

FREELANCER

- Web design
- Photo editing
- Video editing
- Graphic design
- Affiliate marketing
- Virtual assistant

MICHAEL ROSILLO

OBJECTIVE:

To join a company that will provide an opportunity for a career growth and advancement.



EDUCATION:

Computer Science

RLC Bldg., National Road, San Juan, Taytay, Rizal
College level (2 years course)
2013-2015

Computer Hardware Servicing NC II

AMA East Rizal Campus
AMA Bldg., Brgy. Mayamot Marcus Highway
2009-2010

Jose Fabella Memorial School

Brgy. Sampaloc, Tanay, Rizal
2007-2011

Jose Fabella Memorial School

Brgy. Sampaloc, Tanay, Rizal
2006-2007

Personal Information:

Date of Birth	:	September 19, 1990
Place of Birth	:	Laguna
Height	:	5'2
Weight	:	60 kg.
Status	:	Single
Eyes	:	Black

PORTFOLIO WEBSITE LINK:

<https://bitly.ws/33fga>

0915-171-5788

michaelrosillo1990@gmail.com

12 Marigold St., Brgy. 200, Pasay city

QUALIFICATIONS:

- Good in communication skill.
- Proficient in Microsoft Word, Excel and PowerPoint.
- Knowledgeable in computer troubleshooting.
- Can render work with minimum supervision.
- Strong ability to multi-task under pressure.
- Provide quality customer service.
- Can work well with other people/team member.
- Accept criticisms constructively.

WORK EXPERIENCE:

CSR (FOUNEVER)

Provisioning – 2023 - Present

- Responsibilities:
- Provision legacy order (Ethernet).
- Customer order entry.
- Managing orders and resolving issues.
- Taking calls and emails to update and make escalations.
- Keep track the order milestones and always makes update.

Self Employed I.T

Home service and repair

- Responsibilities:
- Home service repair
- Set up hardware
- Install software
- Maintain and repair technological equipment
- Manage software in computers and networks
- Ensure privacy and data protection
- Perform regular upgrades
- Perform troubleshoot activities
- Manage and implement security solutions
- Create records of repairs and fixes
- Provide technical support