

Provider Access Policy

Author	Vice Principal – Information and Learning Resources
Date	January 2023
Person Responsible	Vice Principal – Information and Learning Resources
Approval/ review body	SLT (Senior Leadership Team)
Frequency of Review*	12 months

Policies will be updated more frequently if required

Review History:		
Date:	Review by	Reason for review
Jan 23	VP ILR	Policy written

Contents

1. Introduction	2
2. Student Entitlement	2
3. Management of provider access requests	2
4. Opportunities for access	2
5. Premises and facilities	3

Related Policies:

Equality and Diversity Policy; and
Careers Education, Information, Advice and Guidance Policy

1. Introduction

North Kent College ("the College") which incorporates Hadlow College, encourages all providers of education, training and employment opportunities to engage with us.

This policy complies with legal obligations under Section 42B of the Education Act 1997.

2. Student Entitlement

All learners; pre, enrolled and alumni, irrespective of duration and mode of study, will have the opportunity to access impartial advice and guidance from a professionally trained adviser.

In addition, students are entitled to:

- 2.1. find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available after College;
- 2.2. hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships through events, presentations, group discussions and taster events; and
- 2.3. understand how and to receive support to make applications for the full range of further and higher academic and technical courses and employment opportunities.

3. Management of provider access requests

3.1. Procedure

A provider wishing to request access should in the first instance contact Baldev Randhawa, Careers Manager baldevrandhawa@northkent.ac.uk

4. Opportunities for access

The College offers a comprehensive Careers Education, Information, Advice and Guidance programme. An overview of this programme can be seen on the college website.

North Kent College: [Careers Information, Advice and Guidance \(northkent.ac.uk\)](http://northkent.ac.uk/Careers-Information-Advice-and-Guidance)

Hadlow College: [Careers Information, Advice and Guidance \(hadlow.ac.uk\)](http://hadlow.ac.uk/Careers-Information-Advice-and-Guidance)

The College runs Careers Fairs and events at each site during the year as well as subject area specific events, visits and trips.

The College is always keen to extend its network of employers, other institutions, training providers and alumni contacts to engage with.

Please speak with Baldev Randhawa, Careers Manager, to identify the most suitable opportunity for you.

5. Premises and facilities

The College will make facilities available for discussions between the provider and pupils, as appropriate to the activity. It will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Manager of the Careers team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave copies of their materials in hard-copy or electronic form. The College will share them with students through the careers areas, Learning Technology Centres (Libraries) or through Careers Advisers.