

Natalie Gurevich

054-7655692 | tzuni13@gmail.com | LinkedIn - Natalie Gurevich

As an **experienced versatile recruiter**, confirmed by awards for excellent work, I am passionate about my work, have a wealth of experience and will be glad to share my knowledge and experience in practicing successful sourcing and placement candidates in diverse tech fields and various position levels for the Israeli high-tech market:

SW-Architecture || Web/SaaS/Big Data/Mobile || RT Embedded Systems || Algo - Machine Learning/Deep Learning/Computer Vision/Image Processing/Signal Processing || DevOps/Automation /QA || Product/ Project || Hardware - Board Design, Chip Design, System Architecture || Communications, Cyber Security, Networking.

Experience:

7.2023 - present: "Bounty M&R" - Executive Search Recruiter

2018 - 6.2023: "JobInfo" - Senior Recruitment Specialist

Sourcing, recruitment and placement candidates for Israeli high-tech market.

- Sourcing and sorting suitable candidates based on customer requirements and candidates CV, using targeted detection in Boolean formulas on the internal system database, LinkedIn and other social networks, working with Comeet, Greenhouse and Niloosoft.
- Conducting professional interviews with candidates while summarizing the interview and sending to the clients.
- Accompanying candidates throughout the recruitment process from A to Z.

Responsibility for managing broad clients business accounts in multidisciplinary high-tech companies, initial start-ups and global corporations.

- Continuous contact with recruiting teams and hiring managers.
- Sourcing and promotion of candidates to the client and monitoring the process E2E.
- Expanding the existing client base – turning leads to satisfied clients.

✓ **Expanded client's base and meeting the recruitment targets with honors in 2020 & 2021 & 2022.**

2016-2018: "Hadish Recruitment Services"- Recruitment and Placement Coordinator

- Sourcing and recruiting candidates according to client's requirements at various complexity levels from production workers to senior positions such as operations, engineering and senior administration.
- Posting jobs on relevant websites and social networks.
- Conducting telephone and frontal interviews, promoting candidates and full personal follow-up of the recruiting process.
- Retaining & expanding existing client's base.

2013 – 2016: "Maof Human Resources"- Talent Acquisition Specialist

- Retaining existing & contacting new potential clients.
- Representing the company in conferences and job fairs as well as managing additional recruitment sources and maintaining an ongoing contact with external recruitment factors
- Accompanying and supporting candidates in job interviews in the field
- Immediate and complex recruitment according to client's requirements
- Filtering, sorting and building a profile for candidates, conducting telephone and frontal interviews
- Posting and promoting jobs on recruitment sites and social networks

2007 – 2012: "Kshatot" factory – Office Manager and Marketing Administrator

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- Preparation of quotations for potential clients
 - Managing schedules and meetings for sales agents
 - Promoting marketing and sales of factory's production
 - Monthly and annual expenditure-income tracking in Excel files.

Education:

1993 - 1996 P.E. Computer Software Engineering, Tel Aviv University.

1989 - 1991 Faculty of Mathematics, Government University, Belarus

Skills:

OFFICE- at a high level - "Adam" -full control | familiarity with ERP and SAP systems.

Languages:

Hebrew: as mother tongue || English: Technical level || Russian: mother tongue

Personal Skills:

High level of diagnosis, strong interpersonal ability, sales and marketing. Assertive, a quick learner who knows how to deal with stressful situations, highly motivated and thinking outside the box.