

Priscilla Ma

priscillama621@gmail.com ° 516 666 2105 ° Los Angeles, California

Artist and designer, collaborative, efficient and organized

## EDUCATION

The State University of New York at Binghamton ° BA Drawing, December 2018

## CERTIFICATION

Columbia Engineering Coding Bootcamp ° Full-Stack Development, April 2022

## EMPLOYMENT

Counter Worker, The Witches Brew ° November 2020-January 2021  
West Hempstead, New York

*Prepare customer orders, stock inventory, dishwasher duties*

Barista, Urban Brew, Co ° November 2019-July 2020  
Mineola, New York

*Take customer orders, fulfill orders, register responsibilities*

Barista, Barnes & Noble ° August-November 2019  
Manhasset, New York

*Ensure daily sales goals, assist team with completing orders*

Paralegal, Goldberg, Miller & Rubin ° April-July 2019  
New York, New York

*Collaborate with attorneys, handle legal documents and office calendar, contact clients*

Intern, 3rd Ethos Gallery ° March-May 2019  
Brooklyn, New York

*Maintain and clean gallery space, assemble merchandise, handle promotion and advertisement*

Server, Bareburger ° April 2018-April 2019  
Port Washington, New York

*Bartend, seat patrons, take customer orders, expedite kitchen orders*

Hostess, Benihana Restaurant ° July 2013-August 2014  
Manhasset, New York

*Manage reservations and restaurant seating, actively communicate with customers*

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