


# Orit Hoba

Technical Recruiter & Human Resources

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 [Orit Klara Hoba](#)

## About me

I hold a **B.A. in social sciences** with a specialization in **criminology**, with **over two years of experience in recruitment**, including **human resources**, **technological** recruitment, and **sourcing**. As a **diagnostician** in the Israeli police and in charge of recruitment, I have excellent **diagnostic skills** which enables me to build **positive relationships** with candidates throughout the recruitment process.

## Languages

**English:** Fluent | **Hebrew:** Mother tongue

## Skills

- Talent Acquisition
- Human Resources
- Sourcing
- Technological recruitment
- Interviewing
- Interpersonal Skills
- Networking

## Tools & Software

Sap, Adam, ERP, Niloosof, Canva.

## Military Service

Instructor & logistics commander in the Israeli Naval Forces.

## Education

**MBA, Organizational Behavior & Consulting**

Ono Academic College | 2023 – Current

**B.A in Social Science and Criminology**

The Open University of Israel | 2017 – 2022

## Work Experience



### Psychotechnical Diagnostician

Israel Police | 15.8.22 – 18.2.24

- **Performed comprehensive candidate interviews** for various positions, applying behavioral analysis approach to assess candidates thoroughly.
- **Managed end-to-end recruitment responsibilities** for the North District, Traffic Police, and Special Patrol Units, including candidate support throughout the recruitment process.
- **Contract administration, pension management, and integration into organizational systems.**



### Recruitment Coordinator

Enosh HR Consulting | 01.07.21 – 14.08.22

- **End-to-end recruitment** for all positions in the company, including **technological** recruitment.
- Ensuring comprehensive employee **onboarding** and well-being.
- **Managed end-to-end recruitment procedures**, including resume screening, in-depth interviews, and new employee inductions.
- Conducting **sourcing** and searching for suitable candidates.
- **Collaborated with senior stakeholders**, both within and outside the organization.
- **Crafting & negotiating contracts**, addressed social conditions while providing continuous employee support.



### Customer Services

Isracard | 01.05.2015– 30.06.22

- **Proficiently served VIP & corporate clients** within the premium department, delivering exceptional assistance and tailored credit solutions.
- **Collaborated seamlessly with senior stakeholders** to initiate new projects and drive client satisfaction. Additionally, provided office support.
- **Ensuring prompt responses** to bank inquiries and assisting company representatives and managers.

\* Contacts for Referrals will be given upon request.