

Certificate of Service

Ontario	File N	umber (if applicable):
Address of Rental Unit:		
Jnit / Apt. / Suite:	Street Address:	
Municipality (City, Town, etc):		Postal Code:
		1 0000
<u> </u>		
1	, (certify that on / / / /
-,		
I gave a copy of the following d	ocument(s):	dd mm yyyy
☐ Notice of Termination Form #		n Ex Parte Order
☐ Application Form #	☐ Request to Review an	Order
☐ Notice of Hearing	□ Other	
_	(insert name	e of document)
to the following person(s):		
☐ the tenant	☐ the landlord	☐ other
	(insert the name of the person you gave the docum	nent to)
□ more than one tenant, who is	a party to the same application, on t	he same date and in the same
	tach a list of the names and address	
		is a fine people you derived.
by the following method of service	:	
☐ handing the document(s) to the		
	n authorized employee of the landlo	
	n adult person in the tenant's rental	
	e mailbox, or place where mail is no	
	r the door of the rental unit or through	gh a mail slot in the door.
sending the document(s) by conding the document(s) by the		
sending the document(s) by fa	nail or Xpresspost to the last known	address of the person(s) at :
Sending the document(s) by h	iall of Apresspost to the last known	address of the person(s), at .
a different method of service	(provide details)	
otes:		
. The only document that can be pr	operly served by posting it to the door o	f the rental unit is a notice of intent to enter a rental
unit given under section 27 of the	Residential Tenancies Act, unless a Me	ember orders otherwise pursuant to Rule 5.2 of the
Landlord and Tenant Board's Rule	es of Practice.	
. It is an offence under the Residen	ntial Tenancies Act to file false or mislea	ding information with the Landlord and Tenant Board.
Signature ☐ Landlord ☐ Ter	nant	
First Name		
Last Name		
Phone Number		
()		
Circulations (The program who convided the dec	Date (del/see	7/222)
Signature (The person who served the doc	cuments must sign the form) Date (dd/mn	n/yyyy)
For Office Use Only:		
Delivery Method: In Person	☐ Mail ☐ Fax ☐ Courier	☐ Email F L

The Landlord and Tenant Board collects the personal information requested on this form under section 185 of the *Residential Tenancies Act*, 2006. This information will be used to determine applications under this Act. After an application is filed, all information may become available to the public. Any questions about this collection may be directed to a Customer Service Representative at 416-645-8080 or toll-free at 1-888-332-3234.

