

# Michael DeMarco

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## Objective

Capable student looking for valuable work experience through entry-level position.

## Experience

### **Program Coordinator, Seminar on the United Nations and International Affairs** Edmonton, Alberta — 2017 to present

Ran week-long summer initiative as part of fourteen-member staff comprised of youth from the ages of 16 to 24.

#### *Accomplishments*

- Assisted in numerous portfolio elements pertaining to education youth in Alberta on international affairs and foreign relationships.
- Attended board meetings and worked to manage advertising campaigns, manage website, among other operational tasks.
- Gained experience working within a structured organization and have been able find leadership experiences within the existing hierarchy. Understand functionality of not-for-profit and aspire to expand reach in the future.

### **Student Page, Edmonton Public Library Idylwylde Branch** Edmonton, Alberta — 2016 to 2017

Worked as student page for EPL and gained valuable experience in detail-oriented work.

#### *Accomplishments*

- Shelled titles and provided other on-site support at Idylwylde. Learned library operational standards and interacted with customers, acting as the face of the library. Maintained both the physical standard of the space and the atmosphere.

### **Soccer Official, Edmonton Minor Soccer Association** Edmonton, Alberta — 2012 to present

Officiated at many levels working with tournament organizers, schedulers, fans, and parents.

#### *Accomplishments*

- Refereed for at a variety of competition-levels and age-levels, working with broad range of personalities and learning to take ownership of my role. Developed skills in working with youth and adult fans alike, enhancing essential customer-service skills and working to build community around sport. Achieved CSA certification.

## Education

### **McNally High School** Grade 11 — 2016 to present

Currently enrolled in grade eleven year in International Baccalaureate program.

## Skills

### Leadership and Accountability

*Developed abilities to instruct, communicate, and analyze*

- Led Edmonton youth in “Leaders in Training” program to develop quick thinking, a strong voice, and effective community service abilities.
- Chaired McNally’s annual Pancake Breakfast, coordinating with various committees to lead a prosperous, charitable event.
- Assisted in launching of McNally’s first ever Junior High Leadership Conference, inviting various junior high schools to foster leadership in our local community.
- Directed student programming for upcoming Canadian Student Leadership 2018, occurring in Edmonton, Alberta. Able to manage horizontal communication across five high schools and provide an excellent program for over 750 students across Canada. Selected to represent Edmonton youth working in City of Edmonton Youth Councilor, with a term beginning in September of 2018.
- Initiative work includes time with Youth Engagement Focus Group (YEFG) team, a student voice initiative that works with McNally’s administration, McNally Book Club, MASSIVE Volunteering Club, and #NOGOODWAY campaign.
- Able to balance various extra-curricular activities, such as soccer, piano, and volleyball, with International Baccalaureate program.

### Academic Achievement

*Talented in number-sense, data skills, and able to grasp new concepts*

- Maintained honors with distinction throughout junior high and high school; recognized all through junior high for academic achievement.
- Enrolled in university-level physics, English, and chemistry courses through the International Baccalaureate.
- Actively pursuing enrichment opportunities. Competed in various mathematics and computing competitions, while also an accomplished writer.

### Computer Savvy

*Experienced with both computer programming and graphic design.*

- Capable with numerous programming languages, such as HTML, CSS, JavaScript, jQuery, Java, and others. Consistently pursuing enrichment in computer science courses.
- Exemplified proficiency with Office Suite, and Adobe Illustrator, Photoshop, InDesign, Premiere, and Affect Effects. Experienced with branding, logo design, and video editing.

## Interests & Hobbies

- Engaged writer: published in Edmonton Journal, Polar Expressions, and others. Blog available at [www.michaeldemar.co](http://www.michaeldemar.co).
- Athletics: soccer, volleyball, swimming, golf, and track.
- Graphic design: have created brochures for Edmonton Public School Board, and logo design. Portfolio available at website listed.
- Passionate about self-development. Member of Global Opportunities Club, Science Olympics team (2016), Speech and Debate club, soccer team, and volleyball team. For speech and debate, won best speaker at UofA HSMUN 2018, bronze medal at OBA/OJEN Mock Trials, and have competed in numerous other tournaments.

## References

Available upon request.