



Republic of the Philippines  
Province of Laguna  
**Municipality of Los Baños**  
*Special Science and Nature City*  
**OFFICE OF THE MAYOR**

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## EXECUTIVE ORDER NO. 17

Series of 2025

### REORGANIZING THE MUNICIPAL SOLID WASTE MANAGEMENT BOARD OF THE MUNICIPAL GOVERNMENT OF LOS BAÑOS

**WHEREAS**, Section 4, Rule VI of Republic Act No. 9003 known as Ecological Solid Waste Management Act of 2000 enjoins each city/municipality to form a Solid Waste Management Board that shall prepare, submit and implement a plan for the safe and sanitary management of solid waste generated in areas under its geographic and political coverage;

**WHEREAS**, the same law states that it shall be the duty of the Local Solid Waste Management Board and municipalities, to assist barangays in their solid waste management, where the barangay cannot financially or adequately manage all waste segregation, sorting, recovery, recycling and composting, conducted at the Materials Recovery Facility;

**WHEREAS**, Municipal Ordinance No. 2004-338 provides for the creation and composition of the Municipal Ecological Solid Waste Management Board (MESWMB) of the Municipality of Los Baños;

**NOW, THEREFORE, I, NEIL ANDREW N. NOCON**, Municipal Mayor of the Municipality of Los Baños, by virtue of the authority vested in me by law do hereby order the reorganization of the Municipal Solid Waste Management Board, to wit:

**Section 1. COMPOSITION.** The MSWMB shall be composed of the following representatives:

Chair:	Hon. Neil Andrew N. Nocon Municipal Mayor
Co-Chair	Mr. Joseph Mario M. Navasero OIC - MENRO
Members:	Hon. Myla E. Alinsunurin Municipal Councilor/Chair, Environment Committee
	Hon. Gaudencio P. Macatangay President, Liga ng mga Barangay
	Hon. Samantha Nicole B. Ortega President, Federation of Sangguniang Kabataan
	Mr. Anatoly M Guinto EAV/Chief of Staff/Acting Municipal General Services Officer
	Ms. Cheryll L. Gonzales Municipal Agriculturist

Members: Engr. Ricky R. Estopace  
Municipal Engineer

Dr. Alvin A. Isidoro  
Municipal Health Officer

Ms. Twila Torres  
Municipal Planning and Development Coordinator

Mr. John Marvin S. Canaria  
Head, Public Information Office

Dr. Antonio J. Alcantara  
MENRO Consultant

Ms. Lizette D. Cardenas  
MENRO Consultant

Ms. Fides Marciana Z. Tambal  
Director, UPLB BIOTECH

Ms. Susana Maligalig  
Los Baños Grand 103 Lions Club  
CSO Representative

Ms. Mercy Reyes  
Mercy & Roger Junkshop  
Recycling Industry Representative

Mr. Edward Palis  
Euro Plastics Corporation  
Manufacturing Industry Representative

The MSWMB may designate an alternate, provided that the alternate is next in rank to the principal member. If not, the alternate must be fully authorized to decide for and on behalf of their respective offices and shall bind the principal to whatever legal effects or liabilities the alternate decision may produce.

**Section 2. DUTIES AND RESPONSIBILITIES.** Under RA 9003, the MSWMB shall have the following duties and responsibilities:

- a. Develop the Municipal Solid Waste Management Plan (MSWMB) that shall ensure the long-term management of solid waste, as well as integrate the various solid waste management plans and strategies of the barangays in its area of jurisdiction;
- b. Adopt measures to promote and ensure the viability and effective implementation of solid waste management programs in its component barangays;
- c. Monitor and implement the MSWMP through its various political subdivisions and in cooperation with the private sector and the NGOs;
- d. Adopt specific revenue-generating measures to promote the viability of its MSWMP;
- e. Convene regular meetings for the purpose of planning and coordinating the implementation of the solid waste management plans of respective component barangays;
- f. Oversee the implementation of the MSWMP;

- g. Review every two (2) years or as the need arises, the MSWMP for purposes of ensuring its sustainability, viability, effectiveness, and relevance in relation to local and international developments in the field of solid waste management;
- h. Develop the specific mechanics and guidelines for the implementation of the MSWMP;
- i. Recommend to appropriate local authorities' specific measures or proposals for franchise or build-operate-transfer agreements with duly recognized institutions, pursuant to Republic Act 6957, to provide either exclusive or non-exclusive authority for the collection, transfer, storage, processing, recycling or disposal of municipal solid waste. The proposals shall take into consideration appropriate government rules and regulation on contracts, franchise and build-operate-transfer agreements;
- j. Provide the necessary logistical and operational support to its component cities and municipalities in consonance with subsections (f) of Section 17 of the Local Government Code;
- k. Recommend measure and safeguards against pollution and for the preservation of the natural ecosystems; and
- l. Coordinate the efforts of its component barangays in the implementation of the MSWMP.

**Section 3. SECRETARIAT.** The Municipal Environment and Natural Resources Office (MENRO) shall serve as the Secretariat of the MSWM Board with the following responsibilities:

- a. Provide technical support to the MSWM Board;
- b. Prepare Notice of Meetings, agenda, attendance and proceedings of all meetings and activities;
- c. Prepare reports as needed by the Board; and
- d. Extend other assistance as may be required by the Board.

**Section 4 MEETINGS.** The MSWM Board shall meet on a quarterly basis at an agreed time and place. The majority of the Board shall have a quorum for it to exercise its power and perform its duties.

**Section 5, FUNDING.** Funds to defray cost of meetings and other activities of the MSWM Board activities shall be chargeable to the MENRO subject to the usual accounting and auditing rules and regulations.

**Section 6. REPEALING CLAUSE.** All Orders or parts thereof that inconsistency with this Executive Order are hereby repealed, amended or otherwise modified accordingly.

DONE this 19<sup>th</sup> day of August 2025 in Los Banos, Laguna.



HON. NEIL ANDREW N. NOCON  
Municipal Mayor