



**EXCERPTS FROM THE MINUTES OF THE FIFTH (5<sup>TH</sup>) SPECIAL SESSION OF THE 12<sup>TH</sup> SANGGUNIANG BAYAN HELD ON DECEMBER 19, 2025 AT THE SANGGUNIANG BAYAN SESSION HALL, NATIONAL HIGHWAY, BRGY. TIMUGAN, LOS BAÑOS, LAGUNA.**

**PRESENT:**

Hon. Marlo PJ A. Alipon	Municipal Vice Mayor/Presiding Officer
Hon. Aldous Amiel B. Perez	S.B. Member
Hon. Muriel Laisa B. Dizon	S.B. Member
Hon. Leren Mae M. Bautista	S.B. Member
Hon. Benedicto S. Alborida	S.B. Member
Hon. Rand Edouard R. De Jesus	S.B. Member
Hon. Myla E. Alinsunurin	S.B. Member
Hon. Jay G. Rolusta	S.B. Member
Hon. Gaudencio P. Macatangay	Ex-Officio Member/Liga President
Hon. Samantha Nicole A. Banasihan-Ortega	Ex-Officio Member/SK Federation President

**ABSENT:**

Hon. Miko C. Pelegrina	S.B. Member, O.B.
------------------------	-------------------

**RESOLUTION NO. 2025-260**

**A RESOLUTION APPROVING THE SUPPLEMENTAL INVESTMENT PROGRAM (SIP) FOR SUPPLEMENTAL APPROPRIATION AMOUNTING TO FIVE MILLION SEVEN HUNDRED FIFTY THOUSAND PESOS AND 00/100 (PHP 5,750,000.00) CHARGEABLE AGAINST PS SAVINGS AND GOVERNMENT EQUITY SURPLUS TO BE UTILIZED FOR THE GRANT OF SERVICE RECOGNITION INCENTIVE TO ALL OFFICIALS, REGULAR AND CASUAL EMPLOYEES OF THE MUNICIPAL GOVERNMENT FOR FY 2025 PURSUANT TO MALACAÑANG ADMINISTRATIVE ORDER NO. 40 DATED DECEMBER 11, 2025.**

-----  
Author : Councillor Jay G. Rolusta  
-----

**WHEREAS**, Malacañang Administrative Order No. 40 dated December 11, 2025 authorizes the grant of Service Recognition Incentive (SRI) to qualified government officials and employees for Fiscal Year 2025, subject to the availability of funds and in accordance with existing budgeting, accounting, and auditing rules and regulations;

**WHEREAS**, the Sangguniang Bayan has previously adopted **Resolution No. 2025-254**, entitled "**A RESOLUTION GRANTING SERVICE RECOGNITION INCENTIVE (SRI) TO THE MUNICIPAL OFFICIALS AND EMPLOYEES OF THE MUNICIPAL GOVERNMENT OF LOS BAÑOS FOR FISCAL YEAR 2025**," thereby affirming the policy intent to provide the said incentive to municipal officials and employees;

*mp d*

**WHEREAS**, the Municipal Government has realized sufficient savings from Personal Services (PS) and has available Government Equity Surplus which may be lawfully utilized to fund the grant of the Service Recognition Incentive to all officials, regular and casual employees of the municipality;

**WHEREAS**, the grant of the Service Recognition Incentive serves as recognition of the dedication, commitment, and invaluable services rendered by municipal officials and employees in the effective delivery of public service and in the attainment of the municipality's development goals;

**WHEREAS**, in his letter dated December 15, 2025, Honorable Mayor Neil Andrew N. Nocon urgently requested the Sangguniang Bayan for the passage of the appropriate legislative measure approving a Supplemental Budget to fund the grant of Service Recognition Incentive to all officials, regular and casual employees of the Municipal Government for Fiscal Year 2025;

**WHEREAS**, there is a need to approve the Supplemental Investment Program (SIP) to support a Supplemental Appropriation in the total amount of FIFTY-SEVEN MILLION SEVEN HUNDRED FIFTY THOUSAND PESOS AND 00/100 (PHP 57,750,000.00) chargeable against PS Savings and Government Equity Surplus, to ensure the lawful, timely, and equitable implementation of the Service Recognition Incentive for Fiscal Year 2025.

**NOW THEREFORE**, on motion of Councilor Jay G. Rolusta duly seconded by Councilor Benedicto S. Alborida and approved by the Councilors present;

**RESOLVED, AS IT IS HEREBY RESOLVED**, to approve the Supplemental Investment Program (SIP) for supplemental appropriation amounting to Five Million Seven Hundred Fifty Thousand Pesos and 00/100 (Php 5,750,000.00) chargeable against PS Savings and Government Equity Surplus to be utilized for the grant of Service Recognition Incentive to all officials, regular and casual employees of the Municipal Government for FY 2025 pursuant to Malacañang Administrative Order No. 40 dated December 11, 2025.

**UNANIMOUSLY APPROVED** : December 19, 2025

---

I HEREBY CERTIFY to the correctness of the above-quoted Resolution.

DONA T. ALBORIDA - DIZON  
Secretary to the Sangguniang Bayan

CERTIFIED ADOPTED:

HON. MARLO P. A. ALIPON, MPA, REE, RMP  
Vice Mayor/Presiding Officer