

<p><b>NOTE :</b> Work must be performed in accordance with this SWMS. This SWMS must be kept and be available for inspection until the high risk construction work to which this SWMS relates is completed. If the SWMS is revised, all versions should be kept. If a notifiable incident occurs in relation to the high risk construction work in this SWMS, the SWMS must be kept for at least 2 years from the date of the notifiable incident.</p>			
<b>(PCBU Name, ABN, Office Address and Phone)</b>		<b>Principal Contractor (PC)</b>	<b>(Name, ABN, Office Address)</b>
<b>Works Manager:</b>		<b>Date SWMS provided to PC:</b>	
<b>Contact phone:</b>		<b>Workplace location:</b>	
<b>Work activity:</b>	<b>Electrician</b>		
<b>High risk construction work involves:</b>	<input type="checkbox"/> Risk of a person falling more than 2 metres	<input type="checkbox"/> Work on or near energised electrical installations or services	<input type="checkbox"/> Work on or near chemical, fuel or refrigerant lines
	<input type="checkbox"/> Work in an area with movement of powered mobile plant	<input type="checkbox"/> Temporary load-bearing support for structural alterations or repairs	<input type="checkbox"/> Work in areas with artificial extremes of temperature
	<input type="checkbox"/> Tilt-up or precast concrete elements	<input type="checkbox"/> Use of explosives	<input type="checkbox"/> Work on or near pressurised gas mains or piping
	<input type="checkbox"/> Likely to involve disturbing asbestos	<input type="checkbox"/> Work on, in or adjacent to a road, railway, shipping lane or other traffic corridor in use by traffic other than pedestrians	<input type="checkbox"/> Work in or near water or other liquid that involves a risk of drowning
	<input type="checkbox"/> Work in or near a shaft or trench deeper than 1.5 m or a tunnel	<input type="checkbox"/> Work in or near a confined space	<input type="checkbox"/> Diving work
	<input type="checkbox"/> Demolition of load-bearing structure	<input type="checkbox"/> Work in an area that may have a contaminated or flammable atmosphere	<input type="checkbox"/> Work on a telecommunication tower
<b>Have workers been consulted about the SWMS?</b> Note: Consultation with Health and Safety Representatives (HSRs) should be undertaken where there is a HSR at a workplace		<input type="checkbox"/> YES <input type="checkbox"/> NO	
<b>Person/s responsible for ensuring compliance with SWMS:</b>		<b>Date SWMS received:</b>	
<b>What measures are in place to ensure compliance</b>			



<b>with the SWMS?</b>			
<b>Person responsible for reviewing SWMS control measures:</b>		<b>Date SWMS received by reviewer:</b>	
<b>How will the SWMS control measures be reviewed?</b>			
<b>Review date:</b>		<b>Reviewer's signature:</b>	
<b>What are the tasks involved?</b>	<b>What are the hazards and risks?</b>	<b>What are the control measures?</b>	
List the work tasks in a logical order.	Identify the hazards and risks that may cause harm to workers or the public.	Describe what will be done to control the risk. What will you do to make the activity as safe as possible?	
Arrival at site	Hit by another vehicle or on site plant Entry to unsafe areas	Report to site office for induction before starting work or entry to site. Construction Induction card (CI) Park in specified area. Assessment of job site and work area	
Unloading of vehicle	Back strain Slips, trips	Use in manual handling such as, team lifting or using mechanical lifting devices Unload vehicle in clear level area	
Site entry and setting up equipment	Falls in open trenches. Injuries from climbing through scaffold to enter site. Trips and slips over waste materials Hit by passing traffic Electrocution from overhead wire Back strain, manual injuries Hit by falling materials Slipping on wet areas. Drop damage to feet.	Determine clear access. Clear egress to be maintained to job sites. Ensure site is clear of waste materials. Avoid difficult terrain. Team lifting to carry equipment. Keep good lookout, wear PPE equipment, wear safety vest Check position of wires. Use timber ladders in these areas Use lifting device or team lifting Demonstrating correct fitting in the use of PPE and lifting equipment. Wear hard hats when entering site where other trades are working above. Additional care taken in wet areas. Wear steel cap boots.	
Hit			
Installation of conduits to slabs	Tripping over extension leads. Fall from ladders accessing job site. Trip on steel. Cuts and abrasion when feeding conduits.	Set up and safety use of portable ladders.  Care taken when walking on steel. Wear gloves where needed.. Wear hats, sun cream, skin protection clothing. Use in well ventilated area. Avoid eye/mouth contact. Avoid sources	

	Sun burn.	of ignition. Use of MSDS hazardous substances safely.
Setting out pre wire	<p>Vapour inhalation from conduct glue.</p> <p>Back strain</p> <p>Splinters from timber walls.</p> <p>Strain to arm, wrist, shoulder or hand when installing wall plates.</p> <p>Eye damage, hearing damage.</p> <p>Back strain from placement of generator.</p> <p>Electrocution from drilling and cutting timber.</p> <p>Falling from ladders</p>	<p>Bend knees, loosen up exercise. Training in manual handling. Care taken when marking out. PPE equipment such as gloves. Use hammer steadily as per manufacturers recommended procedure.</p> <p>PPE equipment such as safety glasses and car protection.</p> <p>Basic lifting and carrying / manual handling. Run generator only when required.</p> <p>Use of power tools and running of leads. Ensure equipment is free from damage.</p> <p>Electrical test, tag and register of all power tools.</p> <p>Set up and use of portable ladders safely.</p>
Run in cables	<p>Back and shoulder strain when carrying cable.</p> <p>Slips, trips and falls.</p> <p>Cuts, crush damage to hands.</p> <p>Eye damage.</p>	<p>Bend at knees. Use cable roller system.</p> <p>Manual handling. Ensure work area is clear and tidy of waste materials.</p> <p>Use of PPE equipment where required – glasses, gloves, hard hats.</p>
Install earth stake	<p>Slips, trips and falls.</p> <p>Muscle strain from hammering in stake.</p> <p>Eye damage when using spray can.</p>	<p>Ensure site is clear of debris. Use hammer as per manufacturer's recommendation.</p> <p>Wear eye protection. Use of MSDS hazardous substances.</p>
Install meter box	<p>Back strain from lifting box.</p> <p>Eye, hand damage when drilling.</p> <p>Drop box on feet.</p> <p>Electrocution.</p> <p>Damage to hearing.</p> <p>Trips, slips when installation of conduits / cables.</p> <p>Damage to hands.</p> <p>Back and shoulder strain when pulling cable.</p> <p>Sun burn.</p> <p>Irritation from the use of silicon.</p>	<p>Manual handling. Team lifting.</p> <p>Wear PPE equipment glasses, gloves.</p> <p>Wear safety boots.</p> <p>Electrical test, tag and register.</p> <p>Wear ear protection.</p> <p>Ensure site is clear of debris.</p> <p>Wear protective gloves.</p> <p>Use cable roller system. Team lifting. Manual handling.</p> <p>Use of PPE equipment such as sunglasses, hats, sun cream, protective clothing.</p>

		Use of MSDS hazardous substances. Avoid direct contact with skin.
Tape brackets. Clean site.	Cuts. Dusts from sweeping up.	Use PPE when required – gloves and dust mask.
Fit out	Cuts, eye damage when cutting out gyprock.	Use eye protection if cutting out above eye level or when required. Extreme care in using pliers. Use in accordance with manufacturers recommendation. Ensure work area is clear of materials and waste. Ensure clear access. Use of portable ladders.
	Cuts, strains when twisting cable, securing cable.	Use screwdrivers and battery drill in accordance with manufacturer's recommendation. Manual handling and the use of PPE equipment.
Install meter panel	Electrocution. Gas inhalation / burns. Trips and falls.	Ensure cables are dead. Use PPE equipment, training in MSDS use, manual handling.

Name of Worker/s		Worker signature/s
Date SWMS received by workers		

PLEASE NOTE: It may be necessary to use more than one page to complete an adequate safe work method statement (SWMS).