



EXECUTIVE ORDER NO. 33
Series of 2025

**RECONSTITUTING THE MUNICIPAL HEALTH BOARD
OF THE MUNICIPAL GOVERNMENT OF LOS BANOS**

WHEREAS, Republic Act 7160 otherwise known as the Local Government Code of 1991 mandates that political subdivisions of the country shall enjoy genuine and meaningful local autonomy to enable them to attain the fullest development as self-reliant communities and make them more effective partners in the attainment of national goals;

WHEREAS, the Code further provides that every local government unit shall exercise all powers for its efficient and effective governance, and those which are essential to the promotion of the general welfare of its constituents;

WHEREAS, Sections 102 to 105 of the Code call for the establishment of a Local Health Board in every province, city or municipality;

WHEREAS, there is a need to reorganize the Municipal Health Board due to the change in administration as a result of the May 12, 2025 National and Local Elections and the selection of new civil society organization representatives;

NOW THEREFORE, I, NEIL ANDREW N. NOCON, Municipal Mayor of the Municipality of Los Baños, Province of Laguna, by virtue of the powers vested in me by law, do hereby order the reconstitution of the Municipal Health Board (MHB).

Section 1. COMPOSITION AND DESIGNATION. The MHB shall be composed of the following:

Chairperson	Hon. Neil Andrew N. Nocon	Municipal Mayor
Vice Chairperson	Dr. Alvin A. Isidoro	Municipal Health Officer
Members	Hon. Muriel Laisa B. Dizon	Municipal Councilor/ Chair, Committee on Health
	Mr. Jose D. Mangunay	DOH Representative
	<i>Civil Society Organization Representatives</i>	
	Philippine Red Cross 143	
	Allan F. Villegas	Primary Representative
	Estelita Jacobo	Alternate Representative

Ganap Makiling Association, Inc. (GMAI)/Guardians

Jerry Daleja
Jhayr Mundin

Primary Representative
Alternate Representative

Madre De Amor Hospice Foundation, Inc.

Analyn Villano
Jane Aguila

Primary Representative
Alternate Representative

Section 2. FUNCTIONS. The MHB shall perform the following:

- a) Propose to the Sangguniang Bayan in accordance with standards and criteria set by the Department of Health, the annual budgetary allocations for the operation and maintenance of health facilities and service within the municipality;
- b) Serve as an advisory committee to the Sangguniang Bayan on health matters such as, but not limited to, the necessity for, the application of, local appropriation for public health purposes; and
- c) Consistent with the technical and administrative standards of the Department of Health, create committees which shall advise local health agencies on matters such as, but not limited to, personnel selection and promotion, bid and awards, grievance and complaints, personnel discipline, budget review, operation review and similar functions.

Section 3. MEETINGS AND QUORUM. The MHB shall meet at least once a month or as often as may be necessary. A majority of the members of the MHB shall constitute a quorum, but the chairperson or the vice chairperson must be present during meetings where budgetary proposals are being prepared or considered. The affirmative vote of all the majority of the members shall be necessary to approve such proposals.

Section 4. BUDGET. Funding for programs and projects of the MHB shall be chargeable against existing local funds.

Section 5. COMPENSATION AND REMUNERATION. The chairperson, vice chairperson and members of the MHB shall perform their duties as such without compensation or remuneration. Members thereof who are not government officials or employees shall be entitled to necessary traveling expenses and allowances chargeable against the funds of the local health board concerned, subject to existing accounting and auditing rules regulations.

Section 6. DIRECT NATIONAL SUPERVISION AND CONTROL BY THE SECRETARY OF HEALTH. In cases of epidemics, pestilence, and other widespread public health dangers, the Secretary of Health may, upon the directions of the President and in consultation with the local government unit, temporarily assume direct supervision and control over health operations for the duration of the emergency, but in no case exceeding a cumulative period of six (6) months. With the concurrence of the municipality, the period for such direct national control and supervision may be further extended.

Section 7. SECRETARIAT. The Secretariat of the Board shall be the Municipal Health Office through the following personnel, to wit:

Head:	Johdi Kathrin M. Surmann
Member:	Michaela N. Morales

The Secretariat shall handle the administrative and technical activities of the Council. The Secretariat shall also undertake liaising and coordination of activities with appropriate agencies of the government and perform such other assistance as may be required in the discharge of its functions.

Section 8. EFFECTIVITY. This order shall take effect immediately.

DONE this 9th day of September, 2025 at Los Baños, Laguna


HON. NEIL ANDREW N. NOCON
Municipal Mayor