



**EXCERPTS FROM THE MINUTES OF THE TWENTY-SECOND (22ND) REGULAR SESSION OF
THE SANGGUNIANG BAYAN HELD ON JUNE 3, 2024 AT THE SANGGUNIANG BAYAN
SESSION HALL, NATIONAL HIGHWAY, BRGY. TIMUGAN, LOS BAÑOS, LAGUNA.**

Present	:	Vice Mayor Josephine H. Sumangil-Evangelista, Presiding Officer S.B. Member Leren Mae M. Bautista S.B. Member Marlo PJ A. Alipon S.B. Member Jonathan Bryan S. Siytiap S.B. Member Miko C. Pelegrina S.B. Member Benedicto S. Alborda S.B. Member Mike Dexter A. Concio S.B. Member Jerwin A. Molinawe S.B. Member Muriel Laisa B. Dizon S.B. Member Gaudencio P. Macatangay, Liga President S.B. Member Samantha Nicole A. Banasihan, SK Federation President Ms. Dona T. Alborda-Dizon, Secretary to the Sangguniang Bayan Ms. Felomina I. Lincallo, Computer Operator IV
Absent	:	None
Visitors	:	2 nd Lieutenant Mary Joan Biligan, Barangay Anos, Los Baños, Laguna Mr. Roann Calatin, Coach, Laguna Arnis Team Members and Parents, Laguna Arnis Team Mr. Jason Sardua, Mr. International Philippines – Los Baños Representative Dr. Mark Lixcel Lantican, Mr. Gay World Philippines – Los Baños Representative

ORDINANCE NO. 2024-2392

**AN ORDINANCE AMENDING ORDINANCE NO. 2023-2381 DATED DECEMBER 4, 2023
ENTITLED "AN ORDINANCE FOR THE ABOLITION AND CREATION OF CERTAIN
PLANTILLA POSITIONS IN THE ORGANIZATIONAL STRUCTURE AND STAFFING PATTERN
(OSSP) OF VARIOUS DEPARTMENTS/OFFICES/UNITS OF THE MUNICIPAL GOVERNMENT
OF LOS BAÑOS (MGLB) AND PROVIDING FUNDS THEREOF AND FOR OTHER PURPOSES".**

Author : Councilor Miko C. Pelegrina

WHEREAS, on December 4, 2023, the Sangguniang Bayan enacted Municipal Ordinance No. 2023-2381 entitled "An Ordinance for the Abolition and Creation of Certain Plantilla Positions in the Organizational Structure and Staffing Pattern (OSSP) of Various Departments/Officers/Units of the Municipal Government of Los Baños (MGLB) and Providing Funds Thereof and for Other Purposes";

WHEREAS, in his letter dated April 1, 2024, the Local Chief Executive Honorable Mayor Anthony F. Genuino requested from the august body, the amendment of the abovementioned Ordinance. The matter was referred to the newly-reconstituted Committee on Good Governance, Public Ethics and Accountability;

WHEREAS, after careful study and deliberation, the Sangguniang Bayan agreed to approve the request of the Local Chief Executive;

NOW THEREFORE, on motion of Councilor Miko C. Pelegrina duly seconded by Councilor Jerwin A. Molinawe and approved by all councilors present in session assembled;

BE IT ORDAINED BY THE SANGGUNIANG BAYAN, in session assembled, that:

SECTION 1. AMENDMENTS. The following amendments to Ordinance No. 2023-2381 are hereby adopted, to wit:

a. **Abolition of Position** – Plantilla Item Number 125 with the Position Title of Construction and Maintenance Man under the Office of the Municipal Engineer is hereby abolished and included in the abolition of position under Section 1:

Plantilla Item No.	Position Title	MGLB Department/Office/ Unit	Salary Grade (SG) Level	Total Annual Basic Compensation (PhP)
125	Construction and Maintenance Man	Office of the Municipal Engineer (OME)	2	243,779.00

b. **Plantilla Item Numbers** – A column for the Plantilla Item Numbers for the table of created positions under Sections 2 and 3, respectively is hereby added:

Table for Section 2 shall now read as:

Position Title	Plantilla Item No.	MGLB Department/Office/ Unit	Salary Grade (SG) Level	Total Annual Basic Compensation (PhP)
Executive Assistant III <i>(Primarily Confidential Staff; Coterminalous)</i>	CoT15	Office of the Municipal Mayor (OMM)	20	879,646.13
Medical Officer III	287	Office of the Municipal Health Officer (OMHO)	21	1,200,190.03
Medical Officer III	288	Office of the Municipal Health Officer (OMHO)	21	1,200,190.03
Nurse I	289		15	766,087.77
Nurse I	290		15	766,087.77
Nurse I	291		15	766,087.77
			TOTAL	5,578,289.50

Table for Section 3 shall now read as:

Position Title	SG	Plantilla Item Number	Education	Experience	Training	Eligibility
Executive Assistant III* <i>(Primarily Confidential Staff; Coterminalous)</i>	20	CoT15*	Bachelor's degree	2 years of experience	8 hours of training	Career Service (Professional) Second Level Eligibility
Medical Officer III	21	287, 288	Doctor of Medicine	None required	None required	RA 1080
Nurse I	15	289, 290, 291	Bachelor of Science in Nursing	None required	None required	RA 1080

* Appointees to primarily confidential/personal staff positions are exempt from the qualification standard requirements (Sec. 38, 2017 Omnibus Rules on Appointments and Other Human Resource Actions, Revised 2018).



c. **Position Title** – The inconsistency in the position titles mentioned in Section 3 and Section 4 is hereby corrected. The inclusion of plantilla item number in Section 4 is also effected. A Section from 2017 Omnibus Rules on Appointments and Other Human Resource Actions, Revised 2018 was also included. Paragraph (a), (b) and (c) of Section 4 shall now read as:

- (a) **Executive Assistant III (EA III) *Primarily Confidential Staff; Coterminous [Plantilla Item Number CoT15]***
Appointees to primarily confidential/personal staff positions are exempt from the qualification standard requirements (Sec. 38, 2017 Omnibus Rules on Appointments and Other Human Resource Actions, Revised 2018)–
- (b) **Medical Officer III (MO III) *[Plantilla Item Numbers 287, 288]***
- (c) **Nurse I *[Plantilla Item Numbers 289, 290, 291]***

SECTION 2. APPLICABILITY OF ORDINANCE NO. 2023-2381. All provisions of Ordinance No. 2023-2381 which are not inconsistent with this Ordinance and are not expressly modified, revoked or repealed in this Ordinance shall continue to be in full force and effect.

SECTION 3. SEPARABILITY CLAUSE. If for any reason/s, any provision or portion of this Ordinance found to be violative of the Constitution, shall not impair the other provisions or portions thereof and thereby shall continue to be in full force and effect.

SECTION 4. REPEALING CLAUSE. All ordinances, resolutions, rules and regulations, or parts thereof that are inconsistent or in conflict with the provisions of this ordinance are hereby repealed and/or modified accordingly.

SECTION 5. EFFECTIVITY CLAUSE. This Ordinance shall take force and effect upon approval, subject to all and existing accounting and auditing rules and regulations.

ENACTED : June 3, 2024

I HEREBY CERTIFY to the correctness of the above –quoted Ordinance.

DONA T. ALBORIDA-DIZON
Secretary to the Sangguniang Bayan

CERTIFIED ENACTED:

HON. JOSEPHINE H. SUMANGIL-EVANGELISTA
Vice Mayor / Presiding Officer

APPROVED:

HON. ANTHONY F. GENUINO
Municipal Mayor