

## Physical Inventory Count Sheet

**Sheet No.**      **Enter sheet number**

**Date**

**Enter date**

**Performed By**

**Your name**

**Department**

**Enter department**

<b>Inventory No.</b>	<b>Item Description</b>	<b>Purchase Price</b>	<b>Quantity</b>	<b>Location</b>
Enter number 1	Enter item 1	Price	Quantity	Location
Enter number 2	Enter item 2	Price	Quantity	Location
Enter number 3	Enter item 3	Price	Quantity	Location
Enter number 4	Enter item 4	Price	Quantity	Location
Enter number 5	Enter item 5	Price	Quantity	Location
Enter number 6	Enter item 6	Price	Quantity	Location
Enter number 7	Enter item 7	Price	Quantity	Location
Enter number 8	Enter item 8	Price	Quantity	Location
Enter number 9	Enter item 9	Price	Quantity	Location
Enter number 10	Enter item 10	Price	Quantity	Location
Enter number 11	Enter item 11	Price	Quantity	Location
Enter number 12	Enter item 12	Price	Quantity	Location
Enter number 13	Enter item 13	Price	Quantity	Location
Enter number 14	Enter item 14	Price	Quantity	Location
Enter number 15	Enter item 15	Price	Quantity	Location
Enter number 16	Enter item 16	Price	Quantity	Location
Enter number 17	Enter item 17	Price	Quantity	Location
Enter number 18	Enter item 18	Price	Quantity	Location
Enter number 19	Enter item 19	Price	Quantity	Location
Enter number 20	Enter item 20	Price	Quantity	Location

**Signature**

**Your signature**