Date	02 NOVEMBER 2025
Team ID	NM2025TMID01621
Project Name	EDUCATIONAL ORGANISATION USING SERVICENOW
Maximum marks	5 Marks

Product Backlog, Sprint Schedule, and Estimation (4 Marks)

Sprint	Functional Epic / Feature	User Story Number	User Story / Task	Story Points	Priority	Team Member
Sprint 1	Student Request Management	USN-1	As a student, I can submit requests (leave, feedback, maintenance) through an online ServiceNow form.	3	High	Ashmi S
	Workflow Automation	USN-2	As an admin, I can review and approve student requests automatically using workflow rules.	4	High	Ashmi S K
Sprint 2	Admission Process Automation	USN-3	As an admin, I can manage new admission applications through a digital form with approval routing.	4	Medium	Babisha K R
	Staff Request Handling	USN-4	As a staff member, I can submit and track internal requests or complaints.	3	Medium	
Sprint 3	Dashboard & Reports	USN-5	As an admin, I can view all pending, approved, and	4	High	Babi Thrisha D

Sprint	Functional Epic / Feature	User Story Number	User Story / Task	Story Points	Priority	Team Member
			rejected requests in a dashboard with status reports.			
Documentation		USN-6	Prepare project documentation including architecture, flow diagram, and user guide.	2	Medium	Entire Team

📊 Project Tracker: Velocity & Burndown Chart (4 Marks)

Sprint	Total Story Points (Planned)	Duration (in Days)	Sprint Start Date	Sprint End Date (Planned)	Story Points Completed (Actual)	Sprint Release Date (Actual)
Sprint 1	7	6 Days	31 September 2025	6 October 2025	7	6 October2025
Sprint 2	7	6 Days	7 October 2025	13 October 2025	6	13 October 2025
Sprint 3	4	6 Days	14 October2025	20 October 2025	4	20 October 2025
Total	18	18 Days				

Velocity:

Average velocity = Total Story Points Completed ÷ Total Duration
= 18 ÷ 18 = **1 Story Point per Day**

Burndown Chart:

A burndown chart will track progress of story points across all sprints.
It visually represents work completed versus time remaining, ensuring all sprint goals for the educational management system are met within schedule.