Michelle Angela M. Racho

1320 Weedon Dr.
Evans, GA 30809
(706) 399-4296

michelleangela.racho@gmail.com | github.com/michelleracho | michelleracho.com

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EDUCATION

Augusta University   Augusta, GA
Bachelor of Science in Computer Science   May 2018
Cyber Defender Certificate   May 2018
Relevant Coursework: Data Structures, Assembly Language Programming, Database Systems, Software Engineering, Theory of Computation, Internet Programming, Programming Languages Concepts, Cyber Security, Senior Capstone Project

COMPUTER SKILLS

Development: HTML5, CSS3, SASS, Bootstrap, Semantic UI, JavaScript, C#
Tools: MS Office, VS Code, Visual Studio, Git, Github, NPM

PROJECTS

michelleracho.com   July 2020
Portfolio website
- Built and designed the website from scratch using HTML5, CSS3, SASS.

Responder Management System   January - December 2018
Senior Capstone Team Project
- Implemented a responsive SPA web app that showcases CRUD operations using ASP.NET MVC, C# for backend and AngularJS, Bootstrap for frontend. An added functionality was the ability to send out email notifications to a filtered list of recipients

Augusta Chinese Community Church Website   October – December 2017
Internet Programming Project
- Team project with 2 classmates
- Developed an informative website using ASP.NET MVC

WORK EXPERIENCE

Client Support Specialist II (Account Manager)   December 2019 – March 2020
Client Support Specialist I   June 2019 – December 2019
ADP
- Primary point of contact for 30 clients and build long term relationships with them
- Assisted my clients as well as others with payroll concerns through phone, email, and screen-share
- Prioritized tasks; ensured timely and successful delivery of solutions

OTHER SKILLS

- Familiar with Adobe XD, Photoshop CS6, Premiere Pro CS6
- Native Filipino and Cebuano speaker
- Elementary Korean
- Customer service