

MICHAELA BANCZAK

Saint Paul, MN

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Work Experience

Multi-Family Private Nanny

Walsh Family: January 2014-Present

Miller Family: January 2015-Present

Boardman Family: January 2014-September 2014

- Create and implement strategies for maximizing childrens' emotional, social, and academic development
- Develop strategies tailored to individual children's needs
- Frequently collaborate with caregiving team
- Identify new learning opportunities in the Twin Cities area
- Model appropriate communication and conflict resolution skills
- Uphold family moral and ethical standards in all aspects of care

Public Prep Charter School, New York, NY

Curriculum Developer: August 2014-May 2015

- Developed Kindergarten curriculum aligned to educational standards
- Created assessments to gauge students' understanding of lesson and theme content
- Completed work remotely on strict and changing deadlines
- Maintained thorough communication with team members regarding project progress

Pearson Education, Minneapolis, MN

Curriculum Consultant: June 2013-March 2014

- Managed and updated Excel spreadsheets containing pertinent legal information
- Communicated via phone, skype, and email with team members
- Edited curriculum units for content, formatting, and grammar
- Maintained to a self-created schedule to meet deadlines

Additional Relevant Experience

- Sales representative at Pier 1 Imports for 1.5 years
- Customer service representative at Menards, Inc for 1 year
- Volunteer at Minnesota Orchestra events, facilitate activities and assist guests

Skills

- Organization
- Problem Solving
- Communication
- Self-Starter
- Flexibility
- Time Management

Education

University of Minnesota , Minneapolis, MN

REFERENCES

Ross Thompson

Supervisor of Student Teaching Experience

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Zach and Laura Miller

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