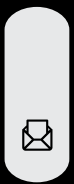




MICHELLE RAMIREZ

BUSINESS SYSTEMS ANALYST & DEVELOPER

CONTACT ME



ADDRESS

Lake Forest California,
USA

EMAIL

Michelle@Accountstep.com

EDUCATION

2020 – 2023

Masters Computer Science
National University

2002 – 2006

**Bachelors Business
Administration
Concentration of Accounting**
California State University, Fullerton

SKILLS



ERP Systems

Data & System Analysis

Systems & API Integrations

Automation & Process Optimization

Cloud Migration

Project Management & Leadership

Front-End & Back-end Development

Accounting, Audit, & Finance

ABOUT ME —

I am Michelle Ramirez, a passionate consultant and web developer based in Orange County, CA, USA. With over 15 years of experience in audit, technology, accounting, and finance, I bring a unique blend of creativity and technical expertise to my work. My background spans across diverse industries, where I have successfully led ERP cloud migrations, automated complex business processes using VBA and Python, and developed custom web applications that deliver exceptional user experiences. Whether I'm designing a secure athlete portal or optimizing an ERP system for a seamless transition, I'm committed to leveraging my hybrid expertise to drive impactful solutions that enhance efficiency and scalability for my clients.

MY WORK EXPERIENCE —

2017 - Present

Account Step, LLC
Orange County, CA

Business Systems Analyst Consultant & Developer

In my role as a Business Systems Analyst Consultant, I've had the opportunity to lead transformative projects that blend my technical skills with strategic process improvements. I've spearheaded the customization and migration of ERP systems, ensuring seamless EDI integration with major retail partners and significantly reducing operational costs. Additionally, I've automated finance department processes with VBA and Python, which has drastically cut down manual work and improved accuracy. My work also extends to web development, where I've crafted a secure, invite-only athlete portal on Shopify. This portal not only features a custom UI but also integrates advanced order management and inventory tracking, streamlining operations and enhancing user engagement.

2014 – 2022

**Pricewaterhouse
Coopers,
Robert Half, &
Protiviti**
Orange County, CA

Audit, Accounting, & Technical Consultant

During this period, I provided a wide range of audit, accounting, and technical consulting services. My expertise in ERP system upgrades and migrations allowed me to drive significant improvements in business processes and ensure compliance with industry standards. I played a key role in automating financial reporting, reducing processing time by 80% through the implementation of VBA scripts. Additionally, I led cross-functional teams through cloud migrations, resulting in improved scalability and reduced costs for my clients. My commitment to excellence and continuous improvement has consistently delivered valuable assurance and strategic guidance to the businesses I've worked with.