



Republic of the Philippines
Province of Laguna
MUNICIPALITY OF LOS BAÑOS
Special Science and Nature City
OFFICE OF THE SANGGUNIANG BAYAN
Municipal Hall, National Highway, Brgy. Timugan,
Los Baños, Laguna 4030 Philippines
Email: losbaños@laguna.net

EXCERPTS FROM THE MINUTES OF THE THIRTY-FOURTH (34TH) REGULAR SESSION OF THE SANGGUNIANG BAYAN HELD ON NOVEMBER 23, 2020 AT THE SANGGUNIANG BAYAN SESSION HALL, NATIONAL HIGHWAY, BRGY. TIMUGAN, LOS BAÑOS, LAGUNA.

Present : Vice Mayor Antonio L. Kalaw, Presiding Officer
S.B. Member Josephine S. Evangelista
S.B. Member Miko C. Pelegrina
S.B. Member Janos S. Lapiz
S.B. Member Geronimo A. Ciceron
S.B. Member Marlo PJ A. Alipon
S.B. Member Mark Lester B. Dizon
S.B. Member Cris Dayril B. Bagnes
S.B. Member Arlene P. delos Santos, Liga President
S.B. Member Jozlyn N. Manansala, SK Fed. President
Secretary Dona T. Alborida
Ms. Felomina I. Lincallo, LLSO I

Absent : S.B. Member Mike Dexter A. Concio, (O.B.)

Visitors : Mr. Gino M. Lawas, President of LGBTQ+ - Los Baños
Mr. Rolly Regalado, Vice President of LGBTQ+ - Los Baños
Mr. Marvin G. Lapiz, Treasurer of LGBTQ+ - Los Baños
Mr. Roel T. Haresco, Secretary of LGBTQ+ - Los Baños

INAC LIBAT
SANGGUNIANG PANLALAWIGAN
APRASIHAN RL. 160, S. 2021
NETSA February 2, 2021

ORDINANCE NO. 2020-2079

AN ORDINANCE CREATING THE POSITION OF DRAFTSMAN I WITH SALARY GRADE 6 AT THE OFFICE OF THE MUNICIPAL ASSESSOR.

Author : Councilor Miko C. Pelegrina

BE IT ORDAINED BY THE SANGGUNIANG BAYAN OF LOS BAÑOS, LAGUNA, in session assembled, THAT:

SECTION 1. Civil Service Commission (CSC) basic qualification standard are as follows:

EDUCATION : Completion of two years studies in college or High school graduate with relevant vocational/trade course

EXPERIENCE : None Required

TRAINING : None Required

ELIGIBILITY : Career Service (Subprofessional) / Draftsman (MC 10 s.2013) Cat. II

APPROVED: As per provision of Art. 108 (a) & (b)
of the IRR of R.A. 7161; otherwise known as the Local Government Code of 1991

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2.00 Ordinance No. 2020-2079 11/23/2020

SECTION 2. The duties and responsibilities shall be as follows:

- a. Assist in actual lot sketching work in the field;
- b. Create technical drawings based on location map;
- c. Review drawings, plans and specifications;
- d. Re-sectioning of Tax Maps and, assignment of new permanent identification number to real properties;
- e. Draw land parcel to Field Appraisal and Assessment Sheet (FAAS) based on location maps of newly declared owner;
- f. Responsible for the preparation of all maps from Based Map to Final Tax Map; and,
- g. Issue Certified True Copy of Tax Maps.

SECTION 3. The source of funds shall be taken from the Annual Budget for FY 2021.

SECTION 4. This ordinance shall take force and effect upon approval subject to all existing auditing rules and regulations.

ENACTED : November 23, 2020

I HEREBY CERTIFY to the correctness of the above –quoted Ordinance.

DONA T. ALBORIDA
Secretary to the Sangguniang Bayan

CERTIFIED ENACTED:

HON. ANTONIO L. KALAW
Vice Mayor / Presiding Officer

PINAC LIBAY
SANGGUNIANG PANLALAWIGAN
KAPASIYAHAN BLG. 180, S. 2021
ETSA February 8, 2021

APPROVED:

HON. CAESAR P. PEREZ
Municipal Mayor

APPROVED: As per provision of Art 108 (a) & (b)
of the IRR OF R.A. 7160, otherwise known as the
Local Government Code of 1991