



Republic of the Philippines  
Province of Laguna  
**MUNICIPALITY OF LOS BAÑOS**  
*Special Science and Nature City*  
**OFFICE OF THE SANGGUNIANG BAYAN**  
Municipal Hall, National Highway, Brgy. Timugan,  
Los Baños, Laguna 4030 Philippines  
Email: losbaños@laguna.net

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**EXCERPTS FROM THE MINUTES OF THE TWELFTH (12<sup>th</sup>) SPECIAL SESSION OF THE SANGGUNIANG BAYAN HELD ON MAY 27, 2020 AT THE SANGGUNIANG BAYAN SESSION HALL, NATIONAL HIGHWAY, BRGY. TIMUGAN, LOS BAÑOS, LAGUNA.**

Present : S.B. Member Josephine Sumangil – Evangelista, Temporary Presiding Officer  
S.B. Member Miko C. Pelegrina  
S.B. Member Janos S. Lapiz  
S.B. Member Geronimo A. Ciceron  
S.B. Member Marlo PJ A. Alipon  
S.B. Member Mark Lester B. Dizon  
S.B. Member Cris Dayril B. Bagnes  
S.B. Member Arlene P. delos Santos, Liga President  
S.B. Member Jozlyn N. Manansala, SK Fed. President  
Secretary Dona T. Alborida  
Ms. Jellyn S. De Una, LLSA II

Absent : Vice Mayor Antonio L. Kalaw (O.B.)  
S.B. Member Mike Dexter A. Concio (O.B.)

Visitor(s) : None

\*INACTIBAY\*  
SANGGUNIANG PANLALAWIGAN  
(APASIVAHAN BLW. 753-S-2020)  
ETSA August 14, 2020

**ORDINANCE NO. 2020-2032**

**AN ORDINANCE CREATING THE POSITION OF DISABILITY AFFAIRS OFFICER III WITH SALARY GRADE 18 AT THE MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICE - PWD.**

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Author: Councilor Miko C. Pelegrina

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BE IT ORDAINED BY THE SANGGUNIANG BAYAN OF LOS BAÑOS, LAGUNA, in session assembled, THAT:

SECTION 1. Civil Service Commission (CSC) basic qualification standards are as follows:

|             |   |  |
|-------------|---|--|
| EDUCATION   | : | Bachelor's Degree  |
| EXPERIENCE  | : | 2 years of relevant experience on disability affairs     |
| TRAINING    | : | 8 hours of relevant training on disability affairs       |
| ELIGIBILITY | : | Career Service (Professional) / Second Level Eligibility |

SECTION 2. The duties and responsibilities shall be as follows:

- a. Manages and oversee the efficient operations of the Persons with Disabilities Affairs Office and general supervision of its personnel;
- b. Develop, promote and monitor the implementation of policies, plans, programs, and services for the development of persons with disabilities in coordination with national and local government agencies;
- c. Ensures representation of persons with disabilities in the local development councils and other special bodies;
- d. Builds the capacity on non-government organizations and people's organizations to participate in the implementation of all disability-related laws and policies;
- e. Establishes coordination with the province, city or municipality, as the case maybe and ensure the inclusion of disability concerns in all local government programs and services.

SECTION 3. The source of funds shall be taken from the Supplemental Budget Chargeable Against the Lump Sum Appropriation After Deducting the actual appropriation for SSL 2020. (Ordinance No. 2020-2000);

SECTION 4. This ordinance shall take force and effect upon approval subject to all existing auditing rules and regulations.

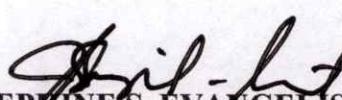
ENACTED: MAY 27, 2020.

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I HEREBY CERTIFY to the correctness of the above-quoted Ordinance.

  
DONA T. ALBORIDA  
Secretary to the Sangguniang Bayan

CERTIFIED ENACTED:

  
HON. JOSEPHINE S. EVANGELISTA  
S.B. Member/ Temporary Presiding Officer

INACLIBAY  
SANGGUNIANG PANLALAWIGAN  
KAPAS/AHAM BL., July 14, 2020  
METSA August 14, 2020

APPROVED:

  
HON. CAESAR P. PEREZ  
Municipal Mayor 