Michael Kennedy

Cleveland, OH • 440-941-9217 • mikekennedy440@gmail.com • Content Portfolio

EDUCATION

The University of Denver, Daniels College of Business

Denver, CO

Bachelor of Science Business Administration - Business Information & Analytics

Graduation: June 2025

GPA: 3.38

Minor: Computer Science

Relevant Courses: Business Information and Analytics sequence, Introduction to Programming sequence, Data Structures and Algorithms, Introduction to Financial Reporting

Vrije Universitat

Study Abroad Program

Amsterdam, Netherlands

September 2023 - December 2023

PROFESSIONAL EXPERIENCE

MPAC Construction Group

Cleveland, OH

Laborer

May 2020 - August 2021

- Organized Inventory in 3 different warehouses for the import of new materials for the construction of restaurants 17 River Grill and JoJo's Steakhouse
- Installed lumber flooring and studs to provide a sound foundation for the restaurant
- Cut and installed insulation for dining room walls and ceilings for 17 River Grill and Jojo's Steakhouse

NCR Ventures Cleveland, OH

Server Assistant

May 2017- September 2021

- Trained 11 employees to take orders, properly ring food into the kitchen, set up the dining room, close the main floor, bus tables, memorize the floor plan, and how to take reservations to create a productive front-of-the-house experience
- Managed front-of-the-house customer service by cleaning tables, seating guests, and keeping up to date on new and rotating menu options to provide a friendly professional environment to customers
- Cleaned tables thoroughly and reset the dining area for a hygienic and professional dining experience

Stop & Shop

Nantucket, MA

Store Clerk

June 2022-August 2022

- Oversaw inventory and quality of products coming from distribution centers once a day to ensure the quality of new incoming products to ensure only store standard products reached the floor
- Renewed and replaced damaged or expired products in all store departments.
- Provided quality customer service daily including handling returned merchandise, correcting purchase errors, providing product information, and de-escalation of unsatisfied customers

LEADERSHIP AND COMMUNITY INVOLVEMENT

Lambda Chi Alpha - University of Denver

Denver, CO September 2021 - Present

The Clarion Newspaper – University of Denver

Denver, CO

Contributing Writer

September 2021 - Present

Holimont Freestyle Team

Ellicottville, NY

November 2019 - May 2020

Instructor SKILLS

Member

Language: Conversational Spanish

Computer: Certified in Excel, PowerPoint, Photoshop, and Word

Technical: Event Organization, Data Analysis, Customer Service, proficient in Python