



Michael L. Johnson

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Profile

Very strong organizational skills, ability to pick up new processes and procedures quickly, extremely social, highly motivated, team worker, and dedicated to completing the task at hand. I have worked a multitude of jobs, all in which requires me to have excellent customer service personality.

Skills

- Resourceful problem solver
- Fast Pace worker
- Quick Learner
- Efficient in Microsoft Programs:
 - Word
 - Power Point
 - Excel
- Organizational Skills:
 - Scheduling
 - Time Management
 - Assertive
 - Hands On worker

Experience

BARTENDER, BENIHANA'S, SANTA MONICA, CA JUNE 2016- PRESENT

- Able to craft a variety of cocktails, shooters, and mixed drinks.
- Do to the nature of the position I am excellent at serving lunch and dinner courses. Also, bussing my bar and tables surrounding it.
- Restocking and prepping for future incoming customers.
- Taking and recording inventory.
- Able to pour and serve draft beers correctly.

DISK JOCKEY (DJ) LIVE ENGINEER, YNOT ENTERTAINMENT, LOS ANGELES, CA – MAY 2008-PRESENT

- I apprenticed with two DJ's.

- Calculating the demographics of a facility to set up DJ equipment, i.e., speakers, bass cabinets, lights, mixer, turntables, to achieve the best auditory harmonics.
- Master of Ceremonies; catering ceremonies to fit the demographic of the crowd.
- Playing music to fit the setting in mood of the occasion.
- Inventory control of equipment.
- Purchasing goods and equipment.

FOOD CARRIER, GRUBHUB, SANTA MONICA, CA – FEBRUARY 2015- APRIL 2016**DECISION MAKING IN ORDER TO ASSURE PROPER TIME MANAGEMENT FOR THE TIMELY PICKING UP AND DELIVERY OF FOOD.**

- Regular and ongoing communication between employer and customers.
- Solving delivery problems due to restaurant delays, traffic, etc.
- Building professional and collaborative relationships with the restaurants and customers as representing the face of GrubHub and myself.

DRIVER , LYFT, SANTA MONICA, CA- MAY 2014- FEBRUARY 2015

- Built versatile customer interactions to establish inviting atmospheres.
- Set my own schedule/timetable.
- Chose work locations based on demand.
- Helped customers with packages/luggage.

ASSISTANT A&R, SONY RECORDS, BURBANK, CA – JUNE 2013- MAY 2014

- Internship which involved:
 - Screened issues before they met the manager. Planned and reviewed the schedule for each day.
 - Constant note taking and reminder settings in a very interactive environment.
 - Personal driver to all events of the day.
 - Created charts and background information regarding our artist in scope.
 - Drafted and responded to artist, producers, and other crucial cliental.
 - Filtered instrumentals and lyrics before reaching further in the process.

CREW MEMBER, MCDONALDS, LOS ANGELES, CA - JUNE 2011-DECEMBER 2012

- Frequently rotated in the following work stations/job duties:



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- Front counter,
- Drive through window,
- Kitchen worker/cook.
- Helped drive sales goals and achieve monthly standard for the mystery shopper.
- Resolved customer complaints and conflicts.
- Restocking and documenting all product.
- I worked on a very flexible schedule and was able to take all shifts from opening, closing, weekend, and holidays.

Education

Santa Monica College, Santa Monica, California – Associates in Computer Science May, 2010 to Present