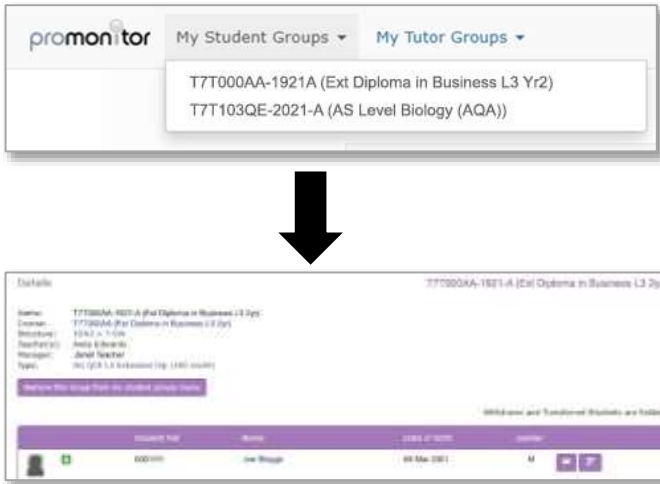


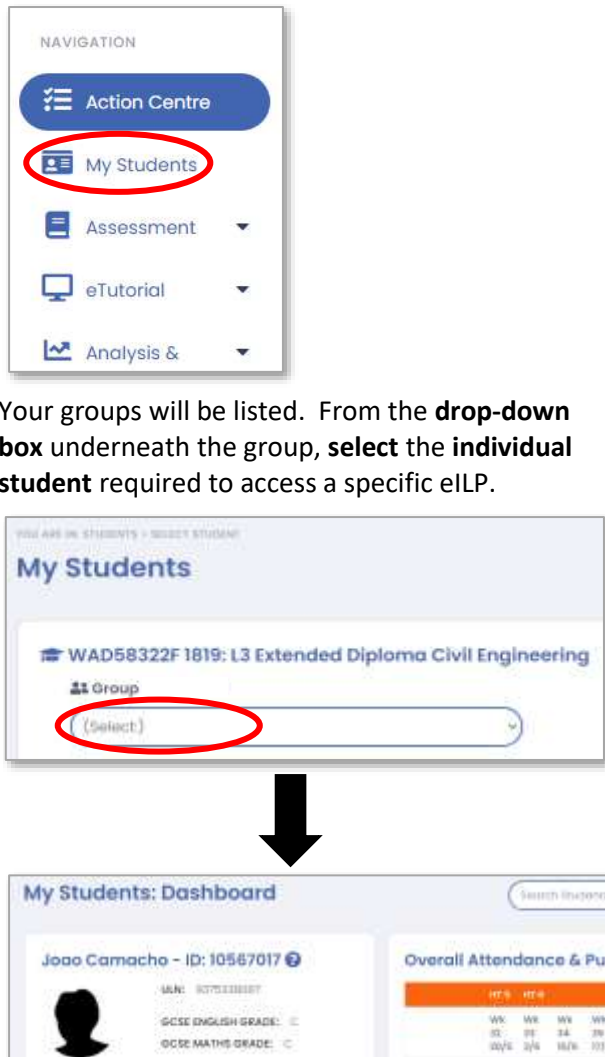
Where do I find the students in my groups?

Promonitor




eTrackr

From the left-hand panel, select **My Students**



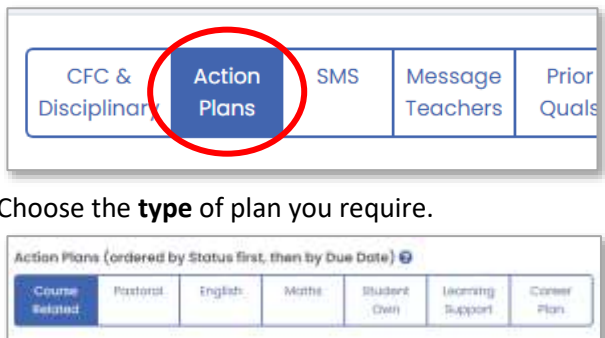
How do I set a SMART target (Action plan)

Promonitor



eTrackr

Once you are viewing a student dashboard (as above), scroll down to see the menu strip. Select **Action Plans**.



Choose the **type** of plan you require.

Click the **New** button underneath once you have decided the plan type to be created.



Add the **dates** for the plan - start, review and end. Link to a course and choose an **area for development**.

Fill out the **SMART target** details and the **actions** then **save**.