



EXECUTIVE ORDER NO. 42
Series of 2025

**REORGANIZING THE MUNICIPAL URBAN DEVELOPMENT AND HOUSING BOARD OF
THE MUNICIPAL GOVERNMENT OF LOS BAÑOS**

WHEREAS, Republic Act 7299 otherwise known as the Urban Development and Housing Act of 1992 was enacted into law with objective of uplifting the conditions of the underprivileged and homeless citizens in urban areas and in resettlement areas by making available to them decent housing at affordable cost, basic services and employment opportunities and providing for the rational use and development of urban land;

WHEREAS, Section 6 of the same law provided for the establishment of a National Urban Development and Housing Framework to be formulated by the Housing and Land Use Regulatory Board under the direction of the Housing and Urban Development Coordinating Council, now Department of Human Settlements and Urban development, in coordination with all local government units and other concerned public and private sector;

WHEREAS, Executive Order No. 708 dated February 26, 2008 reiterated by Department of the Interior and Local Government Memorandum Circular No. 2008-143 dated September 19, 2008 directed the creation of local housing boards and provided guidelines thereof;

WHEREAS, pursuant thereof, Municipal Ordinance No. 2008-722 entitled “An Ordinance Amending the Creation of the Municipal Urban Development and Housing Board (MUDHO) as provided for by Ordinance No. 2000-21 dated July 28, 2000 entitled: An Ordinance Establishing the Municipal Urban Development and Housing Board (MUDHO) of the Municipality of Los Baños, Laguna for the Purpose of Ensuring the Viability and Sustainability of the Housing Program and Shelter Plan of the Municipality” was enacted.

NOW THEREFORE, I, **NEIL ANDREW N. NOCON**, Municipal Mayor of the Municipality of Los Baños, Province of Laguna, by virtue of the powers vested in me by law do hereby reorganize the Municipal Urban Development and Housing Board (MUDHB), to wit:

Section 1. COMPOSITION

Chairperson	Hon. Neil Andrew N. Nocon	Mayor
Co-Chairperson	Hon. Jay G. Rolusta	Municipal Councilor/Chair, Committee on Land Use
Members	Hon. Gaudencio P. Macatangay Engr. Oliver D. Manaig Ms. Joyce Anne Mae Del Valle Engr. Ricky Estopace Ms. Twila T. Torres Ms. Maria Luisa G. Diaz Ms. Hanna Ericka E. Lavina Ms. Karen L. Mercado	Liga ng mga Barangay President Municipal Assessor Acting-Municipal Budget Officer Municipal Engineer MPDC Municipal Treasurer MSWDO Designated GAD Officer

Ms. Karen B. Coronado
Dir. Mary Ann F. Policarpio

Mr. Mamerto A. Punio

Mr. Rodel A. Francisco

Ms. Norma A. Albarico

Secretariat

Municipal Urban Development Housing Office

MUDHO Head
OIC- Regional Director of
Department of Human
Settlement and Urban
Development
Provincial Urban
Development
And Housing Officer
Presidential Commission
for the Urban Poor
Better Land Homeowners
Association, Phase I
Brgy. Malinta Pantawid
Parent Leader

Section 2. ROLE AND FUNCTIONS.

2.1 Role.

The Municipal Urban Development and Housing Board shall be the policy making body on urban development, shelter and housing program of the Municipal Government of Los Baños.

2.2 Functions.

- 2.2.1 Ensures the creation of the Municipal Urban Development and Housing Office (MUDHO) directly under the Office of the Mayor.
- 2.2.2 Recommends all proposal for the budgetary requirements pertinent to the operation of the MUDHO.
- 2.2.3 Promulgates policies / guidelines pertinent to the implementation of the Municipal Shelter Program.
- 2.2.4 Recommends the Municipal Comprehensive Shelter Plan prepares and submitted by the MUDHO and the Municipal Planning and Development Office (MPDO) to the Sangguniang Bayan.
- 2.2.5 Recommends to the Sangguniang Bayan all municipal government sponsored or supported socialized housing projects.
- 2.2.6 Advises the Sangguniang Bayan on matters of local taxation, which may affect the local governments socialized housing program.
- 2.2.7 Recommends for the approval of the Local Chief Executive (LCE) Partnership arrangement with National Housing Authority (NHA) and other housing agencies including but not limited to the following program; Housing Production Assistance, Resettlement Development, Local Housing Cost Recoverable Joint Venture, Financing, Housing Packages Take Out and Development Loans and Packages.
- 2.2.8 Recommends for approval of the Sangguniang Bayan the accreditation of various Community Associations (CAS) on related housing projects.
- 2.2.9 Serves as the sole clearing house for the conduct of demolition and eviction activities concerning informal settlers in danger areas, public places and government projects.
- 2.2.9.1 Monitor all evictions and demolitions, whether voluntary, extra-judicial, summary or court-covered;

2.2.9.2 Require the proponent of an eviction and demolition to first secure from the Board the Checklist, Guidelines and Eviction and Demotion Compliance Certificate Prior to the actual implementation thereof and, thereafter, submit to the Board the completed Checklist, attested to under oath by the proponent and indicating that:

- a) Adequate consultations with the affected families were undertaken;
- b) Adequate resettlement site and relocation facilities are made available; and
- c) The provision of Section 3, paragraph 1 of the Implementing Rules and Regulations of section 28 of Republic act No. 7279 have been complied with; and

2.2.9.3 Based on the completed Checklist, and subject to further verification, issue an Eviction and Demolition Compliance Certificate on a proposed eviction and demotion.

Section 3. MEETING AND QUORUM. The Municipal Urban Development and Housing Board shall meet at least once a month or as often as maybe necessary on a certain designated time.

The Chairperson or the Co-Chairperson of the Board and five (5) members shall constitute quorum.

Section 4. FUNDING. Funds need by the Board shall be sourced out from existing funds subject, however, to the usual accounting and auditing rules and regulations.

Section 5. SECRETARIAT. The Secretariat of the Board shall be the MUDHO. The secretariat shall be responsible for providing technical support, documentation of proceedings, preparation of reports and such other assistance as may be required in the discharge of its functions.

The order shall take effect immediately.

Done this 22nd day of October, 2025 at Los Baños, Laguna.


HON. NEIL ANDREW N. NOCON
Municipal Mayor