



EXCERPTS FROM THE MINUTES OF THE EIGHTH (8TH) REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN HELD ON SEPTEMBER 8, 2025 AT THE SANGGUNIANG BAYAN SESSION HALL, NATIONAL HIGHWAY, BRGY. TIMUGAN, LOS BAÑOS, LAGUNA.

PRESENT:

| | |
|--|---|
| Hon. Marlo PJ A. Alipon | Municipal Vice Mayor/Presiding Officer |
| Hon. Miko C. Pelegrina | S.B. Member |
| Hon. Aldous Amiel B. Perez | S.B. Member |
| Hon. Muriel Laiza B. Dizon | S.B. Member |
| Hon. Leren Mae M. Bautista | S.B. Member |
| Hon. Benedicto S. Alborida | S.B. Member |
| Hon. Rand Edouard R. De Jesus | S.B. Member |
| Hon. Myla E. Alinsunurin | S.B. Member |
| Hon. Jay G. Rolusta | S.B. Member |
| Hon. Gaudencio P. Macatangay | Ex-Officio Member/Liga President |
| Hon. Samantha Nicole A. Banasihan-Ortega | Ex-Officio Member/SK Federation President |

ABSENT:

None

RESOLUTION NO. 2025-122

A RESOLUTION RECONSTITUTING THE HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD (HRMPSB) OF THE MUNICIPAL GOVERNMENT OF LOS BAÑOS, LAGUNA (MGLB).

Author : Councilor Aldous Amiel B. Perez

WHEREAS, in his letter dated September 3, 2025, the Local Chief Executive Honorable Mayor Neil Andrew N. Nocon requested the Honorable Sangguniang Bayan for a passage of a Resolution determining/constituting the composition of the Human Resource Merit, Promotion and Selection Board (HRMPSB) of the Municipal Government of Los Baños;

WHEREAS, Section 80, Title Three, Book I of the Local Government Code of 1991 (Republic Act No. 7160), provides for the (b) establishment of a Personnel Selection Board to assist the Local Chief Executive in the judicious and objective selection of personnel for employment as well as for promotion, and in the formulation of such policies as would contribute to employee welfare, and that it shall be (c) headed by the Local Chief Executive, and its members shall be determined by resolution of the Sanggunian concerned;

WHEREAS, Section 84, Rule IX, Agency Merit Selection Plan and Human Resource Merit Promotion and Selection Board of the 2017 Omnibus Rules on Appointment and Other Human Resources Action (2017 ORAOHRA), as amended in 2018, states that each agency may constitute two (2) Human Resource Merit Promotion and Selection Boards (HRMPSB) – one for the first and second level positions and another for the second level executive / managerial positions;

WHEREAS, Section 85, Rule IX, Agency Merit Selection Plan and Human Resource Merit Promotion and Selection Board of the 2017 Omnibus Rules on Appointment and Other Human Resources Action (2017 ORAOHRA), as amended in 2018, states that the HRMPSB shall assist the appointing officer/authority in the judicious and objective selection of candidates for appointment in the agency in accordance with the Agency Merit Selection Plan (MSP);

WHEREAS, as mandated by the Omnibus Rules on Appointment and Other Human Resources Action (2017 ORAOHRA), as amended in 2018, the Human Resource Merit, Promotion and Selection Board (HRMPSB) of the Municipal Government of Los Baños shall be composed of the following:

| ROLE | FIRST AND SECOND POSITIONS | EXECUTIVE MANAGERIAL POSITIONS |
|-------------|--|--|
| CHAIRPERSON | HON. NEIL ANDREW N. NOCON Municipal Mayor | HON. NEIL ANDREW N. NOCON Municipal Mayor |
| | If the vacant position is in the Office of the Municipal Vice Mayor and /or Office of the Sangguniang Bayan: HON. MARLO PJ A. ALIPON Municipal Vice Mayor | If the vacant position is in the Office of the Municipal Vice Mayor and /or Office of the Sangguniang Bayan: HON. MARLO PJ A. ALIPON Municipal Vice Mayor |
| MEMBERS | MR. ANATOLY M. GUINTO Chief of Staff and Municipal Mayor's Authorized Representative | MS. ANATOLY M. GUINTO Chief of Staff and Municipal Mayor's Authorized Representative |
| | MS. DONA T. ALBORIDA-DIZON Secretary to the Sangguniang Bayan and Municipal Vice Mayor's Authorized Representative | MS. DONA T. ALBORIDA-DIZON Secretary to the Sangguniang Bayan and Municipal Vice Mayor's Authorized Representative |
| | HON. ALDOUS AMIEL B. PEREZ Municipal Councilor / Sangguniang Bayan Representative | HON. ALDOUS AMIEL B. PEREZ Municipal Councilor / Sangguniang Bayan Representative |
| | ATTY. VIRGILIO A. TIONGSON, JR. Municipal Administrator | ATTY. VIRGILIO A. TIONGSON, JR. Municipal Administrator |
| | MS. TWILA T. TORRES Municipal Planning and Development Coordinator | MS. TWILA T. TORRES Municipal Planning and Development Coordinator |
| | MS. MIRAFLOR O. TADO MGDH I (HRMO) | MS. MIRAFLOR O. TADO MGDH I (HRMO) |
| | Head of the Organizational unit where the vacancy exists or Designate Alternate | Head of the Organizational unit where the vacancy exists or Designate Alternate |
| | MR. EDILCO C. ABAD 2 nd Level Representative Public Safety Officer II | |
| | MS. IMELDA Y. MENGUITO 1 st Level Representative Bookbinder II Clerk I | |

| ROLE | FIRST AND SECOND POSITIONS | EXECUTIVE MANAGERIAL POSITIONS |
|-------------|--|---|
| | or MS. LYLANI JOYCE H. AGTOTOBO Alternate 1 st Level Representative Clerk I | |
| OBSERVER | MR. JOSEPH MARIO M. NAVASERO Designated OIC MENRO | MR. JOSEPH MARIO M. NAVASERO Designated OIC MENRO |
| SECRETARIAT | Human Resource Management Office (HRMO) | Human Resource Management Office (HRMO) |

WHEREAS, the Sangguniang Bayan believes that the formation of the HRMPSB will make the personnel selection process of the Municipality more credible and in harmony with the existing Rules set by the Civil Service Commission (CSC);

NOW THEREFORE, on motion of Councilor Aldous Amiel B. Perez duly seconded by Councilwoman Muriel Laisa B. Dizon and concurred by all other members present;

RESOLVED AS IT IS HEREBY RESOLVED, to approve and adopt the Municipal Development Council (MDC) Resolution No. 20205-09 dated August 15, 2025, entitled, "Resolution approving the Annual Investment Program of the Municipal Government of Los Baños for CY 2025."

UNANIMOUSLY APPROVED : September 8, 2025

I HEREBY CERTIFY to the correctness of the above-quoted Resolution.


DONA T. ALBORIDA - DIZON
Secretary to the Sangguniang Bayan

CERTIFIED ADOPTED:


HON. MARLO PJ A. ALIPON, MPA, REE, RMP
Vice Mayor/Presiding Officer