

Priscilla Ma

priscillama621@gmail.com ° 516 666 2105 ° Los Angeles, California

Artist and designer; attentive to detail, efficient, organized, strong leadership, teamwork, collaboration, and communication skills. Technical knowledge includes but not limited to: HTML, JavaScript, CSS, Bootstrap, React, MySQL and NoSQL databases, Babel, Webpack. A conversational proficiency in Mandarin

EDUCATION

The State University of New York at Binghamton ° BA Drawing, December 2018

CERTIFICATION

Columbia Engineering Coding Bootcamp ° Full-Stack Development, April 2022

EMPLOYMENT

Counter Worker, The Witches Brew ° November 2020-January 2021
West Hempstead, New York

Prepare customer orders, stock inventory, dishwasher duties

Barista, Urban Brew, Co ° November 2019-July 2020
Mineola, New York

Take customer orders, fulfill orders, register responsibilities

Barista, Barnes & Noble ° August-November 2019
Manhasset, New York

Ensure daily sales goals, assist team with completing orders

Paralegal, Goldberg, Miller & Rubin ° April-July 2019
New York, New York

Collaborate with attorneys, handle legal documents and office calendar, contact clients

Intern, 3rd Ethos Gallery ° March-May 2019
Brooklyn, New York

Maintain, clean, oversee gallery space, assemble merchandise

Server, Bareburger ° April 2018-April 2019
Port Washington, New York

Bartend, seat patrons, take customer orders, expedite kitchen orders

Hostess, Benihana Restaurant ° July 2013-August 2014
Manhasset, New York

Manage reservations and restaurant seating, actively communicate with customers