

Project Charter

Project Name	Project <i>FindMeFood</i>		Project Manager	Micquella Galea	
Project Start	1 st August 2020	Project End Date	30 th September 2020	Project Sponsor	John Doe
What is not working? - Problem Statement					
Our employees that form part of our San Francisco (SF) team have a problem in identifying new places where they can enjoy their lunch whilst also ensuring a variety of lunch options. The team is particularly fond of food trucks but struggles to discover new places to eat considering they are constantly working in different parts of the city.					
Why are we doing this? – Business Case					
The goal is to ensure that our employees are well fed and satisfied with the different food truck options offered to them regardless of their location. The objectives of this project is to improve customer experience, efficiency and to decrease the time spent looking for the food trucks when in unfamiliar locations.					
Project Scope			Deliverables / Milestones		Due Date
To create a web frontend which is then packaged into an app for our employees to access via their mobile devices. The app should recognize the location of the customer and recommend food trucks near by.			1. Create a web API that returns the list of food trucks		15/08
			2. Create the front-end for our employees		10/09
			3. Package the front end to make it available in APP format		20/09
Risks and Constraints			Assumptions / Dependencies		
1. A constraint of this project is that this will only be applicable for the city of San Francisco			1. We assume the food truck list is updated daily		
2. A constraint is that this is only limited to food truck establishments			2. We assume all the team members will have location settings enabled on their devices		
			3. We depend on the list being updated regularly otherwise we will provide our users incorrect data.		
Team Members			Stakeholders		
SCRUM Master – Peter Jones Dev Team – Alpha Team PM – Micquella Galea QA - Peter Michaels UAT – SF Team			Users/Customer - SF Team		
Cost			Benefits		
Internal – circa 20 man-days (at USD 1000) – 20,000 USD External – No external cost needed			Time saved		