



Republic of the Philippines  
Province of Laguna  
**MUNICIPALITY OF LOS BAÑOS**  
*Special Science and Nature City*  
**OFFICE OF THE SANGGUNIANG BAYAN**  
Municipal Hall, National Highway, Brgy. Timugan,  
Los Baños, Laguna 4030 Philippines  
Email: losbaños@laguna.net

**EXCERPTS FROM THE MINUTES OF THE SEVENTH (7<sup>th</sup>) SPECIAL SESSION OF THE SANGGUNIANG BAYAN HELD ON APRIL 29, 2021 AT THE SANGGUNIANG BAYAN SESSION HALL, NATIONAL HIGHWAY, BRGY. TIMUGAN, LOS BAÑOS, LAGUNA.**

Present : Vice Mayor Josephine Sumangil – Evangelista, Presiding Officer  
S.B. Member Miko C. Pelegrina  
S.B. Member Geronimo A. Ciceron  
S.B. Member Mike Dexter A. Concio  
S.B. Member Mark Lester B. Dizon  
S.B. Member Cris Dayril B. Bagnes  
S.B. Member Rodora Perez-Loares  
Secretary Dona T. Alborida  
Ms. Jellyn S. De Una, LLSA II

Absent : S.B. Member Janos S. Lapiz (O.B.)  
S.B. Member Marlo PJ A. Alipon (O.B.)  
S.B. Member Arlene P. delos Santos, Liga President (O.B.)  
S.B. Member Jozylyn N. Manansala, SK Fed. President (O.B.)

Visitor(s) : None

**ORDINANCE NO. 2021 - 2147**

**AN ORDINANCE MANDATING STANDARD PROCEEDINGS ON HANDLING AND DISPOSAL OF THE BODY AND REMAINS OF A DEAD PERSON IN THE MUNICIPALITY OF LOS BAÑOS AND PROVIDING PENALTIES FOR VIOLATION THEREOF.**

Author : Councilor Marlo PJ A. Alipon, REE, RMP, MPA

Co-Author : Councilor Mark Lester B. Dizon

**WHEREAS**, the maintenance of peace and order, the protection of life, liberty, and property, and promotion of the general welfare are essential for the enjoyment by all the people of the blessings of democracy;

**WHEREAS**, every local government unit (LGU) shall exercise its powers which are essential for the promotion of the general welfare. Within their respective territorial jurisdiction, every LGU shall ensure, support and promote the health and safety of its inhabitants;

**WHEREAS**, on March 11, 2020, the World Health Organization (WHO) described the COVID-19 outbreak as a global pandemic;

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KAPASITAHAN BLG. 771, S. 2021  
PETA August 11, 2021



**WHEREAS**, on March 22, 2020, the Department of Health (DOH) issued Memorandum No. 2020-0158 with subject on Proper Handling of the Remains of Suspect, Probable and Confirmed COVID-19 Cases. Likewise, on March 27, 2020, the Department of Interior and Local Government (DILG) provided Interim Guidelines on the Management of Human Remains for Patient Under Investigation (PUI) and Confirmed Coronavirus Disease 2019 (COVID-19) Cases through Memorandum Circular No. 2020-063;

**WHEREAS**, on November 5, 2020, Executive Order No. 217 Series of 2020 was issued by the Local Chief Executive entitled "An Order Prescribing the Guidelines for the Disposal of the Body or Remains of a Dead Person and the Conduct of Funeral Wake or Funeral Vigil. On November 9, 2020, the sanggunian adopted in toto the said EO through Ordinance No. 2020-2074. However, no penalties were provided by the said Ordinance;

**WHEREAS**, there are isolated cases of inaccurate reporting of the cause of death as stated in medical certificate causing for a further transmission of the virus;

**WHEREAS**, to prevent such instance and to provide a standard process on proper handling of human remains, the Sanggunian agreed to pass an Ordinance for the purpose;

**WHEREAS**, as of April 28, 2021, there is a total of One Hundred Forty-Five (145) active cases in the Municipality;

**NOW THEREFORE**, on motion of Councilor Mark Lester B. Dizon, duly seconded by Councilor Miko C. Pelegrina and approved by the councilors present;

**BE IT ORDAINED BY THE SANGGUNIANG BAYAN OF LOS BAÑOS, LAGUNA**, in session assembled, **THAT**:

**SECTION 1. TITLE.** This Ordinance is entitled as "An Ordinance Mandating Standard Proceedings on Handling and Disposal of Body or Remains of a Dead Person in the Municipality of Los Baños."

**SECTION 2. SCOPE.** This Ordinance not only covers Funeral Services within the territorial jurisdiction of the Municipality of Los Baños but all those offering and performing their services in the Municipality.

**SECTION 3. GUIDELINES FOR THE DISPOSAL OF BODY OR REMAINS OF DEAD PERSON.**

Guidelines under the DOH Memorandum No. 2020-015 dated March 22, 2020 and the DILG Memorandum Circular No. 2020-063 dated March 27, 2020 on the Proper Handling and Management of the Remains of Suspect, Probable and COVID-19 Cases are hereby adopted.

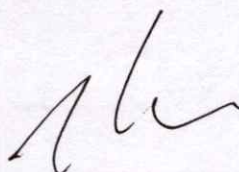
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KAPUSAYAHAN BL. 974 P. 2021  
PETA August 11, 2021





The following guidelines are being emphasized:

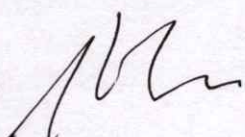
- A. In handling the remains of probable, suspect or confirmed COVID-19 cases, universal standard and transmission-based precautions and DOH-recommended guidelines and procedures must be strictly observed to avoid further spread of the disease;
- B. The body or remains of a suspect, probable or confirmed COVID-19 case shall be buried or cremated within twelve (12) hours after death;
- C. No vigil or wake for suspect, probable or confirmed COVID case;
- D. Burial or cremation shall be done within seventy-two (72) hours for non-COVID cases;
- E. All healthcare facilities shall not hamper the release of the human remains of the deceased, even if it is due to non-payment of hospital bills or medical expenses;
- F. Funeral services shall be required to secure initial medical certificate from the hospital where the person expired. The medical certificate shall be the basis of the family of the deceased and/or the funeral service if the remains of the dead person will be buried or cremated within 12 hours or if wake or vigil can be conducted within 72 hours;
- G. The hospital where the person expired shall be required to immediately issue a temporary medical certificate stating the nature or cause of death. The certificate shall also contain notification if the deceased is a suspect, probable or confirmed Covid-19 case or if RT-PCR test for Covid-19 was done and awaiting results;
- H. If death certificate can be issued immediately, the initial medical certificate may no longer be required to be issued by the hospital. Death certificate however shall state if the deceased is a suspect, probable or confirmed Covid-19 case;
- I. For deaths occurring at home and unattended by medical professional or health worker, the funeral service shall contact the Municipal Health Office (MHO)/Municipal Epidemiology and Surveillance Unit (MESU) point person to verify whether the deceased is included in the active list of suspect, probable or confirmed Covid-19 case in the community or not. The notification from the MHO/MESU point person as to the Covid-19 status of the deceased shall be the basis of the funeral service if the deceased will be buried or cremated within 12 hours or if wake or vigil can be conducted within 72 hours;





The following guidelines are being emphasized:

- A. In handling the remains of probable, suspect or confirmed COVID-19 cases, universal standard and transmission-based precautions and DOH-recommended guidelines and procedures must be strictly observed to avoid further spread of the disease;
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5.00 Ordinance No. 2021-2147 04/29/21

The Municipal Health Office (MHO) and the Public Information Office (PIO) are hereby requested for the widest dissemination of aforementioned provisions of this Ordinance.

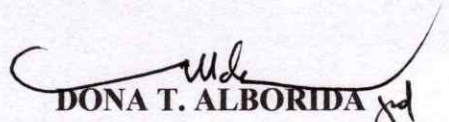
**SECTION 6. REPEALING CLAUSE.** All ordinances, rules and regulations or parts not consistent with any provision of this Ordinance are hereby repealed, amended or modified accordingly.

**SECTION 7. SEPARABILITY CLAUSE.** If for any reason, any part or provision of this Ordinance be declared invalid, any part or provision not affected thereby shall remain in full force and effect.

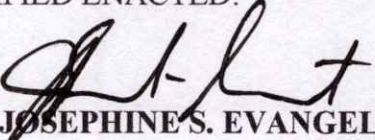
**SECTION 8. EFFECTIVITY.** This Ordinance shall take effect immediately upon approval and shall remain in force until repealed or amended by another Ordinance.

**ENACTED :** April 29, 2021

I HEREBY CERTIFY to the correctness of the above-quoted Ordinance.

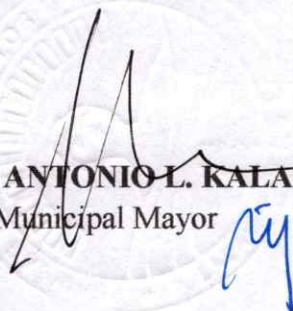
  
**DONA T. ALBORIDA**  
Secretary to the Sangguniang Bayan

CERTIFIED ENACTED:

  
**HON. JOSEPHINE S. EVANGELISTA**  
Municipal Vice Mayor / Presiding Officer

APPROVED:

**PINAC TIBAY**  
**SANGGUNIANG PANGALAWIGAN**  
**KAPASIDAHAN PLW 2315-2021**  
**PETSA August 11, 2021**

  
**HON. ANTONIO L. KALAW**  
Municipal Mayor