

and Border Protection

# Change of address and/or passport details

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#### **ImmiAccount**

Address and passport details can be updated online via ImmiAccount if your application was lodged online. Further details are available at **www.border.gov.au/trav/visa/immi** under the 'Available services' tab.

Important – Please read this information carefully before you complete this form. Once you have completed this form we strongly advise that you keep a copy for your records.

If you intend to change your residential address for more than 14 days while your application is being processed, you must tell the Department of Immigration and Border Protection (the department) your new address prior to moving.

You need to advise the department of any changes to your passport details before and after a visa is granted to you.

Where a new passport has been issued or you **hold an additional passport(s)**, you need to provide a **certified** copy of the bio-data page of this new or additional passport(s) with this form in order for the department to confirm your identity. Where a new passport has been issued with a new name, you should provide certified copies of the Bio-data page of the previous passport, new passport and official evidence of name change (eg. change of name certificate, marriage certificate) with

If you have an endorsement in your current passport with your new name as the principal name, you need to provide certified copies of relevant pages of the current passport and official evidence of name change with this form in order for the department to confirm your identity.

this form in order for the department to confirm your identity.

Your departmental records will be updated and new details linked to your record on the department's systems to facilitate your travel.

Please use this form to advise of any change to your:

- address; and/or
- · passport details.

Return the completed form by post to the office where you lodged your application or if your visa has been granted, to the nearest visa and citizenship office of the department.

**Note**: Questions 2–6 are mandatory. These questions must be completed regardless of the details you are changing as they contain essential information necessary to process the change of contact details and to ensure that you will receive all written communications about the application.

**Note**: The department will **not** acknowledge the return of this form and will **not** contact you to confirm these details have been updated.

# Updating authorised recipient's contact details

To update your authorised recipient's contact details please complete form 956 or form 956A and provide it to the department.

Form 956 and form 956A are available from the department's website **www.border.gov.au/allforms**/

### Important information about privacy

Your personal information is protected by law, including the *Privacy Act 1988*. Important information about the collection, use and disclosure (to other agencies and third parties, including overseas entities) of your personal information, including sensitive information, is contained in form 1442i *Privacy notice*. Form 1442i is available from the department's website **www.border.gov.au/allforms**/. You should ensure that you read and understand form 1442i before completing this form.

## Changing your address and/or passport details

- 1. You can update your details online if your application is available in ImmiAccount. Go to the department's website www.border.gov.au/trav/visa/immi
- You can return this completed form and attachments by post to a visa and citizenship office of the department. www.border.gov.au/about/contact/offices-locations/ australia

# Postal addresses for offices of the department in Australia

#### **Australian Capital Territory**

GPO Box 717 CANBERRA ACT 2601

# **New South Wales**

GPO Box 9984 SYDNEY NSW 2001

#### **Northern Territory**

GPO Box 864 DARWIN NT 0801

#### Queensland

Queensland State Office GPO Box 9984 BRISBANE QLD 4001

#### **Cairns Office**

PO Box 1269 CAIRNS QLD 4870

### **Thursday Island Office**

PO Box 299 THURSDAY ISLAND QLD 4875 South Australia

GPO Box 2399 ADELAIDE SA 5001

**Tasmania** 

GPO Box 794 HOBART TAS 7001

Victoria

GPO Box 241

MELBOURNE VIC 3001

#### Western Australia

Locked Bag 7 NORTHBRIDGE WA 6865

Home page www.border.gov.au





# Change of address and/or passport details

Department of Immigration and Border Protection

| 1 | Please use a pen, and write neatly in English using BLOCK LETTERS.  Tick where applicable   ImmiAccount  You can update your address and passport details online for selected visa subclasses. Further details are available at   www.border.gov.au/trav/visa/immi under the 'Available services' tab.  Which of the following details have changed?  Address details   Complete Part A, Part B and Part D  Passport details   Complete Part A, Part C and Part D  Note: If you need to update your address and passport details, | 7  | Part B — Applicant's new address details  Residential address  Postcode  Country code Area code Number  Telephone number ( ) ( )                                       |
|---|---|----|--|
| 2 | complete ALL parts of this form.  Part A — Applicant's details  Applicant's full name Family name   | 9  | (If the same as your residential address, write 'AS ABOVE')  Postcode  Do you agree to the department communicating with you by fax, email, or other electronic means? |
| 3 | Given names  Day Month Year  Date of birth / /  |    | No Give details  Country code Area code Number  Fax number ( ) ( )  Email address  |
| 4 | Provide one of the following:  Passport/travel document number (previously provided to the department)  Passport number  Client number issued to the applicant by the department  File number issued to the applicant by the department   | 10 | Effective date for new contact details  Day Month Year  / /  |
| 5 | Application receipt number issued to the applicant by the department  Does the applicant have an application in progress?   |    |  |
| 6 | No  |    |  |

# Part C – New passport details

| Pas   | ssport number   |   |  |  |  |  |
|---|---|---|--|--|--|--|
| Соι   | untry of passport                                     |   |  |  |  |  |
|   |   | Day Month Year  |  |  |  |  |
| Dat   | te of issue   | / /   |  |  |  |  |
| Date of expiry  |   | / /   |  |  |  |  |
| Issi  | uing authority/place                                  | of issue as shown in passport   |  |  |  |  |
|   |   |   |  |  |  |  |
|   |   |   |  |  |  |  |
| ls t  | he name in vour pas                                   | ssport different to what you have previously  |  |  |  |  |
| adv   | vised the departmen                                   |   |  |  |  |  |
| No  |   | and and the state of the same |  |  |  |  |
| Yes You must submit evidence of name change as listed on page 1 in order for the department to confirm your new |   |   |  |  |  |  |
|   | details.  |   |  |  |  |  |
| Details of other passport(s) held by the applicant/visa holder  |   |   |  |  |  |  |
| 1.  |   |   |  |  |  |  |
|   |   |   |  |  |  |  |
|   | Passport number                                       |   |  |  |  |  |
|   | Country of passpo                                     | ort   |  |  |  |  |
|   |   | Day Month Year  |  |  |  |  |
|   | Date of issue   | / /   |  |  |  |  |
|   | Date of expiry  | / /   |  |  |  |  |
|   | Date of expiry  |   |  |  |  |  |
|   |   | place of issue as shown in passport   |  |  |  |  |
|   |   | place of issue as shown in passport   |  |  |  |  |
|   |   | place of issue as shown in passport   |  |  |  |  |
| <u> </u>  |   |   |  |  |  |  |
| 2.  | Issuing authority/p                                   |   |  |  |  |  |
| <br>2.  | Issuing authority/p                                   |   |  |  |  |  |
| 2.  | Name as it appear                                     | rs in passport  |  |  |  |  |
| 2.  | Issuing authority/p                                   | rs in passport  |  |  |  |  |
| 2.  | Name as it appear                                     | rs in passport  |  |  |  |  |
| 2.  | Name as it appear Passport number Country of passport | rs in passport  Day Month Year  |  |  |  |  |

# Part D – Declaration

- **14 WARNING**: Giving false or misleading information is a serious offence. *I declare that:* 
  - I have read the information contained in form 1442i Privacy notice.
  - I understand the department may collect, use and disclose my personal information (including biometric information and other sensitive information) as outlined in form 1442i Privacy notice.

| Signature of | applicant |
|--------------|-----------|
|--------------|-----------|

| •    |                |
|------|----------------|
|      |                |
|      |                |
|      | Day Month Year |
| Date | / /            |

We strongly advise that you keep a copy of this form and all attachments for your records.