

Finance Report Setup

Reporting Period Selection

Financial Year

2024-25

Month

April

Month or Year to Date?

Month

Reporting Scope (Optional)

Service Status Selection

OPEN

Choose your Division

[REDACTED]

Choose your Area

[REDACTED]

Choose your Service

[REDACTED]

Most Recent Closed Period

30 June 2025

This will determine the most recent month's information that you are able to view.

Last Data Refresh

31/07/2025 17:29:58

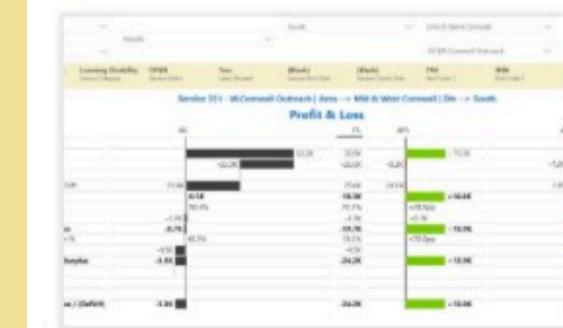
This will inform you as to when the data for these reports was last updated. If this is more than 2/3 days in the past please contact [REDACTED]

More information and on-demand video guides are available on the Hub/Sharepoint, click on the link --> [https://\[REDACTED\]](https://[REDACTED])



News about our Finance Reports

+ Add ▾



New Finance Reports (Please Read)

Welcome to Power BI We are in the process of upgrading the finance profit and loss reports that are generated and sent each month to operational managers as the software currently in place is antiquated, and has become increasingly unstable as it ha...
Derek Last yesterday

Links to...

[Finance Reports](#)

Clicking the button above will take you to the report in Power BI.

[Training Videos](#)

Clicking the button above will take you to the training videos in Microsoft Stream.

[Finance Reports: Training](#)

01:47 01 - Logging into Power BI



Frequently Asked Questions

My Permissions

User Name	Division Code	Division	Area Code	Area	Service Code	Service	Service Status
							OPEN
							OPEN
							OPEN
							OPEN
							OPEN
							OPEN
							OPEN
							CLOSED
							OPEN
							MERGED

What to do if your permissions are not correct...

The above table shows what service/s you have permission to view – Note: these are not the same permissions used for the payroll reports.

If any of the above permissions are not correct please contact the management accounts team to make the changes. Please ensure that you copy your line manager on the email so that we can obtain the authorisation from them to grant you access.

[Full instructions here](#) (Please look in the Frequently Asked Questions)

What to do if the Business Unit Structure is not correct...

If the above table does not accurately reflect the business unit structure please contact the management account team [REDACTED]

e.g. - A Service is not attached to the correct Area
- A Service or Area where the name is not correct
- A Service Status is not correct

25



Month

OPEN



April

Offices
Main Service TypeOffices
Service CategoryOPEN
Service StatusTrue
Input Allowed(Blank)
Service Start Date(Blank)
Service Closed Date

Post Code 1

Post Code 2

Service

| Area -->

| Div -->

Profit & Loss

AC PL ΔPL ΔPL%

	AC	PL	ΔPL	ΔPL%
	-81,934	-47,718	-34,216	-72%
	-81,934	-47,718	-34,216	-72%
	-81,934	-47,718	-34,216	-72%
	-880	-8,063	+7,183	+89%
	-82,814	-55,781	-27,033	-48%
	78,307	78,307	0	0%
	-4,507	22,526	-27,033	-120%
	-4,507	22,526	-27,033	-120%

25

Month

OPEN

April

Contribution**PL**

0.0%

AC

0.0%

Service**| Area -->****| Div -->****Finance KPI's** $\Delta PL\%$

-72%

+797%

+45%

+79%

-112%

-55,781

-34,216

0

+5,713

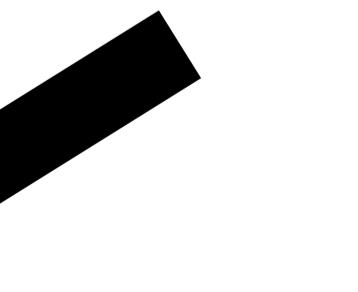
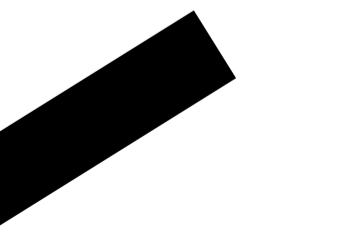
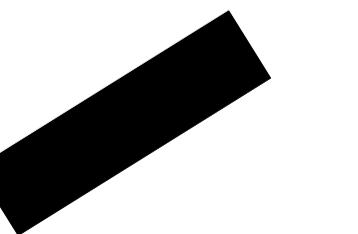
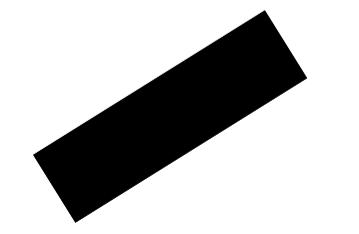
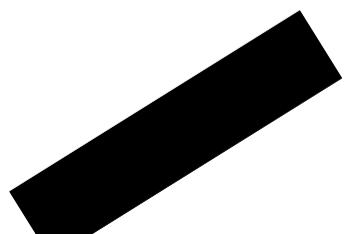
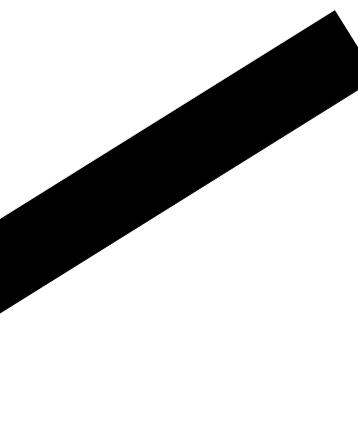
-2,205

+769

+2,907

+0

-82,814

-27,033
(-48%)

25

Month

April

Contribution

PL
134.2%

AC
0.0%

Area --> [REDACTED] | Div --> [REDACTED]

Area KPI's

+99%

ΔPL%

-234,401

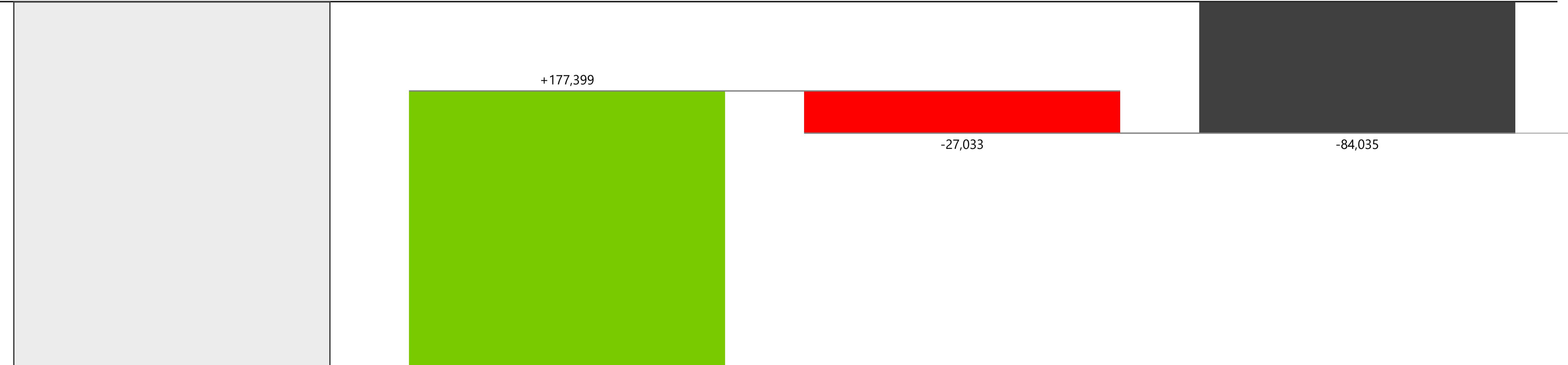
-48%

+177,399

-27,033

-84,035

+150,366
(+64%)



25

Month

[REDACTED]

[REDACTED]

April

[REDACTED]

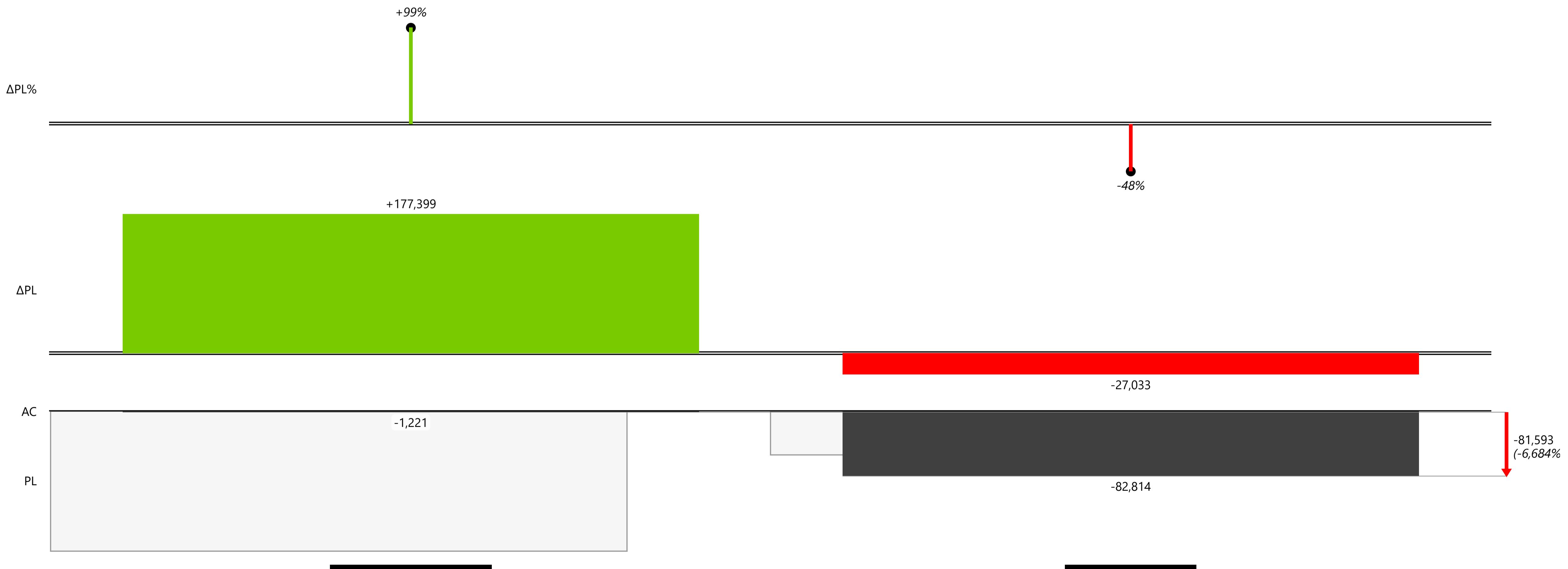
Contribution

PL
134.2%

AC
0.0%

Area --> [REDACTED] | Div --> [REDACTED]

Area KPI's



25

Month

April

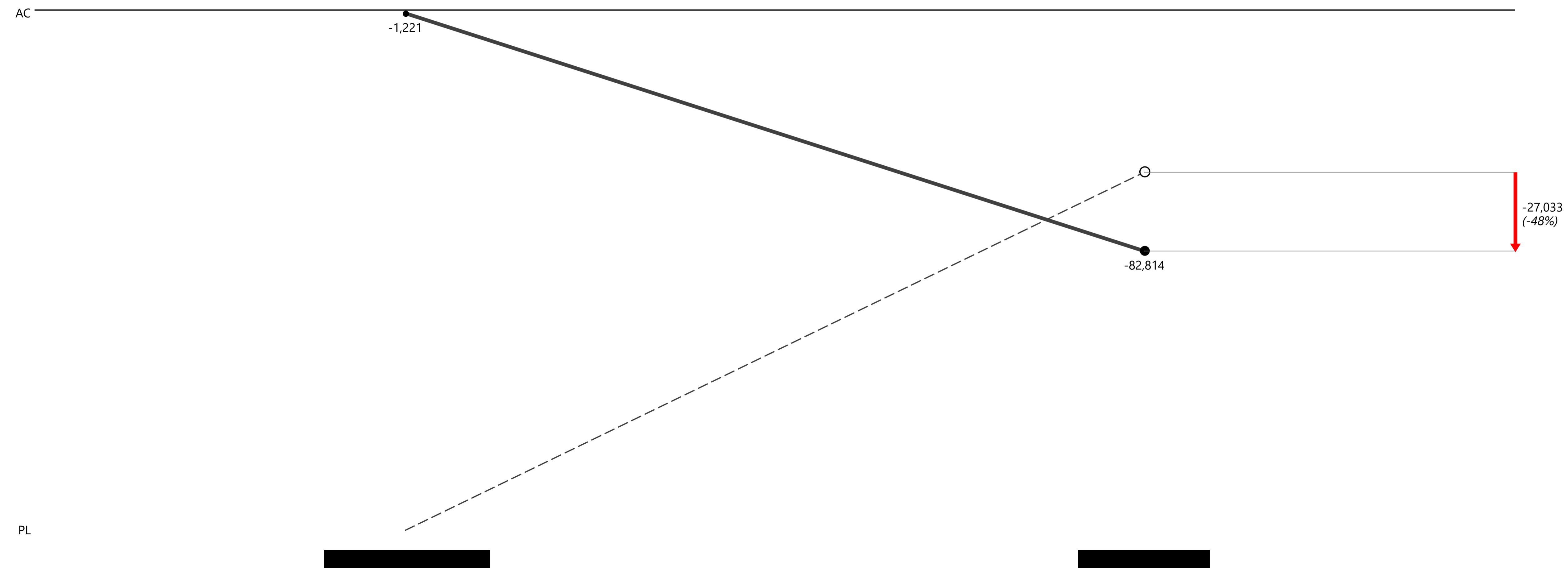
Contribution

PL
134.2%

AC
0.0%

Area --> [REDACTED] | Div --> [REDACTED]

Area KPI's



25

Month

April

Choose your KPI

Contribution

PL**4.8%****AC****2.1%**

Div --> [REDACTED]

Divisional KPI's

ΔPL%

-19%

-9%

-36%

-18%

-1%

-83%

-193%

-177%

+64%

167,398

-13,128

-4,707

-21,902

-8,042

-246

-42,641

+0

-43,150

-109,200

+150,366

74,749

-92,649
(-55%)

25

Month

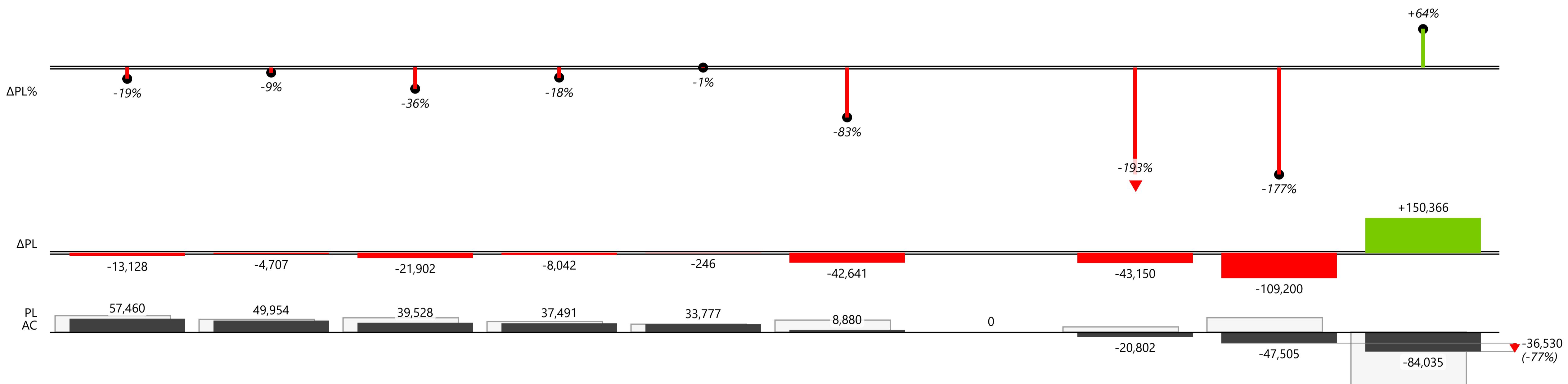
April

Choose your KPI

Contribution

PL**4.8%****AC****2.1%**

Div --> [REDACTED]

Divisional KPI's

25

Month

April

[REDACTED]

Choose your KPI

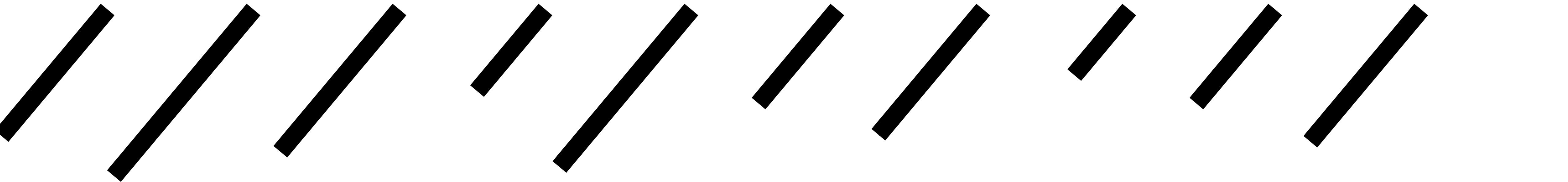
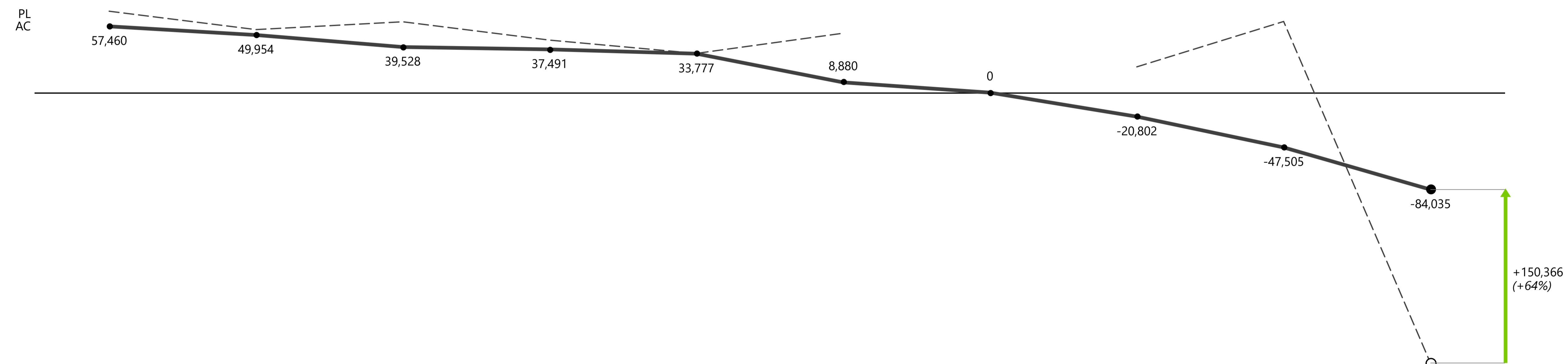
Contribution

PL
4.8%

AC
2.1%

Div --> [REDACTED]

Divisional KPI's



25

Month

April

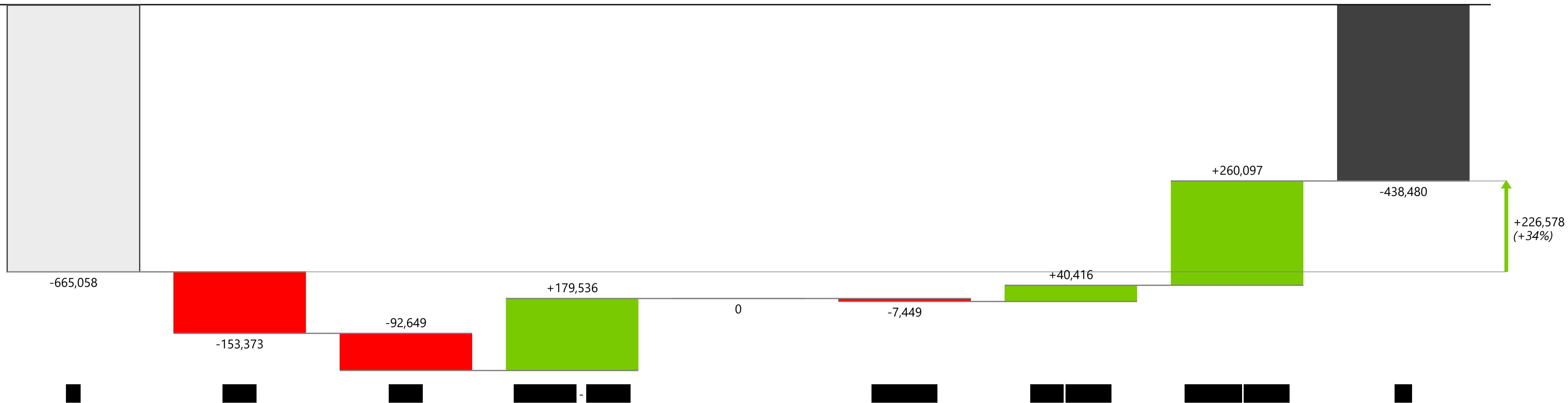
Choose your KPI

Contribution

PL
- 7.8%

AC
- 5.0%

KPI's



25

Month

April

Choose your KPI

Contribution

PL
- 7.8%

AC
- 5.0%

KPI's $\Delta PL\%$

-51%

-55%

+129%

-40%

+42%

+30%

 ΔPL

-153,373

-92,649

+179,536

-7,449

+40,416

+260,097

PL

147,808

74,749

40,594

0

-26,060

-54,682

-566,207
(-1,035%)

-620,889

25

Month

April

Choose your KPI

Contribution

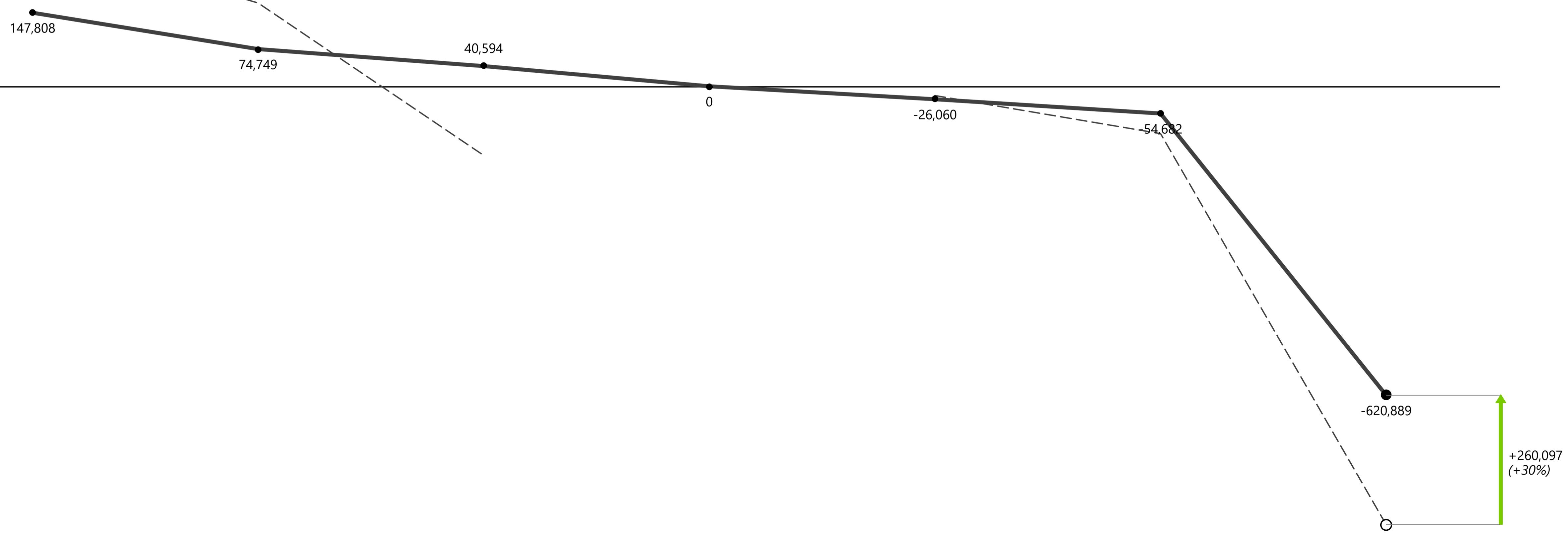
PL
- 7.8%

**AC
- 5.0%**



PL

AC



Transaction Detail

Transaction Details for

Month

April

Choose your Service