



**EXECUTIVE ORDER NO. 31**  
Series of 2025

**RECONSTITUTING THE MUNICIPAL DEVELOPMENT COUNCIL  
OF THE MUNICIPAL GOVERNMENT OF LOS BAÑOS**

**WHEREAS**, Republic Act 7160 otherwise known as the Local Government Code of 1991 provides that political subdivisions of the country shall enjoy genuine and meaningful local autonomy to enable them to attain the fullest development as self-reliant communities and make them more effective partners in the attainment of national goals;

**WHEREAS**, Section 106 of the Code mandates that each local government units shall have a comprehensive multi-sectoral development plan to be initiated by the development council and approved by the local sanggunian. The development council at the provincial, city, municipal, or barangay level, shall assist the corresponding sanggunian in setting the direction of economic and social development, and coordinating development efforts within its territorial jurisdiction;

**WHEREAS**, Section 107 of the Code enumerates the composition of the development councils at all levels including representatives of non-governmental organizations who shall constitute not less than one fourth (1/4) of the fully organized council;

**WHEREAS**, the Department of the Interior and Local Government issued Memorandum Circular No. 2025-060 dated June 23, 2025 entitled “*Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies*”;

**WHEREAS**, the civil society representatives shall be directly involved in the planning of programs, projects and activities of the local government units;

**WHEREAS**, there is a need to reorganize the Municipal Development Council due to the change in administration as a result of the May 12, 2025 National and Local Elections and the selection of new civil society organization representatives;

**NOW THEREFORE, I, NEIL ANDREW N. NOCON**, Municipal Mayor of the Municipality of Los Baños, Province of Laguna, by virtue of the powers vested in me by law, do hereby order the reconstitution of the Municipal Development Council (MDC).

**Section 1. COMPOSITION AND DESIGNATION.** The MDC shall be composed of the following:

Chairperson	Hon. Neil Andrew N. Nocon	Municipal Mayor
Members	Hon. Ramil L. Hernandez	Representative Second District of Laguna or duly authorized representative
	Hon. Miko C. Pelegrina	Municipal Councilor/ Chair, Committee on Appropriation
	Hon. Samantha Nicole A. Banasihan-Ortega	Sangguniang Kabataan Federation President

Members	Hon. Benito B. Elec	Punong Barangay, Anos
	Hon. Rogelio N. Delos Reyes	Punong Barangay, Bagong Silang
	Hon. Arlene P. Delos Santos	Punong Barangay, Bambang
	Hon. Ian N. Kalaw	Punong Barangay, Batong Malake
	Hon. Conrado V. Lanuzo	Punong Barangay, Baybayin
	Hon. Eduardo E. Delmiguez	Acting Punong Barangay, Bayog
	Hon. Gaudencio P. Macatangay	Punong Barangay, Lalakay
	Hon. Ferdinand P. Vargas	Punong Barangay, Maahas
	Hon. Jesus H. De Una	Punong Barangay, Malinta
	Hon. Rommel E. Maningas	Punong Barangay, Mayondon
	Hon. Relly C. Palis	Punong Barangay, San Antonio
	Hon. Jaime B. Buendia	Punong Barangay, Tadlac
	Hon. Renato A. Samson	Punong Barangay, Timugan
	Hon. Francisco O. Torres	Punong Barangay, Tuntungin-Putho
	Ms. Karen L. Mercado	Designated GAD Officer
	Mr. Enrico J. Hernandez	Municipal Agricultural and Fishery Council

*Civil Society Organization Representatives:*

No.	Name of CSO	Principal	Alternate
1.	Laguna Private School Administrators Association, Inc. (LAPRISADA) - Los Baños Chapter	Aleli Teresa L. San Agustin	Erika Mae Uson
2.	Life Learning Organization of Peace (LLOOP)	Cielito F. Habito	Pilar R. Habito
3.	Los Baños Chamber of Commerce and Industry, Inc.	Engr. Grace B. Nicolas	Angela Ortinero
4.	Los Baños Fire LGBTQIA+ Association	Ricardo De Asis	Adriellie S. Greso
5.	Los Baños Grand 103 Lions Club	Celso Maligalig	Susan Maligalig
6.	Los Baños Natural Pig Raisers	Rosa Villegas	Crisologo S. Angeles
7.	Los Baños Ornamentals Vendors Association	Annaliza Barde Replan	Leicia E. Bariring
8.	Pederasyon ng Kababaihan Lingkod Bayan sa Pilipinas Incorporated (KLBL) - Los Baños Chapter	Nenita G. Lapitan	Jasmin Mercado
9.	Rural Improvement Clubs of Los Baños	Angelica L. Martinez	Merry Rose R. Mirabite
10.	Samahan ng Industriya ng Paggugulayan sa Los Baños	Rose Marie G. Platino	Eduviges C. Delbo
11.	Samahan ng Magsasaka sa Maahas (SAMASAMA)	Roderic B. Reyes	Benito M. Palmones

**Section 2. FUNCTIONS OF THE MUNICIPAL DEVELOPMENT COUNCIL.**

1. Formulate long-term, medium-term, and annual socio-economic development plans and policies;
2. Formulate the medium-term and annual public investment programs;
3. Appraise and prioritize socioeconomic development programs & projects;
4. Formulate local investment incentives to promote the inflow and direction of private investment capital;
5. Coordinate, monitor and evaluate the implementation of development programs and projects; and
6. Perform such other functions as may be provided by law or competent authority.



**Section 3. MEETINGS AND QUORUM.** The MDC shall meet at least once every six (6) months or as often as may be necessary. A majority of all its members shall constitute a quorum.

**Section 4. EXECUTIVE COMMITTEE.** The MDC shall create an Executive Committee to represent it and act in its behalf when it is not in session. The Executive Committee shall be composed of the following, to wit:

Chairperson	Hon. Neil Andrew N. Nocon	Municipal Mayor
Members	Hon. Miko C. Pelegrina	Municipal Councilor/ Chair, Committee on Appropriation
	Hon. Gaudencio P. Macatangay	Liga ng mga Barangay President
	Nenita G. Lapitan	Pederasyon ng Kababaihan Lingkod Bayan sa Pilipinas Incorporated (KLBL) - Los Banos Chapter

**Section 5. FUNCTIONS OF THE EXECUTIVE COMMITTEE.**

1. Ensure that the decisions of the council are faithfully carried out and implemented.
2. Act on matters requiring immediate attention and action by the council.
3. Formulate policies based on the general principles agreed upon by the council.
4. Act on matters that may be authorized by the council.

**Section 6. SECRETARIAT.** The Secretariat of the Council shall be the **Municipal Planning and Development Office** and headed by the most senior officer in the office and shall be assisted by other personnel, to wit:

Head:	Ms. Twila T. Torres, MPDC
Assistant Head:	Ms. Lou Andie D. Reyes, Planning Officer III
Members:	Ms. Bernadine Maranan, Planning Assistant
	Ms. Arlaiza Marie C. Bienes, Admin Aide

The Secretariat shall handle the administrative and technical activities of the Council. The Secretariat shall also undertake liaising and coordination of activities with appropriate agencies of the government and perform such other assistance as may be required in the discharge of its functions.

**Section 7. EFFECTIVITY.** This order shall take effect immediately.

DONE this 9<sup>th</sup> day of September, 2025 at Los Baños, Laguna.

  
HON. NEIL ANDREW O. NOCON  
Municipal Mayor