**** **LINK:**

2018-2023

2021-2023

**LALAMOVE**

**Delivery rider**

**COMPUTER TECHNICIAN**

**PORTFOLIO WEBSITE**

**Personal Information:**

Date of Birth : September 19, 1990

Place of Birth : Laguna

Height : 5’2

Weight : 60 kg.

Status : Single

Eyes : Black

**EDUCATION:**

**Computer Science**

RLC Bldg., National Road, San Juan, Taytay, Rizal

College level (2 years course)

2013-2015

**Computer Hardware Servicing NC II**

AMA East Rizal Campus

AMA Bldg., Brgy. Mayamot Marcus Highway

2009-2010

**Jose Fabella Memorial School**

Brgy.Sampaloc, Tanay, Rizal

2007-2011

**Jose Fabella Memorial School**

Brgy.Sampaloc, Tanay, Rizal

2006-2007

* Responsibilities:
* Home service repair
* Set up hardware
* Install software
* Maintain and repair technological equipment
* Manage software in computers and networks
* Ensure privacy and data protection
* Perform regular upgrades
* Perform troubleshoot activities
* Manage and implement security solutions
* Create records of repairs and fixes
* Provide technical support

**Self Employed I.T**

**Home service and repair**

* Responsibilities:
* Provision legacy order (Ethernet).
* Customer order entry.
* Managing orders and resolving issues.
* Taking calls and emails to update and make escalations.
* Keep track the order milestones and always makes update.

**CSR (FOUNEVER)**

Provisioning – 2023 - Present

**WORK EXPERIENCE:**

* Good in communication skill.
* Proficient in Microsoft Word, Excel and PowerPoint.
* Knowledgeable in computer troubleshooting.
* Can render work with minimum supervision.
* Strong ability to multi-task under pressure.
* Provide quality customer service.
* Can work well with other people/team member.
* Accept criticisms constructively.

**QUALIFICATIONS:**

**FREELANCER**

* Web design
* Photo editing
* Video editing
* Graphic design
* Affiliate marketing
* Virtual assistant

MICHAEL ROSILLO

**OBJECTIVE:**

To join a company that will provide an opportunity for a career growth and advancement.

https://bitly.ws/33fga

**JAMMAS INC.**

**House keeping**

0915-171-5788

michaelrosillo1990@gmail.com

# 12 Marigold St., Brgy. 200, Pasay city

2017-2022

2014-2015

**DAIRY QUEEN**

**Team member**