



## EXECUTIVE ORDER NO. 13

Series of 2023

### REORGANIZING THE MUNICIPAL COUNCIL FOR THE PROTECTION OF CHILDREN OF THE MUNICIPAL GOVERNMENT OF LOS BAÑOS

**WHEREAS**, Section 13, Article II of the Philippine Constitution provides that the State recognizes the vital role of the youth in nation-building and shall promote and protect their physical, moral, spiritual, intellectual, and social well-being. It shall inculcate in the youth patriotism and nationalism, and encourage their involvement in public and civic affairs;

**WHEREAS**, DILG Memorandum Circular No. 2021-039 dated April 7, 2021 provides for the Comprehensive Guidelines for the Establishment, Strengthening and Monitoring of the Local Councils for the Protection of Children (LCPC) at All Levels and For Other Purposes;

**WHEREAS**, there is a great need to ensure the survival, development, protection and participation of children and to have an organized, effective & responsive structure that will promote and guarantee the welfare, safety, health, good moral environment, and wholesome development of children and youth;

**WHEREAS**, Section 67, Article 12 of Municipal Ordinance No. 2014-1366 dated October 27, 2014 entitled “An Ordinance Enacting the Child and Youth Welfare Code of Los Baños, Laguna” provided for the organization of a Local Council for the Protection of Children (LCPC) to plan and implement program and services for children at the local level;

**WHEREAS**, the Sangguniang Bayan passed Resolution No. 2017-83 dated June 5, 2017 re: Resolution Adopting and Approving the Municipal Council for the Protection of Children (MCPC) Resolution No. 2017-01 dated May 29, 2017, entitled “Resolution Expanding the Membership of the Municipal Council for the Protection of Children of the Municipality of Los Baños”;

**WHEREAS**, the change in administration and personnel calls for the need to amend previous issuance regarding the composition of the MCPC;

**NOW THEREFORE**, I, **NEIL ANDREW N. NOCON**, Municipal Mayor of the Municipality of Los Baños, Province of Laguna, by virtue of the powers vested in me by law do hereby order the reorganization of the MCPC of the Municipal Government of Los Baños; to wit:

#### **Section 1. COMPOSITION.** The MCPC shall be composed of the following:

Chairperson

Hon. Neil Andrew N. Nocon

Municipal Mayor

Vice Chairperson	Hon. Leren Mae M. Bautista	Municipal Councilor/ Committee Chair on Women and Family
Members	Hon. Gaudencio P. Macatangay Hon. Samantha Nicole B. Ortega Atty. Virgilio A. Tiongan, Jr. Ms. Cheryll L. Gonzales Ms. Joyce Ann Mae L. Del Valle Dr. Alvin A. Isidoro Ms. Jenette M. Palisoc Ms. Twila T. Torres Ms. Maria Luisa G. Diaz Ms. Hanna Erika E. Laviña Ms. Cynthia N. Quintans Ms. Karen L. Mercado Ms. Madeline M. Alforja  Ms. Gliceria E. Trinidad Ms. Michiko R. Escalante PLTCOL John Eric B. Antonio Ms. Soledad S. Villanueva Atty. Donna Mae M. Dado	Liga ng mga Barangay President SK Federation President Municipal Administrator Municipal Agriculturist Acting Municipal Budget Officer Municipal Health Officer Acting Municipal Civil Registrar MPDC Municipal Treasurer MSWDO OIC-MDRRMO Designated GAD Officer Designated Municipal Nutrition Action Officer Designated PESO Manager DILG MLGOO PNP OIC-Chief of Police DepEd District Supervisor DOJ Provincial Assistant Prosecutor
	Child Representative	
	Ms. Gianna Carla D. Malibiran  Ms. Cristel Jem M. Magtibay Mr. Mark Gio Olivari	Municipal Children's Association President 4-H Club of Los Banos Local Youth Development Council (UPLB-USC)
	CSO Representative	
	Ms. Angelica L. Martinez	Rural Improvement Club of Los Banos
Secretariat	Municipal Social Welfare and Development Office	

## Section 2. FUNCTIONS. The MCPC shall perform the following functions:

1. Formulate plans, programs and policies for children that are gender fair, culturally relevant and responsive to the needs of diverse groups or children from 0- to below 18 years of age.
2. Provide coordinative linkages with other agencies & institutions in the planning, monitoring & evaluation of plans for children.
3. Establish and maintain database on children in the municipality and barangays.
4. Conduct capability building programs projects to increase knowledge and skills in handling children's program.
5. Perform such other functions as provided for in the ECCD Act & other child related laws especially in matters of child and parent education, health, entertainment, etc.
6. Prepare Annual Work and Financial Plan for Children and recommend appropriations to the Sanggunian.
7. Provide technical assistance and recommend financial support to the municipality and barangays.

8. Recommend local legislations promoting child survival, protection, participation and development and with appropriate funding support.
9. Monitor and evaluate the implementation of the program and submit quarterly status reports to PCPC.
10. Foster education of every child.
11. Advocate for the establishment and maintenance of children and youth facilities such as playgrounds, day care centers and other facilities necessary for child and youth development.
12. Protect and assist children in need of special protection (e.g. abandoned, maltreated and dependents) and refer cases filed against child abusers to proper agencies/institutions.
13. Document barangay best practices on children.
14. Monitor situational reports and prepare quarterly updates including the implementation of children's program and make recommendations to the municipality.
15. Encourage the proper performance of the duties and responsibilities of parents, and provide learning opportunities on the adequate rearing of children and positive parent-child relationship.
16. Promote wholesome entertainment in the community, especially in movie houses.
17. Take steps to prevent juvenile delinquency and assist parents of children with behavioral problems so that they can get expert advice.
18. Advocate for the passage of resolution/ordinances responsive to child-related issues and concerns and ensure the inclusion of children's program in the executive agenda.
19. Adopt measures for the health of children.

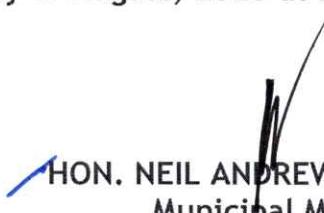
**Section 3. MEETINGS AND QUORUM.** The meetings of the MCPC shall be held once a month or as often as may be necessary on the dates and places to be determined by the Council. The Chairperson may call for a special meeting as may be deemed necessary. A majority of all its members shall constitute a quorum.

**Section 4. SECRETARIAT.** The Secretariat of the MCPC shall be responsible for providing technical support, documentation of proceedings, preparation of reports and such other assistance as may be required in the discharge of its functions.

**Section 5. FUNDING.** Funds needed by the MCPC shall be chargeable against the one percent (1%) of the National Tax Allotment share of the municipal government appropriated for the purpose subject, however, to the usual accounting and auditing rules and regulations.

**Section 6. EFFECTIVITY.** The order shall take effect immediately.

DONE this 11<sup>th</sup> day of August, 2025 at Los Baños, Laguna.

  
HON. NEIL ANDREW N. NOCON  
Municipal Mayor



Republic of the Philippines  
Province of Laguna  
**Municipality of Los Baños**  
Special Science and Nature City

**RECORDS DEPARTMENT**

3/F, Municipal Building, National Highway, Brgy. Timugan, Los Baños, Laguna, 4030  
Tel. Nos. : (049) 530 2981; 530 2952; 530 2953; 530 2818 Local: 3016



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OF THE MUNICIPAL GOVERNMENT OF LOS BAÑOS**

NO	DEPARTMENT/UNIT/ORGANIZATION	PRINTED NAME	DATE RECEIVED	SIGNATURE
1	HON. NEIL ANDREW N. NOCON Municipal Mayor/Chairperson	REYCEL	8/13/25	
2	HON. LEREN MAE M. BAUTISTA SB Committee Chair on Women, GAD, and Family Welfare/Vice Chairperson	MICH	8/13/2025	
3	HON. GAUDENCIO P. MACATANGAY Liga ng mga Barangay President	Rona	8-13-25	
4	HON. SAMANTHA NICOLE A. BANASIHAN-OTREGA SK Federation President	janel	8/13/2025	
5	ATTY. VIRGILIO A. TIONGSON Municipal Administrator	chell	8.13.25	
6	MS. CHERYLL L. GONZALES Municipal Agriculturist	TORRI T.	8/13/25	
7	MS. JOYCE ANN MAE L. DEL VALLE Acting Municipal Budget Officer	JEM	8/13/25	
8	DR. ALVIN A. ISIDORO Municipal Health Officer	Kath	8.13.25	
9	MS. TWILA T. TORRES MPDC	berm	8/13/25	
10	MS. JANETTE M. PALISOC Acting Municipal Civil Registrar	Ana Palisoc	8 - 13 - 25	

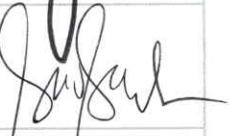


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11	<b>MS. MARIA LUISA G. DIAZ</b> Municipal Treasurer	Leah	AUG 13 2025	
12	<b>MS. HANNA ERIKA E. LAVIÑA</b> MSWDO	NOEL	8/13/25	
13	<b>MS. CYNTHIA N. QUINTANS</b> OIC-MDRRMO	EMMY AGNES	8/13/25	
14	<b>MS. KAREN L. MERCADO</b> DMO III/Designated GAD Officer	JOY	8-13-25	
15	<b>MS. MADELINE M. ALFORJA</b> Designated Municipal Nutrition Action Officer	Jaimie Borda, 8-13		
16	<b>MS. GLICERIA A. TRINIDAD</b> Designated PESO Manager	TRINIDAD	8-13-25	
17	<b>MS. MICHIKO R. ESCALANTE</b> DILG MLGOO	HANNA H CASTRO	8-13-25	
18	<b>PLTCOL JOHN ERIC B. ANTONIO</b> PNP OIC- Chief OF Police	PSSG SANTZ	8-14-25	
19	<b>MS. SOLEDAD S. VILLANUEVA</b> PNP OIC- Chief OF Police	L. OCAMPO	8/14/25	
20	<b>ATTY. DONNA MAE M. DADO</b> TRIAL PROSECUTOR MUNICIPAL TRIAL COURT, LOS BAÑOS, LAG.	INH	8/18/25	
21	<b>MS. GINNA CARLA D. MALIBIRAN</b> Municipal Children's Association President	ALH	8/18/25	
22	<b>MS. CRISTEL JEM M. MAGTIBAY</b> 4-H Club OF Los Baños	TOMI TERAMITAN	8/15/25	



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23	<b>MR. MARK GIO OLIVAR</b> Local Youth Development Council (UPLB-USC)	<i>Rain Corra</i>	<i>8/14/25</i>	<i>dm</i>
24	<b>MS. ANGELICA L. MARTINEZ</b> Rural Improvement Club OF Los Baños	<i>ANGELICA L. MARTINEZ</i>	<i>8/14/25</i>	<i>Jen</i>