



Republic of the Philippines  
Province of Laguna  
**MUNICIPALITY OF LOS BAÑOS**  
Special Science and Nature City  
**OFFICE OF THE SANGGUNIANG BAYAN**  
Municipal Hall, National Highway, Brgy. Timugan,  
Los Baños, Laguna 4030 Philippines  
Email: losbaños@laguna.net

**EXCERPTS FROM THE MINUTES OF THE EIGHTEENTH (18<sup>TH</sup>) SPECIAL SESSION OF THE SANGGUNIANG BAYAN HELD ON DECEMBER 29, 2021, AT THE SANGGUNIANG BAYAN SESSION HALL, NATIONAL HIGHWAY, BRGY. TIMUGAN, LOS BAÑOS, LAGUNA.**

Present : Vice Mayor Josephine H. Sumangil - Evangelista, Presiding Officer  
S.B. Member Janos S. Lapid  
S.B. Member Geronimo A. Ciceron  
S.B. Member Mike Dexter A. Concio  
S.B. Member Mark Lester B. Dizon  
S.B. Member Cris Dayril B. Bagnes  
S.B. Member Arlene P. delos Santos, Liga President  
S.B. Member Jozylyn N. Manansala, SK Fed. President  
Secretary Dona T. Alborida

Absent : S.B. Member Miko C. Pelegrina (O.B.)  
S.B. Member Marlo PJ A. Alipon (O.B.)

Visitors : None

**RESOLUTION 2021-263**

**RESOLUTION APPROVING THE SUPPLEMENTAL INVESTMENT PROGRAM (SIP) FOR THE SUPPLEMENTAL BUDGET FOR THE GRANT OF GRATUITY PAY TO CONTRACT OF SERVICE AND JOB ORDER EMPLOYEES OF THE MUNICIPAL GOVERNMENT OF LOS BAÑOS IN THE AMOUNT OF THREE MILLION PESOS AND 00/100 (P 3,000,000.00) TO BE TAKEN FROM THE SAVINGS OF LONGEVITY GRANT FOR SENIOR CITIZENS AS PER MUNICIPAL ORDINANCE NO. 2021-2117.**

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Author : Councilor Geronimo A. Ciceron

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**WHEREAS**, the Office of the President issued Administrative Order No. 38 dated December 29, 2021 entitled: "Authorizing the Grant of Gratuity Pay to Contract of Service and Job Order Workers in Government for Fiscal Year 2021";

**WHEREAS**, granting a year-end Gratuity Pay to COS and JO workers is a well-deserved recognition of their hard work in implementing programs, projects and activities, including those which are part of the emergency COVID-19 response efforts of the government;

**WHEREAS**, Section 5 of the Order provides that Local Government Units (LGUs) are enjoined to adopt in their respective offices the grant of Gratuity Pay to COS and JO workers, utilizing appropriate and available funding sources from their respective local government funds. The corresponding supplemental budget for the purpose shall be enacted by the local Sanggunian within FY 2021;

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2.00 Resolution No. 2021-263 12/29/21

**WHEREAS**, the Sangguniang Bayan after thorough discussion unanimously assented to adopt *in toto* the provisions of Administrative Order No. 46 dated December 29, 2021 entitled: "Authorizing the Grant of Gratuity Pay to Contract of Service and Job Order Workers in Government for Fiscal Year 2021" through the passage of Resolution No. 2021-262;

**WHEREAS**, the funds needed for the purpose of granting the Gratuity Pay shall be sourced out from existing and available MOOE;

**WHEREAS**, the Sangguniang Bayan further agreed to incorporate the grant of the Gratuity Pay in a Supplemental Investment Program (SIP) for the current year of the Municipality of Los Baños;


**NOW, THEREFORE**, on motion of Councilor Geronimo A. Ciceron duly seconded by Councilor Janos S. Lapiz and concurred by all other members present;

**RESOLVED, AS IT IS HEREBY RESOLVED**, Resolution approving the Supplemental Investment Program (SIP) for the Supplemental Budget for the Grant of Gratuity Pay to Contract of Service and Job Order Employees of the Municipal Government of Los Baños for FY 2021 to be taken from Savings of Longevity Grant for Senior Citizens as per Municipal Ordinance No. 2021-2117.


**UNANIMOUSLY APPROVED** : DECEMBER 29, 2021.

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I HEREBY CERTIFY to the correctness of the above-quoted Resolution.

  
**DONA T. ALBORIDA**  
Secretary to the Sangguniang Bayan

CERTIFIED ADOPTED:

  
**HON. JOSEPHINE H. SUMANGIL-EVANGELISTA**  
Vice Mayor/Presiding Officer