



Republic of the Philippines  
Province of Laguna

**MUNICIPALITY OF LOS BAÑOS**  
*Special Science and Nature City*  
**OFFICE OF THE MAYOR**

Municipal Hall, National Highway, Brgy. Timugan, Los Baños, Laguna 4030 Philippines  
Tel Nos. (049) 530 2585 and 530 2589

**EXECUTIVE ORDER NO. 003**  
**Series of 2021**

**AN ORDER REORGANIZING THE LOS BAÑOS MUNICIPAL  
SOLID WASTE MANAGEMENT BOARD**

**WHEREAS**, Section 12 of Republic Act No. 9003 enjoins each municipality to form a Municipal Waste Management Board that shall prepare, submit and implement a plan for the safe and sanitary management of solid waste generated in areas under its geographic and political coverage;

**WHEREAS**, Municipal Ordinance No. 2004-338 provides for the creation and composition of the Municipal Ecological Solid Waste Management Board of the Municipality of Los Baños (LBMESWMB);

**WHEREAS**, the composition of the LBMESWMB was reorganized through an Executive Order 213, Series of 2020 during the term of the previous administration and in order to continue operations, it is necessary to re-organize and reactivate the Board;

**NOW, THEREFORE, I, ANTONIO L. KALAW**, Municipal Mayor of the Municipality of Los Baños, by virtue of the authority vested in me by law, hereby reorganized the Los Baños Municipal Ecological Solid Waste Management Board, to wit:

**Section 1. COMPOSITION.** The LBMESWMB shall be composed of the following:

|             |   |   |
|-------------|---|---|
| Chair       | : Hon. Antonio L. Kalaw   | Municipal Mayor   |
| Vice-Chair  | : Ms. Lizette D. Cardenas   | MENRO Focal Person  |
| Members     | : Hon. Marlo PJ A. Alipon<br>Hon. Arlene P. delos Santos<br>Hon. Jozylyn N. Manansala<br>Dr. Alvin A. Isidoro<br>Mr. Ambrosio P. Lapis<br>Dr. Reynaldo V. Ebora<br>Dr. Melinda DP. Bandalaria<br>Ms. Alicia Capiral<br>Ms. Francisca de Villa | Municipal Councilor/Chair, SB<br>Committee on Environment<br>President, Liga ng mga Barangay<br>President, SK Federation<br>Municipal Health Officer<br>General Services Officer<br>Executive Director, PCAARRD<br>UP Open University Chancellor<br>Local NGO representative<br>President, Los Baños Recyclers<br>and Traders Association |
| Secretariat | : Municipal Environment and Natural Resources Office  |   |

**Section 2. DUTIES AND RESPONSIBILITIES.** Under Republic Act No. 9003, the LBMESWMB shall have the following duties and responsibilities:

- a. Develop the Municipal Solid Waste Management Plan that shall ensure the long-term management of solid waste, as well as integrate the various solid waste management plans and strategies of the barangays in its area of jurisdiction;
- b. Adopt measures to promote and ensure the viability and effective implementation of solid waste management programs in its component barangays;
- c. Monitor and implementation of the Municipal Solid Waste Management Plan through its various political subdivisions and in cooperation with the private sector and the NGOs;

- d. Adopt specific revenue-generating measures to promote the viability of its Solid Waste Management Plan;
- e. Convene regular meetings for the purposes of planning and coordinating the implementation of the solid waste management plans of respective component barangays;
- f. Oversee the implementation of the Municipal Solid Waste Management Plan;
- g. Review every two (2) years or as the need arises the Municipal Solid Waste Management Plan for purposes of ensuring its sustainability, viability, effectiveness and relevance in relation to local and international developments in the field of solid waste management;
- h. Develop the specific mechanics and guidelines for the implementation of the Municipal Solid Waste Management Plan;
- i. Recommend to appropriate local government authorities specific measures or proposals for franchise or build-operate-transfer agreements with duly recognized institutions, pursuant to Republic Act 6957, to provide either exclusive or non-exclusive authority for the collection, transfer, storage, processing, recycling or disposal of municipal solid waste. The proposals shall take into consideration appropriate government rules and regulations on contracts, franchise and build-operate-transfer agreements;
- j. Provide the necessary logistical and operational support to its component cities and municipalities in consonance with subsection (f) of Section 17 of the Local Government Code;
- k. Recommend measure and safeguards against pollution and for the preservation of the natural ecosystem; and
- l. Coordinate the efforts of its component barangays in the implementation of the city or municipal Solid Waste Management Plan.

**Section 3. SECRETARIAT.** The Secretariat of the LBMESWMB shall be responsible of the following:

- a. Provide technical support to the Board;
- b. Prepare notice of meeting, agenda, attendance and document proceedings of all meetings and activities;
- c. Prepare reports as needed by the Board;
- d. Extend other assistance as may be required by the Board.

**Section 4. MEETINGS.** The LBMESWMB shall meet regularly every quarter of the year at an agreed time and place. The majority of the Team shall constitute a quorum for it to exercise its power and perform its duties.

**Section 5. FUNDING.** Funds to defray cost of expenses for programs and projects of the LBMESWMB shall be chargeable against existing funds subject to the usual accounting and auditing rules and regulations.

**Section 6. REPEALING CLAUSE.** All orders or parts thereof that are inconsistent with this Executive Order are hereby repealed, amended or otherwise modified accordingly.

**Section 7. EFFECTIVITY.** This order shall take effect immediately.

Done this 1<sup>st</sup> day of February, 2021 in Los Baños, Laguna, Philippines.

HON. ANTONIO L. KALAW  
Municipal Mayor