



Republic of the Philippines
Province of Laguna
MUNICIPALITY OF LOS BAÑOS
Special Science and Nature City
OFFICE OF THE MAYOR

Municipal Hall, National Highway, Brgy. Timugan, Los Baños, Laguna 4030 Philippines
Tel Nos. (049) 530 2585 and 530 2589

EXECUTIVE ORDER NO. 085
Series of 2022

REORGANIZATION OF THE LOCAL GOVERNANCE PERFORMANCE MANAGEMENT SYSTEM (LGPMS) TEAM OF THE MUNICIPALITY OF LOS BAÑOS FOR THE 2022 SEAL OF GOOD LOCAL GOVERNANCE

WHEREAS, Section 16 of Republic Act 7160, otherwise known as the Local Government Code of 1991, provides that every local government unit shall exercise the powers expressly granted, those necessary implied therefrom, as well as powers appropriate or incidental for its efficient and effective governance, and those which are essential to the promotion of the general welfare;

WHEREAS, efficient and effective governance requires an effective working mechanism at the local level providing for a tradition of high performance in the working environment of local government institutions;

WHEREAS, in support of the overall efforts to promote local governance and human development, the Department of the Interior and Local Government (DILG) developed the Local Governance Performance Management System (LGPMS) integrating thereto the Seal of Good Local Governance (SGLG);

WHEREAS, Republic Act No. 11292 or the SGLG Act, mandates the Seal, as an institutionalized award, incentive, honor and recognition-based program that aims to boost LGU's drive to constantly progress and/or sustain their notable performance across various governance areas;

WHEREAS, the DILG issued Memorandum Order No. 2022-026 dated March 3, 2022 re: "2022 Seal of Good Local Governance: Pagkilala sa Katapatan at Kahusayan ng Pamahalaang Lokal" setting the assessment guidelines for the current year;

WHEREAS, the Municipal LGPMS Team shall take the lead in utilizing the LGPMS as a development tool that can be used in linking information to planning, budgeting, policy development and in program implementation, among other potential strategic application areas;

NOW, THEREFORE, I, ANTONIO L. KALAW, Municipal Mayor of the Municipality of Los Baños, by virtue of the powers vested upon me, do hereby order the reorganization and convening of the Local Governance Performance Management System (LGPMS) Team;

Section 1. Composition. The Municipal LGPMS Team shall be composed of the following:

| | | |
|--------------------|--|---|
| Chairperson | Hon. Antonio L. Kalaw | Municipal Mayor |
| Vice-Chairperson | Atty. Katrina D. Galang-Bacani | Municipal Administrator |
| Monitoring Officer | Ms. Michiko R. Escalante | MLGOO |
| Members | 1. Mr. Ronell B. Alcachupas 2. Ms. Genoveva B. Poyaoan 3. Engr. Ricky R. Estopace 4. Dr. Alvin A. Isidoro 5. Ms. Twila T. Torres 6. Mr. Alexander L. Bejosano | Municipal Accountant Municipal Budget Officer Municipal Engineer Municipal Health Officer MPDC Municipal Treasurer |

| | |
|--------------------------------|------------------------------------|
| 7. Ms. Maria Luisa G. Diaz | Asst. Municipal Treasurer |
| 8. Ms. Hanna Erika E. Laviña | MSWDO |
| 9. Ms. Dona T. Alborida | Secretary to the Sangguniang Bayan |
| 10. Ms. Heidi D. Baculo | OIC-HRMO |
| 11. Ms. Cynthia L. Quintans | OIC-MDRRMO |
| 12. Ms. Rachel Joy C. Gabrido | Local Youth Development Officer |
| 13. Ms. Karen L. Mercado | Designated GAD Officer |
| 14. Ms. Lizette D. Cardenas | MENRO Focal Person |
| 15. _____ | Designated Tourism Officer |
| 16. Mr. Martin Q. Imatong | CCA Program Head |
| 17. Mr. Kit Leonard L. Tamisin | ICO-MUDHO |
| 18. Ms. Eva Marie S. Cambe | District Supervisor |
| 19. Lt.Col. Louie D. Dionglay | Chief of Police |

Secretariat: Municipal Planning and Development Office

1. Ms. Lou Andie D. Reyes
2. Ms. Bernadine Maranan
3. Ms. Marie Joyce S. Junio

Office of the Municipal Administrator

4. Ms. Sitti Fatima A. Traje

Section 2. Functions and Responsibilities. The LGPMS Team shall perform the following functions:

1. Take the lead in communicating the intent of the LGPMS and SGLG;
2. Cause the filling-up of LGPMS-Data Collection Form and Certification Form (Form 1 – LGU Profile);
3. Provide needed information to the DILG Officer which will be utilized in filling-up Seal of Good Local Governance – Data Collection and Validation Form (Form CM 2.1 – Financial Administration);
4. Ensure that all data and information provided in the LGPMS Online Database are correct, reliable and credible;
5. The Data Encoder shall be responsible in the online data encoding of Form 1 – LGU Profile in the LGPMS database;
6. Attend and provide necessary information/data in the conduct of LGU Data Validation by the DILG-Regional Assessment Team (RAT);
7. Ensure that observations of the DILG Regional Assessment Team (RAT) are well taken and considered as valuable inputs to address the areas for improvement; and
8. Attend to other similar tasks and responsibilities as may be necessary and appropriate

Section 3. Funding and Administrative Support. Related expenses to be incurred shall be charged to the Office of the Local Chief Executive, subject to the usual accounting and auditing rules and regulation.

Section 4. Effectivity. This Executive Order shall take effect immediately.

Done this 25th day of March, 2022 in the Municipality of Los Banos, Province of Laguna.

HON. ANTONIO L. KALAW
Municipal Mayor