**Michael Zhao**

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# Objective

Seeking a position that will allow me to develop and utilize communication and teamwork skills and gain hands-on experience working with software and information in a real setting.

# Education

### **Cornell University**, Ithaca, NY **June 2021**

* Pre-Major, expected Bachelor of Arts in Computer Science
* Related coursework: CS 1110 (Introduction to Computing Using Python)

### **Newport High School**, Bellevue, WA **June 2017**

* GPA: 3.92/4.00; graduated in top 5% of class

# Work Experience

### Internship at Virtue Tech, Inc. (2015 – 2017), Bellevue, WAOrganized and executed an email campaign targeting potential clients for Virtue Tech, Inc.

* Organized and labeled Excel documents containing information regarding Virtue Tech, Inc. finances
* Assisted in website design and interface of the Virtue Tech, Inc. website

### Student Worker at Cornell University Dining (2017 – present), Ithaca, NY

* Assisted in various positions throughout the North Star dining hall in Appel Commons

### Northwest Chinese School Teacher Assistant (2013 – 2015), Bellevue, WA

* Graded and designed assignments and assessments for teacher, assisted in various classroom activities and handing out papers
* Led kids in organized events and activities throughout the school year, taught several short lessons

# Volunteer Experience

### All in For Autism Run (2017), Bellevue, WA

* Helped direct and organize high school psychology club members during the All in For Autism run; directed vehicle traffic and runners during the run

### Knights of Pi Math Tournament (2013 – 2016), Bellevue, WA

* Hosted a school club-run math tournament for elementary through middle schoolers at the high school

# Skills

* Proficiency in Java and Python; HTML/CSS/JavaScript
* Proficient using Cisco software for switching and routing; CCNA certification (2015 – present)

### Experience working with Microsoft Office; specifically Excel and Word