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 Tel Aviv

PROFILE

I have managed and developed businesses in recent years 9+, have connections, the ability to work in a team, and have high human relations. Team player with an eye for detail.

SKILLS

- Management
- Problem solving
- Project management
- Strong communication
- Customer Service
- Office (word,Excel)
- Research
- Multitasker

EXPERIENCE

DEPARTMENT MANAAGER

DORMECO LTD - netanya

2019-2023

- Sales and Marketing
- Services customers
- Management suppliers
- Management customers - Quote, order, and advertising activities

ASSISTANT CEO

Wood Company - relocation

2014 - 2019

- Support CEO in executive management
- Payroll reports and meeting summaries preparation
- Social media management

OPERATIONS MANAGER - GES - Petah Tikva

2010 - 2014

- Process improvement
- Legal contract review and compliance in front of suppliers
- Budgeting and forecasting for financial growth

EDUCATION

SECONDARY SCHOOL

High School-1995

B.A BACHELOR OF BUSINESS ADMINISTRATION

Haifa University

2000-2004

FULL MILITARY SERVICE

LANGUAGE

HEBREW - NATIVE
ENGLISH - FLUENT