

Michael F. Cordoba

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Education:

Master of Science in Information Systems and Operations Management

May 2016

University of Florida, *Gainesville, FL*

Bachelor of Science in Accounting

May 2014

University of Florida, *Gainesville, FL*

GPA 3.45/4.00

Associate of Arts

May 2012

Palm Beach State College, *Boca Raton, FL*

GPA 4.00/4.00

Work Experience:

-Intern: PwC, *Atlanta, GA*

June 2013- July 2013

- Rotated through various internal firm services teams to support staff
- Shadowed senior associates, managers, and partners in Assurance, Tax and Advisory
- Attended marketing council meeting and communicated with the leadership of the market
- Developed solutions for problems in the office regarding IT equipment and badge system

-Bookkeeper: Bower Management, *Delray Beach, FL*

May 2012-Present

- Assigned to manage the office, and handle all office duties
- Established, updated, and improved the use of company's QuickBooks
- Communicated with the tax accountant and dealt with any discrepancies
- Developed problem solving skills and taught business owner bookkeeping task

-Personal Assistant: Erich Nikorowicz, *Boca Raton, FL*

December 2011-June 2012

- Maintained various properties, managed events, and supervised staff
- Provided financial assistance with personal budgets
- Expanded knowledge in spreadsheets, website and graphic design

-Crew: Chipotle, *Boca Raton, FL*

February 2011-December 2012

- Lead team in performing setup routine for restaurant
- Optimized task for closing the store and training of new crew members
- Tracked inventory levels and scheduled purchases of needed goods

Professional Development:

-President: ALPFA Student Chapter

May 2014-Present

- Developed relationships with other Hispanic students and professionals in Business
- Represented the UF ALPFA student chapter at ALPFA Nationals in Washington, D.C.
- Created a mentorship program to prepare underclassmen for recruiting process
- Learned how to collaborate with the executive board to achieve the goals of the chapter

-Gold member: Fisher School of Accounting Council

August 2012-Present

- Achieved gold member status by participating in meetings and attending events
- Researched and wrote articles for the student run newspaper, Fisherman

-Case Team: PwC Case Competition

October 2013

- Collaborated with team and advisor to create a tax solution for the client
- Presented the solution to top level executives and received feedback on public speaking

Involvement:

-ALPFA National Scholarship Recipient

August 2013

-Phi Theta Kappa Honor Society

August 2011

-George Snow and Florida Academic Scholars Award

June 2010

Skills: Fluent in Spanish, writing and conversational.