**Return Address:  
21625 Prairie St Suite #200**

**Chatsworth, CA 91311**

**Fax Number: (442)333-1097**

CLIENT NAME:

DATE:

**PENALTY ABATEMENT INTERVIEW**

**INTRODUCTION:**

THE IRS CAN REDUCE PENALTIES FOR WHAT THEY DEFINE AS "REASONABLE CAUSE" REASONABLE CAUSE AS DEFINED BY IRS POLICY STATEMENT P-2-7 :

*“…ANY SOUND REASON ADVANCED BY A TAXPAYER AS CAUSE FOR DELAY IN FILING A RETURN, MAKING DEPOSITS, OR PAYING TAXES WHEN DUE WILL BE ANALYZED…”*

**INTERVIEW:**

PLEASE CHECK ANY OF THE SPECIFIC ISSUES WHICH MAY APPLY TO YOUR CASE AND COMPLETE THE “STATEMENT OF CIRCUMSTANCES” PORTION AT THE BOTTOM OF THIS FORM.

• DEATH OR SERIOUS ILLNESS OF THE TAXPAYER OR IMMEDIATE FAMILY MEMBER?

• UNAVOIDABLE ABSENCE OF THE TAXPAYER – INCARCERATION, HOSPITALIZATION, ADDICTION, MILITARY, OVERSEAS WORK, ETC.

• DESTRUCTION BY FIRE OR OTHER CASUALTY OF THE TAXPAYER'S BUSINESS OR RECORDS?

• TAXPAYER WAS UNABLE TO DETERMINE THE AMOUNT OF TAX DUE TO REASONS BEYOND TAXPAYER'S CONTROL.

• TAXPAYER'S ABILITY TO PAY OR FILE IMPAIRED BY CIVIL DISTURBANCE

• ANY OTHER EXPLANATION SHOWING THAT THE TAXPAYER EXERCISED ORDINARY CARE AND PRUDENCE BUT WAS STILL UNABLE TO COMPLY WITH PAYMENT OR FILING OF THE RETURNS

o ERRONEOUS ADVICE FROM THE IRS

o ERRONEOUS ADVICE FROM A PROFESSIONAL ADVISOR

o OTHER REASONABLE CAUSE

**STATEMENT:** PLEASE PROVIDE THE FACTS WHICH LED TO YOUR TAX LIABILITIES AND LIST ANY OF THE ABOVE REASONS AND OR ANY OTHER CAUSE THAT MAY APPLY…

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