



Republic of the Philippines
Province of Laguna
Municipality of Los Baños
Special Science and Nature City

OFFICE OF THE SANGGUNIANG BAYAN

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EXCERPTS FROM THE MINUTES OF THE SECOND (2ND) REGULAR SESSION OF THE SANGGUNIANG BAYAN HELD ON JULY 21, 2025 AT THE SANGGUNIANG BAYAN SESSION HALL, NATIONAL HIGHWAY, BRGY. TIMUGAN, LOS BAÑOS, LAGUNA.

Present : Vice Mayor Marlo PJ A. Alipon, Presiding Officer
S.B. Member Miko C. Pelegrina
S.B. Member Aldous Amiel B. Perez
S.B. Member Muriel Laisa B. Dizon
S.B. Member Leren Mae M. Bautista
S.B. Member Benedicto S. Alborida
S.B. Member Rand Edouard S. De Jesus
S.B. Member Myla E. Alinsunurin
S.B. Member Jay G. Rolusta
S.B. Member Gaudencio P. Macatangay, Liga President
S.B. Member Samantha Nicole A. Banasihan - Ortega, SK Federation President
Ms. Dona T. Alborida - Dizon, Secretary to the Sangguniang Bayan
Ms. Felomina I. Lincallo, Computer Operator IV

Absent : None

RESOLUTION NO. 2025 – 12

RESOLUTION APPROVING THE SUPPLEMENTAL INVESTMENT PROGRAM (SIP) FOR SUPPLEMENTAL APPROPRIATION AMOUNTING TO FIFTY-NINE MILLION FIVE HUNDRED THREE THOUSAND NINE HUNDRED PESOS AND 71/100 (P 59,503,900.71) FOR GENERAL FUND PROPER; ONE MILLION FOUR HUNDRED FORTY-FIVE THOUSAND ONE FORTY-SIX PESOS AND 37/100 (P 1,445,146.37) FOR MARKET ENTERPRISE; AND ONE HUNDRED SEVENTY-TWO THOUSAND THREE HUNDRED FOURTEEN PESOS AND 91/100 (P 172,314.91) FOR SLAUGHTERHOUSE AND FOR THE REVERSION OF FUNDS FROM CAPITAL OUTLAY TO MAINTENANCE AND OTHER OPERATING EXPENSES AMOUNTING TO SIX MILLION PESOS (PHP 6,000,000.00) UNDER THE 20% MUNICIPAL DEVELOPMENT FUND CY 2025 CURRENT APPROPRIATION.

Author : Councilor Miko C. Pelegrina

WHEREAS, in his letter dated July 14, 2025, the Local Chief Executive, Honorable Mayor Neil Andrew N. Nocon, urgently requested the august body for the passage of a Supplemental Budget for Fiscal Year 2025 to support the implementation of various programs, projects and activities (PPAs) of the Municipality;

WHEREAS, the same letter indicated that most of the Programs, Projects, and Activities (PPAs) included in the proposed Supplemental Budget were given minimal appropriations during the technical consultation and preparation of the Annual Budget for Calendar Year 2025, due to the limited financial resources of the Local Government Unit;

WHEREAS, the request also includes the reversion of funds from Capital Outlay to Maintenance and Other Operating Expenses in the amount of Six Million Pesos (Php 6,000,000.00), chargeable against the 20% Municipal Development Fund Current Appropriation;

WHEREAS, the Personal Services (PS) items for all departments and units refer to the 100% implementation of the first tranche of salary increase for civilian government employees for the period 2024–2027 under the Salary Standardization Law of 2024 (SSL VI), except for other offices with additional items under PS. Also, all items under Maintenance and Other Operating Expenses (MOOE) refer to the P70.00 daily wage increase for Job Order workers, as mandated by SB Ordinance No. 2025-2423, except for other offices with additional items under MOOE;

WHEREAS, under the Office of the Mayor, the additional appropriation shall augment existing appropriations for Consultancy Services and donations under the Damayan sa Kapwa Program;

WHEREAS, under Special Purpose Appropriation (Personal Services), an amount shall be allocated for the payment of terminal leave benefits of outgoing municipal elective officials, coterminous employees, and other municipal personnel who are due for early retirement, as well as for the payment of P3,000.00 each to regular and casual employees in connection with the commemoration of the Municipality's 410th Founding Anniversary on September 17, 2025, which is traditionally granted every five years. Under MOOE, the amount refers to the subsidy to augment payment of utilities (electricity and water) for both the Batong Malake and Poblacion Public Markets;

WHEREAS, under the Public Safety Office – Peace and Order Program, the additional appropriation shall augment existing appropriations for Fuel, Oil, and Lubricant Expenses for the Tri-Bureau of the Department of the Interior and Local Government (DILG);

WHEREAS, under the Municipal Disaster Risk Reduction and Management Office (MDRRMO), an amount shall be allocated for the creation of three (3) casual positions to augment the current workforce;

WHEREAS, under the Local Youth Development Office (LYDO), the amount shall be utilized for the conduct of the Kabataan Kontra Droga Seminar, SK Mandatory Training, and various activities and events in celebration of the Linggo ng Kabataan;

WHEREAS, under the Human Resource Management Office, the amount shall be utilized for the procurement of rice as subsidy (for the second semester) for all permanent and casual municipal employees, as provided for in the Collective Negotiation Agreement (CNA) between the Local Government Unit (LGU) and the Association of Municipal Employees of Los Baños, Laguna (AMELBA-UNA), Inc.;

WHEREAS, the Municipal General Services Office will utilize the additional appropriation to cover Fuel, Oil and Lubricant Expenses; Water Expenses; Electricity Expenses of the different municipal buildings and facilities; prior year obligation at the Gabaldon Building; Telephone Expenses; and Repair and Maintenance of Transportation Equipment;

WHEREAS, under the Municipal Treasury Office, the amount shall be used to defray the cost of the fidelity bond for additional and new accountable officials and officers;

WHEREAS, the Municipal Health Office shall use the funds to augment the existing appropriations for Drugs and Medicine Expenses, specifically to support the implementation of the Free Anti-Rabies Program;



WHEREAS, under the Office of the Senior Citizens Affairs, the amount shall be utilized to augment existing appropriations for Death Benefit Assistance, the Municipal Social Pension Program, the Longevity Grant, and to cover the increase in the honoraria of the OSCA Head in accordance with SSL VI;

WHEREAS, the Market Enterprise Fund shall augment existing appropriations for water and electricity expenses of both the Poblacion and Batong Malake Public Markets;

WHEREAS, under the 20% Municipal Development Fund, this pertains to the reversion of funds from Capital Outlay to Maintenance and Other Operating Expenses for the following projects: (1) from Parks, Plazas and Monuments – Improvement of General Paciano Rizal Park, Brgy. Baybayin to Other Supplies and Materials Expenses – Procurement of Various Items for the Health Spa; and (2) from Road Networks – Construction/Rehabilitation/Improvement of Roads, Bridges, Pathways, Municipal Wide to Repair and Maintenance of Infrastructure Assets – Repair and Maintenance of Roads, Bridges, Pathways, Municipal Wide;

WHEREAS, after careful review and deliberation, the Members of the Sangguniang Bayan agreed to supplement the aforementioned PPAs in the Annual Investment Program of the municipality;

NOW THEREFORE, on motion of Councilor Miko C. Pelegrina duly seconded by Councilor Jay G. Rolusta and approved by the councilors present;


RESOLVED, AS IT IS HEREBY RESOLVED, to approve the Supplemental Investment Program (SIP) for supplemental appropriation amounting to Fifty-Nine Million Five Hundred Three Thousand Nine Hundred Pesos and 71/100 (Php 59,503,900.71) for General Fund Proper; One Million Four Hundred Forty-Five Thousand One Forty-Six Pesos and 37/100 (p 1,445,146.37) for Market Enterprise; and One Hundred Seventy-Two Thousand Three Hundred Fourteen Pesos and 91/100 (Php 172,314.91) for Slaughterhouse; and for the reversion of funds from Capital Outlay to Maintenance and Other Operating Expenses amounting to Six Million Pesos (Php 6,000,000.00), chargeable against the 20% Municipal Development Fund CY 2025 Current Appropriation.

UNANIMOUSLY APPROVED : July 21, 2025

I HEREBY CERTIFY to the correctness of the above-quoted Resolution.


DONA T. ALBORIDA DIZON
Secretary to the Sangguniang Bayan

CERTIFIED ADOPTED:


HON. MARLO PJ A. ALIPON, MPA, REE, RMP
Vice Mayor/Presiding Officer