



## EXECUTIVE ORDER NO. 01

Series of 2026

### ESTABLISHING THE ANILAG FESTIVAL COORDINATING COMMITTEE OF THE MUNICIPAL GOVERNMENT OF LOS BAÑOS

**WHEREAS**, the Ani ng Laguna (ANILAG) Festival is the official annual festival of the Province of Laguna, showcasing the rich culture, heritage, products, tourism, and talents of its component cities and municipalities, including the Municipality of Los Baños;

**WHEREAS**, the participation of the Municipality of Los Baños in the ANILAG Festival is an important opportunity to promote local tourism, agriculture, enterprise, and cultural identity;

**WHEREAS**, there is a need to establish a coordinating committee that will ensure the effective planning, preparation, coordination, and implementation of all activities related to the Municipality's participation in the ANILAG Festival;

**NOW, THEREFORE, I, NEIL ANDREW N. NOCON**, Municipal Mayor of Los Baños, Laguna, by virtue of the powers vested in me by law, do hereby order:

**Section 1. CREATION.** There is hereby created ANILAG FESTIVAL Coordinating Committee to oversee and coordinate all preparations, activities, and participation of the Municipality in the ANILAG Festival.

**Section 2. COMPOSITION.** The Committee shall be composed of the following:

Chairperson:

Hon. Neil Andrew N. Nocon  
Municipal Mayor

Alternate Chairpersons:

Atty. Virgilio A. Tiongson Jr.  
Municipal Administrator

Mr. Anatoly M. Guinto  
EAV/Chief of Staff

Members:

Ms. Edmarie Z. Calungsod  
Ms. Twila T. Torres  
Engr. Ricky R. Estopace

Municipal Tourism Office Head  
MPDC  
Municipal Engineer

Mr. Ronell B. Alcachupas	Municipal Accountant
Ms. Joyce Ann Mae L. Del Valle	Acting Municipal Budget Officer
Ms. Maria Luisa G. Diaz	Municipal Treasurer
Mr. Raymond Joseph B. Paraiso	Municipal General Services Officer
Mr. John Marvin S. Canaria	Municipal PIO Head
Mr. Edilco C. Abad	Public Services Officer II

**Section 3. FUNCTIONS.** The Committee shall have the following functions:

- a. Plan, organize, and implement all activities related to the Municipality's participation in the ANILAG Festival;
- b. Prepare and recommend budgets, work plans, and activity schedules;
- c. Coordinate with the Provincial Government of Laguna and other concerned agencies;
- d. Ensure proper representation of the Municipality's culture, tourism, agriculture, and local products;
- e. Oversee logistics, booth design, cultural presentations, and promotional materials;
- f. Ensure public safety, order, and compliance with existing rules and regulations during festival activities; and
- g. Perform such other functions as may be necessary to ensure the success of the Municipality's participation.

**Section 4. SECRETARIAT.** The Municipal Tourism Office, in coordination with the Municipal Agriculture Office, shall serve as the Secretariat of the Committee and shall provide administrative services and technical support.

**Section 5. FUNDING.** Funds necessary for the smooth implementation of ANILAG related activities shall be charged against available and existing municipal funds, subject to existing accounting and auditing rules and regulations.

**Section 6. EFFECTIVITY.** This Executive Order shall take effect immediately upon signing.

**DONE this 9<sup>th</sup> day of January, 2026 in Los Baños, Laguna**



**NEIL ANDREW N. NOCON**  
Municipal Mayor