Michelle Iglesias

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Technical Skills

- **Proficient: Excel, Word, Powerpoint, Outlook, WMI**

- **Exposure: JavaScript, Node.js, React, Typescript**

WORK EXPERIENCE

Conair LLC. | Warehouse Backup Lead | Glendale, AZ   **March 2023- Present**

- Leading warehouse by starting any orders shipping out based on shipping deadline. Customers such as Target, Kohls, Walmart, Macy's, JC Penny. Shipping up to $700,000 per day.
- Utilized Microsoft Excel for data analysis and reporting, as well as WMI for product inventory.
- Communicating with all moving areas to follow and adapt to specific requirements for each customer, ensuring satisfaction. Resulting in minimal chargebacks.
- Processed paperwork records and documents, reporting all customers orders on file to ensure .

Starbucks Corporation | Barista Trainer | Glendale, AZ   **June 2020- July 2023**

- Teach new baristas extensive training up to 5 days. (20+ trained)
- Crafted beverages and food ensuring quality and proficiency for optimal experience
- Creating a welcoming and friendly atmosphere by initiating conversations with all
- Provided product knowledge to customers, making personalized recommendations based on their preferences.
- Constantly following rigorous cleanliness and sanitation standards, ensuring a safe working environment.
- Proficiently prepared and brewed a wide range of coffee and espresso beverages, consistently adhering to quality standards and recipe specifications.

EDUCATION

Raymond S. Kellis High School, *Glendale, AZ*   **2018-2020**