



Republic of the Philippines
Province of Laguna
Municipality of Los Baños
Special Science and Nature City

OFFICE OF THE MAYOR

3/F, Municipal Building, National Highway, Brgy. Timugan, Los Baños, Laguna, 4030
Tel. Nos. : (049) 530 2981; 530 2952; 530 2953; 530 2818 Local: 3003 or 3004
Cel. No. : (Smart) 09476309814



EXECUTIVE ORDER NO. 07-A
Series of 2025

**FURTHER REORGANIZING THE COMMITTEE ON ANTI-RED TAPE
(CART) OF THE MUNICIPAL GOVERNMENT
OF LOS BAÑOS, LAGUNA**

WHEREAS, pursuant to Section 5 of Republic Act No. 11032 otherwise known as the "Ease of Doing Business and Efficient Government Service Delivery Act of 2018", all offices and agencies which provide government services are mandated to regularly undertake cost compliance analysis, time and motion studies, undergo evaluation and improvement of their transaction systems and procedures and reengineer the same if deemed necessary to reduce bureaucratic red tape and processing time;

WHEREAS, Section 8 of the said law states that "The head of the office and agency shall be primarily responsible for the implementation of this Act and shall be held accountable to the public in rendering fast, efficient, convenient and reliable service. All transactions and processes are deemed to have been made with permission and clearance from the highest authority having jurisdiction over the government office or agency concerned";

WHEREAS, Anti-Red Tape Authority (ARTA) Memorandum Circular (MC) No. 2023-08 dated November 22, 2023 amends certain provisions of the ARTA MC No. 2020-07 dated September 30, 2020 pertaining to the guidelines on the designation of a Committee on Anti-Red Tape (CART);

WHEREAS, there is a need to reorganize the CART due to the change in administration as a result of the May 12, 2025 National and Local Elections;

NOW, THEREFORE, I, NEIL ANDREW N. NOCON, Municipal Mayor of the Municipality of Los Baños, Province of Laguna, by virtue of the powers vested in me by law, do hereby order the inclusion of the following municipal personnel to the CART, to wit:

Member Ms. Miraflor O. Tado MGDH (HRMO)

Secretariat Ms. Erica Marie B. De Mesa Human Resource Management Assistant

EFFECTIVITY. This Executive Order shall take effect immediately and shall be in full force and effect until otherwise revoked.

DONE this 8th day of August, 2025 at Los Baños, Laguna.

HON. NEIL ANDREW N. NOCON
Municipal Mayor



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RECORDS DEPARTMENT

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Tel. Nos. : (049) 530 2981; 530 2952; 530 2953; 530 2818 Local: 3016



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**FURTHER REORGANIZING THE COMMITTEE ON ANTI-RED TAPE
(CART) OF THE MUNICIPALITY OF LOS BAÑOS**

NO	DEPARTMENT/UNIT	PRINTED NAME	DATE RECEIVED	SIGNATURE
1	HON. NIEL ANDREW N. NOCON MAYOR- Chairperson	ANTONIO GIZAFONIA	8/11/25	
2	MS. MIRAFLOR O. TADO MGDH (HRMO)	ERICA DE MESA	8-11-2025	
3	MS. ERICA MARIE B. DE MESA Human Resource Management Assistant	ERICA DE MESA	8 - 11 - 2025	