Michael T. Pelletiere

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SKILLS AND EXPERTISE

Program Management: Demonstrate expertise in leading cross-functional teams and managing intricate development projects. Skilled in Agile and traditional project management methodologies, with a keen focus on delivering value through efficient, scalable solutions. 5 years of experience managing 20+ successful programs and projects totaling a value of $50M+.

Technical Depth: Strong foundation in cloud and systems administration, with hands-on experience in Azure, GitHub, PowerShell, Linux, CSS, HTML, JavaScript, and SQL. 250+ hours working in lab, home, and real-world environments.

Strategic Planning & Execution: Exceptional ability to conceptualize and implement strategic initiatives, ensuring alignment with organizational goals and marketplace dynamics. Proficient in defining success criteria, analyzing performance metrics, long-term planning, and driving projects toward achieving key results. Ability to use and implement data for innovative processes.

Collaboration & Stakeholder Engagement: Adept at fostering collaborative environments and engaging with stakeholders across various levels to ensure project success. Proven track record of effective communication and leadership in diverse and inclusive teams, working with multinational stakeholders. 5 years of experience managing cross-functional teams and projects.

TS/SCI Security Clearance: Active Top Secret with Sensitive Compartmented Information security clearance with use in fast paced, high tempo, and confidential environments. Investigation in December 2022, active until May 2028.

PROFESSIONAL EXPERIENCE

IT Student, Microsoft Software and Systems Academy, Remote   July 2024 – November 2024

- Engaged in a 17-week intensive technical training course by Microsoft, specializing in Server and Cloud Administration, to develop advanced skills in cloud and on-premises infrastructure management.
- Gained industry knowledge and hands-on experience through class instruction, group projects, and self-paced learning. Leveraged open-source repositories and online platforms to dive deep into interactive lessons, professional development, and in-demand certifications. Successfully conducted and applied home projects, showcasing my skills.
- Built expertise in executing technical projects using agile methodologies and collaborative project management techniques, gaining hands-on experience with the Scrum framework, leveraging GitHub and Azure for dashboards.

Program Manager II, U.S. Army Special Operations Command, Colorado Springs, CO   October 2022 – June 2024

- Led the development and deployment of an innovative personnel and training management project, improving planning and execution of current and future operations. Enhanced personnel and operational accountability reporting by leveraging cross-functional teams and agile methodologies.
- Directed a 20-person cross-functional team supporting daily operations for a 500-member organization. Utilized Microsoft Power BI, Excel, and PowerPoint for tracking and briefings, ensuring rapid issue detection and flawless resolution. Leveraged data and metrics for program review and improvements.
- Managed the creation and execution of vital operations tasks, reporting directly to the unit commander. Developed and delivered reports to the Headquarters Department of the Army and United States Special Operations Command with a 100% accuracy rate, consistently meeting monthly deadlines.

Program Manager I, U.S. Army Forces Command, Fort Campbell, KY   July 2020 – September 2022

- Managed the unit's readiness reporting system for an 800-member organization, earning repeated commendations from the unit commander for quickly mastering the system and effectively briefing unit statuses to higher echelons.
- Led a team of 10-personnel to enhance equipment readiness and capabilities for large-scale, multi-domain operations. Developed 18-month operational forecasts and built strategic calendars to ensure program success.
- Streamlined the unit commander's schedule by efficiently managing and deconflicting meetings, presentations, and briefs, resulting in increased productivity for both the commander and the entire organization.

Student, U.S. Army Training and Doctrine Command, Fort Leonard-Wood, MO   December 2019 – June 2020

- Coordinated supply logistics and food chain operations for a 50-person team, ensuring zero failed deliveries and the successful transportation of over $20M in government property across 10+ missions.
- Supervised initiatives to improve training efficiency, reducing training time and costs by 20%, providing personnel with additional time for personal and family needs, increasing organizational and family cohesion.
- Facilitated seamless coordination and communication between military and civilian personnel, ensuring uninterrupted operations and the successful execution of multi-domain events.

EDUCATION AND CERTIFICATIONS

Microsoft Certified: Azure Fundamentals – 2024

B.A. – International Affairs – 2019 – University of Colorado at Boulder