

Printing Guide

How to Print Your Templates

Downloading from Canva

1. Open your template in Canva and finish editing
2. Click "Share" in the top-right corner
3. Click "Download"
4. File type: Choose PDF Print for best quality
5. Select the pages you want to download
6. Click "Download" and save to your computer

Print Settings	
Paper Size	US Letter (8.5 x 11 inches)
Orientation	Portrait (vertical)
Color Mode	Full Color
Resolution	300 DPI (set automatically by Canva)
Scaling	Actual Size (NOT "Fit to Page")
Print Quality	Best / High Quality
Duplex	Single-sided recommended

Paper Recommendations by Template Type

Signs & Welcome Posters

White cardstock (65-110 lb) — Sturdy and professional

Game Cards & Activity Sheets

Standard printer paper (20 lb) — Easy to write on

Invitations

Premium cardstock or photo paper — Thick and elegant

Name Tags & Paddles

Light cardstock (65 lb) — Easy to cut, holds shape

Cocktail Cards

Cardstock or glossy photo paper — Water-resistant option

Itinerary & Packing List

PRO TIP: Always do a test print of one page first!