

# MICHAEL PORTELANCE

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## Graphic Designer

Attn: Hiring Manager,

I read with interest your advertisement for the graphic designer position. I have always been interested and passionate about this position and would like the opportunity to join your team as a graphic designer.

I am a student currently taking a Graphic Design course and will be graduating soon with a Graphic Design degree. I am looking to apply for a full-time job for the Graphic Designer position. I heard about this job opportunity through a friend that was helping me look for jobs and came across your job ad on indeed. I become available for this job at the beginning of September 2022 and will be graduating from school at the end of July 2022. I am also working at Earls restaurant as a part time job. Prior to this, I worked in a warehouse as an order picker and shipper at The Stevens Company where i would pick orders to get them ready to be shipped. I also worked as a shipper as I would package multiple items, print out labels and send them out to distributors.

I am eager and willing to learn new skills and experience different types of work. In addition, I am focused, determined individual who works well in a team environment. I am very organized when it comes to my work. I also pay very close attention to details and special requests. Furthermore, I am physically fit and in good health. I believe I would be a good fit for the requirements of the job and that I would have a positive contribution to your organization.

Thank you for your time and I welcome the opportunity to discuss how my practical skills and background would qualify me to be a member for the Graphic Design position.

Sincerely,

Michael Portelance