

# External collaboration with Microsoft 365 Groups in Microsoft Teams, Outlook, Yammer and SharePoint

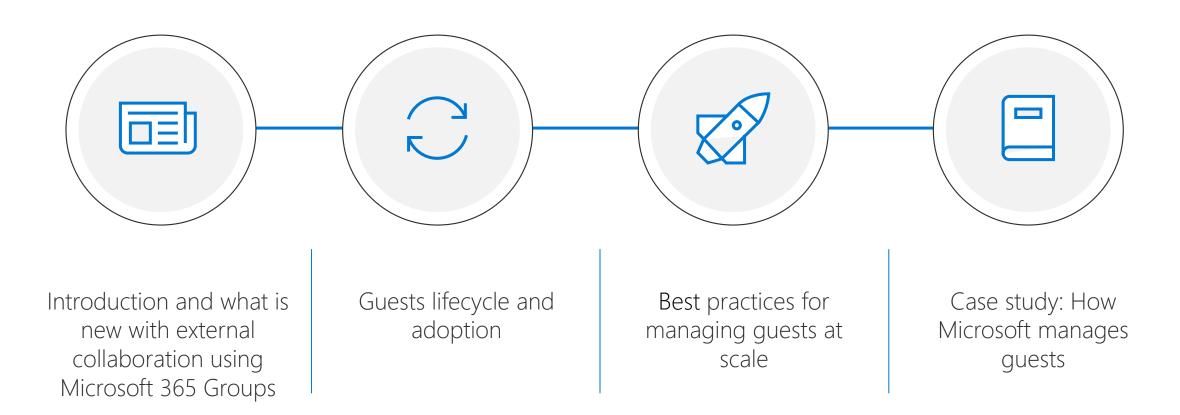


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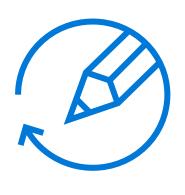
# Agenda



### **External Collaboration**

A key ingredient for the success of your organization







Gig Economy

Work From Home

Need for open and dynamic collaboration across your organization and partners

Communication Applications in Microsoft 365







# Guests by the numbers...









30M

Guests provisioned through Microsoft 365 Groups 7.5M

Active guests through Microsoft 365 Groups 98%

Tenants have guest access enabled

207%

Annual increase in guest activity across Microsoft 365
Groups

# Guest management – A balancing act





Administrators do not know which external user activity is legit

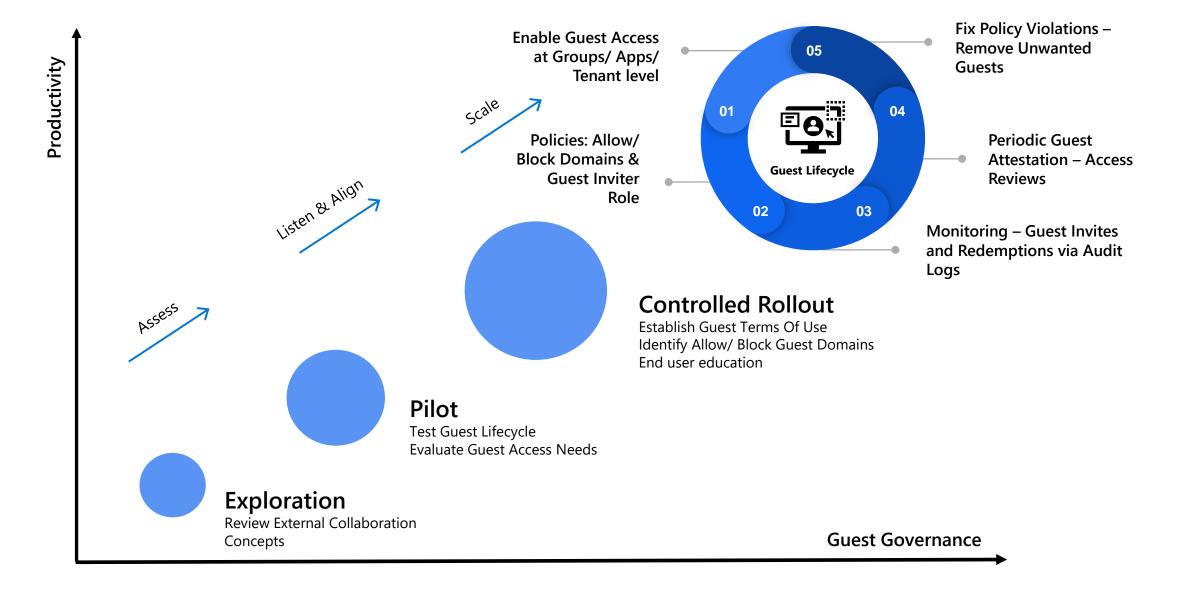


Prevent Unauthorized Access

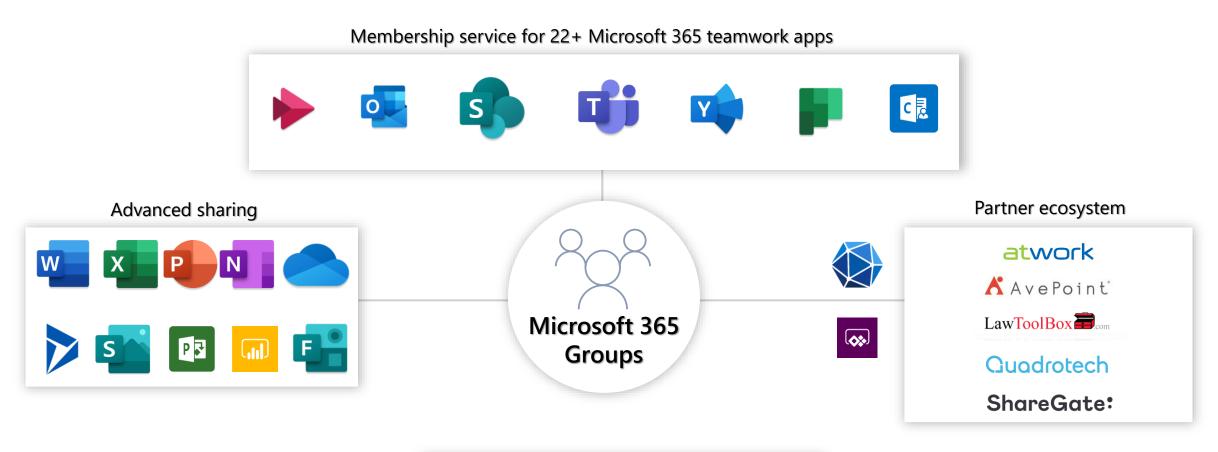


Unfettered Collaboration

# Guest lifecycle & adoption



# Powering collaboration across work and life





Centrally managed, secured, and governed



# Demo

Yammer



## Private preview now live!

aka.ms/AcceptAzureB2BGuestsYammerPreview

#### Compliance

Gives
administrator
full control
over your
corporate
data. Easy
invite,
redemption
and lifecycle
management
for guests

### Simplified Guest Modes

Easy to
understand
guest access
mode and
community
access
settings. Turnkey migration
of old guest
types to
AzureB2B
guests

#### Europe Geo Support

Unlocks
External
Collaboration
for Europe
Yammer
Networks
(Europe-toEurope guests)

### Works across all surfaces

Offers a seamless experience across all surfaces – Web & Mobile (Android and iOS)

### Community resources

Gives guests the access to all community resources like files and documents on SharePoint

### Unified Governance

Provides
Microsoft 365
Groups based
guest
governance
policies,
common
across Office
365 Apps like
Outlook,
SharePoint
and Teams

# Managing Guests at scale

Allow/block guest domains

Guest inviter role

Access reviews

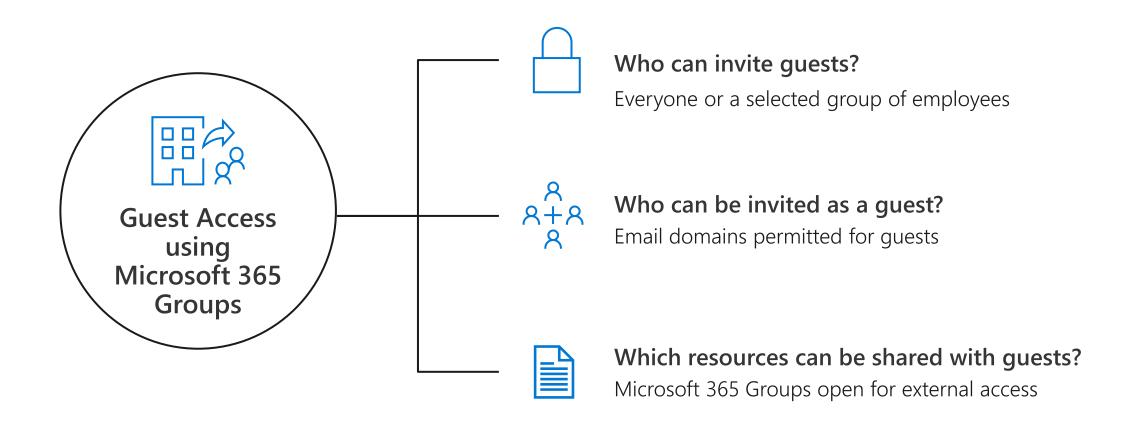
Terms of use

Reporting

Policies and information protection

Access packages (Entitlement Management)

## Guest access – key questions



### **User Permissions**

Provides a "Guest Inviter" role

Limits users who can invites guests

Can be configured using Active Directory

Helps prevents accidental invites for unwanted guests

Enables safe teamwork with external users



Only users with the "Guest Inviter" role can invite guests

Admins can assign users to the role

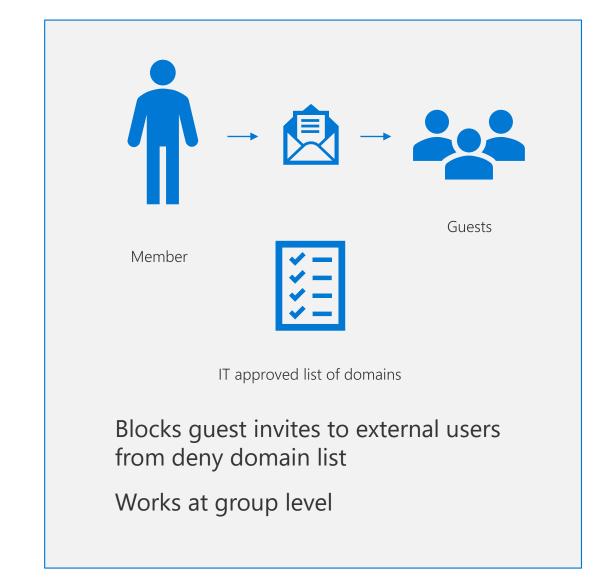
Enables guest invite capability only for a selected set of users.

### **Domain Restrictions**

Allow/deny list of external partner domains from which guests can be added

Available via both PowerShell and Azure Active Directory

Any existing domain policy in SharePoint can be easily migrated



## **Group Level Guest Policy**

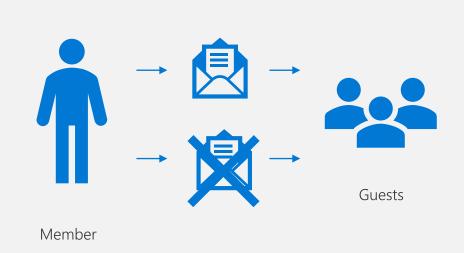
Granular group level control for guest access

Helps block guests access for sensitive groups

Mutable setting for Microsoft 365 Group

Can be modified based on evolving external collaboration needs

Documentation: <u>Guest Access in Microsoft 365 Groups</u>



Group level guest configuration

Can be configured via PowerShell

Mutable property stored on Microsoft 365 Groups



# Demo

**Guest Policies** 



## Sensitivity labels for guest governance



#### **Benefits**

Restrict who can create external and other high privilege groups Labels helps you regulate guest access across your organization Automatically enforce policies based on labels



#### **Guidance**

Start with new labels and define associated guest access privileges
Educate end users to think about scenario first instead of public/private/ guest enabled
Single set of labels across documents, emails and groups gives unified guest control



# Demo

Sensitivity Labels for Guest Access



## **Entitlement management**

Guests are automatically invited after being approved

Guests provisioned with time-limited access across apps, groups, Teams and sites

Guests removed when they no longer need access



### **Guest access reviews**

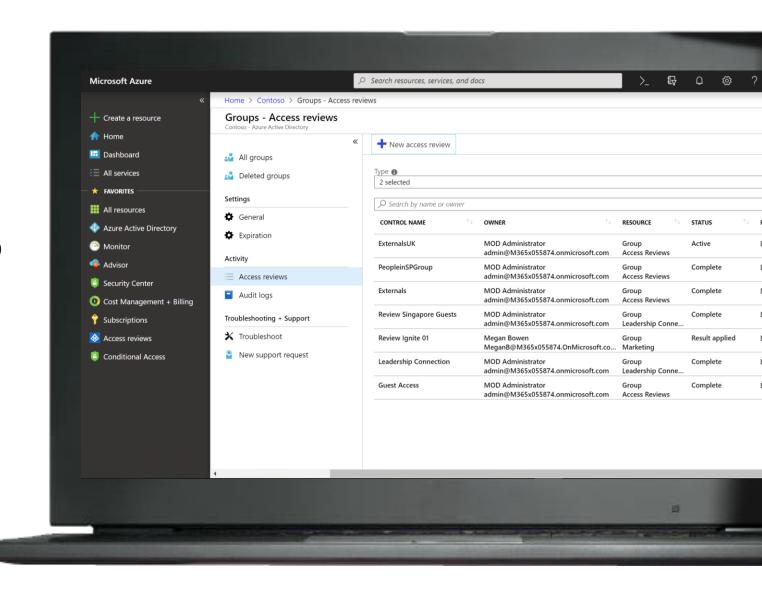
Define actions on your terms

Create policies per group

Actions are active immediately:

Guest is deleted from Azure AD

Guest sign-in is blocked





# Demo

**Entitlement Management** 



## How does Microsoft manage guests

Empower employees while protecting content, keeping compliant and holding employees accountable

#### Guest Access is enabled for the tenant

All full-time employees can invite guests

No allow/deny domains configured for guests

Guest Usage guidelines shown in simple language

### **Guests Lifecycle**

Membership reviews for groups with external members (access reviews)

Classification configured in Azure AD to manage guest access; Highly Confidential, Confidential (default), General

Custom jobs set Privacy to Private and disable external membership/sharing based on classification





### Key resources

Manage who can invite guests
Allow or deny invitations to specified
domains
Manage guest access at group level
Entitlement Packages

## Thank you!



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