

Mikaela Slade

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Education

BACHELOR OF ARTS | 2018 | WEBER STATE UNIVERSITY

- Major: English Literature
- Minor: Visual Arts

MASTERS | CURRENT | DOMINICAN UNIVERSITY

- Major: Library and Information Science
 - Digital Curation certificate

Experience

DIGITAL CONTENT ASSISTANT | CRT COLLECTIVE | 06/2022 – CURRENT

- Create consistent, meaningful content on Twitter and Instagram for a small, international collective of information professionals, scholars, and activists
- Coordinate with podcast and blog guests

ARCHIVES PRACTICUM | JOHN DAVID MOONEY FOUNDATION | 03/2022

- Assist in research and accession of archival collections to create a narratively cohesive presentation

BARISTA/SHIFT LEADER | BEANS AND BREWS | 02/2021 – 09/2021

- Prepare drinks & food and maintain a clean & well-stocked environment
- Delegate tasks to baristas while executing closing duties

GRADUATE REFERENCE ASSISTANT | DOMINICAN UNIVERSITY | 01/2020 – 10/2020

- Answer virtual & in-person reference questions

PASSPORT AGENT | SALT LAKE CITY PUBLIC LIBRARY | 03/2019 – 12/2019

- Maintain U.S. Department of State certification, execute new passport applications, collect appropriate fees

LIBRARY ASSISTANT | SALT LAKE CITY PUBLIC LIBRARY | 09/2016 – 12/2019

- Staff public service desk & access accounts using Polaris ILS, provide reference & directional service in person & by telephone, assist with interlibrary loans by lending & receiving requests through WorldCat, process missing & damaged materials

LIBRARY AIDE | SALT LAKE CITY PUBLIC LIBRARY | 08/2015 – 09/2016

- Sort and organize library materials accurately, assist patrons on desk or floor, create library accounts & review policies with patrons