

# MAROM SHERMAN

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A passionate, people oriented, creative and eager to learn Human Resources Management student. Aspiring to develop a professional career in HR and lead people and organizations to fulfillment and greatness.

## EXPERIENCE

**NOVEMBER 2018 – DECEMBER 2020**

**OFFICE MANAGER, IDF**

This role involved planning schedules and booking meetings for the commanding officers, alongside being responsible for the well-fare and needs of soldiers under the division.

**DECEMBER 2020 – PRESNET**

**SALESPERSON, LEONIDAS ISRAEL**

As a dedicated retail professional, I excelled in my role at a high-end chocolate store. I consistently ensured a warm and inviting atmosphere for patrons while leveraging my keen communication skills to adeptly assist customers in making informed purchasing decisions, effectively upselling and contributing to the store's sales targets. Proficient in handling cash transactions and utilizing point-of-sale systems, I maintained a keen eye for detail, ensuring accuracy in financial transactions and keeping the cash register balanced. My collaborative spirit shone through in a fast-paced team environment, where I worked alongside colleagues to optimize operations

## EDUCATION

**OCTOBER 2021 – NOVEMBER 2024**

**B.A IN BUSINESS ADMINISTRATION AND HUMAN RESOURCES MANAGEMENT  
(3<sup>RD</sup> YEAR), ONO ACADEMIC COLLEGE**

**SEPTEMBER 2015 – JUNE 2018**

**HIGH SCHOOL DIPLOMA, BEN TZVI HIGH SCHOOL**

## SKILLS

- Hebrew – native, English – professional working proficiency
- Microsoft Office (Word, PowerPoint, and Excel)
- Administrative abilities
- Tasks and time management
- Motivated and driven
- Organized and responsible
- Teamwork and interpersonal communication
- Emotional intelligence
- Attention to detail