

A N I S H A S H W E H
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EDUCATION

- 2013 **BS.c. Pharmacy**
 Jordan University of Science and Technology
- 2008 **High School Diploma**
 Evangelical Episcopal School

WORK EXPERIENCE

Doctors Without Borders MSF, Jerusalem

October 2019 - Present

Pharmacy Coordinator Support

- Follow up the Project Request (PR) and Supply Order (SO) with the field and the Supply team (delays, pending, problematic items and unavailability)
- Communicate with Intersectional PharmaCo to validate the new items and Requesting new item in the medical standard list of MSF
- Focal point for the Medical Suppliers, Negotiation on pricing and availability with the Medical Suppliers
- To manage/ supervise the reception of medical goods at capital level of locally and internationally ordered items according to the good pharmaceutical and distribution practices
- To comprehensively collect all the pharmaceutical quality-related information for the Medical Items (e.g., pictures, item specifications, HQ validation, etc) within the shared platform
- Follow the schedules of orders implemented and ensure that the field is doing the order on time according to schedule
- Follows with the field of any complain regarding to items (quality, reception...) and inform the Intersectional PharmaCo
- To take part in shipment preparation according to the good distribution practices, by labelling the boxes, providing the supply-log team with the packing list, and organizing the cold chain box

Superpharm – Pharmacist (Part Time Job)

March 2021 - Present

- Processing prescriptions and dispensing medications.
- Patient counseling regarding drug administration, drug-drug interactions, adverse effects, and general enquiries
- Pharmaceutical preparation
- Inventory level follow up, ordering and controlling stock
- Drug information provision

Pharmacare PLC, Ramallah West Bank

Quality Assurance Officer

January, 2015 - December- 2016

- Participates in the evaluation/investigation of quality events, incidents and possible complaints and the follow-up activities in the QA departments
- Helps the Quality Assurance Manager in following up the implementation of Corrective Preventive Actions (CAPA) in a timely manner.

- Assists in developing plant's SOP to ensure compliance with GMP /ICH requirements.
- Plans, studies and collects data to evaluate the quality for Pharmacare materials and products.
- Assist in Environmental Management system in accordance with international standard ISO 14001:2015
- Analyzes data obtained and record results using computer.
- Issue of Annual Product Report.

Project Coordinator

January, 2017 – September 2019

- Preparing any needed document requested by external customers in cooperation with other key personnel.
- The main contact person with customers on day to day operation level
- Receives and processes orders from customers
- Manage and coordinate the orders with different departments like production, QC, and finance.
- Following up on the progress of orders and relevant documentations
- Following up on art work and controls appropriate dispensing of packing materials to concerned customers.
- Following up on the production files and collects the required documentation
- Following up on the technical documents concerned projects
- Ensuring compliance to all GMP regulations related to external market including but not limited to guidelines issued by the EMA, EUDRALEX, WHO, and ICH.

TRAINING

Birzeit Pharmaceutical Company

2014 (1 month duration)

- Trainee in Quality Control department
- Trainee in Production Department

Community Pharmacy-Qraitem Pharmacy,Ramallah

2014 for 6 months

- Trainee Pharmacist

Community Pharmacy - Ayman Pharmacy,Jordan

July-November 2013

- Trainee Pharmacist

Episcopal technological and Vocational Training Center

June 2007- July 2007

- Assistant teacher

CONFERENCES ATTENDED

- Palestinian Pharmaceutical Conference (8th)
- Jordanian Pharmaceutical Conference (14th)
- Pharmaceutical Conference for Pharmacy Students (2nd)
- Pharmaceutical Conference for Pharmacy Students (1st)

CERTIFICATES

- Palestinian Pharmacy License
- Israeli Pharmacy License

SKILLS

- Familiar with computer programs
- Good Customer service and Patient counseling
- Vast communication skills and Team work player
- Multitask and Detailed person
- Confident and Willing to adapt to the system

LANGUAGES

Fluent in both Arabic and English

Moderate French and Hebrew

REFERENCES

Mr. Najeeb Abu Ezam
Quality Assurance Manager
Pharmacare PLC
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