



**EXCERPTS FROM THE MINUTES OF THE TWENTY-NINTH (29TH) REGULAR SESSION OF THE SANGGUNIANG BAYAN HELD ON SEPTEMBER 11, 2023 AT THE SANGGUNIANG BAYAN SESSION HALL, NATIONAL HIGHWAY, BRGY. TIMUGAN, LOS BAÑOS, LAGUNA.**

Present : Vice Mayor Josephine H. Sumangil-Evangelista, Presiding Officer  
S.B. Member Leren Mae M. Bautista  
S.B. Member Marlo PJ A. Alipon  
S.B. Member Jonathan Bryan S. Siytiap  
S.B. Member Miko C. Pelegrina  
S.B. Member Mark Lester B. Dizon  
S.B. Member Benedicto S. Alborida  
S.B. Member Jerwin A. Moliñawe  
S.B. Member Gaudencio P. Macatangay, Liga President  
Ms. Dona T. Alborida-Dizon, Secretary to the Sangguniang Bayan  
Ms. Felomina I. Lincallo, Computer Operator IV

Absent : S.B. Member Mike Dexter A. Concio, (O.B.)  
S.B. Member Jozylyn N. Manansala, SK Federation President, (O.B.)

Visitor : None

**RESOLUTION NO. 2023-333**

**RESOLUTION AUTHORIZING THE MUNICIPAL GOVERNMENT OF LOS BAÑOS (MGLB) THROUGH THE LOCAL CHIEF EXECUTIVE HONORABLE MAYOR ANTHONY F. GENUINO TO ENTER INTO A MEMORANDUM OF AGREEMENT (MOA) WITH INTEL-SOLN SKILLSOFT PHILIPPINES, INC. FOR A COLLABORATION FOR DIGITAL TRANSFORMATION INITIATIVES IN LOS BAÑOS THROUGH THE DEVELOPMENT AND IMPLEMENTATION OF A SUPER APP.**

Author : Councilor Leren Mae M. Bautista

**WHEREAS**, the Municipality of Los Baños is committed to promoting economic growth, improving transportation networks, boosting education quality, and developing tourism in the area;

**WHEREAS**, INTEL-SOLN is a reseller and distributor of digital and platform-based technologies and aims to drive inclusive growth, social empowerment, and provide real digital transformation with new technology solutions;

**WHEREAS**, both parties recognize the mutual benefits of collaborating to implement digital transformation initiatives in Los Baños, Laguna;

**WHEREAS**, in consideration of the promises and covenants contained herein, the LGU and INTEL-SOLN agree as follows:

1. **SCOPE:** INTEL-SOLN will collaborate with the LGU to implement a digital transformation plan in Los Baños, Laguna, subject to compliance with existing applicable national and local laws. This plan will include a super app or platform for digital transformation initiatives and prioritize as follows:
  - a. Transportation;
  - b. Logistics Services; and
  - c. E-Commerce
2. **RESPONSIBILITIES OF THE LGU:** The LGU agrees to provide support and resources necessary for the successful implementation of the digital transformation initiatives. This includes but is not limited to:
  - 2.1 Facilitating the integration of technology solutions into the local government operations for a super app/platform digital e-commerce and payment channel.
  - 2.2 Promoting and endorsing the use of various digital platforms and services among citizens and businesses.
  - 2.3 Collaborating with INTEL-SOLN to identify and address any challenges or issues that may arise during the implementation.
  - 2.4 Provide guidance and directions in terms of the platform initiatives and priorities for the LGU of Los Baños including ordinances, necessary permits to operate and implement digital transformation programs of the LGU.
3. **RESPONSIBILITIES OF INTEL-SOLN:** INTEL-SOLN shall provide the necessary technology solutions, expertise and support for the successful implementation of the digital transformation initiatives. This includes but is not limited to:
  - 3.1 Provide technology solutions as outlined in the digital transformation plan and to provide a holistic digital e-commerce platform and payment channel or solution in a phase approach addressing key LGU business and digital transformation priorities.
  - 3.2 Assist in the training and onboarding of LGU staff and users on the use of the platforms and services for digital transformation.
  - 3.3 Offer on-going technical support and maintenance services for the implemented platforms.
  - 3.4 Collaborate with the LGU to develop marketing and communication strategies to promote the use of the platforms and services.
  - 3.5 Secure all permits, clearances and approvals as may be required by laws.





4. **LGU SHARE:** The LGU shall be entitled to thirty percent (30%) share from the gross revenues derived or generated by INTEL-SOLN from all activities or programs within Los Baños pursuant to this Agreement.
5. **CONFIDENTIALITY:** Both parties agree to keep any confidential information obtained during the course of this Agreement confidential and not to disclose it to any third party without the prior written consent of the other party.
6. **TERM AND TERMINATION:** This Agreement shall commence on the Effective Date of signing and shall remain in effect unless terminated earlier by mutual agreement or as otherwise specified in this Agreement.
7. **GOVERNING LAW AND JURISDICTION:** This Agreement shall be governed by and construed in accordance with the laws of the Philippines. Any disputes arising out of or in connection with this Agreement shall be subject to the exclusive jurisdiction of the courts of Los Baños, Laguna, Philippines.


**WHEREAS,** upon review of the aforementioned provisions of the Memorandum of Agreement, the Sangguniang Bayan agreed to authorize the Local Chief Executive to enter the same with INTEL-SOLN Skillsoft Philippines, Inc;

**NOW THEREFORE,** on motion of Councilor Leren Mae M. Bautista duly seconded by Councilor Mark Lester B. Dizon and concurred by all other members present;


**RESOLVED, AS IT IS HEREBY RESOLVED,** a Resolution authorizing the Municipal Government of Los Baños (MGLB) through the Local Chief Executive Honorable Mayor Anthony F. Genuino to enter into a Memorandum of Agreement (MOA) with Intel-Soln Skillsoft Philippines, Inc. for a collaboration for digital transformation initiatives in Los Baños through the development and implementation of a super app.

**UNANIMOUSLY APPROVED** : September 11, 2023

I HEREBY CERTIFY to the correctness of the above-quoted Resolution.

  
**DONA T. ALBORIDA-DIZON**  
Secretary to the Sangguniang Bayan

CERTIFIED ADOPTED:

  
**HON. JOSEPHINE H. SUMANGIL - EVANGELISTA**  
Vice Mayor / Presiding Officer