

Ibraheem Abdelal

Jerusalem, Alsnabel 9

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Professional Statement:

Dedicated and results-oriented financial professional with a diverse background in banking, human resources, and customer service. Proven ability to thrive in dynamic work environments and deliver high-quality service. Seeking a challenging role as a Financial Assistant to apply my skills in financial analysis, customer service, and communication.

Work Experience:

Baker - Roldin, Hadar Mall, Jerusalem

June 2022 - Present

- Excelled in delivering high-quality bakery products in a fast-paced retail environment.
- Demonstrated effective teamwork and communication skills in coordinating with colleagues.

Human Resources Officer - Al Majd Company, Jericho

March 2022 - June 2022

- Executed HR tasks, including recruitment, onboarding, and employee relations.
- Utilized strong communication skills in conducting interviews and resolving employee issues.

Banker - Al-Quds Bank, Jericho

December 2020 - October 2021

- Provided exceptional customer service, managing client accounts and addressing inquiries.
- Demonstrated proficiency in time management and multitasking within the banking sector.

Education:

Bachelor of banking and finance - Bir Zeit University, Ramallah

February 2020

Tawjihi certificate - *Rashidiya School, Jerusalem.*

June 2016

Skills:

- **Customer Service:** Proven track record of delivering excellent customer service in banking and retail settings.
 - **Verbal Communication:** Effectively communicated with clients, colleagues, and management in various roles.
 - **Written Communication:** Drafted professional communications, including emails and reports.
 - **Teamwork:** Collaborated with diverse teams in different roles, fostering a positive work environment.
 - **Time Management:** Demonstrated ability to efficiently manage time and prioritize tasks in fast-paced settings.
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Language Skills:

- **English:** Professional working proficiency
 - **Hebrew:** Limited working proficiency
 - **Arabic:** Native
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Volunteering and Public Activity:

- **Book Fair, Surda National Library, Ramallah:** Volunteered at the Surda National Library's Book Fair in 2018.
- **Graduation Ceremony at Bir Zeit University:** Participated in the organization of the university's graduation ceremony in 2019.
- **Member of a Youth Group at Bir Zeit University:** Active involvement in a university youth group from 2016 to 2020.

References:

Available upon request.