

**A N I S H A S H W E H**  
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## EDUCATION

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| 2013 | <b>BS.c. Pharmacy</b><br><br>Jordan University of Science and Technology |
| 2008 | <b>High School Diploma</b><br>Evangelical Episcopal School               |

## WORK EXPERIENCE

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### Doctors Without Borders MSF, Jerusalem

**October 2019 - Present**

#### *Pharmacy Coordinator Support*

- Follow up the Project Request (PR) and Supply Order (SO) with the field and the Supply team (delays, pending, problematic items and unavailability)
- Communicate with Intersectional PharmaCo to validate the new items and Requesting new item in the medical standard list of MSF
- Focal point for the Medical Suppliers, Negotiation on pricing and availability with the Medical Suppliers
- To manage/ supervise the reception of medical goods at capital level of locally and internationally ordered items according to the good pharmaceutical and distribution practices
- To comprehensively collect all the pharmaceutical quality-related information for the Medical Items (e.g., pictures, item specifications, HQ validation, etc) within the shared platform
- Follow the schedules of orders implemented and ensure that the field is doing the order on time according to schedule
- Follows with the field of any complain regarding to items (quality, reception...) and inform the Intersectional PharmaCo
- To take part in shipment preparation according to the good distribution practices, by labelling the boxes, providing the supply-log team with the packing list, and organizing the cold chain box

### Superpharm – Pharmacist (Part Time Job)

**March 2021 - Present**

- Processing prescriptions and dispensing medications.
- Patient counseling regarding drug administration, drug-drug interactions, adverse effects, and general enquiries
- Pharmaceutical preparation
- Inventory level follow up, ordering and controlling stock
- Drug information provision

### Pharmacare PLC, Ramallah West Bank

#### *Quality Assurance Officer*

**January, 2015 - December- 2016**

- Participates in the evaluation/investigation of quality events, incidents and possible complaints and the follow-up activities in the QA departments
- Helps the Quality Assurance Manager in following up the implementation of Corrective Preventive Actions (CAPA) in a timely manner.

- Assists in developing plant's SOP to ensure compliance with GMP /ICH requirements.
- Plans, studies and collects data to evaluate the quality for Pharmacare materials and products.
- Assist in Environmental Management system in accordance with international standard ISO 14001:2015
- Analyzes data obtained and record results using computer.
- Issue of Annual Product Report.

#### ***Project Coordinator***

**January, 2017 – September 2019**

- Preparing any needed document requested by external customers in cooperation with other key personnel.
- The main contact person with customers on day to day operation level
- Receives and processes orders from customers
- Manage and coordinate the orders with different departments like production, QC, and finance.
- Following up on the progress of orders and relevant documentations
- Following up on art work and controls appropriate dispensing of packing materials to concerned customers.
- Following up on the production files and collects the required documentation
- Following up on the technical documents concerned projects
- Ensuring compliance to all GMP regulations related to external market including but not limited to guidelines issued by the EMA, EUDRALEX, WHO, and ICH.

### **TRAINING**

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#### ***Birzeit Pharmaceutical Company***

***2014 (1 month duration)***

- Trainee in Quality Control department
- Trainee in Production Department

#### ***Community Pharmacy-Qraitem Pharmacy, Ramallah***

***2014 for 6 months***

- Trainee Pharmacist

#### ***Community Pharmacy - Ayman Pharmacy, Jordan***

***July-November 2013***

- Trainee Pharmacist

#### ***Episcopal technological and Vocational Training Center***

***June 2007- July 2007***

- Assistant teacher

### **CONFERENCES ATTENDED**

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- Palestinian Pharmaceutical Conference (8<sup>th</sup>)
- Jordanian Pharmaceutical Conference (14<sup>th</sup>)
- Pharmaceutical Conference for Pharmacy Students (2<sup>nd</sup>)
- Pharmaceutical Conference for Pharmacy Students (1<sup>st</sup>)

### **CERTIFICATES**

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- Palestinian Pharmacy License
- Israeli Pharmacy License

## SKILLS

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- Familiar with computer programs
- Good Customer service and Patient counseling
- Vast communication skills and Team work player
- Multitask and Detailed person
- Confident and Willing to adapt to the system

## LANGUAGES

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Fluent in both Arabic and English

Moderate French and Hebrew

## REFERENCES

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