exercise for students]

#### ## Discussion Questions

[Critical thinking prompts]

## D.7.2 Response Quality Control

### D.7.2.1 Specificity Prompts

Instead of general advice, provide:

- Exact wording for communications
- Specific numbers and timelines
- Detailed step-by-step processes
- Concrete examples and templates

### D.7.2.2 Constraining Scope

Focus only on [specific aspect]. Do not address [topics to avoid].

Keep your response to [word/time limit].

Target [specific audience] level of understanding.

## D.8 Troubleshooting Common Issues

### D.8.1 AI Going Off-Topic

#### D.8.1.1 Refocusing Prompts

That's not quite what I need. Let's refocus on [specific topic].  
Please address [original question] without discussing [distracting topics].

#### D.8.1.2 Boundary Setting

For this conversation, please limit your responses to:

- HR-related topics only
- Practical workplace applications
- [specific time period/industry]

Avoid: [topics to exclude]

### D.8.2 Inconsistent Responses

#### D.8.2.1 Consistency Prompts

Remember the framework we established earlier: [reference previous framework].  
Apply the same approach to this new situation.  
Maintain consistency with your previous advice on [similar topic].

#### D.8.2.2 Quality Control

Before responding, please ensure your answer:

- Aligns with HR best practices
- Considers legal implications
- Is practical and actionable
- Addresses the specific question asked

If any of these criteria aren't met, revise your response.

### D.8.3 Inappropriate Content Generation

#### D.8.3.1 Professional Boundaries

As an HR professional, certain topics require specific handling:

- Legal advice must include "consult with legal counsel"
- Medical situations require privacy considerations
- Personal issues need appropriate boundaries

Please ensure your response maintains professional HR standards.



**D.8.3.2 Content Filters**

If asked about [inappropriate topics], respond with:

"I cannot provide specific advice on this topic. Please consult with [appropriate professional: legal counsel, medical professional, etc.]."

Do not provide guidance on [restricted topics].

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**D.9 Educational Applications****D.9.1 Scaffolding Complexity****D.9.1.1 Progressive Difficulty Prompts**

**\*\*Beginner Level:\*\*** Explain [concept] in simple terms with basic examples.

**\*\*Intermediate Level:\*\*** Analyse [scenario] applying [concept] with some complexity.

**\*\*Advanced Level:\*\*** Evaluate [complex situation] requiring synthesis of multiple concepts and professional judgment.

**D.9.1.2 Differentiated Instruction**

Provide three versions of this HR exercise:

**\*\*Version 1 (Foundation):\*\*** [simpler scenario, guided questions]

**\*\*Version 2 (Application):\*\*** [moderate complexity, some independence]

**\*\*Version 3 (Advanced):\*\*** [complex scenario, minimal guidance]

**D.9.2 Assessment Design Support****D.9.2.1 Rubric Generation**

Create a rubric for assessing [HR skill] with these criteria:

**\*\*Performance Levels:\*\***

- Exemplary (90-100%): [description]
- Proficient (80-89%): [description]
- Developing (70-79%): [description]
- Beginning (60-69%): [description]

**\*\*Criteria:\*\***

1. [Skill 1] - [weight%]
2. [Skill 2] - [weight%]
3. [Skill 3] - [weight%]

### D.9.2.2 Feedback Generation

Review this student response and provide feedback in this format:

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**Strengths:**
- [specific positive aspects]
- [demonstrated skills]

**Areas for Improvement:**
- [specific suggestions]
- [skill gaps to address]

**Next Steps:**
- [how to improve]
- [additional practice needed]

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## D.10 Putting It All Together

### D.10.1 Master Prompt Template

You are [detailed persona] with expertise in [specific areas].

Context: [comprehensive situation description]

Constraints: [legal, ethical, practical limitations]

Audience: [who will receive this response]

Purpose: [what you want to achieve]

Please provide [specific type of response] that:

- Addresses [key requirements]
- Considers [stakeholder impacts]
- Includes [necessary elements]
- Follows [format specifications]

Additional considerations: [any other relevant factors]

Show your reasoning process and justify your recommendations.

### D.10.2 Quick Reference Checklist

Before sending any prompt, ask yourself: - [ ] **Role:** Is the AI's persona clearly defined? - [ ] **Context:** Have I provided sufficient background? - [ ] **Task:** Is the desired outcome specific? - [ ] **Format:** Have I specified the response structure? - [ ] **Constraints:** Are there limits or boundaries needed? - [ ] **Quality:** What makes a "good" response?

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## D.11 Context Management for Advanced Prompting

### D.11.1 Why Context Management Matters for Advanced Prompts

As your prompting becomes more sophisticated—combining multiple techniques, working through longer sequences, managing complex educational scenarios—the quality of context management becomes critical.

**Advanced prompts demand focused conversations:** - Sophisticated personas require consistent framing across exchanges - Complex discipline-specific scenarios need clear boundaries - Multi-step educational sequences benefit from structured progression - Quality control over professional materials demands careful output management

### D.11.2 Key Strategies for Advanced Prompts

#### 1. Structure Complex Tasks as Multi-Step Sequences

Instead of asking for everything at once, break advanced prompts into focused steps:

PROMPT 1: "Help me structure a capstone project on [topic]"  
[Get: high-level plan]

PROMPT 2: "Using that structure, define learning outcomes"  
[Get: aligned outcomes]

PROMPT 3: "Now design the assessment rubric"  
[Get: quality rubric focused on outcomes]

PROMPT 4: "Create student instructions based on the rubric"  
[Get: clear, actionable instructions]

Each prompt gets full attention. Quality increases because output tokens aren't split among competing demands.

#### 2. Maintain Context Across Conversations

When you need to continue advanced work in a new conversation:

I'm continuing work on [project name]. Here's what we've already designed:  
- [Element 1]: [brief description]  
- [Element 2]: [brief description]

Here's what we've decided about [important constraint]:  
[key decision or principle]

Now let's design [next element]. Keep consistency with [previous element].  
This prevents hallucination and maintains continuity in sophisticated work.

### 3. Use Output Constraints Strategically

For advanced prompts requesting multiple components, specify allocation:

I need a complete course design including three components:

1. Learning outcomes (150-200 words total) - prioritize clarity and measurability
2. Assessment strategy (200-250 words) - must align with outcomes
3. Facilitator notes (250-300 words) - include teaching tips and common student challenges

Keep total output around 600-750 words. Prioritize depth of thought over comprehensive coverage.  
This prevents shallow outputs and ensures each component receives adequate focus.

### 4. Archive and Reference Advanced Work

For complex materials that take multiple conversations to develop:

I've developed course materials across 3 conversations. Here's the complete resource library I've built:

**\*\*Session 1 outputs:\*\***  
- Course outline (created [date])  
- Learning outcomes framework (created [date])

**\*\*Session 2 outputs:\*\***  
- Assessment rubric (created [date])  
- Unit 1 detailed design (created [date])

I'm continuing with Unit 2. Keep consistency with the patterns established in Unit 1. Here's Unit 1 for reference: [paste]

Now design Unit 2 following the same structure and pedagogical approach.  
This maintains coherence across extended development work.

### D.11.3 For Advanced Teaching Sequences

When designing complex learning sequences (like the prompt chaining in Chapter 8 or multi-week simulations), context management keeps quality consistent:

**Break it into phases:** 1. **Phase 1 (Conversation 1):** Design the learning arc and sequence 2. **Phase 2 (Conversation 2):** Develop Phase 1 components

in detail 3. **Phase 3 (Conversation 3):** Develop Phase 2 components, referring back to Phase 1 4. **Integration (Conversation 4):** Ensure all phases connect coherently

This modular approach produces more coherent educational experiences than trying to design everything at once.

D.11.4 Cross-Reference

For comprehensive context management strategies, see **Chapter 6: Managing LLM Context**. That chapter covers: - Breaking complex tasks into focused steps - Managing conversation length effectively - Explicit context specification - Batching similar tasks - Summarizing and handing off for extended projects

D.12 Integration with Main Chapters

D.12.1 Chapter Cross-Reference

Chapter	Advanced Prompting Application
Ch 4: Five Techniques	Use persona control and context management
Ch 5: Flight Simulator	Apply chain-of-thought and decision trees
Ch 6: Self-Assessment	Implement rubric generation and feedback templates
Ch 7: Ethics	Integrate values-based prompting and stakeholder analysis
Ch 8: Process Assessment	Use structured response formats and quality control
Ch 9: Virtual Company	Apply consistent persona management and context continuity
Ch 12: Static to Interactive	Use educational formatting and scaffolding patterns

D.12.2 Progressive Learning Path

1. **Start with basic prompts** (Chapters 2-3)
2. **Add context management** (Chapter 4 applications)
3. **Incorporate persona control** (Chapter 5-6)
4. **Apply ethical frameworks** (Chapter 7)
5. **Master advanced techniques** (This appendix)

## D.13 Final Thoughts

**Advanced prompting isn't about complexity - it's about precision.**

The techniques in this appendix help you: - **Get more consistent responses** through better context—adapted to your discipline's terminology and frameworks - **Maintain professional standards** with persona control—reflecting expertise in your professional field - **Generate appropriate content** with constraints and boundaries—respecting discipline-specific ethical standards - **Create educational materials** with structured formatting—matching your discipline's learning outcomes - **Save time** with templates and patterns—customizable for your teaching context

**Remember:** The goal is better business education across all disciplines, not perfect AI prompts. Use these techniques as they serve your teaching objectives and your students' professional preparation.

Adapt these HR-focused examples to your discipline by: 1. Replacing HR terminology with your field's professional language 2. Substituting HR frameworks with discipline-specific standards and best practices 3. Adjusting persona definitions to match your profession's expertise areas 4. Modifying risk and ethical considerations to reflect your field's priorities

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*Return to main chapters for practical applications, or continue experimenting with these advanced techniques as your confidence grows. Your discipline-specific expertise will make these prompts even more powerful.*