



RALPH COLLINS

San Antonio, TX 78244

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SUMMARY

Talented Truck Driver with good route planning, payment handling and customer service skills.

Offering Over 7 years of experience and basic maintenance knowledge. Performance-driven and detail-oriented with methodical approach to following through on every need. Bringing hardworking nature, clean driving record and solid work history in transportation positions. Proficient in operating trucks and trailers, as well as loading, securing and unloading products with maximum efficiency. Well-organized and knowledgeable in meeting customer needs, coordinating paperwork and meeting company objectives. Experienced Commercial Truck Driver handles different types of loads with skill and efficiency. Well-organized and resourceful with superior work ethic in logistics. Dependable candidate experienced in navigating long-haul routes and managing paperwork for cross-border shipments. In-depth knowledge of route logistics and vehicle maintenance needs. Physically fit individual possessing excellent physical stamina to move and lift heavy items and good knowledge of local and highway roads. Organized Truck Driver with proven track record of delivering within specified time frames. Customer-focused and strong communicator to effectively interact with others. Quick learner with management potential. Hardworking employee enthusiastic about learning transportation field inside and out. Pursues opportunities to learn new skills and contribute to group success. Offers strong administrative, relationship-building and problem-solving abilities. Seasoned driver possessing exemplary safety record and in-depth knowledge of DOT regulations. Skilled in navigating long-haul routes, safely loading and unloading cargo. Committed to providing excellent customer service and delivering freight on time. Dedicated with understanding of scripture and theology. Skilled in public speaking, group leadership and pastoral care. Years supporting children in learning and applying lessons from bible stories. Prepared and implemented activities designed to captivate young children's hearts and minds. Worked with other teachers to equitably divide workload and create fun experience. Detail-oriented team player with strong organizational skills. Ability to handle multiple projects simultaneously with a high degree of accuracy. Coordinated and diligent activity coordinator skilled in student behavior management and redirection. Supports faculty and classroom needs with proactive and diligent approach. Passionate about helping students and offers proven skills developed over years of related experience. Versed in school standards and strategies to optimize learning for students. Friendly and outgoing focused on comprehensive, life-based approaches to education. Energetic problem solver, skill-builder and conflict resolver. Demonstrated ability as Paraprofessional to foster positive relationships with students, parents and colleagues. Committed to providing culturally responsive support, meeting diverse needs of students. Patient demeanor creates environment where students feel comfortable asking questions while learning new concepts. Dedicated and mindful Teaching Assistant offers passionate and informed support for students and staff. Experienced interpersonal communicator addresses unique queries within educational settings and accommodates staff curriculum requirements. Highly motivated team player with passion for helping others. Possesses excellent organizational and communication skills and provides individualized assistance and support. Willingness to take on added responsibilities to meet team goals. Certified in Heavy, Trucks, Forklift operations paired with hands-on experience handling warehouse duties.

SKILLS

- Dry Vans
- Tractor Trailer Driving
- XATA Operation Proficiency
- Double and Triple Trailers
- Shipping and Packaging
- Refrigerated Trailers Operation
- Hazardous Materials Endorsement
- Maintain Regulatory Compliance
- Federal Laws
- Team Goals
- Dependable and Cooperative
- Adaptability and Flexibility
- Customer Retention
- Delivery Instructions Verification

- Planning Abilities
- GPS and Route Planning
- Route Logs
- Order Picking and Processing
- Vehicle Inspection
- Coupling and Uncoupling
- Prevention Techniques
- Trip Planning
- Trailer Maintenance
- Weight Limits
- Class a Commercial Driver's License
- Fuel Logs
- Commercial Driving
- Efficient Trip Planner
- Work Logging
- Adjusting Routes
- DOT Requirements
- Defensive Driver Training
- Air Brake Certification
- DOT Compliance
- Cargo Handling
- Vehicle Maintenance
- Flatbed Truck Expertise
- Basic Vehicle Safety
- Route Navigation Software
- Logging Tractors
- Update Logs
- Location-Based Messaging
- Traffic Observations
- Over the Road Trucking
- Daily Vehicle Inspections
- Accident Prevention
- Manage Loads
- Delivery and Trip Logs
- Truck Cab Computer Operation
- Dangerous Goods Transportation
- Regional Trucking
- Customer Inquiries
- Follow Safety Procedures
- Equipment Inspection
- Heavy Equipment Operation
- Equipment accountability
- Personnel Training
- Unit readiness
- Warehouse Operations
- Transportation Regulations
- Managing safety
- GPS Navigation
- Defensive Driving
- Preventive maintenance strategies
- Logistical convoys
- Inspecting vehicles
- Operating vehicles
- Vehicle operation
- Hazardous Materials Handling
- Personal Protective Equipment
- Transporting passengers
- Loading and unloading procedures
- Manual transmission operation
- Logistics support
- Safe Driving Practices
- Preventive Maintenance
- Loading cargo
- Problem-solving capabilities

EXPERIENCE

Motor Vehicle Operator / Department Of Defense (U.S. Airforce) - Randolph AFB, TX

10/2023 - Current

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- I work with Department of Defense- (Department of The Airforce). I Delivered and deliver Jet Engines using Heavy tractor trailers weighing over 26,000lbs. I unloaded cargo with forklifts 10k, 6k, 4k. We used heavy trucks(over 26,000lbs) Helped moved 32ft to 53ft trailers to set up at customers so they could move their furniture.
- Help shift furniture at Ground transportation Center for new installments for floors to be installed.
- I help with moving ship containers on 40ft Flatbed trailers using Heavy trucks over 26,000 lbs in support after wounded warriors event. I also unloaded Jet wings. I moved doc cargo and valuable maintenance items for aircraft that are used to keep planes flying for the pilot program for soldiers and delivered from supply warehouse to maintenance shops(hangers). I drove 44 passenger buses to move soldiers, and distinguish guest such as

Generals in the military and other leading military personnel for events hosted by the Military.

- I also took a train the trainer course with the military that allows me to train others.
- Flight line Air field Certified - To drive airfield where jets fly.
- Forklift Certified (10k, 6k ,4k
- Heavy Truck Certified
- 44 passenger Bus Certified.
- Heavy Truck Certified
- Monitored traffic conditions to ensure safe operation of vehicle.
- Inspected tires, brakes, lights, oil level, windshield wipers, mirrors, turn signals, horn, before each trip.
- Responded quickly and appropriately during emergency situations.
- Provided excellent customer service by courteously answering questions and addressing concerns related to travel plans or itineraries.
- Reported mechanical problems to maintenance staff for repair or replacement as needed.
- Cleaned interior and exterior surfaces of vehicles regularly.
- Inspected vehicles for operational readiness and completed maintenance services.
- Adhered to established schedules for delivery routes.
- Followed all applicable safety regulations while driving vehicles.
- Operated motor vehicles to transport passengers, freight, and other materials in a safe and efficient manner.

Truck Driver Class / Performance Foodservice

09/2022 - 12/2022

- Delivered multi stop food service to different customers and chain restaurants
- Communicated with dispatchers and other office personnel to handle two-way updates and adjust daily schedules.
- Kept accurate records of cargo delivery times and vehicle maintenance to provide documentation to dispatch for billing and inventory purposes.
- Checked shipping papers to determine nature of load and checked for presence of hazardous materials.
- Maximized load safety by balancing, securing, and weighing products.

Truck Driver / Transforce, Inc

01/2022 - 07/2022

- Demonstrated safe driving by following regulations and safety procedures, resulting in zero accidents.
- Maintained telephone and radio contact with supervisor to receive delivery instructions.
- Conferred with dispatch to relay delays, receive route, and adjust plans to meet daily targets.

Truck Driver / Oak Farms Dairy

01/2022 - 01/2022

- Maximized load safety by balancing, securing, and weighing products.
- Determined quickest and safest routes for delivery by using effective planning and organizational skills.
- Maintained daily, legible DOT log book and submitted corresponding documents.
- Completed daily inspections, basic maintenance and common repair actions to keep equipment operating at full capacity.
- Documented mileage, deliveries, pickups, customer issues and damages.
- Managed efficient unloading of freight, inspected merchandise, and documented customer concerns for supervisor.

Delivered milk to different customers

School Bus Driver / Adams 12 Five Star Schools

08/2021 - 12/2021

- Pick up and drop students on daily bus routes to and from school
- Assisted passengers with disabilities and other physical issues in boarding and exiting bus to promote passenger

safety.

- Developed positive relationships with students, faculty and parents to support continuous rapport and communication.
- Created and enforced bus rules and kept expectations posted.
- Identified and reported mechanical problems and safety hazards.
- Worked closely with school administration and transportation to maintain smooth operations.

Paraprofessional/Teacher's Assistant / Denver Public Schools

01/2021 - 07/2021

- I Help challenged students and those with behavior problems be more successful in class.
- Collaborated with teachers for lesson preparation by preparing materials and setting up equipment.
- Kept classrooms clean, neat, and properly sanitized for student health and classroom efficiency.
- Documented student progress and communicated with parents to keep informed.
- Facilitated activities in small groups to reinforce concepts taught by class teacher.
- Worked with teacher to optimize learning plans based on student test grades and evaluations.

Paraprofessional/Teacher's Assistant / Schertz-Cibolo-Universal City ISD

08/2020 - 12/2020

- I Help inclusion students in a smaller group settings to be more successful in class.
- Documented student progress and communicated with parents to keep informed.
- Facilitated activities in small groups to reinforce concepts taught by class teacher.
- Oversaw students in classroom and common areas to monitor, enforce rules, and support lead teacher.
- Assisted teachers with classroom management and document coordination to maintain positive learning environment.
- Supported student learning objectives through personalized and small group assistance.

P&D Truck Driver / Saia LTL Freight

07/2019 - 01/2020

- Pick up and delivered freight around San Antonio Tx
- I also pulled line haul and double trailers as well
- Coordinated and distributed exposure and contamination control procedures.
- Performed routine equipment inspections and maintained and completed corrective actions by referring to workbooks and technical publications to determine specifications.
- Recorded inspection and maintenance actions using log books, computer terminals and other technical applications.
- Collaborated with colleagues in developing and refining maintenance procedures.

P&D Truck Driver / Central Freight Lines

12/2018 - 07/2019

- Coordinated and distributed exposure and contamination control procedures.
- Performed routine equipment inspections and maintained and completed corrective actions by referring to workbooks and technical publications to determine specifications.
- Examined and tested aircraft parts, components and systems to verify airworthiness and functionality.
- Coordinated parts and material requisitions maintenance and repairs.
- Delivered haz-mat freight

Line Haul Truck Driver / William Payne Logistics

06/2018 - 11/2018

- Pulled doubles and 57 ft trailers for terminal to the next terminal from San Antonio to Houston Tx
- Inspected trucks and trailers before each trip to assess safety and identify maintenance concerns.
- Completed regular inspections and maintenance actions, as well as basic equipment repairs, to keep equipment operating at peak levels.
- Managed efficient unloading of freight, inspected merchandise, and documented customer concerns for

supervisor.

- Conferred with dispatch to relay delays, receive route, and adjust plans to meet daily targets.
- Inspected load security and checked for damages.
- Documented mileage, deliveries, pickups, customer issues and damages.
- Inspected truck for defects and safe operating condition before, during and after trips.
- Complied with truck driving rules as well as company policies and procedures regarding safe vehicle operations.

Flatbed Truck Driver / N.B. Handy

08/2017 - 06/2018

- Delivered steel coils and metal sheet metal
- Completed daily inspections, basic maintenance and common repair actions to keep equipment operating at full capacity.
- Secured vehicle to tow truck and checked all attachments for safe operation.
- Maintained telephone and radio contact with supervisor to receive delivery instructions.
- Inspected load security and checked for damages.
- Inspected truck for defects and safe operating condition before, during and after trips.
- Inspected vehicle before and after trips and logged and reported mechanical problems to avoid unsafe hazards.
- Fastened chains, straps, covers, and binders to secure load during transit.
- Documented mileage, deliveries, pickups, customer issues and damages.

Pick up and Delivery driver, School Bus Driver/ Computer Instructor / Boys & Girls Clubs of America

02/2017 - 08/2017

- Pick up students from after school bus routes and instructed them in class on computers
- Obeyed federal, [State](#) and local traffic laws and regulations to enable safe transportation outcomes for participants.
- Transported passengers safely along prescribed routes according to tight schedules.
- Completed pre-trip and post-trip bus inspections and documented info in vehicle logs.
- Maintained [State](#) driver's license to enable legal operation of school buses for student transport, field trips, and other purposes.

Delivery Truck Driver / McLane Company

05/2016 - 10/2016

- Delivery food to chain restaurants
- Maintained safe driving record by observing road rules, remaining cautious, and alert in unfamiliar areas and keeping control of vehicle.
- Inspected vehicle before and after every trip and conducted minor repairs.
- Alerted customers of late deliveries due to traffic jams and road construction, slashing inquiry calls to company support line.
- Operated equipment such as hand trucks and carts to efficiently load and unload vehicles, consistently maintaining tight timetables.
- Demonstrated safe driving by following regulations and safety procedures, resulting in zero accidents.
- Delivered packages on time while developing new routes with concern for both safety and weather.
- Drove frozen food truck and delivered frozen goods efficiently to [Number](#) customers per day.
- Optimized routes to maximize efficiency and scheduled service stops.

Delivery Truck Driver- CDL, Driver / Huddle

01/2015 - 04/2016

- You will be responsible for driving to and parking in retailer parking lots, and making delivery by unloading/delivering boxes of product weighing up to 75 lbs
- Using a two wheeler
- Additional responsibilities include:

- Making scheduled daily deliveries in a timely, accurate and efficient manner
- Collecting invoice receipts that are generated from the deliveries
- Making pre-trip and post-trip VEHICLE inspections
- Obeying all local, state and FEDERAL rules of the road and all DOT operating and recording procedures
- Conducting daily face to face interaction with customers
- Drove frozen food truck and delivered frozen goods efficiently to [Number](#) customers per day.
- Followed proper safety procedures and protocols while loading, unloading and operating vehicles.
- Clearly communicated with dispatchers to give updated information on estimated times of arrival and latest road conditions.
- Obtained signatures from customers upon delivery of goods.

Delivery Truck Driver / Reinhart Foodservice

05/2014 - 01/2015

- Drivers transport products from distribution center to customer locations, conduct pre/post trip inspections, unload cased products from trailer to desired customer location, and other duties as assigned
- Drivers must be willing to operate a Trac scan unit and be able to lift and/or move up to 50 pounds frequently and lift and/or move up to 100 pounds occasionally
- Excellent customer service and interpersonal skills are required product within assigned route schedule and time windows
- Immediately inform management team of any deviations
- Unload product from trailer, by hand or using hand cart, and place in designated customer storage areas
- May include transporting product down ramps, stairs, or docks, in all weather conditions
- Frequently lift, push, or move product that weighs 1-75 pounds, up to 100 pounds; frequently reach up to 72" to stack and unstack pallets and hand cart; constantly bend and twist while loading and unloading product, and retrieving items from trailer
- Operate assigned STS unit to generate invoices
- Verify delivery of items with customer and obtain proper signatures
- Contact management for authorization when discrepancies on invoice and communicate all errors/returns
- Collect money (cash or checks) where required, and turn in all funds collected daily
- Pickup, load and unload damaged goods and customer returns, and complete necessary paperwork
- Perform pre-trip and post-trip responsibilities in accordance with Department of Transportation (DOT) regulations and Sysco policies and procedures
- Perform coupling procedures for the tractor/trailer as needed
- Complete Department of Transportation (DOT) logs (electronic or manual as required), company vehicle maintenance reports and reconcile with appropriate company representative as required
- Follow Sysco Safe preferred work methods at all times, and immediately advise supervisor of any unsafe conditions
- Maintain and safely operate all assigned equipment, including but not limited to hand cart, pallets, load bars, STS unit, and personal protective equipment
- Maintain sanitary conditions in tractor and trailer and assist with maintaining sanitary conditions in the warehouse and yard
- Attend all required company meetings
- Other duties may be assigned.

Delivery Truck Driver / Sysco

11/2013 - 05/2014

- Delivered frozen food to customers
- Maintained safe driving record by observing road rules, remaining cautious, and alert in unfamiliar areas and keeping control of vehicle.
- Inspected vehicle before and after every trip and conducted minor repairs.

- Alerted customers of late deliveries due to traffic jams and road construction, slashing inquiry calls to company support line.
- Drove frozen food truck and delivered frozen goods efficiently to [Number](#) customers per day.

OTR Regional Truck Driver / FFE Transportations

06/2013 - 11/2013

- Operate an 18-wheeler to transport building materials, averaging 50 stops daily and 4 monthly long hauls
- Provide prompt and courteous service to our residential and commercial accounts
- Verify the unloading of shipments to avoid employee theft and fraudulent claims of missing product
- Review invoices with customers and obtain shipper and receiver authorizations /signatures
- Maintain trip logs reflecting customer locations and distance traveled and fuel costs
- Coordinate vehicle inspections and repairs and troubleshoot vehicle malfunctions on the road
- Maintain safe vehicle and conditions in compliance with company and highway regulations
- Assist with load and unloading of product at warehouse using a Pallet Jack and forklift
- Deliver frozen food product to customers
- Flat-Bed TruckDriver(Regional) Class A

Forklift Driver, Dock Worker / Benton Global

03/2013 - 06/2013

- Handled multiple tasks simultaneously to maximize work efficiency.
- Inspected cargo for proper packaging to meet safety and security regulations.
- Unloaded trucks and moved materials to staging area.
- Used hand-held scanners and physical logs to accurately track item movements.

Truck Driver / CT Transportation

08/2012 - 11/2012

- I picked up students on bus routes and instructed them in the classroom., Handled the loading and unloading of the truck, right upon its arrival at the specified destination, and provided the necessary documents to the clients
- Picked up the rejected goods and materials straight to the company site of the manufacturing plant, with the paperwork provided
- Looked after the overall customer service systematically, and efficiently responded to their phone inquiries and associated concerns
- Inspected the mechanical condition of the delivery vehicles, looked after the dispatched materials, handled the systematic planning of the delivery, etc
- Looked after the cleaning and maintenance of the delivery instruments, assisted in handling the cargo safety, etc
- Significant driving and interpersonal skills and abilities
- Complete understanding regarding shipment protocols and associated procedures
- Complete ability to follow written and oral instructions, as provided by the authorities
- Possess exceptional communicational skills and abilities
- Determined and qualified enough to build healthy professional relationship with every staff employees
- Familiar with the work schedules, and skilled in handling the irregular work periods
- Demonstrated safe driving by following regulations and safety procedures, resulting in zero accidents.
- Minimized delays by planning and adjusting routes to account for changing weather and traffic conditions.
- Checked shipping papers to determine nature of load and checked for presence of hazardous materials.
- Completed routine maintenance on truck to keep in working order.
- Coordinated efficient routes for optimal delivery scheduling and maximum daily performance.
- Maintained telephone and radio contact with supervisor to receive delivery instructions.
- Spoke professionally with customers regarding complaints, gathering all necessary information to make educated decisions and address issues.
- Inspected trucks and trailers before each trip to assess safety and identify maintenance concerns.

- Inspected truck for defects and safe operating condition before, during and after trips.
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EDUCATION AND TRAINING

Associate of Science degree: Business Administration
Shorter University - Rome Ga

12/2015

- Professional development completed in [Subject](#)

CDL-A License in Tractor Trailers ATLANTIC CDL TRAINING CENTER: Heavy Trucks
Atlantic CD L Training Center - Covington Ga

04/2012

- Professional development completed in [Subject](#)

CPR Certification August 2021 to August 2023 First Aid Certification August 2021 to August 2023 Transportation Worker Identification Credential (TWIC)

WEBSITES, PORTFOLIOS, PROFILES

- www.revivethechurchnow.org
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ACCOMPLISHMENTS

- December 2027
- State: TX
- Endorsements: T (Double/triple trailers) - S (School bus)) - P (Passenger vehicles) - N (Tank vehicles) - X (Tank + Hazardous) - H (Hazardous Materials)
- Skills
- Microsoft office
- I also took a class for school (4 years)
- Flatbed (1 year)
- Regular Driving (10+ years)
- Commercial driving (6 years)
- Tractor-trailer (5 years)
- Warehouse experience (1 year)
- Strait truck (1 year)
- Team Work (10+ years)
- Problem-solving (7 years)
- Reliability (9 years)
- Delivery driver experience (6 years)
- Load & Unload (4 years)
- Forklift (1 year)
- Freight (1 year)
- Pallet Jack (6 years)
- Shipping & Receiving
- School Bus Driving (Less than 1 year)
- Shuttle Driving (Less than 1 year)
- Smith Systems Driver Training
- Protread Driver Training

- Electroning Logging/Zonar/Peoplenet/xata/ (5 years)
 - Student Management(Buses)
 - Route driving (6 years)
 - Truck driving
 - Driving
 - Bus Driving
 - Hazmat Endorsement
 - Languages
 - English - Fluent
 - Links <http://Www.holyspiritradio1.com>, Air Brake Endorsement
 - X Endorsement In progress
 - Hazmat Endorsement in progress
 - Publications
 - Holy Spirit Radio <https://link.medium.com/zDFRYybn3X>
 - May 2019
 - Christian Publisher of Jesus articles
 - Additional Information
 - Www.holyspiritradio1.com
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ADDITIONAL INFORMATION

- Open to Relocation overseas in the Middle East in ISRAEL
- I have experience pulling doubles , and triple trailers.
- Authorized to work in the US for any employer
- Awards , Community Service. Award May 2011 Serving at women's shelter,
- Certifications and Licenses , Forklift Certified DOT Medical Card January 2023
- 2021 to July 2023
- Fuel Tanker endorsement
- Present Doubles/ Tripples
- Present CDL Class A
- Passenger Endorsement
- School bus Endorsement
- Forklift Certified (10k,6k, 4k