

Michela Mossali

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Work Experience

05/2019 - current

Senini S.r.l, Montichiari (Italy)

Marketing and Sales Assistant

Communication and marketing activities - Implementation of social media strategy - Organisation of technical seminars for professionals - Management of accounts, databases and clients' requests - Management of the website - Maintain relations with clients and suppliers (both in Italy and abroad) - Prepare price quotations - Administrative tasks.

06/2018 - 12/2018

European External Action Service, Vienna (Austria)

Trainee - Delegation of the European Union to the OSCE

Assist with coordinating the 28 MS to ensure common positions across the range of OSCE activities - Draft EU statements, keep contacts with MS, ensure a smooth organisation during official meetings - Research about developments in multiple policy fields - Prepare the agenda and speaking points for the EU Permanent Representative - Attend political dialogue meetings with third countries and draft the relative reports - Represent the Office at meetings and conferences - Assist with preparations and negotiations during the 2018 OSCE Ministerial Council - Liaise with EU Delegations, EU Headquarters and partners.

01/2018 - 04/2018

Council of Europe, Strasbourg (France)

Trainee - Office of the Special Representative of the Secretary General on migration and refugees

Attend meetings at the CoE and at the EU Parliament and write summary reports - Represent the Office at Parliamentary committees during the CoE Parliamentary Assembly - Assist with country fact-finding mission planning (background research, presentation of the itinerary, logistical arrangements) - Carry out research (legal, political, topic-specific) - Draft speeches for the Special Representative - Contact stakeholders and country representatives, keep contact with partners.

10/2017 - 12/2017

Medair UK, London (UK)

Communication and Fundraising Intern

Work on fundraising projects and write and edit fundraising proposals - Identify potential donors and maintain external relations with donors and partners - Conduct topic-specific research - Work on applications for Corporate Awards - Assist with the organisation of events.

06/2016 - 08/2016

VSO International - Banteay Char (Cambodia)

UK International Citizen Programme

Development project aimed at developing the agricultural, business, and educational sectors of a local community. Conduct research on ground, set up questionnaires, surveys, and focus groups - Prepare an action plan, set objectives, organise workshops, awareness raising, training sessions - Identify and meet with stakeholders and potential partners, report back to the UK Office, handle paperwork, cash requests, monitoring and evaluation forms.

Education

09/2016 - 09/2017

University College London, London (UK)

MA Human Rights, Political Sciences

Conflict Resolution and Post-war Development, Economics of Development, International Law and Human Rights

Law, Legal Analysis, Qualitative Research Methods.

09/2013 - 06/2016

Goldsmiths, University of London, London (UK)

BA International Studies

World Politics, Political Economy, Political Theory, International Relations, Security Studies, European Politics, Development Studies.

Languages

English	— Advanced
Italian	— Advanced
Spanish	— Upper - intermediate
French	— Upper - intermediate

Additional Experience

01/2017 - 07/2017 At the NGO "Indoamerican Refugee and Migrant Organisation" (London, UK), I assisted with educational and training projects for minor Latin American migrants, organised fundraising events and workshops.

06/2014 - 08/2014 At the International Humanity Foundation Centre in Chiang Rai (Thailand), I taught English and planned educational activities for children and assisted with the management of the Centre.