

Michael F. Cordoba

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Education:

Master of Science in Information Systems and Operations Management

University of Florida, *Gainesville, FL*

December 2015

GPA 3.77/4.00

Bachelor of Science in Accounting

University of Florida, *Gainesville, FL*

August 2014

GPA 3.45/4.00

Work Experience:

-Bookkeeper: Bower Management, *Delray Beach, FL*

May 2012-Present

- Assigned to manage the office, and handle all office duties
- Established, updated, and improved the use of company's QuickBooks
- Communicated with the tax accountant and dealt with any discrepancies
- Developed problem solving skills and taught business owner bookkeeping task

-Cyber Risk Intern: Deloitte, *Atlanta, GA*

June 2015- July 2015

- Assigned to security team for ERP implementation at client site
- Supervise client's security team and provided support for completion of testing phase
- Developed ERP roles and assigned transaction codes and responsibilities to users
- Managed potential client risk and asses high level or damage risk

-AERS Intern: Deloitte, *Atlanta, GA*

June 2014- July 2014

- Participated in planning stage for audit support projects with team and client
- Worked alongside consulting professionals to provide risk assessment to fortune 100 clients.
- Supported team with testing controls of the client and making sure they are SOX compliant.
- Attended team-building activities to create a professional environment of excellence.

-Personal Assistant: Erich Nikorowicz, *Boca Raton, FL*

December 2011-June 2012

- Maintained various properties, managed events, and supervised staff
- Provided financial assistance with personal budgets
- Expanded knowledge in spreadsheets, website and graphic design

Professional Development:

-President: ALPFA Student Chapter

May 2014-Present

- Developed relationships with other Hispanic students and professionals in Business
- Represented the UF ALPFA student chapter at ALPFA Nationals in Washington, D.C.
- Created a mentorship program to prepare underclassmen for recruiting process
- Learned how to collaborate with the executive board to achieve the goals of the chapter

-Case Team: PwC Case Competition

October 2013

- Collaborated with team and advisor to create a tax solution for the client
- Presented the solution to top level executives and received feedback on public speaking

Involvement:

-ALPFA National Scholarship Recipient

August 2013

-George Snow and Florida Academic Scholars Award

June 2010

Skills: Proficient in various programing languages: Java, C, C++, C#, Python, PHP

Experience in web design using Django framework, Linux, Apache server and Nginx

Fluent in Spanish, speaking and writing