

Michael Kuhn

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EDUCATION

Michigan State University: Graduated May 2018

Bachelor of Science—History, Philosophy and Sociology of Science

Lyman Briggs College—Bioethics Minor

James Madison College—Science, Technology, Environmental Public Policy Minor

College of Arts and Letters—Philosophy and Law Minor

GPA: 3.5

Northwestern University: Graduated May 2020

School of Professional Studies—Data Science Boot Camp Certificate

PROFESSIONAL EXPERIENCE

Instructional Staff, Northwestern Data Science Boot Camp, 2U, Chicago, IL, Dec. 2020 – Present

- Managed an engaging classroom environment with instructional team members
- Trained 20 students in Data Methods: Advanced Excel, VBA, Python, JavaScript, Statistics and more
- Provided positive and constructive feedback that enabled student success

Census Field Manager, U.S. Department of Commerce, Chicago, IL, Dec. 2019-Oct. 2020

- Oversaw and facilitated training for over 1500 field and office operations employees
- Assured high levels of quality and progress in field operations via analysis of reports and observations
- Supervised office and in-field teams: approved time and expense, managed process, reported progress

Research Assistant, Ad Age, Crain Communications, Chicago, IL, Mar.-June 2019 & Oct.-Dec. 2019

- Communicated with large companies, verified affiliated ad agency networks and key brands
- Surveyed revenue of the largest ad agencies: confirmed reported figures by cross-referencing previous reports, identified anomalous reports and made cold calls to agency sources
- Compiled revenue and executive updates into the Microsoft Access database
- Exercised time management and organizational skills to multitask and communicate effectively

Scouts BSA Camp Director, Northeast Illinois Council, Vernon Hills, IL, Nov. 2017-August 2019

- Hired, trained and supervised staff of 60 youth and adults to facilitate diverse program for ages 11-17
- Lead projects, delegated tasks to work teams, and resolved personnel and logistical challenges
- Developed and updated Square Space website and social media
- Held previous roles with employer since 2010: Camp Commissioner, Area Director, Camp Counselor

SKILLS-ACHIEVEMENTS-ACTIVITIES

- **Expert-level Excel, Word and Computer Competency**
- **Data Science:** Programming (Python, Javascript, VBA); Statistic Modelling, Forecasting; Web Visualization: CSS, HTML; SQL; Business Intelligence: Tableau, PowerQuery
- **First Aid/CPR Certified**
- **Scouting:** Eagle Scout, Founder's Award
- **Code For Chicago:** Applied data analytics and web application experience to volunteer civic projects