



PAMANTASAN NG LUNGSOD NG MUNTINLUPA
COLLEGE OF INFORMATION TECHNOLOGY AND COMPUTER STUDIES
N.B.P. RESERVATION, POBLACION, MUNTINLUPA CITY



DATE: October 11, 2024

TO: **ASSOC. PROF. ALAIN J. ANUEVO**
Dean, College of Information Technology & Computer Studies

FROM: **RAIZEN A. VIDAL**

SUBJECT: **AUTHORIZATION LETTER**

Greetings of Peace!

I hope this letter finds you well. My name is Raizen A. Vidal, and I serve as the Project Team Leader for the group of researchers from BSIT - 3D. I'm reaching out to kindly ask for your assistance in conducting a survey among the CITCS student of Pamantasan ng Lungsod ng Muntinlupa. The purpose of this survey is to gather insights for developing a web-based Lost and Found system, which will help students easily report and locate lost items. Your support in this initiative would be greatly appreciated!

We kindly ask for permission to carry out the survey at PLMUN. The information collected will be handled with the utmost care and used solely for research purposes, with full respect for the privacy of the students. If granted, we'll conduct the survey promptly, ensuring it doesn't disrupt the students' academic activities. Survey will be conducted via Google Forms for convenience.

Your support in this matter would be greatly appreciated. We believe the insights gathered will be invaluable for our project. Thank you for considering our request.

We are hoping for your approval.

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Dean, College of Information Technology & Computer Studies

Raizen A. Vidal

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