



ROAD SAFETY MANDATORY REQUIREMENTS CHECKLIST FOR PSV

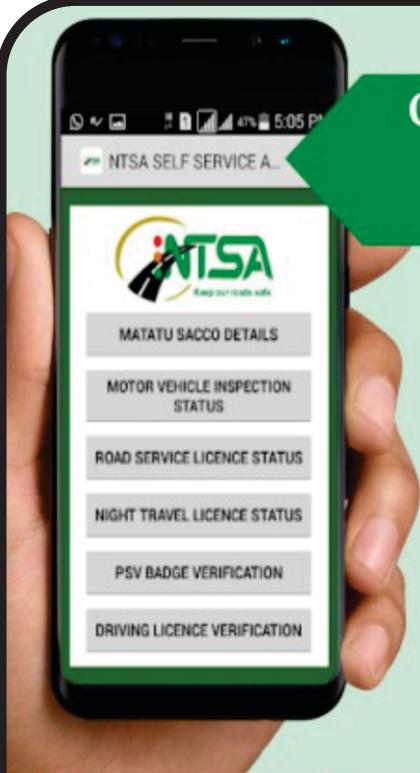


MOTOR VEHICLE REQUIREMENT	COMPLIANCE PROCESS	ACTION
• Functional Governors/Speed limiters	Inspection and verification of speed governors by the Motor Vehicle Inspectors	In case of non-compliance charge driver, owner and Sacco or company. Prohibition order to be issued by MVI.
• Good vehicle condition (Tyres, Lights, indicators, functional seatbelts)	Random checks and inspection of the condition of the vehicle by the Police and MVI	In case of non-compliance charge driver, owner and Sacco or company. Prohibition order to be issued by MVI.
• Valid Inspection certificate	Verify using the NTSA App/Enforcement gadget	In case of non-compliance charge driver, owner and Sacco or company.
• Valid Insurance	Check the insurance sticker	Prohibition order to be issued by MVI. If not insured charge the driver, owner and Sacco
• Excess passenger	Physical count of seated passengers and confirm each has a seat. Children are allowed to share as per section 100 of the Traffic Act.	Charge the driver, conductor and the excess passengers.
• Valid Road Service License	Verify using the NTSA App/Enforcement gadget. Confirm the vehicle is plying the authorized route and authorized time.	If no RSL charge Sacco, driver and owner and in case of contravening route or time charge driver and Sacco.
DRIVER REQUIREMENTS		
• Class A endorsement on License	Verify using the NTSA App/Enforcement gadget.	Charge driver and Sacco.
• Valid PSV Badge for the Sacco	Verify using the NTSA App/Enforcement gadget. Confirm the driver's name matches the driving licence and the Sacco name on the PSV badge is the same as that on the vehicle.	If Non-compliant charge driver, owner and Sacco
• 0.00 alcohol level	Confirm using breathalyzer	If drunk charge.
• Uniform	Blue uniform for drivers. If not in the blue uniform investigate further may be an un-authorized driver (squad/kamagira)	If Non-compliant charge driver, owner and Sacco
• Display Photo	Verify the identity of the person on the photo matches the person before you.	If Non-compliant charge driver, owner and Sacco
• Maximum Driving hours(8)	Enquire on origin of the vehicle from driver and also verify with passengers. If more than 8 hour distance, and also if it is travelling at night, verify presence of the second driver. Confirm the second driver also meets all the requirements of a PSV driver.	If Non-compliant charge driver, owner and Sacco
CONDUCTOR REQUIREMENTS		
• Valid PSV Badge	Verify using the NTSA App/Enforcement gadget. Confirm the details of the Sacco or company name on the badge, matches the Sacco/company name on the vehicle.	If non-compliant charge driver, owner and Sacco
• Uniform	Confirm Uniform - Maroon for conductors	If non - compliant charge driver, owner and Sacco

NTSA REGIONAL OFFICES AND CONTACTS

	DIRECTORATE /SUBSTATION	CONTACT PERSON	JURISDICTION	CONTACT DETAILS	EMAIL ADDRESS
1.	Director Road Safety	Njeri Waithaka	National	0732466002	njeri.waithaka@ntsa.go.ke
2.	Director Registration and licensing	Jacqueline Githinji	National	0721464097	jacqueline.githinji@ntsa.go.ke
3.	Director Technical services	Eng. Gerald Wangai	National	0733784068	gerald.wangai@ntsa.go.ke
4.	Nairobi Region	Bora Guyo	Nairobi	0729282068	bora.guyo@ntsa.go.ke
5.	Kisumu region	Ezekiel Koech	Kisumu Siaya	0722164736	ezekiel.koech@ntsa.go.ke
6.	Kakamega region	Ezekiel Koech	Bungoma Kakamega Busia Malaba Vihiga	0722164736	ezekiel.koech@ntsa.go.ke
7.	Kisii region	Carolyn Sankan	Kisii Nyamira Migori Homa bay	0722331527	caroline.sankan@ntsa.go.ke
8.	Mombasa region	1. Zack Muema 2. Adhan Khuno	Mombasa Taita Taveta Kwale Kilifi Tana River Lamu	0720241343 0725905672	zacchaeus.muema@ntsa.go.ke adhan.kuno@ntsa.go.ke
9.	Voi region	Lazarus Monye	Vol Mtito Andei Taita Taveta	0727465535	azarus.monye@ntsa.go.ke
10.	Eldoret region	Mohammed Khamsin	Uasin Gishu Nandi Elgeyo Marakwet Trans Nzoia West Pokot/Turkana	0708384666	mohammed.khamsin@ntsa.go.ke
11.	Nyeri region	Jackson Mutua	Laikipia Samburu Nyandarua Nyeri	0729798611	ackson.musembi@ntsa.go.ke
12.	Nakuru region	Aden Millah	Nakuru Baringo Narok	0723970028	aden.millah@ntsa.go.ke
13.	Embu region	Cyprian Michieka	Embu	0720286643	cyprian.nyaosi@ntsa.go.ke
14.	Machakos region	Joseph Gichohi	Meru Tharaka-Nithi Isiolo Garissa Wajir Mandera Marsabit Machakos Makueni Kitui	0726721111	joseph.gichohi@ntsa.go.ke
15.	Kericho region	Isaac Silali	Kajiado Kericho Londiani Muhoroni Leitien Bomet	0726818693	isaac.silali@ntsa.go.ke
16.	Thika	John Parteroi	Kiambu Kirinyaga Mwingi Murang'a	0728108100	john.parteroi@ntsa.go.ke

ONLINE VERIFICATION OF DOCUMENTS USING NTSA SELF SERVICE APP



FOR MOTOR VEHICLE INSPECTION STATUS

Go to NTSA App

- Go to verify application status
- Motor vehicle inspection status
- Enter the MV registration number then verify
- This will give you the Inspection VC No. Inspection Expiry Date, Name of Inspector and Inspection Centre

FOR PSV SACCO / COMPANY LICENSE STATUS

Go to verify application status

- Matatu Sacco details
- Enter the Sacco name
- This will give you the PIN No. and Sacco name of the PSV

FOR DRIVING LICENSE STATUS

Go to NTSA App

- Verify application status
- Driving license verification
- Driving license status
- Enter your ID (12341234) then verify
- This will give your DL classes and status

FOR PSV BADGE VERIFICATION

Go to NTSA App

- Go to verify application status
- PSV badge verification
- Enter your ID then verify
- This will give the PSV badge status

FOR ROAD SERVICE LICENSE STATUS

Go to NTSA App

- Go to verify application status
- Road Service License Status
- Enter Registration number
- This will give you details of the valid RSL route, RSL No , Contacts and Sacco Name and Expiry date of the RSL

FOR PSV NIGHT TRAVEL LICENSE STATUS

Go to NTSA App

- Night travel license status
- Enter registration number of the vehicle
- This will give you the night travel certificate status



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