Dear (Name of person of interest),

In the recent years, the problem of electronic waste, or E-waste, has become increasingly more prominent. E-waste is generated by the discarding of electronics that have reached the end of their lifespan, or are deemed obsolete by the release of new and improved technology. Ultimately, this leads to the rapid increase of E-waste, which takes form mostly in developing nations such as China and Ghana. This leads to a countless number of environmental and health concerns as a result of the many caustic chemicals found in electronics. If action is not taken, this problem will continue to grow, which will further the effects of E-waste on the environment and human health. Currently, there exist many organizations and globally recognized sanctions that help reduce the effects of E-waste and ameliorate the conditions caused by E-waste in affected countries. However, combatting this issue requires the assistance of the source of this issue - the consumers themselves. On a local level, our community can help fight this problem by hosting an E-waste week. This entails that individuals will be able to drop off their retired electronics in a designated area or bin, which we can then take to a certified location that will properly manage the E-waste. Hopefully, properly managing E-waste in our community will inspire neighboring communities to do the same. Together, we can force a change in the growing issue of E-waste.

Please let me know your thoughts on hosting an E-waste week!

Sincerely, (Your name)