

Michell Aristobolo de Mello

Rua Antonio Mathias, 334 - Casa D2 - Ribeirão Pires/ SP - CEP 09421-220 - Brazil

📞 + 55 11 98963-7337

✉ michell.a.mello@pm.me

🌐 br.linkedin.com/pub/michell-mello/a/433/957/

🐙 github.com/michellamello

Goals

To pivot from current career in operations/ supply chain to an IT systems development position.

Professional profile

Affinity with implementing continuous improvement processes, standardization, systems, automation and KPI planning, development and maintaining. Proven experience in operations, local and international purchasing (generalist and as an IT specialist), having worked on automation, auto-manufacturer and services segments.

Recent professional experience

Alquimia IT Solutions - 1 employee

São Paulo/ SP - Brazil

Owner

October 10, 2018 (current)

Responsibilities

- IT equipment reseller (official Microsoft, Lenovo and Cisco representative);
- SMB systems development;
- SMB project development and implementation for best practices in IT infrastructure.

Leadec Industrial Services - 2500 + employees

São Paulo/ SP - Brazil (Country of origin - Germany)

Purchasing Analyst

November 18, 2019 - June 25, 2021

Responsibilities

- General purchasing for headquarters and 7 branches located in Brazilian southeast;
- Purchasing category management for IT items and services;
- Procurement of new suppliers;
- Leading of cost reduction projects;
- Company cars fleet management;
- Travel management;
- Phone carriers and data links management.

Achievements

- Replacement of previous travelling broker, resulting in over 65% saving in fees, improvement of internal customer satisfaction and billing processes;
- Sourcing of specialist in phone asset management, resulting in better asset control and with > USD 250,000.00 of forecasted savings from contested wrong past billings in 5 years prior and 22% month to month cost reductions;
- Automation of company cars extra costs billing (eg.: fines, accidents);
- Automation of new supplier registration process;
- Creation of supplier continuous evaluation app.

Sompo Insurance - 2000 + employees

São Paulo/ SP - Brazil (Country of origin - Japan)

Purchasing Analyst

August 3, 2015 - September 6, 2016

Responsibilities

- Procurement of IT hardware, software, services and temporary development workforce;
- Procurement of new suppliers;
- Leading of cost reduction projects;
- Planning, requesting and monitoring of improvement projects in SAP purchasing module.

Achievements

- Over USD 700,000.00 in proven savings/ cost avoidances between August 2015 and July 2016;
- Process standardization for IT purchasing;
- Renegotiation and standardization of IT contracts, resulting in over 100 contracts renegotiated and over 150 terminated in 12 months;
- Reduction in outstanding supplier debt from USD 1.2M to 20,000.00 in three months;
- Creation of dashboard with real time purchasing performance information;
- Planning and requesting of management reports using SAP BW.

Hyundai CAO Motors - 3000 + employees

São Paulo/ SP - Brazil

Purchasing Analyst

February 24, 2014 - March 20, 2015

Responsibilities

- Procurement of IT hardware and software and services for headquarters, ~ 200 Hyundai and 20 Subaru dealers nationwide;
- Procurement of new suppliers;
- Leading of cost reduction projects;
- Standardization of purchasing procedures;
- Planning, requesting and monitoring of improvement projects in ERP purchasing module (local ERP).

Achievements

- Creation of supplier evaluation procedure;
- Planning and implementing reports on internal ERP system to support KPIs implementation;
- Procurement of sales processes standardization specialist;
- Procurement of supplier to replace all desktops and laptops in use at the time;
- Procurement of supplier to standardize all sanitation supplies in headquarters and dealers.

Honeywell Process Solutions - 500 + employees

São Paulo/ SP - Brazil (Country of origin: USA)

Expeditor

July 4, 2011 - February 7, 2014

Responsibilities

- International purchase orders evaluation and issuance;
- Purchasing follow-up;
- Purchasing orders backlog maintaining;
- Suppliers continuous evaluation;
- Purchasing systems improvement mapping, planning, evaluation and implementation;
- KPIs and management reports development.

Achievements

- 50% time reduction in purchase orders issuance after planned ERP improvements;
 - Six Sigma Green Belt certified after presenting project to reduce in 30% costs with mobile phone bills;
 - Creation of supplier continuous evaluation process.
-

Education

- 2011 - 2014 - Bachelors degree in business management;
 - 2012 - Negotiation course (40hrs);
 - 2016 - Strategic sourcing course (40hrs);
 - 2021 - Ongoing bootcamp in full stack web development (120hrs);
 - 2021 - Ongoing bootcamp in data engineering using Python (120hrs).
-

Skills

- Fluent english;
 - Basic spanish;
 - Six Sigma Yellow Belt/ Green Belt;
 - Intermediate Microsoft PowerBI;
 - Advanced Microsoft PowerApps;
 - Advanced Microsoft PowerAutomate;
 - Intermediate Microsoft SharePoint 365;
 - Advanced Google Apps For Work;
 - Advanced SAP MM/ Microsoft Dynamics NAV;
 - Intermediate Linux;
 - Basic to intermediate general development skills (Python, C#, MySQL, PostgreSQL, SQL Server, MongoDB);
 - Basic web development skills (HTML, CSS, Javascript, Typescript, AWS, Azure, Django, Node.js).
-