

Yaniv Fidelman

Personal Information

Date of Birth

9th March 1988

Nationality

Israeli

Address

103rd King George Street,
Tel-Aviv, Israel

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Mobile Phone

+972 54 782 3057

E-mail

yfidelman@gmail.com

Languages

Hebrew – Fluent
English – Near fluency
Russian – Basic speaking

Computer Skills

Proficiency in Microsoft Office Suite and Israeli book-keeping software

- Recommendations / diplomas will be sent by demand.
- Willingness to move location of residency according to needs.

About Me

I am currently in the finishing stage of my current occupation in a senior company in the field of institutional/public HVAC systems construction.

My present career goal is to make a transition to other or parallel professions.

Education

2014

M.A. – Tourism & Hospitality Management

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Ben Gurion University, Be'er-Sheva, Israel

2016

Graduated with honors – GPA 3.60.

2010

B.A. – Social Sciences (Business

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Management / Human Resources / Media & Communication Studies / Behavioral Sciences)

2013

Ben Gurion University, Be'er-Sheva, Israel

Graduated with honors – GPA 3.10.

Employment (Including Military Experience)

1/2015

Administrative Manager / Buyer – Technical Office

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Present

A.L. Arel Air Conditioning Engineering Ltd. Be'er-Sheva, Israel

- Technical and commercial correspondence (suppliers, customers and colleagues).
- Administer procurement contracts with suppliers of technical equipment and subcontractors.
- Checking and approving technical specification documents.
- Create 'As Made' drawings.
- Payment Collection.

11/2013

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4/2020

Accounting Assistant

Daniel Schwartz CPA / Hazav Accounting Services Ltd.

Be'er-Sheva, Israel

- Data entry (invoices, receipts, deposits etc.) from the company's clients to dedicated book keeping software (Priority-Zoom, Excel etc.).
- Support ongoing office activities.

10/2010

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Administrative Assistant

12/2014

Arel Electro-mechanics Ltd.

Be'er-Sheva, Israel

- Logistical support to the senior administrative team.

2/2010

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Team Leader (Professional Military Service) – Helicopter Electrical Maintenance Unit

9/2010

Israeli Air Force – Apache Longbow (113th Squadron)

Mitzpe Ramon, Israel

- Guiding and recruiting new technicians.
- Managing the electrical department in the squadron in both logistical and professional fields.
- Solving complex helicopter electrical malfunctions.

3/2007

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2/2010

Technician (Compulsory Military Service) – Helicopter Electrical Maintenance Unit

**Israeli Air Force – Apache Longbow (113th Squadron)
Mitzpe Ramon, Israel**

- Daily helicopter maintenance - fixing simple/intermediate level electric malfunctions.
- Working under strict/tight schedules and extreme pressure situations.

Professional Courses & Certifications

11/2018

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2/2019

HVAC Systems Implementation Engineers Course

**Power and electronics engineers association,
Ramat-Gan, Israel**

2007

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2010

**Electrical Systems of Apache Helicopters –
Basic training – Professional Level 7**

IAF Technical School, Haifa, Israel

**Electrical Systems of Apache Helicopters –
Intermediate training – Professional Level 9**

**IAF Mitzpe Ramon Airbase, Mitzpe Ramon,
Israel**

**Electrical Systems of Apache Helicopters –
Advanced training – Professional Level 10**

**IAF Mitzpe Ramon Airbase, Mitzpe Ramon,
Israel**

**Electrical Systems of Apache Helicopters –
Variety of Advanced Certifications**

**IAF Mitzpe Ramon Airbase, Mitzpe Ramon,
Israel**

**Leadership and Management Workshop –
Dedicated Course for Professional Military
Service**

**IAF Mitzpe Ramon Airbase, Mitzpe Ramon,
Israel**