



EXCERPTS FROM THE MINUTES OF THE TWELFTH (12TH) REGULAR SESSION OF THE SANGGUNIANG BAYAN HELD ON MARCH 24, 2025 AT THE SANGGUNIANG BAYAN SESSION HALL, NATIONAL HIGHWAY, BRGY. TIMUGAN, LOS BAÑOS, LAGUNA.

Present: Vice Mayor Josephine H. Sumangil-Evangelista, Presiding Officer
S.B. Member Leren Mae M. Bautista
S.B. Member Marlo PJ A. Alipon
S.B. Member Jonathan Bryan S. Siytiap
S.B. Member Miko C. Pelegrina
S.B. Member Mike Dexter A. Concio
S.B. Member Jerwin A. Moliñawe
S.B. Member Muriel Laisa B. Dizon
S.B. Member Gaudencio P. Macatangay, Liga President
S.B. Member Samantha Nicole A. Banasihan - Ortega, SK Federation President
Ms. Dona T. Alborida-Dizon, Secretary to the Sangguniang Bayan
Ms. Felomina I. Lincallo, Computer Operator IV

Absent : S.B. Member Benedicto S. Alborida, O.B.

ORDINANCE NO. 2025-2421

ORDINANCE ENACTING THE SUPPLEMENTAL BUDGET FOR THE YEAR 2025 IN THE AMOUNT OF FORTY-TWO MILLION ONE HUNDRED FORTY-FIVE THOUSAND FIVE HUNDRED THIRTY-TWO PESOS AND 18 / 100 (PHP 42,145,532.18) CHARGEABLE AGAINST PROVINCIAL FUND ASSISTANCE FOR LGU'S PARTICIPATION TO ANILAG FESTIVAL 2025, GOVERNMENT EQUITY SURPLUS, AND PS SAVINGS AND REVERSION OF FUNDS AMOUNTING TO: (1) TWO MILLION PESOS (PHP 2,000,000.00) UNDER THE 5% MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT FUND (5% MDRRMF) - CURRENT APPROPRIATION FROM CAPITAL OUTLAY TO MAINTENANCE AND OTHER OPERATING EXPENSES; AND (2) FOUR MILLION PESOS (PHP 4,000,000.00) UNDER THE 20% MUNICIPAL DEVELOPMENT FUND (20% MDF) - CONTINUING APPROPRIATION FROM CAPITAL OUTLAY TO MAINTENANCE AND OTHER OPERATING EXPENSES.

Author : Councilor Marlo PJ A. Alipon, MPA, REE, RMP

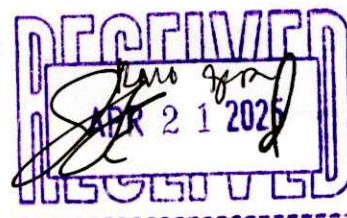
WHEREAS, the Local Government Code of 1991 (Republic Act No. 7160) empowers local government units (LGUs) to generate and apply resources to support their development plans, programs, and services through the enactment of supplemental budgets;

WHEREAS, in his letter dated March 11, 2025 the Local Chief Executive, Honorable Anthony F. Genuino, requested the **Honorable Sangguniang Bayan** for the passage of appropriate legislative measure for a supplemental budget amounting to Forty-Two Million One Hundred Forty-Five Thousand Five Hundred Thirty-Two Pesos and 18/100 (P 42,145,532.18);

WHEREAS, the Municipal Government of Los Baños seeks to implement a Supplemental Budget for the Fiscal Year 2025 in the total amount of Forty-Two Million One Hundred Forty-Five Thousand Five Hundred Thirty-Two Pesos and 18/100 (P 42,145,532.18) to fund various programs and activities chargeable against the Provincial Fund Assistance for LGU participation in the Anilag Festival 2025, Government Equity Surplus, and Personnel Services (PS) Savings;

WHEREAS, listed on the next page is the Summary of Expenditures for the Supplemental Budget for CY 2025:

79



Office	Particular	PS (PhP)	MOOE (PhP)	Capital Outlay (PhP)	Total (PhP)
Office of the Municipal Mayor					
Other MOOE	Provision of Cakes	-	200,000.00	-	200,000.00
Sub-total		-	200,000.00	-	200,000.00
Information and Communication Systems Office (ICSO)					
ICTE	Server and back-up for Barangays	-	-	500,000.00	500,000.00
Other Supplies and Materials Expenses (Semi-Expendable Machinery and Equipment)	Equipment for Queuing System	-	150,000.00	-	150,000.00
Sub-total		-	150,000.00	500,000.00	650,000.00
Municipal Tourism Office					
Other MOOE	Bañamos Festival	-	7,000,000.00	-	7,000,000.00
Other MOOE	ANILAG Festival	-	400,000.00	-	400,000.00
Sub-total		-	7,400,000.00	-	7,400,000.00
Municipal Urban Development and Housing Office (MUDHO)					
Other Supplies and Materials Expenses (Semi-Expendable Machinery and Equipment)	Printer	-	30,000.00	-	30,000.00
Sub-total		-	30,000.00	-	30,000.00
Public Information Office (PIO)					
Other Supplies and Materials Expenses (Semi-Expendable Machinery and Equipment)	Printer	-	30,000.00	-	30,000.00
Sub-total		-	30,000.00	-	30,000.00
Municipal Budget Office					
Office Equipment	Heavy Duty Document Scanner	-	-	300,000.00	300,000.00
Sub-total		-	-	300,000.00	300,000.00
Municipal Engineering Office					
Repair and Maintenance of Buildings		-	500,000.00	-	500,000.00
Sub-total		-	500,000.00	-	500,000.00
Municipal General Services Office (GSO)					
Fuel, Oil and Lubricant Expenses			5,000,000.00		5,000,000.00
Environmental & Sanitary Management	Garbage Collection and Disposal (including hauling services)	-	20,000,000.00	-	20,000,000.00
Electricity Expense		-	2,000,000.00	-	2,000,000.00
Other MOOE	Hiring of twelve (12) Job Orders for MRF for 10 days at P410.00/day	-	49,200.00	-	49,200.00
Travelling Expenses - Local	Prior Year Obligation - Per diem of drivers	-	34,980.00	-	34,980.00
Other Supplies and Materials Expenses	Prior Year Obligation - Supplies of Slaughterhouse (Ja Laron Trading)	-	39,800.00	-	39,800.00
Sub-total		-	27,123,980.00	-	27,123,980.00
Municipal Human Resource Management Office					
Other MOOE	Rice Subsidy for Municipal Employees	-	534,000.00	-	534,000.00
Sub-total		-	534,000.00	-	534,000.00

49



Office	Particular	PS (PhP)	MOOE (PhP)	Capital Outlay (PhP)	Total (PhP)
Municipal Nutrition Action Office (MNAO)					
Salary and Wages - Regular	Additional salary and benefits of Nutritionist - Dietitian II (Ms. Madeleine M. Alforja) as per Magna Carta for Public Health Workers	47,052.00	-	-	47,052.00
Subsistence Allowance		18,000.00	-	-	18,000.00
Laundry Allowance		1,800.00	-	-	1,800.00
Year-End Bonus		3,921.00	-	-	3,921.00
Hazard Pay		117,636.00	-	-	117,636.00
Mid-Year Bonus		3,921.00	-	-	3,921.00
GSIS		5,646.24	-	-	5,646.24
Philhealth Contribution		1,176.30	-	-	1,176.30
Terminal Leave Pay (Monetization)		1,889.64	-	-	1,889.64
Sub-total		201,042.18	-	-	201,042.18
Municipal Social Welfare and Development Office (MSWDO)					
Donations	Damayan sa Kapwa	-	500,000.00	-	500,000.00
Donations	Damayan sa Kalusugan	-	4,000,000.00	-	4,000,000.00
Sub-total		-	4,500,000.00	-	4,500,000.00
Office of the Senior Citizen Affairs					
Other MOOE	Hiring of four (4) Job Orders - P410.00/day	-	383,760.00		383,760.00
Sub-total		-	383,760.00	-	383,760.00
Office of the Municipal Agriculturist (OMA)					
Animal/Zoological Supplies Expenses	Provision of Anti- Rabies Vaccine	-	200,000.00	-	200,000.00
Sub-total		-	200,000.00	-	200,000.00
Office of the Sangguniang Bayan					
Training Expenses			78,750.00		78,750.00
Travelling Expenses			14,000.00		14,000.00
Sub-total		-	92,750.00	-	92,750.00
TOTAL		201,042.18	41,144,490.00	800,000.00	42,145,532.18
TOTAL AMOUNT SUPPLEMENTAL BUDGET		42,145,532.18			
TOTAL AMOUNT IN WORDS		FORTY-TWO MILLION ONE HUNDRED FORTY-FIVE THOUSAND FIVE HUNDRED THIRTY-TWO PESOS & 18/100			
SOURCES OF FUND		a. Assistance of Province to LGU's Participation in Anilag Festival			400,000.00
		b. Government Equity Surplus			33,745,532.18
		c. PS Savings			8,000,000.00

WHEREAS, to optimize the utilization of available funds, it is necessary to revert the amount of Two Million Pesos (Php 2,000,000.00) under the 5% Municipal Disaster Risk Reduction and Management Fund (MDRRMF) - Current Appropriation, from Capital Outlay to Maintenance and Other Operating Expenses (MOOE), to wit;

REVERSION OF FUND FROM CAPITAL OUTLAY TO MOOE			
5% Municipal Disaster Risk Reduction and Management Fund			
Insurance of Buildings		2,000,000.00	2,000,000.00
TOTAL AMOUNT FOR SUPPLEMENTAL BUDGET	-	2,000,000.00	2,000,000.00
TOTAL AMOUNT IN WORDS		TWO MILLION PESOS AND 00/100	
SOURCES OF FUND		Reversion of 5% MDRRMF – Current Appropriation:	
		1. Disaster Response and Rescue Equipment	
		a. Cutting Equipment	500,000.00
		b. Power Saw	500,000.00
		2. Other Intangible Assets	
		a. Phone Application for Emergency Services	1,000,000.00

49

RECEIVED
APR 21 2025
[Signature]

WHEREAS, the amount of Four Million Pesos (Php 4,000,000.00) under the 20% Municipal Development Fund - Continuing Appropriation, from Capital Outlay to Maintenance and Other Operating Expenses (MOOE);

REVERSION OF FUND FROM CAPITAL OUTLAY TO MOOE					
20% Municipal Development Fund					
Other Structures	Construction of			(4,000,000.00)	(4,000,000.00)
Other Supplies and Materials Expenses	Municipal Wide Street Signage		4,000,000.00		4,000,000.00
TOTAL FOR REVERSION OF FUND		-	4,000,000.00	(4,000,000.00)	-

WHEREAS, the reversion and reallocation of the aforementioned funds aim to enhance the delivery of essential public services and effectively support the implementation of priority projects and programs;

NOW THEREFORE, on motion of Councilor Marlo PJ A. Alipon duly seconded by Councilor Jonathan Bryan S. Siytiap and approved by the councilors present;

BE IT ORDAINED BY THE SANGGUNIANG BAYAN OF LOS BAÑOS, LAGUNA, in session assembled, THAT:

- SECTION 1.

APPROPRIATION. A supplemental budget in the amount of Forty-Two Million One Hundred Forty-Five Thousand Five Hundred Thirty-Two Pesos and 18/100 (Php 42,145,532.18) to fund various programs and activities chargeable against the Provincial Fund Assistance for LGU participation in the Anilag Festival 2025, Government Equity Surplus, and Personnel Services (PS) Savings and Reversion of Funds amounting to: (1) Two Million Pesos (Php 2,000,000.00) under the 5% Municipal Disaster Risk Reduction and Management Fund (5% MDRRMF) - Current Appropriation from Capital Outlay to Maintenance and Other Operating Expenses; and (2) Four Million Pesos (Php 4,000,000.00) under the 20% Municipal Development Fund (20% MDF) – Continuing Appropriation from Capital Outlay to Maintenance and Other Operating Expenses.
- SECTION 2.

FUND SOURCES. The amount shall be chargeable against the Provincial Fund Assistance for LGU participation in the Anilag Festival 2025, Government Equity Surplus, and Personnel Services (PS) Savings and Reversion of Funds of 5% MDRRMF – Current Appropriation and 20% MDF – Continuing Appropriation
- SECTION 3.

IMPLEMENTATION. The Municipal Mayor shall ensure the proper utilization of the allocated funds in accordance with existing budgeting, accounting, and auditing rules and regulations.
- SECTION 4.

REPEALING CLAUSE. Any ordinance or parts thereof inconsistent with this Ordinance are hereby repealed or modified accordingly.
- SECTION 5.

EFFECTIVITY. This Ordinance shall take effect immediately upon approval and compliance with the publication and posting requirements as prescribed by law.

ENACTED : March 24, 2025


I HEREBY CERTIFY to the correctness of the above-quoted Ordinance.


DONA T. ALBORIDA – DIZON
Secretary to the Sangguniang Bayan

CERTIFIED ENACTED:


HON. JOSEPHINE H. SUMANGIL - EVANGELISTA
Vice Mayor / Presiding Officer

APPROVED:


HON. ANTHONY F. GENUINO
Municipal Mayor

