

# Brenden Thomas

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taps into my intellect, and expands my skill set that will ultimately become a productive and profitable career.

## Work Experience

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### **Remote Assistant Manager**

Precision Tune Auto Care

October 2020 to December 2022

I was responsible for quoting and upselling services, updating and maintaining computer systems and software, traveling from shop to shop, shop organization, completing and/or oversight of mechanical repairs and maintenance. Before deciding on a solution, I visually imagine a 3D diagram of the job and improvements to be completed, then determine the optimal steps that achieve results with maximum efficiency. Specific repairs that I have completed or supervised are not limited to but include:

Engine replacements and swaps

Transmission replacements and swaps

Rack and pinions

4 wheel alignments

Main / connecting rod bearings

Drum brakes

Water pumps

Brake lines and calipers

A/C compressors

### **Assistant Manager**

Dunkin' - Donuts

January 2019 to December 2021

Beginning as a crew member at the age of 16, I effectively learned company processes and customer service, and due to a consistent work ethic and responsible attitude, I was promoted to oversee shifts and coworkers. I managed inventory, cash and sales. I was recruited to become a corporate employee, but decided it was not the career path that best suited my avocation or my intellectual interests.

## Education

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### **Boot Camp in Software Engineering**

Georgia Tech - Atlanta, GA

December 2022 to Present

## High school diploma

### Skills

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- Curious and imaginative
- Time/Personnel Management
- Voracious Learner
- Mature Work Ethic
- Openminded
- Numerical memory
- Honest
- Alignment
- Brake Repair
- Suspension
- Upselling
- Mechanic Experience
- Communication skills

### Languages

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- Spanish - Intermediate
- Portuguese - Beginner

### Assessments

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#### **Call center customer service — Proficient**

June 2020

Applying customer service skills in a call center setting.

Full results: [Proficient](#)

#### **Technical support — Proficient**

September 2021

Performing software, hardware, and network operations

Full results: [Proficient](#)

#### **Technical support: Customer situations — Familiar**

September 2021

Responding to technical support situations with sensitivity

Full results: [Familiar](#)

#### **Mechanical knowledge — Proficient**

March 2022

Understanding and applying mechanical concepts and processes

Full results: [Proficient](#)

## **Automotive maintenance — Proficient**

March 2022

Knowledge of vehicles, vehicle maintenance, and repairs

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.