



**EXCERPTS FROM THE MINUTES OF THE SIXTH (6<sup>TH</sup>) SPECIAL SESSION OF THE SANGGUNIANG BAYAN HELD ON DECEMBER 18, 2024 AT THE SANGGUNIANG BAYAN SESSION HALL, NATIONAL HIGHWAY, BRGY. TIMUGAN, LOS BAÑOS, LAGUNA.**

Present: Vice Mayor Josephine H. Sumangil – Evangelista, Presiding Officer  
S.B. Member Leren Mae M. Bautista  
S.B. Member Marlo PJ A. Alipon  
S.B. Member Jonathan Bryan S. Siytiap  
S.B. Member Miko C. Pelegrina  
S.B. Member Benedicto S. Alborida  
S.B. Member Mike Dexter A. Concio  
S.B. Member Jerwin A. Molinawe  
S.B. Member Muriel Laisa B. Dizon  
S.B. Member Gaudencio P. Macatangay, Liga President  
S.B. Member Samantha Nicole A. Banasihan-Ortega, SK Federation President  
Ms. Dona T. Alborida-Dizon, Secretary to the Sangguniang Bayan  
Ms. Felomina I. Lincallo, Computer Operator IV

Absent: None

**ORDINANCE NO 2024 - 2410**

**AN ORDINANCE ENACTING THE SUPPLEMENTAL BUDGET AMOUNTING TO THIRTEEN MILLION TWO HUNDRED FORTY-THREE THOUSAND PESOS AND 00/100 (PHP 13,243,000.00) CHARGEABLE AGAINST THE PERSONAL SERVICES SAVINGS, AND OTHER MAINTENANCE AND OTHER OPERATING EXPENSE (MOOE) SAVINGS.**

  
Author: Councilor Marlo PJ A. Alipon, REE, RMP, MPA

**WHEREAS**, in his letter dated December 17, 2024, the Local Chief Executive, Honorable Mayor Anthony F. Genuino has requested the august body for the enactment of a Supplemental Budget amounting to Thirteen Million Two Hundred Forty – Three Thousand Pesos and 00/100 (P 13,243,000.00) chargeable against Personal Services Savings and Other MOOE Savings;

**WHEREAS**, listed below is the Summary of Expenditures for the Supplemental Budget for CY 2024:

Programs/Projects/Activities	Amount (Php)	Total (Php)
<b>Personal Services (PS)</b>		
1. Service Recognition Incentive FY 2024		
a) Office of the Municipal Mayor	400,000.00	
b) MO-Public Safety Office	400,000.00	
c) MO-Public Information Office	40,000.00	
d) MO-Municipal Disaster Risk Reduction and Management Office	60,000.00	
e) MO-Youth and Development Office	42,000.00	
f) MO-Public Employment Services Office	40,000.00	



<b>Programs/Projects/Activities</b>	<b>Amount (Php)</b>	<b>Total (Php)</b>
g) MO-Municipal Urban Development and Housing Office	20,000.00	
h) MO-Municipal Environment and Natural Resources Office	40,000.00	
i) MO-Tourism Office	60,000.00	
j) MO-Gender and Development Office	80,000.00	
k) MO-Information and Communication Systems Office	100,000.00	
l) MO-Bids and Awards Committee Unit	40,000.00	
m) Office of the Municipal Vice Mayor	120,000.00	
n) Office of the Sangguniang Bayan Members	200,000.00	
o) Office of the Sangguniang Bayan Secretariat	200,000.00	
p) Office of the Municipal Administrator	60,000.00	
q) Office of the Human Resources Management Officer	100,000.00	
r) Office of the Municipal Planning and Development Coordinator	160,000.00	
s) Office of the Municipal Civil Registrar	20,000.00	
t) Office of the General Services Officer	662,000.00	
u) Office of the Municipal Budget Officer	120,000.00	
v) Office of the Municipal Accountant	200,000.00	
w) Office of the Municipal Treasurer	308,000.00	
x) Office of the Municipal Assessor	180,000.00	
y) Office of the Records Officer	26,000.00	
z) Office of the Municipal Health Officer	718,000.00	
aa) MHO-Municipal Nutrition Action Office	40,000.00	
bb) Office of the Municipal Social Welfare and Development Officer	280,000.00	
cc) MSWDO-Office of the Senior Citizens Affairs	20,000.00	
dd) Office of the Municipal Agriculturist	140,000.00	
ee) Office of the Municipal Engineer	360,000.00	
ff) Office of the Market Supervisor	120,000.00	
gg) Office of the Slaughterhouse Master	80,000.00	
	Sub-Total	5,436,000.00
2. Office of the Municipal Mayor		
Due to GSIS	307,000.00	
	Sub-Total	307,000.00
<b>Maintenance and Other Operating Expenses (MOOE)</b>		
3. Office of the Municipal Mayor		
Donations (Financial Assistance to Job Orders)	4,500,000.00	
	Sub-Total	4,500,000.00
4. Office of the Municipal General Services Officer		
a) Environmental and Sanitary Services (Hauling and Tipping Fee)	3,000,000.00	
	Sub-Total	3,000,000.00
GRAND TOTAL FOR SUPPLEMENTAL BUDGET	In figures	13,243,000.00
	In Words	Thirteen Million Two Hundred Forty – Three Thousand Pesos and 00/100
SOURCES OF FUNDS	Personal Services Savings Other MOOE Savings TOTAL	- P 8,743,000.00 - 4,500,000.00 - P 13,243,000.00

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**WHEREAS**, the Sangguniang Bayan approved a resolution dated December 18, 2024 entitled, "A Resolution Granting Service Recognition Incentive to the Municipal Officials and Employees of the Municipal Government of Los Baños for Fiscal Year 2024";

**WHEREAS**, the Sangguniang Bayan also approved an Ordinance dated December 18, 2024 entitled, "An Ordinance Granting Financial Assistance to Job Orders of the Municipal Government of Los Baños as Support to Alleviate the Financial Burdens Faced Daily due to the Escalating Pricing of Basic Commodities and affected by Typhoon Kristine";

**WHEREAS**, there is a need to augment existing appropriation for the Environmental and Sanitary Services for the payment of hauling and tipping fee;

**WHEREAS**, on July 10, 2024, the Municipal Government of Los Baños received a Final Notice from the Government Service Insurance System to settle unreconciled GSIS arrearages;

**WHEREAS**, after careful review and deliberation of the Sangguniang Bayan Members, they agreed to approve the above Supplemental Budget for CY 2024;

**NOW THEREFORE**, on motion of Councilor Marlo PJ A. Alipon, duly seconded by Councilor Jonathan Bryan S. Siytiap and concurred by all other members present;

**BE IT ORDAINED BY THE SANGGUNIANG BAYAN OF LOS BAÑOS, LAGUNA**, in session assembled **THAT**:

**SECTION 1. APPROPRIATION OF FUNDS.** There is hereby appropriated from the Municipal Funds the amount of Thirteen Million Two Hundred Forty – Three Thousand Pesos and 00/100 (P 13,243,000.00) chargeable against Personal Services Savings and Other MOOE Savings;

**SECTION 2. EFFECTIVITY.** This Ordinance shall take force and effect upon approval subject to all existing auditing rules and regulations.

**ENACTED:** December 18, 2024.

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I HEREBY CERTIFY to the correctness of the above-quoted Ordinance.

  
DONA T. ALBORIDA-DIZON  
Secretary to the Sangguniang Bayan

CERTIFIED ENACTED:

  
HON. JOSEPHINE H. SUMANGIL-EVANGELISTA  
Vice Mayor / Presiding Officer

APPROVED:

  
HON. ANTHONY F. GENUINO  
Municipal Mayor