

# Yaniv Fidelman

## Personal Information

### Date of Birth

9<sup>th</sup> March 1988

### Nationality

Israeli

### Address

103<sup>rd</sup> King George Street,  
Tel-Aviv, Israel

### Phone

+972 77 500 62 81

### Mobile Phone

+972 54 782 3057

### E-mail

yfidelman@gmail.com

### Languages

Hebrew – Fluent  
English – Near fluency  
Russian – Basic speaking

### Computer Skills

Proficiency in Microsoft Office  
Suite and Israeli book-keeping  
software

- Recommendations / diplomas will be sent by demand.
- Willingness to move location of residency according to needs.

## About Me

I am currently in the finishing stage of my current occupation in a senior company in the field of institutional/public HVAC systems construction.

My present career goal is to make a transition to other or parallel professions.

## Education

2014 **M.A. – Tourism & Hospitality Management**

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2016 **Ben Gurion University, Be'er-Sheva, Israel**

Graduated with honors – GPA 3.60.

2010

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2013

**B.A. – Social Sciences (Business Management / Human Resources / Media & Communication Studies / Behavioral Sciences)**

**Ben Gurion University, Be'er-Sheva, Israel**

Graduated with honors – GPA 3.10.

## Employment (Including Military Experience)

1/2015


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Present

**Administrative Manager / Buyer – Technical Office**

**A.L. Arel Air Conditioning Engineering Ltd.  
Be'er-Sheva, Israel**

- Technical and commercial correspondence (suppliers, customers and colleagues).
- Administer procurement contracts with suppliers of technical equipment and subcontractors.
- Checking and approving technical specification documents.
- Create 'As Made' drawings.
- Payment Collection.



11/2013


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4/2020

**Accounting Assistant**

**Daniel Schwartz CPA / Hazav Accounting Services Ltd.**

**Be'er-Sheva, Israel**

- Data entry (invoices, receipts, deposits etc.) from the company's clients to dedicated book keeping software (Priority-Zoom, Excel etc.).
  - Support ongoing office activities.
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10/2010

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12/2014

**Administrative Assistant**

**Arel Electro-mechanics Ltd.**

**Be'er-Sheva, Israel**

- Logistical support to the senior administrative team.

2/2010

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9/2010

**Team Leader (Professional Military Service) – Helicopter Electrical Maintenance Unit**

**Israeli Air Force – Apache Longbow (113<sup>th</sup> Squadron)  
Mitzpe Ramon, Israel**

- Guiding and recruiting new technicians.
- Managing the electrical department in the squadron in both logistical and professional fields.
- Solving complex helicopter electrical malfunctions.

- 3/2007  
–  
2/2010
- Technician (Compulsory Military Service) – Helicopter Electrical Maintenance Unit**
- Israeli Air Force – Apache Longbow (113<sup>th</sup> Squadron)**  
**Mitzpe Ramon, Israel**
- Daily helicopter maintenance - fixing simple/intermediate level electric malfunctions.
  - Working under strict/tight schedules and extreme pressure situations.

## Professional Courses & Certifications

- 11/2018  
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2/2019
- HVAC Systems Implementation Engineers Course**
- Power and electronics engineers association, Ramat-Gan, Israel**
- 2007  
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2010
- Electrical Systems of Apache Helicopters – Basic training – Professional Level 7**
- IAF Technical School, Haifa, Israel**
- Electrical Systems of Apache Helicopters – Intermediate training – Professional Level 9**
- IAF Mitzpe Ramon Airbase, Mitzpe Ramon, Israel**
- Electrical Systems of Apache Helicopters – Advanced training – Professional Level 10**
- IAF Mitzpe Ramon Airbase, Mitzpe Ramon, Israel**
- Electrical Systems of Apache Helicopters – Variety of Advanced Certifications**
- IAF Mitzpe Ramon Airbase, Mitzpe Ramon, Israel**
- Leadership and Management Workshop – Dedicated Course for Professional Military Service**
- IAF Mitzpe Ramon Airbase, Mitzpe Ramon, Israel**