



Faculty of Example Sciences
Institute for Sample Studies
Department of Example Research

Example University
Department of Research
Prof. Dr. John Doe
Research Avenue 45
12345 Sample City

Dr. Jane Smith
Sample Street 123
14195 Berlin
T +49 30 12345678
jane.smith@fu-berlin.de

January 21, 2026

Subject: Application for Research Position

Dear Prof. Dr. Doe,

I am writing to express my strong interest in the postdoctoral research position advertised by your department. I believe my research experience and expertise make me an excellent candidate for this role.

Currently, I work as a research associate at the Institute for Sample Studies at Freie Universität Berlin. My research focuses on **experimental methods** and *theoretical modeling* in the field of example sciences.

Over the past few years, I have:

- Successfully conducted multiple research projects
- Published articles in renowned academic journals
- Fostered interdisciplinary collaboration

I would be delighted to contribute my expertise to your team and work together on innovative research questions.

I am available for an interview at your convenience and look forward to discussing this opportunity with you.

Best regards,

Dr. Jane Smith